



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting August 7, 2014 5:30 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Acting Manager
- Trustees

Background Of *

Subject Matter

Type Discussion Only

b. Committee Reports

- Administration & Finance
- Building & Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement
- Westmont First
- Environmental Improvement Commission

Background Of *

Subject Matter

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. **Village Board Minutes**

Board to consider approving the minutes of the regular Village Board Meeting held July 24, 2014 and the special meeting of the Village Board and the Planning and Zoning Commission held July 23, 2014.

Background Of Subject Matter	Required parliamentary procedure.
Type	Motion

Documents: [2014-07-24VILLAGEBOARDMEETINGMINUTES.PDF](#), [2014-07-23 MINUTES - VILLAGE BOARD OF TRUSTEES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #8**

Total to be announced at the meeting.

Background Of Subject Matter	*
Type	Ordinance

c. **Purchase Orders**

i. **PO 11034144**

Public Safety Direct \$7,385.91

Background Of Subject Matter	Duty Chief Vehicle - Outfit, build & install
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11034144.PDF](#)

ii. **PO 11034131**

Microsystems, Inc. \$9,033.12

Background Of Subject Matter	Scanning Files: Street, Fire, Engineering, and Planning/Zoning
Type	Purchase Order

Documents: [PO 11034131.PDF](#)

iii. **PO 11034163**

Baxter and Woodman, Inc. \$9,289.01

Background Of Subject Matter	Fire HQ Roof & HVAC
Additional Background	Final Balance
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11034163.PDF](#)

iv. **PO 11034139**

Thomas Engineering Group, LLC \$11,095.40

Background Of Subject Matter	Material Testing /Inspection
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Type Purchase Order

Budgeted Yes

Documents: [PO 11034139.PDF](#)

v. **PO 11034168**

Illinois EPA \$25,984.86

Background Of Subject Matter ARRA Loan Repayment

Additional Background West Burlington & North Lincoln

Type Purchase Order

Budgeted Yes

Documents: [PO 11034168.PDF](#)

vi. **PO 11034145**

Currie Motors \$26,963.00

Background Of Subject Matter 2015 Ford Utility

Additional Background Replacing 2007 Chevy Tahoe

Type Purchase Order

Budgeted Yes

Documents: [PO 11034145.PDF](#)

vii. **Total Of Purchase Orders**

\$89,751.30

Background Of Subject Matter *

Type Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance #8**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Purchase Order

8. Unfinished Business

a. **Referendum For Stormwater Utility**

Board to consider an ordinance authorizing the submission of a public question via referendum for the April 7, 2015 general election ballot to determine whether the Village should authorize the creation and operation of a stormwater utility.

Background Of Subject Matter The Village Board has studied & discussed formation of a Village of Westmont stormwater utility to address Village-wide problems of flooding & stormwater management. State statutes allow the Village to operate municipal utilities if approved by referendum.

Type Ordinance

9. New Business

a. 17 N Cass Avenue - Downtown Development Grant Request

Board to consider an ordinance approving a Downtown Development Grant Request from West Suburban Insurance in the amount of \$1700.

Background Of Subject Matter	The applicant is requesting assistance with the \$6800 cost to install electrical upgrades. The work is considered an infrastructure improvement, eligible for a matching grant of 25%.
Recommendation	The work will be completed following approval, if granted by the Village Board, includes meter fittings, replacing an above ground electrical feed with a below ground feed, and replacing fuse panels with breakers panels.
Type	Ordinance
Budgeted	Yes

Documents: [WEST SUBURBAN APPLICATION MATERIALS.PDF](#)

b. Parking Restrictions- Wilmette Avenue

Board to consider an ordinance restricting parking on Wilmette Avenue from Rosewood Court to Traube including Rosewood Court east of Wilmette Avenue.

Background Of Subject Matter	Parking restrictions in the residential area south of Napleton Porsche to be considered to address parking concerns. Time restrictions of either 2, 3 or 4 hours limits should be reviewed.
Additional Background	Employee vehicles and trucks unloading vehicles in the residential area have caused traffic issues for residents. The restriction of parking will affect both local businesses along with residents in this area.
Type	Ordinance

c. Surplus Property - Westmont Fire Department

Board to consider an ordinance to declare certain equipment as surplus Village property to be disposed of and removed from Village Property inventory.

Background Of Subject Matter	The property identified on the attached list has outlived its useful life; it is outdated, non-functioning or otherwise not economically maintainable. This equipment will be sold or disposed of by a method acceptable to the Assistant Village Manager.
Additional Background	This property upon being declared as surplus and disposed of, will be removed from the Village's property inventory.
Recommendation	The Fire Department recommends approval of said ordinance.
Type	Ordinance

Documents: [WFD SURPLUS EQUIPMENT LIST.PDF](#)

d. Andy Frain Crossing Guard Service Agreement

Board to consider approving a service agreement with Andy Frain Services, Inc. for crossing guard services for the 2014-15 school year.

Background Of Subject Matter	Andy Frain's service agreement for crossing guard services to Community School District 201, Maercker School District 60 and Holy Trinity Catholic School has expired. A new agreement including a cost increase is needed for services to continue.
Additional	Andy Frain provides crossing services at 14 daily school crossings

Background	on the 174 days schools are in session.
Recommendation	Staff recommends board approval of the 2014-15 school year Andy Frain crossing guard service agreement.
Type	Ordinance
Budgeted	Yes
Budgeted Explanation	Due to a change in billing practice by Andy Frain, the village will be \$ 9,040.00 over budget unless local school districts assist in payment of this overage. The village was notified of this cost increase after our fiscal year budget was approved.

Documents: [2014 ANDY FRAIN AGREEMENT.PDF](#)

e. **Code Clarification - Temporary Certificate Of Occupancy**

Board to consider an ordinance revising Sec. 18-553 Temporary Certificate of Occupancy.

Background Of Subject Matter	Code Section 18-553 allows for the issuance of a Temporary Certificate of Occupancy. To qualify, certain criteria must be met. These parameters have been subject to various interpretations by staff as well as builders and developers.
Additional Background	As per discussion and direction from the Building & Zoning Committee, certain clarifications are proposed to better match the intent of the original ordinance. These include: time period, duration, and inclusion of all site work except landscaping.
Recommendation	Staff and BZC recommend approval of proposed clarifications.
Type	Ordinance

Documents: [TEMPORARYCERTIFICATEOFOCCUPANCYPROPOSED 20140807.PDF](#)

f. **Energy And Plumbing Code Revisions**

Board to consider an ordinance approving an amendment to Chapter 18 of the Municipal Code as it relates to the Energy and Plumbing Codes

Background Of Subject Matter	Westmont has adopted the Illinois Plumbing Code & the Illinois Energy Code. The State has since updated, adopting the 2014 Plumbing Code as well as the 2012 Energy Code. The State of Illinois mandates adoption of the newest versions of each code.
Additional Background	These codes must be adopted as soon as practicable. These changes are separate from the other building code changes discussed at Building Zoning Committee proposed for January 1, 2015.
Type	Ordinance
Budgeted	N/A

Documents: [ENERGYPLUMBINGCODEORDINANCE20140718.PDF](#)

g. **Engineering Agreement - West Ogden Water Main Extension**

Board to consider an ordinance authorizing an agreement for Design and Construction Engineering Services regarding the West Ogden Avenue Water Main Extension Project.

Background Of Subject Matter	This Project consists of approximately 400 feet of water main extension on Ogden Ave. Work includes new 8" water main, 1 new hydrant and 2 new valves along with other related work near Washington St. on the north side.
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<i>Additional Background</i>	We have negotiated an engineering (Phase 2 & 3) Design and construction supervision services agreement for this project with Baxter & Woodman in an amount not exceed \$22,620.
<i>Type</i>	Ordinance
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	This is not a budgeted expense, however it will be reimbursed by the developer.

Documents: [BAXTER AND WOODMAN - WATER MAIN EXTENSION - WEST OGDEN.PDF](#)

h. **Award Of Bid Proposal**

Board to consider an ordinance awarding the bid proposal from Central Blacktop, Co. Inc. for the Village's 2014 Fall MFT Resurfacing Project MFT# 14-00000-02-GM.

<i>Background Of Subject Matter</i>	The Village accepted bid proposals from 3 contractors for the 2014 Fall MFT Resurfacing Project MFT#14-00000-02-GM. The low bidder is Central Blacktop of LaGrange with a low bid of \$1,794,923.19 (approx 2% below the Engineer's Estimate of \$1,833,478.50).
<i>Additional Background</i>	
<i>Recommendation</i>	Award Central Blacktop's Bid of \$1,794,923.19.
<i>Type</i>	Ordinance

Documents: [BID TABULATION BLR 12315.PDF](#), [2014 FALL MFT RESURFACING PROJECT LOCATION MAP.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.