



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Regular Meeting January 23, 2014 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor - WHS Changemakers presentation
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider approving the minutes of the Village Board Meeting held January 9, 2014.

*Background Of
Subject Matter* Required parliamentary procedure.

*Additional
Background* *

Recommendation Approval.

Type Motion

Budgeted N/A

*Budgeted
Explanation* *

b. **Finance Ordinance**

i. **Finance Ordinance #19**

Total to be announced at meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11032583**

Long Realty \$5,000.00

<i>Background Of Subject Matter</i>	approved retroactively
<i>Additional Background</i>	415 N. Warwick - earnest money
<i>Type</i>	Purchase Order

Documents: [PO 11032583.PDF](#)

ii. **PO 11032705**

First American Title Insurance \$158,328.49

<i>Background Of Subject Matter</i>	415 N. Warwick purchase
<i>Type</i>	Purchase Order

Documents: [PO 11032705.PDF](#)

iii. **PO 11032711**

I R M A \$425,000.00

<i>Background Of Subject Matter</i>	member contribution - 2014
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11032711.PDF](#)

iv. **Total Of Purchase Orders**

\$588,328.49

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance #19**

Total to be announced at meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

8. **Unfinished Business**

9. New Business

a. Westmont Environmental Improvement Commission

Board to consider a motion confirming the Mayor's appointments to the Westmont Environmental Improvement Commission.

Background Of Subject Matter	Resident volunteers will be announced at the meeting
Type	Motion

b. 19 W. Ogden Ave - Connie's Pizza And Potbelly Sandwich Shop

Board to consider an ordinance approving the following requests from Crown Commercial Real Estate and Development to construct a multi-tenant building with two restaurants in the B-2 General Business District:

1. Site and Landscaping Plan approval.
2. Zoning code variance to reduce the number of required off-street parking stalls.
3. Zoning code variance to reduce the required front yard setback.
4. Special use permit to operate a restaurant with an associated drive-in.
5. Parking stall size waiver.

Background Of Subject Matter	Applicant requests approval for an 8,370 square foot building with 2 retail tenants & 2 restaurants. Potbelly needs a special use for the drive-through for the east corner space. A variance is requested to reduce required parking stalls from 45 to 35.
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Additional Background	The site plan provides 7 queued vehicle spaces at the drive-through. A parking stall waiver is requested to provide 10' x 18' rather than 10' x 20' parking stalls. Phillips Flowers asked questions about the building architecture, parking, & loading area.
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Recommendation	Commission made a positive recommendation after holding the public hearing & making comments about the outdoor dining, parking lot, Ogden Ave curb cut, & fencing. Revised plans taking into account public hearing comments from the Commission are attached.
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Type	Ordinance
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Budgeted	N/A
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Documents: [19 W OGDEN STAFF REPORT.PDF](#), [19 W OGDEN ATTACHMENTS.PDF](#), [19 W OGDEN FINDINGS OF FACT.PDF](#), [19 W OGDEN ELEVATION.PDF](#), [19 W OGDEN LANDSCAPE PLAN.PDF](#), [19 W OGDEN PRE ENGINEERING PLAN.PDF](#), [19 W OGDEN SITE PLAN.PDF](#)

c. 2014 Westmont Electronics Recycling Program

Board to consider an ordinance to close the public parking area on the north side of West Quincy between and Lincoln and Grant once a month for resident electronic recycling drop off services.

Background Of Subject Matter	A request to move the drop off location this year to the public right of way across from Village Hall, 31 W. Quincy St. The program will run from May through December with the day & time staying the same, the 2nd Friday of each month from 7:00am - 1:00pm.
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Additional Background	A combination of Public Works, EMA volunteers, and recycling company personnel will staff the events. The county program listing of acceptable items is expected to be the same as in years past.
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Type	Ordinance
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Documents: [2012 CREATIVE RECYCLING FLYER.PDF](#), [ELECTRONICS LANDFILL BAN LIST OF](#)

d. **Investment Policy**

Board to consider an ordinance amending the Village of Westmont Investment Policy.

Background Of Subject Matter The Village investment policy was reviewed, per the Admin/Finance Committee, to allow the Village to earn higher interest rates while preserving funds. Suggested changes include an increase to the maximum maturity from 1 year to 3.5 years.

Additional Background Additionally, the new policy increases the types of authorized investments, increases the amount of collateral pledged to secure Village deposits, changes were made to the order of items, and a glossary is included.

Recommendation Staff recommends approval.

Type Ordinance

Documents: [2014 INVESTMENT POLICY COMPARISON.PDF](#), [2014-1-23 VILLAGE INVESTMENT POLICY - REDLINED VERSION.PDF](#), [VILLAGE INVESTMENT POLICY.PDF](#)

e. **Mutual Aid Box Alarm System**

Board to consider an ordinance authorizing an Addendum to the Master Agreement of the Mutual Aid Box Alarm System (MABAS).

Background Of Subject Matter To be eligible to receive mutual aid, agreeing to give mutual aid is required. This addendum is to agree in advance on compensation for aid.

Type Ordinance

Documents: [MABAS ADDENDUM.PDF](#)

f. **Range Service Agreement**

Board to consider an ordinance authorizing an agreement with Sarge's Range Service, Inc. to remove lead from the Westmont Police Department Firing Range.

Background Of Subject Matter The EPA and OSHA require the firing range to be cleaned and lead removed following certain regulations by an authorized company.

Additional Background The agreement outlines these requirements; there are no changes to the agreement from previous years.

Type Ordinance

Budgeted Yes

Documents: [RANGE SERVICE AGREEMENT.PDF](#)

g. **Request For Approval Of Change In Plans #1 (Final)**

Board to consider an ordinance approving a Request for Approval of Change in Plans (Change Order #1 and Final) for the 2013 Motor Fuel Tax Resurfacing Project, MFT #13-00000-01-GM.

Background Of Subject Matter On 9/19/2013 the Village awarded the 2013 MFT Resurfacing Project to K-Five Construction of Lemont, IL in the amount of \$159,954.24.

Additional Background Construction was completed, final quantities measured reflect a net decrease of \$9,655.83 (approximately -6%) to the original contract.

Recommendation Staff recommends approval of the Request for Approval of Change in Plans.

Type Ordinance

Documents: [IDOT REQUEST FOR APPROVAL OF CHANGE IN PLANS.PDF](#), [IDOT FINAL APPROVAL.PDF](#)

h. **SESAC LLC**

Board to consider an ordinance authorizing an agreement with SESAC, LLC for a license to publicly perform compositions, the performance rights to which SESAC controls.

Background Of Subject Matter	As a licensee the Village may public use SESAC held compositions.
Additional Background	This agreement is for January 1, 2014 - December 31, 2014.
Type	Ordinance
Budgeted	Yes

Documents: [SESAC PERFORMANCE LICENSE FOR MUNICIPALITIES.PDF](#)

i. **Meeting Start Time**

Board to consider an ordinance to officially change the meeting time from 7:30pm to 7:00pm.

Background Of Subject Matter	This change was made in 2009, however the ordinance was not codified.
Additional Background	Due to the length of time since the original vote, this item should be officially voted on again.
Type	Ordinance

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.