



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Village Board
Committee of the Whole Meeting (revised)
August 2, 2012
7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Report Details

- Mayor
- Clerk
- Attorney
- Manager
- Village Newsletter/Calendar Cost Report
- Home Rule Ballot Question Reminder
- Trustee Items

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Discussion Only
<i>Budgeted</i>	N/A

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes
Meeting Minutes

<i>Background Of Subject Matter</i>	July 16, 2012 Regular Village Board Meeting
<i>Type</i>	Motion
<i>Budgeted</i>	Other

Documents: [JULY 16, 2012.PDF](#), [02AAMINUTESJULY122012COTW.PDF](#)

b. **Finance Ordinance**

i. **Number 7**

\$

<i>Background Of Subject Matter</i>	Total Dollar Amount to be added to the Regular Village Board Agenda for Monday.
<i>Type</i>	Motion
<i>Budgeted</i>	Other

c. **Purchase Orders**

i. **PO #11028899**

PO 11028899 Prairie Archway International \$ 96,354.00

<i>Background Of Subject Matter</i>	2012 International 4300 LP 4.x Chipper Box
<i>Additional Background</i>	Replaces Unit #127-Summary Attached
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11028899.PDF](#), [PURCHASE SUMMARY PO 11028899.PDF](#)

ii. **PO #11029015**

PO 11029015 Meade Electric Company \$ 6,470.89

<i>Background Of Subject Matter</i>	RI) 111 Pasquinelli Repair
<i>Additional Background</i>	IRMA Claim #160672-01
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Other
<i>Budgeted Explanation</i>	Amount is Insurance reimbursed

Documents: [PO 11029015.PDF](#)

iii. **PO #11028970**

PO 11028970 Robert Bair Services \$ 7,838.00

<i>Background Of Subject Matter</i>	New Furnace in Meter Shop/Water Department
<i>Type</i>	Purchase Order
<i>Budgeted</i>	Yes

Documents: [PO 11028970.PDF](#)

iv. **PO #11028997**

PO 11028997 United Meters, Inc. \$ 300,000.00

<i>Background Of Subject Matter</i>	Water Meter Replacement Program
<i>Type</i>	Purchase Order

Budgeted Yes

Documents: [PO 11028997.PDF](#)

v. **PO #11029013**

PO 11029013 Teska Associates, Inc. \$ 8,148.29

Background Of Subject Matter Eligibility Study

Type Purchase Order

Budgeted Yes

Documents: [PO 11029013.PDF](#)

vi. **PO #11028897**

PO 11028897 Currie Motors \$ 168,524.00

Background Of Subject Matter 2012 Ford F-750XL Regular Cab/Aerial Lift

Additional Background Replaces Unit #131 - Purchase Summary Attached

Type Purchase Order

Budgeted Yes

Documents: [PURCHASE SUMMARY PO 11028897.PDF](#), [PO 11028897.PDF](#)

vii. **PO# 11029097**

PO# 11029097 CivicPlus \$ 11,171.00

Background Of Subject Matter Website Hosting Services for 1 year.

Additional Background Includes design services, implementation and support

Type Purchase Order

Budgeted Yes

Documents: [PO 11029097.PDF](#)

8. Unfinished Business

a. **Family Medical Leave Act (FMLA) Updates**

Board to consider the following ordinances to:

1. Amend the Village's Family Medical Leave act of 1993 Policy; and
2. Amend the Village's Code of Ordinances, Chapter 62, Sec. 62-136 Family Medical Leave Act.

Background Of Subject Matter In 2009, the federal government amended the 1993 guidelines for FMLA to revise regulations regarding notice and certification time periods.

Additional Background This revision added clarifying language for employers and employees, expanded the definition of family, and added many changes to the service member leave provisions to accommodate military personnel and their families.

Recommendation These changes need to be formalized in the village policy and personnel code.

Type Ordinance

Documents: [\(04B\) ATTACHMENT - FMLA UPDATE.ORD.8.6.12.PDF](#), [\(04A\) ATTACHMENT - FMLA SEC 62-136 PERSONNEL POLICY REV 7-16-12 \(REDLINE\).PDF](#)

9. New Business

a. Downtown Development Permit - 120 South Cass Avenue

Board to consider an ordinance approving a development permit request for The Bridal Sampler, a bridal store featuring gowns and accessories in the Downtown B-1 Limited Business.

Background Of Subject Matter New business developments in the downtown B-1 Business District require the approval of the Village Board. Retail sales are a permitted use in the B-1 District, and the bridal store will be selling dresses for weddings and other formal social occasions.

Additional Background The Bridal Sampler will be moving into a location previously used by Bridgette's Boutique, a women's clothing establishment that was in the tenant space for approximately one year. Parking appears to be adequate for the current tenant mix.

Recommendation All occupancies in the B-1 Limited Business District require a Development Permit which can only be approved by the Village Board. The proposed use is consistent with the previous use at this location.

Type Ordinance

Budgeted N/A

Documents: [\(05A\) ATTACHMENT - 120 S CASS - BRIDAL SAMPLER.PDF](#), [05BASDOWNTOWNDEVELOPMENT120SCASSAVEBRIDALSAMPLER.PDF](#)

b. Temporary Assignment Pay

Board to consider an ordinance amending Chapter 62 of the Village Code of Ordinances creating a section that provides for temporary assignment pay in specific circumstances.

Background Of Subject Matter Faced with a situation involving an administrative employee off of work for an extended absence we surveyed a number of our surrounding communities and found out that they do offer temporary assignment pay.

Additional Background This is done under certain circumstances to compensate existing employees who are sometimes assigned temporary tasks that are more complex than covered under their existing job description.

Recommendation Approval

Type Ordinance

Budgeted N/A

Documents: [06AATTACHMENTSEC62-105TEMPORARYASSIGNMENT.PDF](#)

c. Adoption Of Revisions To DuPage County Stormwater/Flood Plain Ordinance

Board to consider an ordinance adopting the 2012 DuPage county Stormwater and Flood Plain Ordinance, Amendments, and General Certification.

Background Of Subject Matter The DuPage County Countywide Stormwater and Flood Plain Ordinance was recently updated and approved by the

Stormwater Management Committee and County Board. At the same time, associated General Certifications were approved. Both effective April 25, 2012.

Additional Background	Link to full document: www.dupageco.org/EDP/Stormwater_Management/Regulatory_Services/1420/
Recommendation	Staff recommends approval.
Type	Ordinance

Documents: [\(07A\) ATTACHMENTS- DPC STORMWATER ORDINANCE.PDF](#),
[07BASREVISIONSTODUPAGECOUNTYSTORMWATERORDINANCE.PDF](#)

d. **Zoning Code Text Amendment**

Board to consider an ordinance approving a text amendment to the zoning code to allow firewood enclosures in the side and rear yard, under certain circumstances.

Background Of Subject Matter	This text amendment was prompted by recent complaints and citations for firewood storage in residential districts. Currently, firewood storage structures are not addressed in the zoning code, and therefore not allowed.
Additional Background	The Village's Prosecuting Attorney recommended that staff address the issue. A text amendment to the zoning code that will allow appropriately sized firewood storage areas has been written.
Recommendation	The attorney noted that this language was common in other communities, and with the adoption, residents could then store wood legally on their lots.
Type	Ordinance
Budgeted	N/A

Documents: [\(\) ATTACHMENT- BACKGROUND MEMO, WOOD STORAGE TEXT AMENDMENT.PDF](#), [\(08B\) ATTACHMENT- FIREWOOD PZC REPORT.PDF](#), [\(08C\) ATTACHMENT- FIREWOOD SPEC SHEETS.PDF](#), [08DATTACHMENTFIREWOODTOWNREGULATIONSTABLE.PDF](#), [\(08E\) PZCMINUTES07.11.12.PDF](#), [08BASFIREWOODTEXTAMENDMENT.PDF](#)

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.