

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, January 9, 2014.**

Mayor Gunter called the meeting to order at **7:04 PM.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT: Mayor Gunter P Clerk Szymski P

TRUSTEES: Addington P Barker P
Barry P Nero P
Scott P Senicka P

STAFF:

Searl P
(Village Manager)

Parker P
(Finance Director)

Dep. Chief Connolly A
(Fire Dept.)

Kaufman A
(Fire Dept. Prevention Bureau)

Dep. Chief Brenza A
(Police Dept.)

Liljeberg P
(I.T. Manager)

Chief Weiss P
(Fire Dept.)

Chief Mulhearn P
(Police Dept.)

Malik A
(Community Development & Millage Planner)

Casey A
(H.R. Director)

Ramsey A
(Water Dept. Supervisor)

Dep. Chief Gunther P
(Police Dept.)

McIntyre P
(Communication Director)

Ziegler P

May P
(Public Works Director & Asst. Village Mgr)

ATTORNEY: Zemenak P

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS: Suburban Life Newspapers A Chicago Tribune Local P

VISITORS:

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

OPEN FORUM: No requests.

VOTING KEY: A=ABSENT AB=ABSTAIN N=NO W=Withdrawn
 P=PRESENT Y=YES V=VACATION

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor's, Manager's, Clerk's and Trustees' comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

	<u>VOTING SUMMARY</u>						
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SENICKA	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>13</u>	<u>14</u>
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>
TRUSTEE NERO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SENICKA	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
MAYOR GUNTER					<u>N</u>		
	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>			
TRUSTEE ADDINGTON	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE BARRY	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE NERO	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE SCOTT	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			
TRUSTEE SENICKA	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>			

REPORTS

Mayor Gunter

- Welcomed everyone to the Village Board Meeting.
- Announced presentation of Holly Days business decorating awards and introduced Steve G. who described the contest procedure. The winners were: La Petite Sweet - 3rd place; Alkaye Media 2nd place; Audi of Westmont - 1st Place.
- The Mayor introduced the Westmont Wildcat Cheerleader directors, who described their two 1st and one 2nd place national champions.
- Mayor Gunter handed out certificates to the coaches and cheerleading squads for their outstanding accomplishments.
- The Mayor reported the newly developed Environmental Committee will be announced soon.
- Requested Public works Director May to give procedures used during adverse weather conditions.
- Mentioned the next Coffee with the Mayor meeting will be at Dunkin Donuts, 19 W 63rd Street, Finance Director Parker will be in attendance. This will be the last Coffee event until later in the spring.

Clerk Szymski

- Thanked and complimented the entire staff for their hard work during the adverse weather conditions.
- Congratulated Deputy Clerk Kmak on achieving the Certified Municipal Clerk Certification and thanked him for his outstanding work.
- The Boosters dinner will be held Friday, January 10th at Westmont High School from 5:00 p.m. until 8:00 p.m.

Attorney Zemenak

- Reported on conditions at 30 South Hudson and the future demolition of said address.

Village Manager Searl

- Requested an Executive Session to discuss the Auditor's Management letter concerning internal controls.
- Manager Searl explained the delays in garbage and Christmas tree pick ups.
- Requested Police Chief Mulhearn to announce upcoming meetings.
- Chief Mulhearn announced a meeting concerning the topic, "Heroin the Suburban Secret", will be held January 22, 2014 at 7:00 pm at the Westmont High School.
- The topic, "Active Shooter survival" will be held February 18, 2014 at 7:00 pm at the Westmont Police station.
- Manager Searl thanked Representative Bellock for her active interest in the heroin problem.

Trustee Barry

- Thanked and complimented the staff for their hard work during the snow and severe cold

weather.

- Announced Uncle Jon's Music is celebrating their 10th anniversary on January 16th starting at 5:00 p.m.
- The Rotary Club of Westmont Basketball Tournament will be held at the Westmont Jr. High School this week.
- Wished get well to Community Development Director Malik.
- Talked about working with the U.S. Olympic Luge team for the try out event to be held in Westmont on May 17th and May 18th.
- Wished everyone a Happy New Year.

Trustee Addington

- Asked about the recent power outages.
- Complimented the staff for their hard work during the snow and severe cold weather.
- Announced a kick off meeting for the Lion's Club Barbeque Competition on Monday, January 13th at 7:00 p.m.
- Asked about engineering contracts.
- Had concerns about the melting snow this weekend.

Trustee Scott

- Asked about the warming centers.
- Fire Chief Weiss described the warming centers and their locations.

Trustee Barker

- Reported that work has begun on a mobile app which should launch within a few months which will include a comprehensive listing of licensed businesses in Westmont..

Trustee Nero

- Thanked the Public Works Street Department for their outstanding work, snow plowing 24 x 7 until roads were cleared. Pictures of the crews are up on Facebook.
- Complimented the Water Department crew on handling water main breaks.

Trustee Senicka

- Echoed compliments for the staff, especially the Water and Street Departments.

COMMITTEE REPORTS

Administration/Finance

- Trustee Addington reported the consideration of a compensation and performance increase study.
- Budget work is in motion and meetings will be held in April.
- Work is in progress on restoring facade and life saving grants.
- Discussion is under way on Trustee salaries, Home Rule and possibly televising the budget meetings.

Planning & Zoning

- Trustee Barry announced the next Planning & Zoning meeting is scheduled for January 23, 2014 at 5:30 p.m.

Public Safety

- Trustee Senicka mentioned the next Public Safety meeting will be held on February 6th.

Public Works

- Trustee Nero mentioned the next Public Works Committee Meeting will be held February 20, 2014.

Public Information

- Clerk Szymiski reported the next Public Information Committee meeting will be held March 6th at 5:30 p.m.
- The web calendar is completely updated for Committee and Board meetings for all of 2014.

Code Enforcement

- Trustee Barker announced Code Enforcement is working on having a full staff on hand by Spring and the next meeting will be held March 20, 2014.

Westmont First

- Trustee Barker announced next meeting will be held Wednesday, January 15th at 7:00 p.m. at Village Hall.

Stormwater

- Trustee Nero announced the next Stormwater Committee will meet January 20th at 7:00 p.m. at Village Hall. Agenda will be completed by Friday.

ITEMS TO BE REMOVED FROM CONSENT AGENDA: No request to remove Items from the Consent Agenda. No motion is required.

(1) CONSENT AGENDA [Omnibus Vote]: Motion by Trustee Scott to approve the Consent Agenda Items A, B, C and D.

(A) VILLAGE BOARD MINUTES: Minutes of the Village Board Meeting held on December 12, 2013 and the Village Board Special Budget Meeting held December 19, 2013.

(B) FINANCE ORDINANCE #18: Dated December 9, 2014, in the amount of \$1,536,185.21.

(C) PURCHASE ORDERS

11032608	Amalgamated Bank of Chicago 9.5 acre principal & interest payment.	\$ 953,375.01
11032381	A H W, LLC Polaris Brutus HDPTO utility vehicle.	\$ 36,870.37
11032649	Vidito Tree Experts Tree & stump removal.	\$ 34,718.00
11032610	Harris - MSI Merger Maintenance fees 12/1/13 - 11/30/14.	\$ 20,499.85
11032636	Don Morris Architect December 2013 inspections & reviews.	\$ 17,499.31
11032445	Don Morris Architect November 2013 inspections & reviews.	\$ 17,065.97
11032577	MNJ Technologies Direct CCTV server, upgrade & expansion.	\$ 13,647.00
11032433	Bella Flowers & Greenhouse Inc. 2014 hanging flower baskets.	\$ 9,825.00
11032543	Gregory Property Development Group Inc. Greenleaf subdivision punch list items.	\$ 9,112.17
	Total of Purchase Orders	\$ 1,112,612.68

(D) WESTMONT CHAMBER OF COMMERCE & TOURISM OPEN HOUSE: Board to consider an ordinance approving the following requests for the 2014 semi-annual Westmont Chamber of Commerce Open Houses scheduled for February 19th and September 17th:

1. Waive the special event liquor license fee.
2. Grant a request to serve alcohol on Village property, Westmont Centre.

Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #1 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

UNFINISHED BUSINESS

(2) BAXTER & WOODMAN - ADDENDUM TO AGREEMENT - FIRE HQ ROOF AND HVAC

Manager Searl, Public Works Director May and Finance Director Parker addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Addington** to consider an ordinance authorizing an addendum to the proposal from Baxter & Woodman for the North roof and HVAC improvements at the Fire Department HQ Station. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #2 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

NEW BUSINESS

(3) 143 SOUTH CASS AVENUE - DEVELOPMENT PERMIT

Manager Searl, Village Planner Ziegler and applicant Darl Grooters addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Scott** to consider an ordinance approving the following requests from Darl Grooters of Darl Grooters Interior Design Services in the B-1 Limited Business District:

1. Development permit.
2. Full masonry waiver.

Seconded by **Trustee Senicka** and the motion passed.

VOTE ON MOTION #3 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(4) MASSAGE ESTABLISHMENT LICENSE

Manager Searl and Police Chief Mulhearn addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Addington** to consider an ordinance increasing the number of massage establishment licenses by one while considering to approve or deny a massage establishment license for LiLi Incorporated located at 667 North Cass Avenue. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #4 Ayes: None
Nays: Addington, Barker, Barry, Nero, Scott and Senicka.
Absent: None.
Present: None.

(5) 415 NORTH WARWICK

Manager Searl and Finance Director Parker addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Addington** to consider an ordinance authorizing a real estate contract for the purchase of 415 North Warwick by the Village of Westmont. Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #5 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(6) AMERICAN SOCIETY OF COMPOSERS, AUTHORS AND PUBLISHERS AGREEMENT

Manager Searl addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Addington** to consider an ordinance authorizing an agreement with the American Society of Composers, Authors and Publishers for a license to publicly perform compositions in the ASCAP repertory. Seconded by **Trustee scott** and the motion passed.

VOTE ON MOTION #6 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(7) BAXTER AND WOODMAN - PROFESSIONAL ENGINEERING SERVICES AGREEMENT

Manager Searl and Public Works Director May addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Addington** to consider an ordinance authorizing an agreement with Baxter and woodman, Inc. to perform Design (Phase II) and Construction (Phase III) professional engineering services related to Williams, Cumnor and West End Watermain Replacement Project. Seconded by **Trustee Barker** and the motion passed.

VOTE ON MOTION #7 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(8) BURNS & MCDONNELL - PHASE 2 GREEN INFRASTRUCTURE ADDENDUM 1 - WILMETTE AVENUE

Manager Searl and Public Works Director May addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Senicka** to consider an ordinance authorizing an Addendum #1 proposal from Burns & McDonnell for the Phase 2 Engineering Design Services (Green Infrastructure) for the Wilmette Avenue Reconstruction Project (MFT# 12-00101-00-PV). Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #8 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(9) BURNS & MCDONNELL - PHASE 2 GREEN INFRASTRUCTURE ADDENDUM 1 - CUMNOR ROAD

Manager Searl addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Scott** to consider an ordinance authorizing an Addendum #1 proposal from Burns & McDonnell for the Phase 2 Engineering Design Services (Green Infrastructure) for the Cumnor Road Reconstruction Project (MFT# 12-00100-00-PV). Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #9 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(10) INTERGOVERNMENTAL AGREEMENT - MAERCKER DISTRICT 60 (CUSTODIAL SERVICE)

Manager Searl and Public Works Director May addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Scott** to consider an ordinance authorizing a draft Intergovernmental Agreement (IGA) with Maercker District 60 to provide custodial services for Westmont Centre, One South Cass Avenue. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #10 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(11) 2012-13 COMPREHENSIVE ANNUAL FINANCIAL REPORT

Manager Searl and Finance Director Parker addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Scott** to consider an ordinance accepting the FY 2012-13 Comprehensive Annual Financial Report (CAFR). Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #11 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(12) VILLAGE BOARD COMPENSATION

Manager Searl addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Senicka** to consider a motion to amend the ordinance to split the Mayor and Trustees compensation separate from the Commissions to reinstate the compensation of the Village Board of Trustees and Mayor and Commission Members. Seconded by **Trustee Nero**

and the motion failed.

VOTE ON MOTION #12 Ayes: Barker, Nero and Senicka.
Nays: Addington, Barry, Scott and Gunter.
Absent: None.
Present: None.

(13) VILLAGE BOARD COMPENSATION

Manager Searl addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Nero** to consider a motion to amend the ordinance to split the Mayor's compensation from the ordinance to reinstate the compensation of the Village Board of Trustees and Commission Members. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #13 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(14) VILLAGE BOARD COMPENSATION

Manager Searl addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Nero** to consider an ordinance to reinstate the compensation for the Mayor/President. Seconded by **Trustee Addington** and the motion passed.

VOTE ON MOTION #14 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(15) VILLAGE BOARD COMPENSATION

Manager Searl addressed the Board on this agenda item.

No questions or comments from the public.

Motion by **Trustee Addington** to consider an ordinance to reinstate the compensation of the Village Board of Trustees and Commission Members. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #15 Ayes: Addington, Barker, Barry and Scott.
Nays: Nero and Senicka.
Absent: None.
Present: None.

(16) CLOSED SESSION: As requested by **Manager Searl** a motion was made by **Trustee Scott** to move into Executive Session at **9:30 PM** to discuss **internal procedures and audit control**. Seconded by **Trustee Barry** and the motion passed.

VOTE ON MOTION #16 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

(17) RECONVENE REGULAR BOARD MEETING: Motion by **Trustee Scott** to move out of Executive Session and reconvene the regular Board meeting at **9:56 PM**. Seconded by **Trustee Nero** and the motion passed.

VOTE ON MOTION #17 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

MISCELLANEOUS:

(18) ADJOURNMENT: Motion by **Trustee Addington** to adjourn the meeting. Seconded by **Trustee Scott** and the motion passed.

VOTE ON MOTION #18 Ayes: Addington, Barker, Barry, Nero, Scott and Senicka.
Nays: None.
Absent: None.
Present: None.

MEETING ADJOURNED AT 9:57 PM
ATTEST:

APPROVED:

Virginia Szymski, Village Clerk
Dated this 23rd day of January 2014.

Ronald J. Gunter, Mayor