



Committee of the Whole Meeting
February 14, 2013
Minutes

Mayor Pro Tem Senicka called the meeting to order at 7:00pm

ROLL CALL

PRESENT

Mayor Pro Tem Senicka, Clerk Szymiski and Attorney Zemenak Perez.

Trustees: Fleming, Emery, Klebenow, Nero, Scott and Senicka.

Staff: Searl, Parker, Malik, Ziegler, Mulhearn, Gunther, Weiss, Schultz, Bresnahan, Kaufman, Mulhearn, and May

Mayor Pro-Tem Senicka asked Manager Searl to read a press release regarding the loss of Home Rule status.

Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

- **Ms. Grace Snyder-Kubica, 545 W. 61st, Westmont.** Asked all landlords will get a mailing regarding the loss of Home Rule status and the end of the Multi-family licensing program. Manager Searl stated that staff plans on such a mailing.
- **Mr. Larry Forssberg, Executive Director, Westmont Chamber of Commerce.** Announced that on March 11, 2013 the Annual Westmont Community Award Program will take place and will include a special recognition of Mayor Rahn.

Reports

Reports

- Mayor
 - Happy Valentines Day!
 - Wished a speedy recovery to John Svitak, former Westmont Citizen of the Year.
- Clerk
 - Commented on the the success of the Westmont Chamber of Commerce Progressive Dinner.
 - Requested an Executive Session to review for potential release past Executive Session minutes.
- Attorney
 - Nothing
- Manager

1. Stated that Finance Ordinance Number 20 is \$940,824.15
 2. Announced that the Miller School one-way request item will be on the 2-14-2013 COTW agenda for consideration.
 3. **Holy Trinity St. Patrick's Day Festival Liquor License Fee Waiver**
Board to consider an ordinance approving a special events liquor license fee waiver for the St. Patrick's Day Celebration on March 15-16, 2013. Holy Trinity requests that the board waive a total of \$200.00 in fees. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**
 4. Offered representatives from the following organization to comment and promote the following events:
 1. 2013 Chicago Prostate Center 5K Run/3K Walk
 2. 2013 Relay For Life Event
- **Trustee Items**
 - Trustee Emery
 - Commented on the Hotel/Motel Tax Funds now being restricted, due to loss of Home Rule status, and the loss of about 10% of the Village's Revenue stream
 - Trustee Scott
 - Commented on the upcoming Westmont High School Spaghetti Dinner.
 - Trustee Nero
 - Nothing
 - Trustee Klebenow
 - Wished a speedy recovery to John Svitak, former Westmont Citizen of the Year.
 - Commented on the the success of the Westmont Chamber of Commerce Progressive Dinner.
 - Happy Valentines Day!
 - Trustee Fleming
 - Commented on the loss of Home Rule status and Budget impact.
 - Happy Valentines Day!

Items To Be Removed From Consent Agenda PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Consent Agenda (Omnibus Vote) PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Village Board Minutes

Village Board Meeting Minutes

MINUTES Board to consider approving the minutes of the Committee of the Whole Meeting held January 31, 2013 and the Village Board Meeting held February 4, 2013.

Background Of Subject Matter

Required parliamentary procedure.

Additional Background

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Recommendation

Approval.

Type

Motion

Budgeted

N/A

Budgeted Explanation

*

Documents: [2013-02-04 MINUTES VILLAGE BOARD.PDF,](#)

Finance Ordinance

Finance Ordinance #20

to be determined

Background Of Subject Matter

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Type

Motion

Purchase Orders

PO 11030387

Don Morris Architect P.C. \$11,062.80

Background Of Subject Matter

January services: inspections, building review, & clerical

Type

Purchase Order

Budgeted

Yes

Documents: [PO 11030387.PDF](#)

PO 11030364

Meade Electric Co. \$5,586.95

Background Of Subject Matter

1104 Oakwood Pole Replacement

Additional Background

IRM Claim - Remburse

Type

Purchase Order

Documents: [PO 11030364.PDF](#)

Total Of Purchase Orders

\$ 16,649.75

Background Of Subject Matter

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Type

Purchase Order

2013 Chicago Prostate Center 5K Run/3K Walk

Board to consider an ordinance approving the following requests for the annual Prostate Cancer Foundation of Chicago's 5K Run/3K Walk: **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

1. A special events permit for Sunday, September 8, 2013.
2. A sound amplification license.

Background Of Subject Matter

This event requires a temporary closing of Pasquinelli & Oakmont from 7:45-9:30am with bullhorn/microphone amplification at 815 Pasquinelli Dr, & the use of the public right of way along Pasquinelli Dr.

Additional Background

This event is intended to promote screening & awareness. The Prostate Cancer Foundation of Chicago is a 501(c)(3) non-for-profit located in Westmont; dedicated to promote awareness & early detection & is affiliated with the Chicago Prostate Cancer Center.

Recommendation

This event is held to bring awareness of prostate cancer & to celebrate prostate cancer survivors. This event expects up to 200 attendees.

Type

Ordinance

Documents: [2013CHICAGOPROSTATECENTER5KCOMMUNITYEVENTSPERMITREQUESTFORM.PDF](#)

2013 Relay For Life Event

Board to consider an ordinance approving the following requests for the 2013 Relay for Life event held at Ty Warner Park on May 31-June 1, 2013: **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

1. Issuance of a sound amplification license.
2. Permission to erect temporary direction signs on public property.

Background Of Subject Matter

This is an overnight event to raise awareness & funds for cancer research. Leslie Abrahamson of the American Cancer Society is coordinating this event for the 5th year in a row here in Westmont. All requests are the same as in past years.

Additional Background

A sound amplification license for May 31st from 9:00am-11:00pm & reduced amplification after that to keep attendees informed through out the event.

Recommendation

Directional signs on public property to assists participants consist of 12 directional information signs at 3 intersections: Blackhawk & Ogden, Cass & Plaza, and Cass & Chestnut.

Type

Ordinance

Documents: [COMMUNITYEVENTPERMITREQUEST-RELAYFORLIFE-2013.PDF](#)

Public Hearing

Continued Public Hearing For The South Westmont Business District TIF

Board to continue to conduct a public hearing for the South Westmont Business District Tax Increment Financing (SWBD-TIF) District on Tuesday, February 19, 2013 at 7:00 pm.

PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Background Of Subject Matter

On Feb. 4, 2013 the board opened and continued the public hearing that had been set on Dec.17, 2012. The JRB met & provided a favorable recommendation, but due to school district discussion the Board resolved to continue in order to find a resolution.

Additional Background

Any interested person or affected taxing district may file a written objection or be heard orally during the public hearing. The public hearing may be adjourned to another date without any further written notice.

Type

Ordinance

Documents: [2012-12-3 SWBD TIF SCHEDULE.PDF](#), [SWBD TIF REDEVELOPMENT PLAN AND PROGRAM - FINAL DRAFT REV3.PDF](#), [SWBD TIF PH- ELIGIBILITY STUDY REPORT 7.PDF](#)

Unfinished Business

New Business

Final Plat Request - Kaila's Crossing Subdivision - 243 East 56th Street

Board to consider an ordinance approving a Final Plat of Subdivision request from McNaughton Development to split one lot into nine lots of record at 246 East 56th Street. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The 9 lots of record will be used for 8 new single family homes & a stormwater management area. The subdivision is located in the R-3

Single Family Residence District. As proposed, the new lots meet the R-3 bulk regulations of the zoning ordinance.

Recommendation

Planning & Zoning Commission recommended approval of the preliminary plat on 9/12/12, & the Village Board granted approval of the preliminary plat on 9/27/12. The engineering review process for the subject property is complete & staff recommends approval.

Type

Ordinance

Documents: [2013-02-14 KAILAS CROSSING SUB PLAT - PAGE 1.PDF](#), [2013-02-14 KAILAS CROSSING SUB PLAT - PAGE 2.PDF](#), [2012-09-12 PLANNING AND ZONING STAFF MEMO - KAILAS CROSSING PRELIMINARY SUBDIVISION.PDF](#)

Greenleaf Subdivision

Board to consider an ordinance approving a multi-party agreement for the completion of the subdivision improvements at the Greenleaf subdivision. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

M/I Homes of Chicago is the contract purchaser for the remaining single family lots within the Greenleaf development initiated by McNaughton Builders. Several subdivision improvements remained incomplete due to the builder's bankruptcy.

Additional Background

Attorney Zemenak is finalizing a draft agreement which considers the completion of subdivision improvements by Gregory Property & Development Group via the letter of credit funds which the Village recently called on.

Recommendation

The other parties involved are the Village of Westmont & Greenleaf Homeowners Association.

Type

Ordinance

Documents: [GREENLEAF MEMO.PDF](#)

Comprehensive Plan Adoption

Board to consider an ordinance adopting the Planning and Zoning Commission's recommendation to approve the draft Comprehensive Plan. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Planning & Zoning Commission held a public hearing on 1/9/13 to review the draft Comprehensive Plan, prepared by Houseal Lavigne. An Open House was held for 2 hours prior to display large boards from the plan & informally answer questions from the public.

Additional Background

A Comprehensive Plan Advisory Committee has been active since 2011, meeting 6 times to provide input. Also, community workshops & interviews were held in 2011 & 2012 to get community feedback regarding Village concerns, issues, projects, & improvements.

Recommendation

Commission's & public's questions & comments were noted after each chapter presentation. The Commission unanimously voted favorably. The plan complete can be found here at <http://www.hlplanning.com/dnn/Default.aspx?alias=www.hlplanning.com/dnn/westmont>

Type

Ordinance

Documents: [2013-02-14 BOARD ACTION SHEET - COMPREHENSIVE PLAN ADOPTION.PDF](#), [2013-01-09](#)

Class 4 Liquor License - Saffron Restaurant

Board to consider an ordinance increasing the number of available Class 4 liquor licenses by one to accommodate a liquor license request from Akugucci Inc., D/B/A Saffron Restaurant, located at 6200 South Cass Avenue, Westmont. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A Class 4 liquor license allows for the sale of beer & wine only for consumption on the licensed premises. Owner Sonali Roy and Manager Prasenjit Roy will oversee the day-to-day operations of the business.

Additional Background

Saffron has been a very successful business which used to be located at 6020 South Cass Avenue. The new location will feature the same menu & most of the previous staff. Community Development reviewed & approved the floor plan proposed by the owner.

Recommendation

Staff recommends approval of the request.

Type

Ordinance

Class 19 Theater Liquor License Creation

Board to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 19 Theater liquor license. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The proposed Class 19 Theater liquor license will allow the retail sale of alcoholic liquor for consumption on the licensed premises where the major & primary business is that of a theater located within the B-1 Central Business District.

Recommendation

Staff recommends approval of this request.

Type

Ordinance

Class 20 Brewery Liquor License Creation

Board to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 20 Brewery liquor license. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The proposed Class 20 Brewery liquor license will allow for the retail sale of craft beer brewed on the licenses premises and in its original package for consumption off the premises.

Additional Background

Also included in the Class 20 is the ability to maintain facilities on the premises for the manufacture of craft beer, and to store the manufactured craft beer on the licenses premises, subject to certain conditions.

Recommendation

Staff recommends approval of this request.

Type

Ordinance

Sprinkler Ordinance Review

Board to review the recommendations of the Westmont Fire Department review of the Installation Requirements of Fire & Safety Systems as they relate to the Westmont Code of

Ordinances. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The Fire Dept has conducted a review of the installation requirements of the Fire & Life Safety Systems, as to how they relate to the Westmont Code of Ordinances; specifically Ordinance Number 09-75 (June 2009).

Additional Background

Attached is a memo with recommendations based on this review, a copy of the Code of Ordinance Number 09-75, a presentation handout, & pertinent articles referencing fire & life safety.

Type

Discussion Only

Documents: [2013WFDLIFESAFETYSYSTEMSMEMO.PDF](#), [WFD BAS ORD 09-75.PDF](#), [FIRE AND LIFE SAFETY SYSTEMS POWERPOINT 2013.PDF](#), [FIRE RESCUE NEWS 2013.PDF](#), [FIRE ALARM SYSTEM LIST OF BUSINESSES.PDF](#)

Engineering Services Agreement - Burns & McDonnell

Board to consider an ordinance approving a proposal from Burns & McDonnell for the Phase 2 Engineering Design Services for the Wilmette Avenue Reconstruction Project (MFT# 12-00101-00-PV). **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Wilmette Ave between 55th St & 56th St is the last remaining unimproved section (curbs, sidewalk, street lightening..) This section has been awaiting reconstruction for many years and was eliminated from the 55th St Project after a number of county cuts.

Additional Background

Phase 2 Engineering Design services shall include design for the reconstruction of the roadway including pavement, storm sewers, curbs, sidewalks, street lighting, including sidewalk & light installation up to 59th St. Proposal not to exceed \$80,000.

Recommendation

Staff recommends approval of the Burns & McDonnell Engineering Agreement.

Type

Ordinance

Documents: [WILMETTE ENG PH2 AGREEMENT.PDF](#)

Engineering Services Agreement - Strand Associates

Board to consider an ordinance approving an agreement from Strand Associates for Phase 2 Engineering Design for the Jamestown (Oakwood Subdivision) Detention Basin Repair Project. **PLACED ON THE TUESDAY, FEBRUARY 19, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Oakwood Subdivision, Phase III, was built in the late 1970's. The existing detention facility has been a continuous maintenance issue. Wetland plantings have been used to assist with alleviating some of the drainage issues. Phase 2 shall consider options.

Additional Background

Design fee includes additional work required that we did not anticipate in 2011 for the new DuPage Co Stormwater Ordinance. Proposal not to exceed \$26,700. for Phase 2 Engineering Design Services.

Recommendation

Staff recommends approval of the Strand Associates Engineering Agreement.

Type

Ordinance

Documents: [JAMESTOWN DETENTION BASIN DRAINAGE REPAIRS.PDF](#)

Miscellaneous

Adjourned to Executive Session at 9:51pm