



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting September 19, 2013 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

**Background Of
Subject Matter** *

Type Discussion Only

b. Committee Reports

- Administration/Finance
- Building/Zoning
- Public Safety
- Public Works
- Public Information
- Code Enforcement

**Background Of
Subject Matter** *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider approving the minutes of the Village Board Meeting held September 5, 2013 and Village Board Special Meeting held September 4, 2013.

**Background Of
Subject Matter** Required parliamentary procedure.

<i>Additional Background</i>	*
<i>Recommendation</i>	Approval.
<i>Type</i>	Motion
<i>Budgeted</i>	N/A
<i>Budgeted Explanation</i>	*

Documents: [2013-09-05 VILLAGE BOARD MEETING MINUTES.PDF](#), [2013-09-04 VILLAGE BOARD SPECIAL MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #11**

Total amount to be announced at the meeting.

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

c. **Purchase Orders**

i. **PO 11031801**

Don Morris Architect P.C. \$13,842.72

<i>Background Of Subject Matter</i>	Building Review, Clerical, ISO Calculations & Inspections for August 2013
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031801.PDF](#)

ii. **PO 11031811**

Corp Pro Waterworks \$12,750.00

<i>Background Of Subject Matter</i>	Cathodic Protection - South Tower
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031811.PDF](#)

iii. **PO 11031804**

Cloud Sherpas \$11,144.00

<i>Background Of Subject Matter</i>	Google Drive Renewal & Google Apps for Business
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031804.PDF](#)

iv. **Total Of Purchase Order**

\$37,736.72

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion

d. **Total Of Purchase Orders And Finance Ordinance #11**

Total amount to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

- e. **Downtown Development Life Safety Grants**
Board to approve a motion for the following life safety grants:

- 239 N. Cass- Ah Sew, \$1,490
- 18 W. Burlington- Dentist office, \$1,883.23
- 16 W. Burlington- Garbo Hair, \$1,500
- 20 S. Cass- Mixed Use building, \$1,500
- 132 N. Cass- Cuts on Cass, \$1,500
- 20 W. Burlington- Barbershop, \$1,288
- 237 N. Cass- Oakwood Lighting, \$1,500
- 250 N. Cass- Bishop's Chilli, \$1,500

Remaining balance for Life Safety portion of Downtown Development Grant is zero. Remaining balance for Facade portion of Downtown Development Grant is \$13,750.

Background Of Subject Matter	At the September 5, 2013 Village Board meeting, the Board increased the amount of available funding for fire alarm related life safety work. Up to \$1,500 was allowed for seven grant applications received after depletion of the originally budgeted amount.
Additional Background	Six of those 7 appear on this agenda as well as 2 that were received prior to fund depletion. One additional application for will follow at a subsequent Board meeting.
Type	Motion

8. **Unfinished Business**

- a. **Westmont First Committee**
Board to consider a motion confirming the Mayor's appointments to the Westmont First Committee.

Background Of Subject Matter	All Committee members represent various areas of town. List is attached.
Type	Motion

Documents: [WESTMONTFIRSTCORETEAMMEMBERS.PDF](#)

- b. **Westmont First Committee**
Board to consider an ordinance to amend the the composition of the Westmont First Committee with the addition of two at-large members.

Background Of Subject Matter	This committee will have the authority to draft and adopt governance by-laws.
Type	Ordinance

- c. **General Obligation Bonds Series 2013A - Alternate Revenue Source**
Board to consider an ordinance authorizing and providing for the issuance of not to exceed \$9,500,000.00 aggregate principal amount General Obligation Bonds (Alternate Revenue Source), Series 2013A of the Village and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds.

Background Of Subject Matter	The final board action to issue bonds is to adopt parameters for, & authorize staff to approve, the sale of bonds. Bonds will be sold in September or early October. The exact date will be recommended by our Financial Adviser, based on market conditions.
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Additional Background	This bond is restricted to road improvements. Village may issue only 8.5 million to allow banks to purchase these bonds, which will reduce our interest costs.
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Recommendation	Staff recommends approval.
Type	Ordinance

d. **General Obligation Bonds Series 2013B - Alternate Revenue Source**

Board to consider an ordinance authorizing and providing for the issuance of not to exceed \$1,500,000 aggregate principal amount General Obligation Bonds (Alternate Revenue Source), Series 2013B of the Village and for the levy of a direct annual tax sufficient to pay the principal of and interest on said bonds.

Background Of Subject Matter	The final board action to issue bonds is to adopt parameters for, & authorize staff to approve, the sale of bonds. Bonds will be sold in September or early October. The exact date will be recommended by our Financial Adviser, based on market conditions.
Additional Background	This second bond issue provides 1.5 million which is not restricted to road improvements and could then possibly be used for stormwater improvements.
Recommendation	Staff recommends approval.
Type	Ordinance

9. **New Business**

a. **150 W. 63rd St - Mariano's**

Board to consider an ordinance approving the following requests from Bradford Real Estate to build a grocery store in the C-1 Commercial Business District:

1. Site and Landscaping Plan approval.
2. Zoning code variance to increase the number of allowable signs to three to allow two wall signs and one ground sign.
3. Special use permit to operate temporary open air, sidewalk, or tent sales.
4. Preliminary plat of subdivision.
5. Parking stall size waiver.

Background Of Subject Matter	The applicant is requesting to build a 71,300 square foot grocery with outdoor seasonal displays & outdoor dining. A variance is requested for 3 total signs, & a parking stall waiver is requested to provide 9' x 19' rather than 10' x 20' parking stalls.
Additional Background	The Planning and Zoning Commission commented on the signs that were proposed, discussed how stormwater detention & snow removal would be handled, confirmed delivery times & lighting, & discussed traffic improvements & a new signal along 63rd Street.
Recommendation	The Commission made a unanimous positive recommendation after holding a public hearing to address questions & listening to public input. Westbrook Market spoke against the project, voicing concern regarding the proximity to their locally owned business.
Type	Ordinance
Budgeted	N/A

Documents: [MARIANO FINDINGS OF FACT.PDF](#), [2013-09-11 STAFF REPORT - MARIANOS VARIATION AND SITE PLAN REVIEW - PLANNING ZONING COMMISSION.PDF](#), [MARIANO ELEVATIONS.PDF](#), [MARIANO SITE PLAN.PDF](#), [MARIANO LANDSCAPING.PDF](#), [MARINO APPLICATION.PDF](#)

b. **Award Of Bid Proposal**

Board to consider an ordinance approving the bid and awarding the construction contract to K-Five Construction Corporation for the Village's 2013 Motor Fuel Tax Resurfacing Project, MFT # 14-00000-01-GM.

Background Of Subject Matter	On September 10, 2013 the Village accepted bid proposals from 5 contractors for the 2013 MFT Resurfacing Project, MFT#14-00000-01-GM. The low bidder is K-Five Construction Corp of Lemont, Illinois with a low bid of \$159,954.24.
Additional Background	This bid was approximately 23% below the Engineer's Estimate of \$207,411.00.

Recommendation	Staff recommends awarding this contract to K-Five Construction.
Type	Ordinance
Budgeted	Yes

Documents: [2013 MFT RESURFACING BID TABULATION.PDF](#), [2013 MFT RESURFACING LOCATION MAP.PDF](#)

c. **Regular Meeting Schedule Modification**

Board to consider an ordinance to amend the regular meeting schedule to adjust the November 28, 2013 and December 26, 2013 meeting dates.

Background Of Subject Matter	Meetings can be rescheduled to a different evening or a decision to cancel the meetings can be reached. Current schedule shows meetings on October 31, November 14, & December 12, 2013. The first meeting in the new year is January 9, 2014.
Type	Ordinance

d. **Committee Meeting Scheduled For 2013-2014**

Board to approve the following meeting schedules for the various committees of the Board for the remaining 2013 calendar year and the 2014 calendar year.

Background Of Subject Matter	Each meeting will take place at 5:30pm on the night of a regular Board Meeting.
Type	Motion

Documents: [2013-2014 VILLAGE BOARD COMMITTEE MEETING SCHEDULE.PDF](#)

e. **Hiring Freeze**

Board to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring a full time Communications Director.

Background Of Subject Matter	*
Type	Motion

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.