



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Regular Meeting January 9, 2014 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Board Reports

- Mayor - The presentation of the Westmont Holly Days Business Decorating Contest recognition awards: Audi Westmont, Alkaye Media and La Petite Sweet.
- The Wildcat Cheerleaders National Champions: 2 first place teams & 1 second place team
- Clerk
- Attorney
- Manager
- Trustees

Background Of *

Subject Matter

Type

Discussion Only

b. Committee Reports

- Administration/Finance
- Building/Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement
- Westmont First
- Community Stormwater Management Committee

Background Of *

Subject Matter

Type

Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. **Village Board Meeting Minutes**

Board to consider approving the minutes of the Village Board Meeting held December 12, 2013 and the Village Board Special Budget Meeting held December 19, 2013.

Background Of Subject Matter	Required parliamentary procedure.
Additional Background	*
Recommendation	Approval.
Type	Motion
Budgeted	N/A
Budgeted Explanation	*

Documents: [2013-12-12 VILLAGE BOARD MEETING MINUTES.PDF](#), [2013-12-19 VILLAGE BOARD SPECIAL BUDGET MEETING.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #18**

Total to be announced at meeting.

Background Of Subject Matter	*
Type	Motion

c. **Purchase Orders**

i. **PO 11032608**

Amalgamated Bank of Chicago \$953,375.01

Background Of Subject Matter	9.5 acre principal & interest payment.
Type	Purchase Order
Budgeted	No
Budgeted Explanation	This item has been appropriated.

Documents: [PO 11032608.PDF](#)

ii. **PO 11032381**

A H W, LLC \$36,870.37

Background Of Subject Matter	Polaris Brutus HDPTO - Gator Utility Vehicle with attachments: strobe light, light bar, horn kit, materials bucket, pallet fork, snow blade, snow blower, salt spreader and angle broom.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11032381.PDF](#)

iii. **PO 11032649**

Vidito Tree Experts \$34,718.00

Background Of	Tree and Stump Removal
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Subject Matter

Type Purchase Order

Budgeted No

Documents: [PO 11032649.PDF](#)

iv. **PO 11032610**

Harris - MSI Merger \$20,499.85

Background Of Subject Matter MSI MTCE/ESP MTCE Fees for 12/1/13-11/30/14

Type Purchase Order

Budgeted Yes

Documents: [PO 11032610.PDF](#)

v. **PO 11032636**

Don Morris Architect \$17,499.31

Background Of Subject Matter December 2013 inspections, clerical and building reviews.

Type Purchase Order

Budgeted Yes

Documents: [PO 11032636.PDF](#)

vi. **PO 11032445**

Don Morris Architect P.C. \$17,065.97

Background Of Subject Matter November 2013 services: inspections clerical, & building reviews.

Type Purchase Order

Budgeted Yes

Documents: [PO 11032445.PDF](#)

vii. **PO 11032577**

MNJ Technologies Direct \$13,647.00

Background Of Subject Matter CCTV Server, Upgrade and expanded system

Type Purchase Order

Budgeted Yes

Budgeted Explanation This expense is to be reimbursed by a grant.

Documents: [PO 11032577.PDF](#)

viii. **PO 11032433**

Bella Flowers & Greenhouse Inc. \$9,825.00

Background Of Subject Matter 2014 Hanging Flower Baskets

Type Purchase Order

Budgeted Other

Budgeted Explanation This item is a line item pending approval in the 2014-2015 budget.

Documents: [PO 11032433.PDF](#)

ix. **PO 11032543**

Gregory Property & Development Group, Inc. \$9,112.17

Background Of Subject Matter	Greenleaf Subdivision punch list items.
Type	Purchase Order
Budgeted Explanation	This purchase order is simultaneous with payment.

Documents: [PO 11032543.PDF](#)

x. **Total Of Purchase Orders**

\$1,112,612.68

Background Of Subject Matter	*
Type	Purchase Order

d. **Total Of Purchase Orders And Finance Ordinance #18**

Total to be announced at meeting.

Background Of Subject Matter	*
Type	Motion

e. **Community Events**

i. **Westmont Chamber Of Commerce & Tourism Bureau Open House**

Board to consider an ordinance approving the following requests for the 2014 semi-annual Westmont Chamber of Commerce Open Houses scheduled for February 19th and September 17th:

1. Waive the special event liquor license fee.
2. Grant a request to serve alcohol on Village property, Westmont Centre.

Background Of Subject Matter	The Westmont Chamber of Commerce & Tourism Bureau will be hosting 2 open house events this year: Wednesday, February 19th & Wednesday, September 17th. The events will be held from 5:00pm until 7:00pm at Westmont Centre, 1 South Cass Avenue.
Additional Background	Beer and wine will be served.
Recommendation	Staff recommends approval of this request.
Type	Ordinance

8. **Unfinished Business**

a. **Baxter And Woodman - Addendum To Agreement - Fire HQ Roof And HVAC**

Board to consider an ordinance authorizing an addendum to the proposal from Baxter & Woodman for the North Roof & HVAC Improvements at the Fire Department HQ Station.

Background Of Subject Matter	Fire HQ Station is in need of roof repairs. Due to budget restrictions, the roof repairs were split into (2) phases. The south side of the roof was designed & replaced; the tower roof & HVAC postponed to FY14 budget.
Additional Background	The Village Board voted to reject all bids for the combined North Roof and HVAC Improvements on 12/12/2013. It was requested that Baxter & Woodman split the project into 2 separate bids with HVAC being completed prior to the roofing repairs.
Type	Ordinance
Budgeted	No
Budgeted Explanation	Original agreement with Baxter & Woodman totaled \$21,500 which included Ph2 and Ph3 Engineering. The proposal for the additional work totals \$9,500 (an addition of \$4,500 for Ph2 costs and \$5,000 for Ph3).

Documents: [BAXTER AND WOODMAN - FIRE HEADQUARTERS ROOF AND HVAC IMPROVEMENTS.PDF](#)

9. New Business

a. 143 South Cass Avenue - Development Permit

Board to consider an ordinance approving the following requests from Darl Grooters of Darl Grooters Interior Design Services in the B-1 Limited Business District.

1. Development permit.
2. Full masonry waiver.

Background Of Subject Matter	Applicant is moving his interior design studio from his current location in Palos Park to 143 S Cass, which is currently vacant. The tenant space is adjacent to Eclectivcville Antiques & Collectibles to the north. Parking is adequate for the use.
Additional Background	Applicant is requesting a waiver of the full masonry requirement. By code, commercial businesses must operate from buildings constructed of solid masonry. This building was converted from a residential single family frame home to a business.
Recommendation	New business developments in the B-1 District require Village Board approval. The development permit is intended to enhance the sales tax base with high quality retail & specialty shops.
Type	Ordinance

Documents: [DARL GROOTERS INTERIOR DESIGN APPLICATION MATERIALS.PDF](#)

b. Massage Establishment License

Board to consider an ordinance to increase the number of massage establishment licenses by one while considering to approve or deny a massage establishment license for LiLi Incorporated located at 667 North Cass Avenue.

Background Of Subject Matter	A massage establishment license has been requested for LiLi Inc.; currently there are no massage establishment licenses available. The Board will have to raise the number of available massage establishment licenses by one in order to issue a license.
Additional Background	The board is asked to either approve or deny a massage establishment license after reviewing the recommendation from the Village Manager and Chief of Police concerning this applicant.
Recommendation	Village Manager and Chief of Police review still pending at the time

of agenda publication.

Type Ordinance

c. **415 North Warwick**

Board to consider an ordinance authorizing a real estate contract for the purchase of 415 North Warwick by the Village of Westmont.

Background Of Subject Matter The Village has negotiated a purchase contract for 415 N. Warwick as part of the Village's efforts to mitigate storm water problems in the northeast acres area. Funding for this purchase will come from the bonds recently issued by the Village.

Additional Background The ordinance authorizes the real estate contract and directs the Village Manager and the Village Attorney to take the necessary steps to close this transaction.

Recommendation Approval - This property purchase is for a proper public purpose as the property will be used for public storm water mitigation.

Type Ordinance

Budgeted No

Budgeted Explanation Bond funds will be available for this purchase.

d. **American Society Of Composers, Authors And Publishers Agreement**

Board to consider an ordinance authorizing an agreement with the American Society of Composers, Authors and Publishers for a license to publicly perform compositions in the ASCAP repertory.

Background Of Subject Matter As a licensee the Village may publicly use ASCAP held compositions.

Additional Background This agreement is for January 1, 2014 - December 31, 2014.

Type Ordinance

Documents: [ASCAP AGREEMENT 2014.PDF](#)

e. **Baxter And Woodman - Professional Engineering Services Agreement - Watermains**

Board to consider an ordinance authorizing an agreement with Baxter and Woodman, Inc. to perform Design (Phase II) and Construction (Phase III) professional engineering services related to Williams, Cumnor and West End Watermain Replacement Project.

Background Of Subject Matter North Williams St is an undersized 4" water main that is over 70 years old. West End Ave is a 6" water main that has had over 40 water main breaks on it since 1950. Cumnor Ave water main has had over 75 water main breaks since 1930.

Additional Background All 3 streets will have new 8" P.V.C. pipe install along with 3 new valves and 12 new fire hydrants. This engineering services contract includes preparation of plans, specifications, bidding & inspection services to coordinate this project during 2014.

Type Ordinance

Budgeted Yes

Budgeted Explanation Whereas this agreement provides for services extending into next fiscal year, only the design (phase II) portion is budged in FY14 & will be billed under existing budget. Construction (phase III) will be

accounted for in FY15 budget.

Documents: [BAXTER AND WOODMAN - WILLIAMS CUMNOR AND WEST END.PDF](#)

f. **Burns And McDonnell - Phase 2 Green Infrastructure Addendum 1 - Wilmette Avenue**

Board to consider an ordinance authorizing an Addendum #1 proposal from Burns & McDonnell for the Phase 2 Engineering Design Services (Green Infrastructure) for the Wilmette Avenue Reconstruction Project (MFT# 12-00101-00-PV).

<i>Background Of Subject Matter</i>	Wilmette Ave between 55th Street & 56th Street is the last remaining section unimproved (curbs, sidewalk...) This section was eliminated from the 55th St Reconstruction Project after a number of County budget cuts & reductions in the scope of work.
<i>Additional Background</i>	Phase 2 Engineering Design Services was approved in February 2012. Design for the reconstruction of the roadway including: pavement reconstruction, storm sewers, curbs, sidewalks, street lighting, & related work.
<i>Recommendation</i>	Sidewalk & street light installation will also be included along Wilmette Ave from 56th - 59th Street.
<i>Type</i>	Ordinance
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	Now that the Village Board & Stormwater Committee are interested in Green Infrastructure amenities, this new proposal in the amount of \$12,900 shall add the design of Green alternatives into the existing project.

Documents: [WILMETTE AVENUE GREEN.PDF](#)

g. **Burns And McDonnell - Green Infrastructure Addendum 1 - Cumnor**

Board to consider an ordinance authorizing Addendum #1 Proposal from Burns & McDonnell for the Phase 1 and 2 Engineering Design Services (Green Infrastructure) for the Cumnor Road Reconstruction Project (MFT# 12-00100-00-PV).

<i>Background Of Subject Matter</i>	Cumnor Road between 59th & 61st Streets is a substandard road that the Village inherited when this area was annexed. Currently, the width of the roadway varies between 16-18 feet wide and has been showing signs of base failure.
<i>Additional Background</i>	Phase 2 Engineering Design Services was approved in February 2012 which included the design for the reconstruction of the roadway including pavement, storm sewers, curbs, sidewalks, street lighting, & other related work.
<i>Type</i>	Ordinance
<i>Budgeted</i>	No
<i>Budgeted Explanation</i>	Now that the Village Board and Stormwater Committee are interested in Green Infrastructure amenities, this new proposal in the amount of \$37,000 shall add the design of Green alternatives into the existing project.

Documents: [CUMNOR ROAD GREEN.PDF](#)

h. **Intergovernmental Agreement - Maercker District 60 (Custodial Service)**

Board to consider an ordinance authorizing a draft Intergovernmental Agreement (IGA) with Maercker District 60 to provide custodial services for Westmont Centre, One South Cass Avenue.

Background Of Subject Matter	District 60 has offered to provide custodial services, using their custodial staff and equipment to the entire Westmont Centre Building.
Additional Background	Building maintenance efforts through Overtime payments to existing public works staff has not kept pace with building tenant expectations. It is more cost effect to enter into an IGA for this type of service.
Recommendation	Approve
Type	Ordinance

i. **2012-12 Comprehensive Annual Financial Report**

Board to consider an ordinance accepting the FY 2012-13 Comprehensive Annual Financial Report (CAFR).

Background Of Subject Matter	The CAFR for FY 2012-13 is ready for acceptance by the Board. This report for the Fiscal Year May 1, 2012 through April 30, 2013, is prepared in accordance with Generally Accepted Accounting Principles.
Additional Background	The auditors who prepare the report also review internal controls, which can be discussed in executive session.
Type	Ordinance
Budgeted	Yes

j. **Village Board Compensation**

Board to consider an ordinance to reinstate the compensation of the Village Board of Trustees, the Mayor, and Commission Members.

Background Of Subject Matter	The municipal code provides that any changes made will not take effect during the current term of elected officials and must be made more than one hundred and eight days prior to commencement of the term of the officers whose compensation is changed.
Type	Ordinance
Budgeted	No

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. Ronald Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.