

Committee of the Whole Meeting

February 28, 2013

Minutes

Mayor Pro Tem Senicka called the meeting to order at 7:01pm

ROLL CALL

PRESENT

Mayor Pro Tem Senicka, Clerk Szymski and Attorney Zemenak Perez.

Trustees: Fleming, Emery, Klebenow, Nero, Scott and Senicka.

Staff: Searl, Parker, Malik, Gunther, Weiss, Bresnahan, Kaufman, Mulhearn, and May

Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

Reports

Reports

- Mayor
 - Announced the Cool Cities Award from the Sierra Club March 4, 2013.
 - Announced Holy Trinity's St. Paddy's Fest, 3/15 & 16, 2013.
- Clerk
 - Announced Voter's registration deadline 3/12/2013
 - Reminded Election candidates to not post campaign signs in the public parkway.
- Attorney
 - Executive Session to set the sale price of real estate
- Manager
 - Announced an Administration & Finance Committee meeting 3/4/2013 at 6:00pm.
 - Reported on the March 4, 2013 CBD TIF Public Meeting.
- Trustee Items
 - Trustee Scott.
 - Announced WHS 's annual musical "Big".
 - Announced 3/6/2013 Economic Development Committee
 - Trustee Emery
 - Announced the 3/6/2013 Candidates Forum hosted by the Elmhurst League of Women's Voters.
 - Trustee Nero
 - Nothing.
 - Trustee Klebenow
 - Nothing
 - Trustee Fleming
 - Nothing

Items To Be Removed From Consent Agenda PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Consent Agenda (Omnibus Vote) PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Village Board Minutes

Village Board Meeting Minutes

Board to consider approving the minutes of the Committee of the whole Meeting held February 14, 2013 and the Special Village Board Meeting held February 14, 2013 and the Village Board Meeting held February 19, 2013.

Background Of Subject Matter

Required parliamentary procedure.

Additional Background

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Recommendation

Approval.

Type

Motion

Budgeted

N/A

Budgeted Explanation

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Documents: [2013-02-14 MINUTES VILLAGE BOARD SPECIAL MEETING.PDF](#), [2013-02-19 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-02-14 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

Finance Ordinance

Finance Ordinance #21

Amount to be determined

Background Of Subject Matter

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Type

Motion

Purchase Orders

PO #11030353

Teska Associates \$ 6,242.50

Background Of Subject Matter

Professional Services CBD TIF Redevelopment Plan

Additional Background

Billing thru December 31, 2012

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030353.PDF](#)

PO #11030400

HD Supply Waterworks \$ 21,186.00

Background Of Subject Matter

meters, boxes, and wire

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030400.PDF](#)

PO #11030452

Kendall Hill Nursery, Inc. \$ 7,696.00

Background Of Subject Matter

Spring Tree Planting

Additional Background

Tree Cost Share Program

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030452.PDF](#)

PO #11030491

Westmont Park District \$ 7,624.11

Background Of Subject Matter

Salary Reimbursement - R. Fleck

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030491.PDF](#)

PO #11030497

Beaver Creek Nursery \$ 9,424.00

Background Of Subject Matter

Spring Tree Planting

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030497.PDF](#)

PO #11030510

ME Simpson Company \$ 19,350.00

Background Of Subject Matter

Water Distribution Leak Survey

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030510.PDF](#)

Purchase Order Total

\$ 71,522.61

Background Of Subject Matter

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Type

Purchase Order

National Severe Weather Week Proclamation

Board to consider a proclamation declaring the week of March 3-7, 2013 as National Severe Weather Week.

Background Of Subject Matter

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Type

Proclamation

Documents: [2013-03-03 SEVEREWEATHERAWARENESSWEEK.PDF](#), [BE A FORCE OF NATURE.PDF](#)

Unfinished Business

Sprinkler Ordinance Review

Board to consider an ordinance amending certain provision of the Building Code and Fire Code regarding fire sprinkler and fire alarm requirements. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD**

AGENDA FOR CONSIDERATION.

Background Of Subject Matter

The Fire Dept has conducted a review of the installation requirements of the Fire & Life Safety Systems, as to how they relate to the Westmont Code of Ordinances; specifically Ordinance Number 09-75 (June 2009).

Additional Background

Attached is a memo with recommendations based on this review, a copy of the Code of Ordinance Number 09-75, a presentation handout, & pertinent articles referencing fire & life safety.

Type

Ordinance

Documents: [2013WFDLIFESAFETYSYSTEMSMEMO.PDF](#), [WFD BAS ORD 09-75.PDF](#), [FIRE AND LIFE SAFETY SYSTEMS POWERPOINT 2013.PDF](#), [FIRE RESCUE NEWS 2013.PDF](#), [FIRE ALARM SYSTEM LIST OF BUSINESSES.PDF](#)

New Business

One Way Roadway Restriction - Traube Street

Board to consider an ordinance amending the times of the one way road restrictions for Traube Street between Grant Street and Washington Street in front of Miller School. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A resident of Traube Street, in the Miller School area, has asked that the board reconsider the one way restriction of Traube Street during school hours. Currently, traffic during the morning drop off & afternoon pick-up times are only allowed eastbound.

Additional Background

Monitoring of the area indicates that pedestrian & vehicle traffic ease after the morning bell & soon after the children have been released from school for the day. School staff requests that the one-way access times remain in place for student safety.

Recommendation

Morning time could be reduced to 8:30am, 10 minutes after the morning bell; afternoon time should remain the same due to after bell traffic & students in the area after school. A change should go in to effect until after spring break or next year.

Type

Ordinance

Liquor License Reduction

Board to consider an ordinance reducing the number of allowable liquor licenses to reflect the actual number of licenses issued by the village as follows: **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

1. Reduce Class 3 liquor licenses by one.
2. Reduce Class 1 liquor licenses by one.

Background Of Subject Matter

Westmont Restaurant did not renew their Class 3 liquor license for 2013. Saffron Restaurant changed ownership & locations thereby forfeiting their Class 1 liquor license.

Additional Background

Saffron recently applied & received a Class 4 liquor license from the Village Board. The Liquor Commissioner has approved & issued Saffron a Class 16 (BYOB) liquor license as well.

Recommendation

Staff recommends approving this request.

Type

Ordinance

Liquor License Fee Waiver - Fat Tuesday Progressive Dinner

Board to consider an ordinance to approve a special events liquor license fee waiver for La La Li Bakery for the Downtown Progressive Dinner which occurred on February 12, 2013, in the amount of \$100.00. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The final stop of the 1st Annual Downtown Business Alliance Progressive Dinner was at La La Li Bakery which served a Mardi Gras inspired "Hurricane," provided by Uncle Bub's Restaurant.

Additional Background

La La Li Bakery was issued a Class 11 special event liquor license for this event. This request is being made retroactively.

Type

Ordinance

Amend Village Ordinance #90-190

Board to consider an ordinance allowing the village to continue the Administrative Hearing System along with the vehicle seizure and impoundment practice as a non-home rule community. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A review of the Administrative Hearing System found that changes to the ordinance are necessary to provide statutory authority for a non-home rule community for administrative tows and hearings.

Type

Ordinance

Documents: [2013-02-28 ADMINISTRATIVE HEARING SYSTEM BAS.PDF](#)

Professional Services Agreement - M.E. Simpson

Board to consider an ordinance approving an agreement with M.E.Simpson Company to perform a village-wide professional leak detection service on behalf of the Village. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Most water main breaks/leaks occur & are immediately identified; large flows of water will surface. Occasionally a leaking water main/service will not have surface water, the leak routes down into groundwater. This type of leak could last forever.

Additional Background

On a 3 year cycle the Water Division does a village-wide sonic leak detection inspection of all public water mains, addressing identified leaks with in-house crews. This practice has kept our "unaccountable water" loss below 2% (IEPA guideline is 8% max).

Recommendation

Staff recommends this agreement to assist in keeping the unaccountable water loss to a minimum.

Type

Ordinance

Documents: [2013 ME SIMPSON AGREEMENT.PDF](#)

Loss Of Home Rule Program Adjustments

Board to consider an ordinance repealing the following programs that were adopted during the Village of Westmont's status as a home rule community: **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

1. Motor Fuel Tax
2. Sales Tax Increase
3. Multi-Family Licensing

Background Of Subject Matter

As a Home Rule Community the Village of Westmont was able to generate funds with the motor fuel tax increase and the sales tax increase, along with monitoring the quality of life for renters with the multi-family licensing program.

Additional Background

In accordance with the voter's overturn of Home-Rule, these programs will cease to be in effect.

Type

Ordinance

2013 Legislative Action Program

Board to consider a resolution adopting the 2013 Legislative Action Program developed by the DuPage Mayors and Managers Conference. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The 2013 Legislative Action Program is a compilation of proposals that outline the municipal legislative positions and priorities reflective of the needs and values of the 33 municipalities that make up the DuPage Mayors and Managers Conference.

Type

Resolution

Documents: [2013 DMMC LEGISLATIVE ACTION PROGRAM.PDF](#), [2013 DMMC LEGISLATIVE ACTION PROGRAM RESOLUTION.PDF](#)

Term Limits On Elected Officials

Board to discuss the adoption of term limits on elected officials. **PLACED ON THE TUESDAY, March 4, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A discussion on the possibility of a voter referendum question on the ballot to limit the terms of elected officials in the Village.

Type

Discussion Only

Miscellaneous

Adjourned to Executive Session at 8:25pm