



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board Regular Meeting - Revised Agenda July 25, 2013 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor
- Clerk
- Attorney
- Manager
- Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider approving the minutes of the Regular Village Board Meeting held July 11, 2013.

*Background Of
Subject Matter* Required parliamentary procedure.

*Additional
Background* *

Recommendation Approval.

Type Motion

Budgeted N/A

*Budgeted
Explanation* *

Documents: [2013-07-11 VILLAGE BOARD MEETING MINUTES.PDF](#)

b. Finance Ordinance

i. Finance Ordinance #7

Total to be announced

Background Of *

<i>Subject Matter</i>	
<i>Type</i>	Ordinance

c. **Purchase Orders**

i. **PO 11031442**

Burns & McDonnell \$5,054.25

<i>Background Of Subject Matter</i>	Stormwater Reviews/Engineering Expenses reimbursed by permit fees
<i>Additional Background</i>	Simultaneous
<i>Type</i>	Purchase Order
<i>Budgeted</i>	N/A

Documents: [PO 11031442.PDF](#)

ii. **PO 11031539**

Solar Winds.Net, Inc. \$5,340.00

<i>Background Of Subject Matter</i>	Log & Event Management Software
<i>Additional Background</i>	Simultaneous
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031539.PDF](#)

iii. **PO 11031538**

Robert Bair Services \$5,491.00

<i>Background Of Subject Matter</i>	Emergency Repair - Streets A/C
<i>Type</i>	Purchase Order
<i>Budgeted</i>	No

Documents: [PO 11031538.PDF](#)

iv. **PO 11031409**

Traffic Control \$6,557.00

<i>Background Of Subject Matter</i>	Replace In-pavement Markers at Cass/Quincy Crosswalk
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11031409.PDF](#)

v. **PO 11031458**

Baker Tilly Virchow Krause LLP \$6,625.00

<i>Background Of Subject Matter</i>	April 30, 2013 audit services
<i>Type</i>	Proclamation
<i>Budgeted</i>	Yes

Documents: [PO 11031458.PDF](#)

vi. **PO 11031419**

Don Morris Architect PC \$5,054.25

Background Of Subject Matter	June 2013 Building Reviews, Clerical, and Inspections
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11031419.PDF](#)

- vii. **PO 11031368**
 Nettle Creek Nursery \$31,570.00

Background Of Subject Matter	60th Street Stream bank Stabilization
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11031368.PDF](#)

- viii. **Total Of Purchase Orders**
 \$73,389.93

Background Of Subject Matter	*
Type	Purchase Order

- d. **Total Of Purchase Orders And Finance Ordinance #7**
 To be announced

Background Of Subject Matter	*
Type	Motion

8. Public Hearing

- a. **Public Hearing - FY 2013-2014 Appropriation Ordinance**

Board to conduct a public hearing for the Fiscal Year 2013-2014 Appropriations Ordinance.

Background Of Subject Matter	In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.
Additional Background	The appropriation ordinance should exceed the amount to be received and spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.
Type	Proclamation

Documents: [2013-2014 APPROPRIATION -PUBLICNOTICE.PDF](#), [2013-07-25 APPROPRIATION ORDINANCE FY 2013-14 - APPROPRIATION COMPARISON.PDF](#)

9. Unfinished Business

- a. **Emergency Telephone System Board Of DuPage County - Intergovernmental Agreement**

Board to consider an ordinance approving a revised Intergovernmental Agreement (IGA) with DuPage County for reimbursement of Public Safety Answering Point (PSAP) consolidation costs with the Village of Downers Grove.

Background Of Subject Matter	The Village entered into an intergovernmental agreement with the Emergency Telephone Systems Board (ETSB) of DuPage County in 2011 for reimbursement of costs associated with consolidating the Village's Dispatch Center with the Village of Downers Grove.
Additional Background	Now that the radio project is finished, the costs can be submitted. However, the current documentation is 2 years old & ETSB is requesting that we execute an updated IGA at the request of the County's legal counsel as well as the County

	Auditor.
<i>Type</i>	Ordinance

Documents: [DUPAGE ETSB IGA 2013.PDF](#), [DUPAGE ETSB BACKGROUND INFORMATION.PDF](#)

10. New Business

a. 136 N Cass Avenue - Downtown Development Grant Request

Board to consider an ordinance approving a Downtown Development Grant Request from Sharon M. Luckhardt in the amount of \$3,038.

<i>Background Of Subject Matter</i>	The applicant is requesting assistance with the \$6,076 cost to install a new fire alarm system. The work is considered a life safety improvement and is eligible for a matching grant of up to 50%.
<i>Additional Background</i>	The Downtown Development Grant Committee had no objection to this request at its July 2, 2013 meeting.
<i>Recommendation</i>	The Grant program has a fund balance of \$13,750 remaining for Facade improvements. A Life Safety fund balance of \$8,368.23 will remain if the grant requests on this agenda are approved.
<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents: [136 N CASS - GRANT APPLICATION REVISED.PDF](#)

b. 206 N Cass Avenue - Downtown Development Grant Request

Board to consider an ordinance approving a Downtown Development Grant Request from Milan Chlupacek, property owner, in the amount of \$1,995.

<i>Background Of Subject Matter</i>	The applicant is requesting assistance with the \$3,990 cost to install a new fire alarm system. The work is considered a life safety improvement eligible for a matching grant of up to 50%.
<i>Additional Background</i>	The Downtown Development Grant Committee had no objection at its July 2, 2013 meeting.
<i>Recommendation</i>	The Grant program has a fund balance of \$13,750 remaining for Facade improvements. A Life Safety fund balance of \$8,368.23 will remain if the grant requests on this agenda are approved.
<i>Type</i>	Ordinance
<i>Budgeted</i>	Yes

Documents: [206 N CASS - GRANT APPLICATION.PDF](#)

c. 999 Oakmont Plaza Drive, Sunlife Assurance Co. Of Canada

Board to consider an ordinance approving the following requests from Sunlife Assurance Co. of Canada for an office building in the O/R Office/Research District: (First Reading)

1. Zoning code variance to increase the number of allowable signs.
2. Zoning code variance to increase the maximum gross square footage of signage.

<i>Background Of Subject Matter</i>	Application requests approval of a multi-tenant monument sign, located in a landscaped area at the building's entrance off Pasquinelli Drive. The building has 2 street frontages & is permitted 2 signs. Variations are for a 3rd sign & additional size.
<i>Additional Background</i>	The size of the combined signs is 6.5% more than what the Zoning Code allows. The new ground sign is designed to be architecturally compatible with the building & help with building identification for customers & visitors.
<i>Recommendation</i>	Planning & Zoning Commission recommended unanimous approval for both variations. The Commission noted that building identification from the street was overdue; this would help the tenants with identification & the landlord with leasing.
<i>Type</i>	Ordinance

Budgeted N/A

Documents: [999 OAKMONT PLAZA PZC AGENDA ITEM.PDF](#)

d. **237 North Cass Avenue - Oakwood Lighting Electric Service Inc.**

Board to consider an ordinance approving a Development Permit request from Robert and Rebecca Rheintgen to operate Oakwood Lighting Electric Service at 237 North Cass Avenue. (First Reading)

Background Of Subject Matter	Applicant is in the process of buying the existing Schrade Ball Bearing storefront with plans to move their existing business, currently located at 4028 N Cass. To enable an expansion of the generator portion of the business to showcase Generac generators.
Additional Background	2 parking spaces are required & several parking stalls exist behind the building. Street parking & a public parking lot are also nearby. Applicant intends to phase in building improvements, including engineering, fire alarms, & windows along Cass Avenue.
Recommendation	The B-1 District development permit is intended to enhance the sales tax base with high quality retail, restaurants & specialty shops. The Economic Development Committee gave this proposal a unanimous positive recommendation at the July 3, 2013 meeting.
Type	Ordinance
Budgeted	N/A

Documents: [237 N CASS APPLICATION MATERIALS.PDF](#)

e. **222 North Cass Avenue - Westmont Dental Salon Special Use And Variation**

Board to consider an ordinance approving the following requests from Majid Mike Khakbaz (owner) and Wesley Campin (tenant) to allow for the operation of a dentist office on the ground floor in the B-1 Limited Business District: (First Reading)

1. Special use permit.
2. Zoning code variance to reduce the number of required off-street parking stalls and a waiver from the cash-in-lieu for B-1 parking spaces.
3. Development permit.

Background Of Subject Matter	Applicant requests to operate a dentist office on the ground floor, typically on Tuesdays, Wednesdays & every other Friday. A parking variance (and a waiver from the cash-in-lieu fee) is requested as the applicant is unable to provide 11 private spaces.
Additional Background	A private parking lot is adjacent to the proposed use & is typically not full during operating hours. A public parking lot exists across the street, & an unimproved gravel lot is behind the building.
Recommendation	Planning & Zoning Commission unanimously recommended approval & recommended involvement with the Chamber of Commerce. The office will occupy an existing tenant space & customers may patronize other local businesses in the downtown.
Type	Ordinance
Budgeted	N/A

Documents: [222 N CASS APPLICATION MATERIALS.PDF](#)

f. **Intent To Issue Alternative Revenue Bonds**

Board to consider a resolution of intent to issue alternative revenue bonds.

Background Of Subject Matter	As discussed at the Administration & Finance Committee, the next step to issue bonds is a Resolution of Intent to Issue Alternate Revenue Bonds. This is prepared by bond counsel & will be distributed to the Board when received by staff.
Additional Background	The Mayor has appointed Ice Miller to serve as bond counsel. It is estimated that the cost for their service, which will be rolled into the bond issue, will be approximately \$10,000.00-\$15,000.00.

Type	Resolution
Budgeted	Other
Budgeted Explanation	Not Specifically, but funds are available.

g. **FY 2013-2014 Appropriation Ordinance**

Board to consider an ordinance adopting the Fiscal Year 2013-2014 Appropriation Ordinance.

Background Of Subject Matter	In accordance with state statute, the Village must adopt an appropriation ordinance during the first quarter of the fiscal year. The appropriation ordinance is the legal limit of the maximum amount that can be spent if sufficient funds are available.
Additional Background	The appropriation ordinance should exceed the amount to be received and spent. The budget is the financial plan of what the Village intends to spend; this appropriation ordinance is the legal limit that can possibly be spent if changes are necessary.
Type	Ordinance

11. Miscellaneous

12. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

13. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.