



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Committee of the Whole Meeting
February 14, 2013
7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor
- Clerk
- Attorney
- Manager

1. Miller School one-way request
2. Holy Trinity fee waiver request

- Trustees

***Background Of
Subject Matter*** *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Meeting Minutes

MINUTES Board to consider approving the minutes of the Committee of the Whole Meeting held January 31, 2013 and the Village Board Meeting held February 4, 2013.

***Background Of
Subject Matter*** Required parliamentary procedure.

***Additional
Background*** *

Recommendation Approval.

Type Motion

<i>Budgeted</i>	N/A
<i>Budgeted</i>	*
<i>Explanation</i>	

Documents: [2013-02-04 MINUTES VILLAGE BOARD.PDF](#), [2013-1-31COMMITTEEOTHEWHOLEMEETINGMINUTES.PDF](#)

b. **Finance Ordinance**

- i. **Finance Ordinance #20**
to be determined

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

- i. **PO 11030387**
Don Morris Architect P.C. \$11,062.80

<i>Background Of Subject Matter</i>	January services: inspections, building review, & clerical
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11030387.PDF](#)

- ii. **PO 11030364**
Meade Electric Co. \$5,586.95

<i>Background Of Subject Matter</i>	1104 Oakwood Pole Replacement
<i>Additional Background</i>	IRM Claim - Remburse
<i>Type</i>	Purchase Order

Documents: [PO 11030364.PDF](#)

- iii. **Total Of Purchase Orders**
\$ 16,649.75

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **2013 Chicago Prostate Center 5K Run/3K Walk**

Board to consider an ordinance approving the following requests for the annual Prostate Cancer Foundation of Chicago's 5K Run/3K Walk:

1. A special events permit for Sunday, September 8, 2013.
2. A sound amplification license.

<i>Background Of Subject Matter</i>	This event requires a temporary closing of Pasquinelli & Oakmont from 7:45-9:30am with bullhorn/microphone amplification at 815 Pasquinelli Dr, & the use of the public right of way along Pasquinelli Dr.
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Additional Background	This event is intended to promote screening & awareness. The Prostate Cancer Foundation of Chicago is a 501(c)(3) non-for-profit located in Westmont; dedicated to promote awareness & early detection & is affiliated with the Chicago Prostate Cancer Center.
Recommendation	This event is held to bring awareness of prostate cancer & to celebrate prostate cancer survivors. This event expects up to 200 attendees.
Type	Ordinance

Documents: [2013CHICAGOPROSTATECENTER5KCOMMUNITYEVENTSPERMITREQUESTFORM.PDF](#)

e. **2013 Relay For Life Event**

Board to consider an ordinance approving the following requests for the 2013 Relay for Life event held at Ty Warner Park on May 31-June 1, 2013:

1. Issuance of a sound amplification license.
2. Permission to erect temporary direction signs on public property.

Background Of Subject Matter	This is an overnight event to raise awareness & funds for cancer research. Leslie Abrahamson of the American Cancer Society is coordinating this event for the 5th year in a row here in Westmont. All requests are the same as in past years.
Additional Background	A sound amplification license for May 31st from 9:00am-11:00pm & reduced amplification after that to keep attendees informed through out the event.
Recommendation	Directional signs on public property to assists participants consist of 12 directional information signs at 3 intersections: Blackhawk & Ogden, Cass & Plaza, and Cass & Chestnut.
Type	Ordinance

Documents: [COMMUNITYEVENTPERMITREQUEST-RELAYFORLIFE-2013.PDF](#)

8. Public Hearing

a. **Continued Public Hearing For The South Westmont Business District TIF**

Board to continue to conduct a public hearing for the South Westmont Business District Tax Increment Financing (SWBD-TIF) District on Tuesday, February 19, 2013 at 7:00 pm.

Background Of Subject Matter	On Feb. 4, 2013 the board opened and continued the public hearing that had been set on Dec.17, 2012. The JRB met & provided a favorable recommendation, but due to school district discussion the Board resolved to continue in order to find a resolution.
Additional Background	Any interested person or affected taxing district may file a written objection or be heard orally during the public hearing. The public hearing may be adjourned to another date without any further written notice.
Type	Ordinance

Documents: [2012-12-3 SWBD TIF SCHEDULE.PDF](#), [SWBD TIF REDEVELOPMENT PLAN AND PROGRAM - FINAL DRAFT REV3.PDF](#), [SWBD TIF PH- ELIGIBILITY STUDY REPORT 7.PDF](#)

9. Unfinished Business

10. New Business

a. **Final Plat Request - Kaila's Crossing Subdivision - 243 East 56th Street**

Board to consider an ordinance approving a Final Plat of Subdivision request from McNaughton Development to split one lot into nine lots of record at 246 East 56th Street.

Background Of Subject Matter The 9 lots of record will be used for 8 new single family homes & a stormwater management area. The subdivision is located in the R-3 Single Family Residence District. As proposed, the new lots meet the R-3 bulk regulations of the zoning ordinance.

Recommendation Planning & Zoning Commission recommended approval of the preliminary plat on 9/12/12, & the Village Board granted approval of the preliminary plat on 9/27/12. The engineering review process for the subject property is complete & staff recommends approval.

Type Ordinance

Documents: [2013-02-14 KAILAS CROSSING SUB PLAT - PAGE 1.PDF](#), [2013-02-14 KAILAS CROSSING SUB PLAT - PAGE 2.PDF](#), [2012-09-12 PLANNING AND ZONING STAFF MEMO - KAILAS CROSSING PRELIMINARY SUBDIVISION.PDF](#)

b. **Greenleaf Subdivision**

Board to consider an ordinance approving a multi-party agreement for the completion of the subdivision improvements at the Greenleaf subdivision.

Background Of Subject Matter M/I Homes of Chicago is the contract purchaser for the remaining single family lots within the Greenleaf development initiated by McNaughton Builders. Several subdivision improvements remained incomplete due to the builder's bankruptcy.

Additional Background Attorney Zemenak is finalizing a draft agreement which considers the completion of subdivision improvements by Gregory Property & Development Group via the letter of credit funds which the Village recently called on.

Recommendation The other parties involved are the Village of Westmont & Greenleaf Homeowners Association.

Type Ordinance

Documents: [GREENLEAF MEMO.PDF](#)

c. **Comprehensive Plan Adoption**

Board to consider an ordinance adopting the Planning and Zoning Commission's recommendation to approve the draft Comprehensive Plan.

Background Of Subject Matter Planning & Zoning Commission held a public hearing on 1/9/13 to review the draft Comprehensive Plan, prepared by Houseal Lavigne. An Open House was held for 2 hours prior to display large boards from the plan & informally answer questions from the public.

Additional Background A Comprehensive Plan Advisory Committee has been active since 2011, meeting 6 times to provide input. Also, community workshops & interviews were held in 2011 & 2012 to get community feedback regarding Village concerns, issues, projects, & improvements.

Recommendation Commission's & public's questions & comments were noted after each chapter presentation. The Commission unanimously voted favorably. The plan complete can be found here at <http://www.hlplanning.com/dnn/Default.aspx?alias=www.hlplanning.com/dnn/westmont>

Type Ordinance

d. **Class 4 Liquor License - Saffron Restaurant**

Board to consider an ordinance increasing the number of available Class 4 liquor licenses by one to accommodate a liquor license request from Akugucci Inc., D/B/A Saffron Restaurant, located at 6200 South Cass Avenue, Westmont.

Background Of Subject Matter A Class 4 liquor license allows for the sale of beer & wine only for consumption on the licensed premises. Owner Sonali Roy and Manager Prasenjit Roy will oversee the day-to-day operations of the business.

Additional Background Saffron has been a very successful business which used to be located at 6020 South Cass Avenue. The new location will feature the same menu & most of the previous staff. Community Development reviewed & approved the floor plan proposed by the owner.

Recommendation Staff recommends approval of the request.

Type Ordinance

e. **Class 19 Theater Liquor License Creation**

Board to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 19 Theater liquor license.

Background Of Subject Matter The proposed Class 19 Theater liquor license will allow the retail sale of alcoholic liquor for consumption on the licensed premises where the major & primary business is that of a theater located within the B-1 Central Business District.

Recommendation Staff recommends approval of this request.

Type Ordinance

f. **Class 20 Brewery Liquor License Creation**

Board to consider an ordinance amending Chapter 10 (Alcoholic Beverages), Article II (Retail Licenses), of the Village Code of Ordinances to allow for the creation of a Class 20 Brewery liquor license.

Background Of Subject Matter The proposed Class 20 Brewery liquor license will allow for the retail sale of craft beer brewed on the licenses premises and in its original package for consumption off the premises.

Additional Background Also included in the Class 20 is the ability to maintain facilities on the premises for the manufacture of craft beer, and to store the manufactured craft beer on the licenses premises, subject to certain conditions.

Recommendation Staff recommends approval of this request.

Type Ordinance

g. **Sprinkler Ordinance Review**

Board to review the recommendations of the Westmont Fire Department review of the Installation Requirements of Fire & Safety Systems as they relate to the Westmont Code of Ordinances.

Background Of The Fire Dept has conducted a review of the installation

Subject Matter	requirements of the Fire & Life Safety Systems, as to how they relate to the Westmont Code of Ordinances; specifically Ordinance Number 09-75 (June 2009).
Additional Background	Attached is a memo with recommendations based on this review, a copy of the Code of Ordinance Number 09-75, a presentation handout, & pertinent articles referencing fire & life safety.
Type	Discussion Only

Documents: [2013WFDLIFESAFETYSYSTEMSMEMO.PDF](#), [WFD BAS ORD 09-75.PDF](#), [FIRE AND LIFE SAFETY SYSTEMS POWERPOINT 2013.PDF](#), [FIRE RESCUE NEWS 2013.PDF](#), [FIRE ALARM SYSTEM LIST OF BUSINESSES.PDF](#)

h. **Engineering Services Agreement - Burns & McDonnell**

Board to consider an ordinance approving a proposal from Burns & McDonnell for the Phase 2 Engineering Design Services for the Wilmette Avenue Reconstruction Project (MFT# 12-00101-00-PV).

Background Of Subject Matter	Wilmette Ave between 55th St & 56th St is the last remaining unimproved section (curbs, sidewalk, street lightening..) This section has been awaiting reconstruction for many years and was eliminated from the 55th St Project after a number of county cuts.
Additional Background	Phase 2 Engineering Design services shall include design for the reconstruction of the roadway including pavement, stormsewers, curbs, sidewalks, street lighting, including sidewalk & light installation up to 59th St. Proposal not to exceed \$80,000.
Recommendation	Staff recommends approval of the Burns & McDonnell Engineering Agreement.
Type	Ordinance

Documents: [WILMETTE ENG PH2 AGREEMENT.PDF](#)

i. **Engineering Services Agreement - Strand Associates**

Board to consider an ordinance approving an agreement from Strand Associates for Phase 2 Engineering Design for the Jamestown (Oakwood Subdivision) Detention Basin Repair Project.

Background Of Subject Matter	Oakwood Subdivision, Phase III, was built in the late 1970's. The existing detention facility has been a continuous maintenance issue. Wetland plantings have been used to assist with alleviating some of the drainage issues. Phase 2 shall consider options.
Additional Background	Design fee includes additional work required that we did not anticipate in 2011 for the new DuPage Co Stormwater Ordinance. Proposal not to exceed \$26,700. for Phase 2 Engineering Design Services.
Recommendation	Staff recommends approval of the Strand Associates Engineering Agreement.
Type	Ordinance

Documents: [JAMESTOWN DETENTION BASIN DRAINAGE REPAIRS.PDF](#)

11. **Miscellaneous**

12. **Executive Session**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

13. **Adjourn**

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.