



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Committee of the Whole Meeting

May 2, 2013

7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor - Swearing In of Elected Officials on Monday, May 6, 2013.
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider approving the minutes of the Committee of the Whole Meeting held April 11, 2013 and the Village Board Meeting held April 15, 2013.

*Background Of
Subject Matter* Required parliamentary procedure.

*Additional
Background* *

Recommendation Approval.

Type Motion

Budgeted N/A

*Budgeted
Explanation* *

Documents: [2013-04-15 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-04-11 COMMITTEE OF THE WHOLE MEETING MINUTES.PDF](#)

b. Purchase Orders

i. PO #11030953

Hornik Engineer Systems Inc. \$6,110.00

Background Of Subject Matter	RI) Back flow preventer tests
Type	Purchase Order
Budgeted	Yes

ii. **PO #11030874**

Baxter & Woodman Inc. \$7,200.00

Background Of Subject Matter	2012 Consumer Confidence Report - not to exceed \$7,200.00. This item is IEPA required.
Type	Purchase Order
Budgeted	Yes

iii. **PO #11030928**

Burns & McDonnell \$9,856.00

Background Of Subject Matter	Ridge & 63rd Signal Management: coordination & permitting.
Additional Background	RE: In conjunction w/2008 CMAQ, sec. 08-00098-00-SW.
Recommendation	Board approved 6/6/2011.
Type	Purchase Order
Budgeted	Yes
Budgeted Explanation	To be reimbursed by CMAQ Funds.

iv. **PO #11030764**

Don Morris Architect P.C. \$10,665.00

Background Of Subject Matter	March 2013 services: building review, clerical, and inspections.
Type	Purchase Order
Budgeted	Yes

v. **PO #11030930**

Burns & McDonnell \$18,663.00

Background Of Subject Matter	Stream bank Stabilization Management; coordination & permitting.
Additional Background	St. Joseph's Creek Improvement
Type	Purchase Order
Budgeted	Yes

vi. **PO# 11030856**

Westmont Chamber of Commerce \$19,585.00

Background Of Subject Matter	2012-2013 Tourism Grant Projects
Type	Purchase Order
Budgeted	Yes

- vii. **PO #11030875**
Thomas Engineering Group, LLC. \$46,069.60

<i>Background Of Subject Matter</i>	Engineering Services - back lot per Village Board Approval on Open PO.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

- viii. **PO #11030843**
A Beep, LLC. \$86,913.93

<i>Background Of Subject Matter</i>	RI) Remaining balance of Westmont's 41% portion for communications upgrade.
<i>Additional Background</i>	Dispatch Consolidation per intergovernmental agreement.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	expected reimbursement from ETSB for consolidation.

- ix. **PO# 11030810**
Bell Fuels, Inc. \$320,000.00

<i>Background Of Subject Matter</i>	Fuel
<i>Additional Background</i>	May 1, 2013 to April 30, 2014.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	Fiscal Year 2014

- c. **Total Of Purchase Orders**
\$525,062.53

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

- d. **Finance Ordinance**

- i. **Finance Ordinance #25**
Amount to be determined

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

- e. **Proclamations**
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<i>Background Of Subject Matter</i>	*
<i>Type</i>	Proclamation

- i. **National Police Week And Peace Officers Memorial Day**

Board to consider a proclamation declaring the week of May 12-18, 2013 as National Police Week and May 15, 2013 as Peace Officers' Memorial Day.

Background Of Subject Matter To commemorate law enforcement officers and in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty.

Type Proclamation

Documents: [2013 POLICE WEEK PROCLAMATION.PDF](#)

ii. **EMS Week Proclamation**

Board to consider a proclamation declaring May 19-25, 2013 as EMS Week.

Background Of Subject Matter To recognize and honor emergency medical service providers.

Type Proclamation

Documents: [EMS WEEK PROCLAMATION.PDF](#)

8. Public Hearing

a. **Proposed CBD TIF Public Hearing**

Board to conduct a public hearing for the proposed Central Business District Tax Increment Finance District.

Background Of Subject Matter On February 4, 2013, the Village Board set the public hearing date for the proposed SWBD TIF. The Joint Review Board met for the first time on April 5, 2013 and continued the meeting to April 26, 2013.

Additional Background As of this writing, the results of the JRB meeting were not yet available.

Recommendation Any interested person or affected taxing district may file written objections or be heard orally during the public hearing. The public hearing may be adjourned to another date without any further written notice.

Type Proclamation

Budgeted N/A

Budgeted Explanation Redevelopment Plan and Program Link (includes Housing Impact Study): <http://www.westmont.illinois.gov/DocumentCenter/View/562> Eligibility Study Report: <http://www.westmont.illinois.gov/DocumentCenter/View/538>

9. Unfinished Business

a. **FY 2013-2014 Budget**

1. Board to hear a presentation by Finance Director Parker reviewing the Fiscal Year 2013-2014 budget.
2. Board to consider a resolution to adopt the Fiscal Year 2013-2014 budget.

Background Of Subject Matter *

Type Resolution

Documents: [FY 2013-2014 BUDGET RESOLUTION.PDF](#), [2013-05-02 - BUDGET DRAFT SUMMARIES.PDF](#)

10. New Business

a. **101 North Washington Street - Sikula Variance Approval Requests**

Board to consider ordinances approving the following requests from Laine Sikula for building additions in the R-3 Single Family Detached Residential District:

1. Zoning code variance to allow the construction of a front porch with an existing non-conforming front yard setback.

2. Zoning code variance to allow the construction of a rear addition with an existing non-conforming setback in a side yard adjoining a street.

Background Of Subject Matter	The applicant explained that she had returned to Westmont to help care for her family, and her new home needed to be updated. She requested setback variances in order to renovate the front porch, improve the existing kitchen and add a rear open porch.
Additional Background	The applicant's neighbor wrote a letter in support of the variance requests, and no one else from the public spoke. The applicant had purchased the home with the existing non-conforming front and side yard setbacks, and had not created the hardship.
Recommendation	The Planning and Zoning Commission made a unanimous favorable recommendation for approval, since the additions would not increase the existing non-conformity on the lot. The improvements will add to the property's value and modernize the home.
Type	Ordinance
Budgeted	N/A

Documents: [2013-04-10 PLANNING AND ZONING COMMISSION STAFF REPORT - 101 N WASHINGTON - SIKULA SETBACK VARIATION.PDF](#), [2013-04-10 PLANNING AND ZONING COMMISSION ATTACHMENTS - 101 N WASHINGTON - SIKULA SETBACK VARIATIONS.PDF](#)

b. **128 South Cass Avenue - The Barbershop Special Use**

Board to consider an ordinance approving the following requests from Crystal Pacheo of The Barbershop to allow the operation of a barbershop on the ground floor in the B-1 Limited Business District:

1. Special Use permit.
2. Development permit.

Background Of Subject Matter	Zoning code requires a new special use ordinance for new business owners who take over an existing business with a previously approved special use. The applicant is applying for a special use for The Barbershop, which has been in business since 2009.
Additional Background	Adequate parking exists in an adjacent private parking lot. The business owner is the only employee, and is not planning to expand in the near future. Planning and Zoning Commission unanimously recommended approval of this low impact use.
Recommendation	The development permit is intended to enhance the sales tax base with high quality retail & specialty shops. The Barbershop will occupy an existing tenant space, will not impact surrounding properties, & customers may patronize other local businesses.
Type	Ordinance
Budgeted	N/A

Documents: [BARBERSHOP SPECIAL USE - 128 S CASS - STAFF REPORT - 2013-04-10 PLANNING AND ZONING COMMISSION - REDUCED SIZE.PDF](#), [2013-04-10 PLANNING AND ZONING FINDINGS OF FACT - 128 S CASS.PDF](#), [2013-04-10 PLANNING AND ZONING COMMISSION ATTACHMENTS - 128 S CASS.PDF](#)

c. **Revisions To The Village Of Westmont Municipal Code**

Board to consider an ordinance revising Article II Fire Department Sec. 42-31. - Created; composition. (of the Westmont Fire Department).

Background Of Subject Matter	The Westmont Fire Department is requesting changes to the above referenced Village Ordinance related to staffing requirements as detailed in the attached document.
Recommendation	The Fire Department recommends approval of said changes.

Type Ordinance

Documents: [2013 WFD REV TO SEC 42-31 OF MUNICIPAL CODE.PDF](#)

d. **Hiring Freeze**

Board to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring up to ten (10) paid-on-call, part time firefighter/paramedics.

Background Of Subject Matter	The additional paid-on-call will enhance the part-time Fire Department system and ensure proper shift coverage. This will not increase any of the shift staffing; there will be no increase to the budget.
Additional Background	Eligibility list will be distributed at the the meeting.
Recommendation	Staff recommends approval.
Type	Motion

11. **Miscellaneous**

12. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

13. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact