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Committee of the Whole Meeting Minutes
March 14, 2013

Mayor Pro Tem Senicka called the meeting to order at 7:00pm

ROLL CALL

PRESENT

Mayor Pro Tem Senicka, **Clerk** Szymski and **Attorney** Zemenak ~~Perez.~~

Trustees: Fleming, Emery, Klebenow, Nero, Scott and Senicka.

Staff: Searl, Parker, Malik, Ziegler, Weiss, Dralle, Kaufman, Mulhearn, and May

Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

Reports

- Mayor Pro-Tem
  - Congratulated the Progressive Village Performance Network (PVPN) on recent performance of the "Bleacher Bums"
  - Announced that the Peoples Resource Center is accepting Prom Dress donations
  - Commented on the success of the Chamber Awards Dinner
  - Announced the upcoming Holy Trinity St. Paddy's Day celebration
- Clerks
  - Thanked Public Works Department on recent snow removal
  - Commented on the success of the Chamber Awards Dinner
- Attorney
  - Requested an Executive Session to set land sale price
- Manager - Village Climate Action Plan - March 18, 2013
  - Commented that on Monday, March 18, 2013 will be discussing a recently received Intergovernmental

Risk Management Award (IRMA)

- Trustee Items
  - Trustee Fleming.
    - Nothing
  - Trustee Klebenow
    - Announced a combined Code Enforcement and Building and Zoning Committee meeting on Monday, March 18, 2013 at 5:30pm
    - Wished everyone a happy St. Pat's Day.
  - Trustee Nero
    - Commented on the success of the Chamber Awards Dinner
    - Commented on the upcoming Holy Trinity St. Paddy's Day celebration
  - Trustee Emery
    - Nothing
  - Trustee Scott
    - Nothing

Items to Be Removed From Consent Agenda PLACED ON THE TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Consent Agenda (Omnibus Vote) PLACED ON THE TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Village Board Minutes

Village Board Minutes

Board to consider approving the minutes of the Committee of the Whole Meeting held February 28, 2013 and the Village Board Meeting held March 4, 2013 (as corrected).

Background of Subject Matter

Required parliamentary procedure.

Type

Motion

Budgeted

N/A

Documents: 2013-03-04 Minutes Village Board Meeting.pdf, 2013-02-28 Committee of the Whole Meeting Minutes.pdf

Finance Ordinance

Finance Ordinance #22 $1,032,755.14

Background of Subject Matter

*

Type
Motion

Purchase Orders

PO #11030527

I R M A $5,254.22

Background of Subject Matter
Underground storage tank insurance
Type
Purchase Order
Budgeted
Yes
Documents: PO 11030527.pdf

PO #11030614

Don Morris Architect P.C. $8,776.73

Background of Subject Matter
February 2013 services: Building reviews, clerical, & inspections.
Type
Purchase Order
Budgeted
Yes
Documents: PO 11030614.pdf

PO 11030561

Teska Associates, Inc. $14,491.77

Background of Subject Matter
Professional Services - CBD TIF Redevelopment Plan; Review & adoption through 1/31/2013
Additional Background
Professional Services - SWBD TIF Phase 2 through 1/31/2013
Type
Purchase Order
Budgeted
Yes
Documents: PO 11030561.pdf

PO #11030542

Bell Fuels Inc. $70,000.00

Background of Subject Matter

Fuel
Additional Background
Addition to $250,000 for fiscal year 2013
Type
Purchase Order
Budgeted
Yes
Documents: PO 11030542.pdf

Purchase Order Total
$98,522.72
Background of Subject Matter
*
Type
Purchase Order
Budgeted
Yes

Unfinished Business

South Westmont Business District TIF Ordinance
Board to consider an ordinance adopting the South Westmont Business District Tax Increment Financing (SWBD TIF) District. **PLACED ON THE TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background of Subject Matter
On February 4, 2013 the Village Board conducted a public hearing for the proposed SWBD TIF where interested parties could ask questions, make comments, & file written objections. The TIF consultant from Teska Associates gave a background presentation.
Additional Background
On January 16, 2013 the Joint Review Board for the SWBD TIF met and provided a favorable recommendation regarding the proposal.
Recommendation
Staff recommends approval of the SWBD TIF Ordinance.
Type
Ordinance
Budgeted
Yes
Documents: 2012-12-3 SWBD TIF Schedule.pdf, 2013-02-19 Eligibility Study Report - South Westmont Business District Tax Increment Financing.pdf, 2013-02-19 Redevelopment Plan and Program - South Westmont Business District Tax Increment Financing.pdf

Term Limit Resolution

Board to consider a resolution to request the future Board of Trustees to place a referendum on the ballot to limit the term of elected officials to two consecutive terms, except for the Village Clerk. **PLACED ON THE TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background of Subject Matter

*

Type

Resolution

Village Clerk Resolution

Board to consider a resolution to request the future Board of Trustees to place a referendum on the November 2013 ballot to change the Village Clerk position to an appointed position and not an elected position. **REMOVED FROM AGENDA.**

Background of Subject Matter

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Type

Resolution

New Business

2013 Official Zoning Map

Board to consider an ordinance approving the revised zoning map of the Village dated December, 31, 2012 as the official 2013 zoning map. **PLACED ON THE TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background of Subject Matter

State statute requires a corporate authority shall cause to be published a map clearly showing the existing zoning uses, divisions, restrictions, regulations & classifications of such municipality for the preceding calendar year.

Additional Background

This map shall be published no later than March 31st of each year. The map published by the corporate authority shall be the official zoning map. (65 ILCS 5/11--13--19)

Recommendation

Staff recommends approval of the revised map.

Type

Ordinance

Documents: 2013 Zoning Map.pdf, 2013 Zoning Map Color.pdf

Service Agreement - Chicago Communications LLC

Board to consider an ordinance approving a service agreement between the Village of Westmont and Chicago Communications LLC to cover the Emergency Communications Center equipment. **PLACED ON THE**

TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Background of Subject Matter

Our current service agreement with Chicago Communications LLC has expired. Staff has negotiated to revise the conditions & equipment coverage options of that agreement, resulting in Chicago Communications LLC reducing the cost for services.

Additional Background

The majority of equipment covered by this agreement is in the Emergency Communications Center (ECC). The cost for this agreement is shared by the Police Department and the Emergency Management Agency. Both departments have budgeted for this expense.

Recommendation

The Fire Chief/EMA Director and the Police Chief along with their respective staffs recommend approval of the agreement.

Type

Ordinance

Budgeted

Yes

Documents: 2013 Chicago Communications Contract.pdf

Service Fee Increases - New Revenue Sources

Board to consider an ordinance to increase existing Fire, Fire Prevention Bureau, and EMS service-related fees in addition to implementing new revenue sources. **PLACED ON THE TUESDAY, March 18, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background of Subject Matter

Based on the recommendation of the Public Safety Committee at the January 21, 2013 meeting, the Fire Department is requesting that the Board consider increasing and/or implementing the fees and revenue sources as outlined in the attached proposal.

Type

Ordinance

Documents: 2013 WFD Fee Increase - New Revenues.pdf

Miscellaneous

Adjourned to Executive Session at 8:22pm