



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting July 24, 2014 5:30 p.m.

1. Call To Order
2. Roll Call
3. Pledge Of Allegiance
4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider a motion approving the minutes of the regular Village Board Meeting held July 10, 2014 and the Special Village Board Workshop on Stormwater Utility held on July 7, 2014.

*Background Of
Subject Matter* Required parliamentary procedure.

Type Motion

Budgeted N/A

Documents: [2014-07-10VILLAGEBOARDMEETINGMINUTES.PDF](#), [2014-07-07 - MINUTES - VILLAGE BOARD WORKSHOP - STORMWATER.PDF](#)

b. June Financial Report

Board to consider a motion to accept the financial report submitted for the month of June 2014.

Background Of *
Subject Matter
Type Motion

Documents: [JUNE 2014 FINANCIAL MEMO.PDF](#), [MONTHLY REVENUE AND EXPENSE SUMMARY JUNE 2014.PDF](#)

c. **Purchase Orders**

- i. **PO 11034019**
EF Heil LLC \$5,125.00

Background Of Disposal of Spoil Pile
Subject Matter
Type Purchase Order
Budgeted Yes

Documents: [PO 11034019.PDF](#)

- ii. **PO 11034066**
Burns & McDonnell \$7,025.88

Background Of Stormwater Reviews
Subject Matter
Type Purchase Order
Budgeted Yes

Documents: [PO 11034066.PDF](#)

- iii. **PO 11034010**
CTR Systems \$9,000.00

Background Of Sewer Cleaning/Televising
Subject Matter
Type Purchase Order
Budgeted Yes

Documents: [PO 11034010.PDF](#)

- iv. **PO 11034115**
Goldy Locks \$11,325.00

Background Of New Door Access Control System
Subject Matter
Type Purchase Order
Budgeted Yes
Budgeted Funded by State Grant
Explanation

Documents: [PO 11034115.PDF](#)

- v. **PO 11033974**
Sentinel Technologies \$14,958.00

Background Of Annual Maintenance Coverage for HANS (IT Network)
Subject Matter
Type Purchase Order
Budgeted Yes

Documents: [PO 11033974.PDF](#)

vi. **PO 11033810**

Don Morris Architect \$17,669.36

Background Of Subject Matter May Reviews & Inspections

Additional Background The payment is included in the Finance Ordinance for simultaneous approval

Type Purchase Order

Budgeted Yes

Documents: [PO 11033810.PDF](#)

vii. **Total Of Purchase Orders**

\$65,103.24

Background Of Subject Matter *

Type Purchase Order

d. **Finance Ordinance**

i. **Finance Ordinance #7**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Ordinance

e. **Total Of Purchase Orders And Finance Ordinance #7**

Total to be announced at the meeting.

Background Of Subject Matter *

Type Motion

f. **Community Events**

i. **Holy Trinity Oktoberfest 2014**

Board to consider an ordinance approving the following requests from Holy Trinity Parish for the 2014 Holy Trinity Oktoberfest event:

1. Live Music and Amplified Sound Request Friday & Saturday, Sept. 19 & 20 during event hours.
2. Request to waive special event liquor permit fees.

Background Of Subject Matter This is the 3rd annual Holy Trinity Oktoberfest event. This year the layout is the same as the St. Patrick's Day event held in 2013.

Additional Background This is a fundraiser for Holy Trinity Church and School. The public is invited to attend.

Type Ordinance

Documents: [2014 OKTOBERFEST COMMUNITY EVENTS PERMIT REQUEST FORM.PDF](#)

8. Public Hearing

a. Public Hearing FY 2014-15 Appropriation Ordinance

Board to conduct a public hearing for the Fiscal Year 2014-2015 Appropriations Ordinance.

Background Of Subject Matter	In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.
Additional Background	The appropriation ordinance should exceed the amount to be received and spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.
Recommendation	Staff recommends approval.
Type	Discussion Only
Budgeted	No

9. Unfinished Business

a. 150 East 63rd St - Mariano's

Board to consider an ordinance approving a Final Plat of Subdivision request from Mariano's to consolidate two lots into one lot of record at 150 East 63rd Street.

Background Of Subject Matter	The single lot will be used for a grocery store which will be located in the C-1 Commercial Business District. As proposed, the new lot will meet the bulk regulations of the zoning district, as well as stormwater management requirements.
Additional Background	Planning & Zoning Commission recommended approval of the preliminary plat on 9/11/13, & the Village Board granted approval of the preliminary plat on 9/19/13. The engineering review process for the subject property is complete & staff recommends approval.
Type	Ordinance

Documents: [MARIANOS FINAL PLAT OF SUBDIVISION.PDF](#)

10. New Business

a. 134 North Cass Ave - No Corner Suns

Board to consider an ordinance approving the following requests from No Corner Suns to allow the operation of an art store in the B-1 Limited Business District:

1. Development permit.
2. Waiver from the cash-in-lieu payment for B-1 parking spaces.

Background Of Subject Matter	Applicant requests to operate a ground floor art store with ancillary art lessons at 134 N Cass within the Weston Travel building. This is an allowed use in the B-1 district & this building is located in the Central Business TIF District.
Additional Background	Code requires 2 parking spaces & when the parking space requirement is less than 3, the spaces need not be provided but a cash-in-lieu payment is required. Applicant is requesting a waiver from the parking fee.
Type	Ordinance

Documents: [ART STORE DEVELOPMENT PERMIT.PDF](#), [ART STORE FLOOR PLAN.PDF](#)

b. **512 E Ogden Ave - ManorCare**

Board to consider an ordinance approving the following requests from ManorCare to expand an existing parking lot for a nursing home in the B-2 General Business District:

1. Site and landscaping plan approval.
2. Variance to expand the parking of an existing non-conforming nursing home.
3. Parking stall size and aisle size waiver.

Background Of Subject Matter The applicant is requesting to expand an existing parking lot due to overcrowded parking conditions & related safety concerns. Nursing homes are not permitted in the B-2 zoning district, so a variance is requested to increase the nonconforming status.

Additional Background Planning & Zoning Commission commented on the need for additional parking, requested lighting in the rear of the site be minimized as much as possible, & asked for additional evergreen landscaping to buffer the residential neighbors to the north.

Recommendation Citadel townhome residents who are adjacent neighbors asked questions at the public hearing & reviewed the site plan. Full underground detention is proposed, & was confirmed at the meeting. The Commission made a positive recommendation.

Type Ordinance

Documents: [MANORCARE SITE PLAN.PDF](#), [MANORCARE FINDINGS OF FACT.PDF](#), [MANORCARE MEMO AND APPLICATION.PDF](#)

c. **19 W Ogden Ave - Potbelly Sandwich Shop**

Board to consider an ordinance approving the following requests from Potbelly Sandwich Shop in the B-2 General Business District:

1. Zoning Code Variance request to increase the number of allowable signs.
2. Zoning Code Variance request to increase the maximum gross square footage of signage.
3. Zoning Code Variance request to display more than five signs on the premises.
4. Zoning Code Variance request to display an illuminated window sign.

Background Of Subject Matter Applicant is permitted 1 wall sign & 1 monument sign panel per code. Applicant requests approval of additional signs to provide identification from Ogden & behind the building. Signs are designed to alert customers to the rear entrance & drive-through.

Additional Background Commission made a positive recommendation after holding the public hearing - no members of the public spoke.

Type Ordinance

Documents: [POTBELLY SIGN PLANS REVISED.PDF](#), [POTBELLY FINDINGS OF FACT.PDF](#), [2014-07-09 STAFF REPORT - POTBELLY SIGN VARIANCE - PZC.PDF](#), [POTBELLY SIGN VARIANCE APPLICATION MATERIALS.PDF](#)

d. **FY 2014-15 Appropriation Ordinance**

Board to consider an ordinance adopting the Fiscal Year 2014-2015 Appropriations Ordinance.

Background Of Subject Matter In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.

Additional Background The appropriation ordinance should exceed the amount to be received and spent. The budget is the financial plan of what the

Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.

Recommendation Staff recommends approval.
Type Ordinance
Budgeted Yes

Documents: [2014-2015 APPROPRIATION-PUBLICNOTICE.PDF](#), [2014-07-26 APPROPRIATION ORDINANCE FY 2014-15.PDF](#)

e. **Referendum For Stormwater Utility**

Board to consider an ordinance authorizing the submission of a public question via referendum for the November 4, 2014 general election ballot to determine whether the Village should authorize the creation and operation of a stormwater utility.

Background Of Subject Matter The Village Board has studied & discussed formation of a Village of Westmont stormwater utility to address Village-wide problems of flooding & stormwater management. State statutes allow the Village to operate municipal utilities if approved by referendum.

Additional Background The proposed ordinance authorizes the placement of this referendum question on the November 4, 2014 general election ballot. Alternatively, the Village Board may opt to place this referendum question on the April 7, 2015 primary ballot.

Type Ordinance

f. **Police Pension Trustee Reappointment**

Board to consider a motion approving Mayor Gunter's reappointment of Thomas Conidi as a member of the Board of Trustees of the Police Pension Fund for a two-year term.

Background Of Subject Matter The Pension Board is comprised of two active officers elected by the members, one retired officer elected by the retirees, and two civilian members appointed by the Mayor. The Mayor appoints one of the two civilian representatives each year.

Additional Background Thomas Conidi has served 4 consecutive terms on the Pension Board. He has an MBA from DePaul and has been a financial adviser since 1986. He currently works for Wells Fargo as Associate Vice President - Investment Officer.

Recommendation Staff recommends approval

Type Motion

Budgeted N/A

g. **Board Of Fire & Police Commissioner Reappointments**

Board to consider a motion approving Mayor Ron Gunter's reappointment of Joe Hrncirik, Robert Kovanda and Vince Musial to the Westmont Board of Fire & Police Commissioners.

Background Of Subject Matter The term of office for each Commissioner is three (3) years and until their respective successors are appointed and qualified.

Additional Background All three appointees have met all requirements for reappointment.

Recommendation Approval

Type Ordinance

h. **Emergency Support Contract - IT Services**

Board to consider an ordinance to approve a contract with Blue Star Technology to provide vacation and emergency support for Network Administration Services.

<i>Background Of Subject Matter</i>	The Villages IT operations cover 24/7 365 day support for all Village operations. There is a need to have backup network administrative support to cover vacation and sick periods when staff is unavailable.
<i>Additional Background</i>	This contract provides a set block of hours dedicated to keep the outside contractor updated on the operation of the network and a defined hourly rate to engage those services beyond the initial block of hours.
<i>Recommendation</i>	Staff recommends the approval of this agreement with Blue Star Technology.
<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents: [WESTMONT BLOCK OF HOURS PROPOSAL FINAL.PDF](#)

11. Miscellaneous

12. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

13. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.