



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Meeting August 22, 2013 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Regular Village Board Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

Mayor - Anthony Kosar, Kosart Effects Studios & Gallery
Clerk
Attorney
Manager
Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider approving the minutes of the Village Board regular meeting held August 8, 2013.

*Background Of
Subject Matter* Required parliamentary procedure.

*Additional
Background* *

Recommendation Approval.

Type Motion

Budgeted N/A

*Budgeted
Explanation* *

Documents: [2013-08-08 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #9

Total amount to be announced at the meeting.

*Background Of
Subject Matter* *

Type	Motion
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c. **Purchase Orders**

i. **PO 11031638**

Currie Motors \$104,136.00

<i>Background Of Subject Matter</i>	4 Ford Utility Police Interceptor AWD Vehicles
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031638.PDF](#)

ii. **PO 11031641**

Public Safety Direct \$38,714.00

<i>Background Of Subject Matter</i>	Squad switch over to new 2014 Ford SUVs.
<i>Additional Background</i>	Includes installation of lights, sirens, computers, etc....
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	approximate cost - from vehicle replacement acct.

Documents: [PO 11031641.PDF](#)

iii. **PO 11031620**

DuPage Convention Bureau \$26,872.48

<i>Background Of Subject Matter</i>	FY2014 Municipality Dues
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031620.PDF](#)

iv. **PO 11031612**

C D W Government Inc. \$17,417.12

<i>Background Of Subject Matter</i>	Microsoft Yearly Licensing
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes
<i>Budgeted Explanation</i>	Over budget by \$2917 due to licensing changes in 3 year contract not available during budget time.

Documents: [PO 11031612.PDF](#)

v. **PO 11031616**

Don Morris Architect P.C. \$11,963.14

<i>Background Of Subject Matter</i>	July invoice: Inspections, clerical & building reviews.
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031616.PDF](#)

vi. **Total Of Purchase Orders**

\$199,102.74

Background Of Subject Matter	*
Type	Motion

d. **Total Of Purchase Orders And Finance Ordinance #9**

Total amount to be announced at the meeting.

Background Of Subject Matter	*
Type	Motion

8. Unfinished Business

a. **132 South Linden Avenue, Berbaum Revised Variance Approval Requests**

Board to consider an ordinance approving the following revised requests from Jon Berbaum for a front yard deck in the R-3 Single Family Detached Residential District:

1. Zoning Code variance to allow lot coverage greater than the 35% maximum allowed for the purpose of approving a front yard deck on a lot with existing non-conforming lot width
2. Zoning Code variance to allow the construction of a front yard deck within the required side yard setback

Background Of Subject Matter	Applicant was denied by the Village Board on July 1 due to concerns about the size of the deck in the front yard. Revised plans reduced the project's scope, so a front yard setback variance is no longer needed. An attached diagram shows the reduction.
Additional Background	The revised deck will increase lot coverage by 1% to 39% (previously proposed at 40.2%), and will encroach in the side yard by 1'. Applicant proposes a pervious deck material & will remove the rear walkway & replace the side walkway with pervious pavers.
Recommendation	Applicant has increased the structure's separation from the street, decreased the amount of proposed lot coverage & maintained mature vegetation with the revised front yard deck proposal.
Type	Ordinance
Budgeted	N/A

Documents: [132 S LINDEN VARIATION -REVISED DECK PLANS.PDF](#), [132 S LINDEN -REVISED PROPOSAL AND SURVEY.PDF](#)

9. New Business

a. **36 South Lincoln Street, Moomey Variance Approval Requests**

Board to consider an ordinance approving the following requests from G. Renee and Christopher Moomey for a home addition with a front porch in the R-3 Single Family Detached Residential District:

1. Zoning Code variance to allow the construction of an addition within a required setback in a side yard adjoining the street
2. Zoning Code variance to allow the construction of a front porch larger than 100 square feet in the required front yard setback and side yard adjoining the street

Background Of Subject Matter	Applicant proposes a 2 story home addition extending the existing house to the south, encroaching into the required setback along the street by 6.8'. The front porch would be extended as well to match the new width of the house, totaling 223 square feet.
Additional Background	The house is located in a drainage study area, & the applicants have met the lot coverage maximum of 35% with the variance requests. Greg Brockhoff, the applicants' neighbor at 35 South Grant Street, spoke in favor of the variance request.
Recommendation	Planning and Zoning Commission made a unanimous recommendation for approval, noting that the home addition would remain in character with the neighborhood, which

has a lot of existing setback encroachments.

Type Ordinance

Budgeted N/A

Documents: [36 S LINCOLN FINDINGS OF FACT.PDF](#), [36 S LINCOLN STAFF REPORT.PDF](#), [36 S LINCOLN ED APPLICATION.PDF](#)

b. **44 South Cass Avenue - State Farm Insurance Special Use**

Board to consider an ordinance approving the following requests from Tom Koulouris (owner) and Charles Matesi III (tenant) of State Farm Insurance to allow the operation of an insurance office on the ground floor in the B-1 Limited Business District:

1. Special Use permit.
2. Development permit.

Background Of Subject Matter Applicant requests to operate an insurance office on the ground floor, with 3-5 staff members. Parking needs are sufficient with the building's private parking lot & underground parking garage.

Additional Background The office will occupy an existing tenant space with the entrance off Richmond Street, & customers may patronize other local businesses in the downtown.

Recommendation Planning & Zoning Commission unanimously recommended approval & recommended that the business seek involvement with the Chamber of Commerce.

Type Ordinance

Budgeted N/A

Documents: [44 S CASS FINDINGS OF FACT.PDF](#), [44 S CASS STAFF REPORT.PDF](#), [44 S CASS ED APPLICATION.PDF](#)

c. **IDOT Street & Highway Maintenance Resolution**

Board to consider an Illinois Department of Transportation Resolution for the Village's 2013 Motor Fuel Tax Resurfacing Project, MFT#14-00000-00-GM.

Background Of Subject Matter Request to appropriate the sum of \$300,000.00 for the 2013 Motor Fuel Tax Resurfacing Project, MFT #14-00000-00-GM, from the municipality's allotment of the Motor Fuel Tax Funds.

Additional Background Staff recommends approval of the request.

Type Resolution

Budgeted Yes

Documents: [2013 RESURFACING PROJECT RESOLUTION OF MFT FUNDS.PDF](#), [2013 MFT RESURFACING PROJECT LOCATION MAP.PDF](#)

d. **American Disabilities Act Transition Plan**

Board to consider an ordinance approving a proposal and agreement from Accessibility Consultation & Training (ACT) Services, Inc., an accessibility consultation and training service, for preparation of the Village's ADA Transition Plan.

Background Of Subject Matter Access to civic life by people with disabilities is a fundamental goal of the ADA. To ensure that this goal is met, Title II of the ADA requires State & Local Governments to make their programs & services accessible to persons with disabilities.

Additional Background A Transition Plan is created to ensure that Title II requirements are met. The ACT Services, Inc. proposal will include a review all Village Facilities & 11 parking lots to determine the level of accessibility & develop the Village's ADA Transition plan.

Recommendation Staff recommends approval of the ACT Services, Inc. Agreement proposed in the amount of \$9,200.00.

Type Motion

Budgeted Yes

Documents: [2013 VILLAGE OF WESTMONT TRANSITION PLAN REVISED ADA PROPOSAL.PDF](#)

e. **Life Safety Grant Funding Increase**

Board to consider an ordinance to temporarily revise the Downtown Development Grant program as it pertains to fire alarm system improvements through FY13-14.

Background Of Subject Matter	The Public Safety Committee discussed this item at the 8/8/13 meeting, where it recommended a temporary funding increase of \$30,000 in order to assist B-1 businesses with the cost of complying with code requirements pertaining to life safety.
Additional Background	In order to make the grant available to as many individuals as possible, the Committee also recommended reducing the grant award from \$3,000 to \$1,500. This provision would sunset at the start of 2014-2015 fiscal year and revert back to \$3,000.
Recommendation	The consensus of the committee was a 30-day deadline from the ordinance approval for all grant submissions.
Type	Ordinance

Documents: [DOWNTOWN DEVELOPMENT GRANT.PDF](#)

f. **Wireless & VOIP Telecommunications Services Contract**

Board to consider an ordinance approving the H-GAC Contract #CW10-09 between Sprint and the Village of Westmont for Wireless Services.

Background Of Subject Matter	This contract was bid out under the Houston Galveston Area Council ("H-GAC") and is between H-GAC and the Village of Westmont.
Type	Ordinance
Budgeted	Yes

Documents: [2013 H-GAC CONTRACT.PDF](#), [2013 WIRELESS - VOIP TELECOMMUNICATIONS AGREEMENT.PDF](#)

g. **Westmont Police Department - Northwestern University Agreement**

Board to consider an ordinance approving an agreement between the Village of Westmont Police Department and the Northwestern University Center for Public Safety to host the Supervision of Police Personnel Training Course in January 2014.

Background Of Subject Matter	The Village of Westmont Police Department has hosted many training course for Northwestern University Center for Public Safety.
Additional Background	This is a two week training course for area police department personnel.
Type	Ordinance

Documents: [2013 NW UNIVERSITY CENTER FOR PUBLIC SAFETY AGREEMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.