



Committee of the Whole Meeting Minutes May 16, 2013

Mayor Gunter called the meeting to order at 7:02pm

ROLL CALL

PRESENT

Mayor Gunter, Clerk Szymiski and Attorney Zemenak Perez.

Trustees: Addington, Barker, Barry, Nero, Scott and Senicka.

Staff: Searl, Weiss, May, Parker, Malik, Kmak, Gunther, and Casey.

Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

- **Mr. Bob Mueller, 44 W. 59th Street,** Westmont. Commented on a Police Department noise complaint at his apartment at 2:00am on Thursday, May 9, 2013. Chief Mulhearn offered to follow-up with Mr. Mueller.
 - **Mr. Balas, 511 N. Grant.** Commented on the Storm water drainage problem from recent storm on April 18, 2013.
 - **Carolyn Shiveraski, 507 N. Grant Street.** Commented on the Storm water drainage problem from recent storm on April 18, 2013.
 - **Mr. Michael Bollmer, 509 N. Grant Street.** Commented on the Storm water drainage problem from recent storm on April 18, 2013. [Mayor Gunter asked Public Works Director May to give a brief response and preview of the planned 5/22/2013 Community Flood Report meeting.]

Reports

- Mayor
 - Asked Chris Svitik to comment on the upcoming Red, White and BBQ over the Memorial Day weekend.
 - Asked Cathy Casey to comment on the "Race to the Flag" fundraiser for the St. Jude's event.



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- Asked Police Chief Mulhearn to introduce Michelle Forzley about: Law Enforcement Special Olympics Torch Run, May 31st. and the Memorial Day Parade, May 27th.
- Clerk
 - Offered condolences to Mayor Gunter on the loss of his mother, and Trustee Barry on the loss of this brother and to the family of Tim (Karma's) for the loss of his father.
 - Asked to add to the Monday's agenda the May 13, 2013 Special Board meeting. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**
 - Wished Trustee Senicka a belated Happy Birthday.
- Attorney
 - Nothing
- Manager
 - Offered condolences to Mayor Gunter on the loss of his mother, and Trustee Barry on the loss of this brother
 - Announced reconvening of the Public Hearing. scheduled for Monday, May 20, 2013 and plan on postponing it until June 3, 2013
 - Requested executive session to discuss threatened litigation and union collective bargaining.
- Trustee Items
 - Trustee Barry
 - Nothing
 - Trustee Addington
 - Commented on the WHS Sports Wall of Fame fundraiser involving the 2001 State Quarterfinal Basketball team on May 31, 2013
 - Trustee Scott
 - Nothing
 - Trustee Nero.
 - Reminded everyone on Annual DuPage River Sweep on Saturday, May 18, 2013.
 - Trustee Barker.
 - Thanked Village staff and other elected officials for their help.
 - Trustee Senicka
 - Offered condolences to Mayor Gunter on the loss of his mother, and Trustee Barry on the loss of this brother and to the family of Tim (Karma's) for the loss of his father; and longtime Westmont resident Leslie Ruff who lost her brother Dwight.



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Items To Be Removed From Consent Agenda **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Consent Agenda (Omnibus Vote) **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Village Board Minutes

Village Board Minutes

Board to consider a motion approving the minutes of the Committee of the Whole Meeting held May 2, 2013 and the Village Board Meeting held May 6, 2013.

Documents: [2013-05-06 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-05-02 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

Purchase Orders

PO #11030976

Clarke Environmental \$18,823.58
Background Of Subject Matter
May Installment - mosquito management services
Type
Purchase Order
Budgeted
Yes

Documents: [PO 11030976.PDF](#)

PO 11031110

Clesen Brothers Inc \$12,890.00
Background Of Subject Matter
18" Custom Hanging Baskets
Type
Purchase Order
Budgeted
Yes

Finance Ordinance

Finance Ordinance #2

\$1,381,005.62

Proclamations



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National Public Works Recognition Week

Board to consider a proclamation to declare the week of May 19-25, 2013 as National Public Works Week.

Background Of Subject Matter

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Type

Proclamation

Documents: [2013 PUBLIC WORKS PROCLAMATION.PDF](#)

Unfinished Business

New Business

4 West Burlington Avenue - Westmont Quick Stop

Board to consider an ordinance approving a Development Permit request from Mahmud Rashid to operate Westmont Quick Stop at 4 West Burlington Avenue.

PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.

Background Of Subject Matter

The business will offer convenience items like snacks, drinks, electronic accessories & tobacco products (if a tobacco license is approved). This location previously operated as the Village Smoke Shop with customer seating. Seating is not proposed.

Additional Background

4 parking spaces for retail stores are required per code. 0 parking spaces are available, & a parking variance for 6 parking spaces was granted in 2008, which runs with the property. The store is geared toward commuters who will not need to park.

Recommendation

The B-1 District development permit is intended to enhance the sales tax base with high quality retail, restaurants & specialty shops. Economic Development Commission gave a positive recommendation to this business on 5/1/13 & confirmed no alcohol sales.

Type

Ordinance

Budgeted

N/A

Documents: [CONVENIENCE STORE ATTACHMENT.PDF](#)

Class 18 Liquor License



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Board to consider an ordinance increasing the number of Class 18 Liquor Licenses by one to accommodate a request from Truffleberry Market located at 825 North Cass Avenue, Suite #303. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

A Class 18 liquor license allows for the sale of alcoholic liquor in conjunction with a meal at a private party or event by a bona fide catering company headquartered in Westmont.

Recommendation

Staff recommends approval.

Type

Ordinance

Engineering Phase 3 Services Agreement With Baxter And Woodman

Board to consider an ordinance authorizing an agreement for Phase 3 Construction Engineering Services regarding the North Hudson Street Water Main Replacement Project. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

The construction project consists of approximately 1600 linear feet of water main replacement on North Hudson St. with a new 8" water main. Work includes new valves, hydrants, individual (residential) water service lines and other related work.

Additional Background

We have negotiated an Engineering (Phase 3) Construction Supervision Services contract for this project with Baxter & Woodman (design engineers) in an amount not to exceeds \$49,675.00.

Recommendation

The Public Works Committee and Staff recommend approval of said agreement.

Type

Ordinance

Budgeted

Yes

Documents: [SERVICE AGREEMENT - NORTH HUDSON 2013.PDF](#)



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Award Of Bid Proposal

Board to consider an ordinance approving the bid and awarding the construction contract to Patnick Construction for the North Hudson Water Main Replacement Project. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

This construction project consists of approximately 1600 linear feet of water main replacement on North Hudson Street with a new 8" water main. This work includes new valves, hydrants, water service lines, & other related work.

Additional Background

On April 16, 2013, the Village received bid proposals from 11 contractors. The low bidder, Patnick Construction, has a bid in the amount of \$311,317.00, approximately 20% below the Engineer's Estimate of \$392,715.00.

Recommendation

Staff recommends the award of a contract to Patrick Construction, Inc.

Type

Ordinance

Budgeted

Yes

Documents: [LETTER OF RECOMMENDATION.PDF](#)

Commuter Parking Lot Permit Fee Increase

Board to consider an ordinance to amend the Village Code, Section 78-349(d) to increase the quarterly commuter parking lot permit fee from \$75.00 to \$100.00. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Fee increase was presented as an action item at the FY 2013-2014 Budget Meeting. Board approved Budget at Village Board Meeting held May 6, 2013. Last increase occurred in 2002.

Recommendation

Approval of the amendment.

Type



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Ordinance

Budgeted

Yes

Taxi Cab Vehicle Sticker Fee

Board to consider an ordinance to amend the Village Code, Chapter 90, Section 90-34, to increase the taxi cab vehicle sticker fee from \$75.00 to \$100.00. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

Fee increase was presented as an action item at the FY 2013-2014 Budget Meeting. Board approved Budget at Village Board Meeting held May 6, 2013. Last increase occurred in 2002.

Recommendation

Approval of amendment.

Type

Ordinance

Budgeted

Yes

Village Board Meeting Date Change

Board to consider an ordinance amending Chapter 2 of the Village Code to reduce the annual number of Village Board meetings. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter

During the FY 2013-14 Budget discussion the Village Board agreed to discuss reducing the number of annual meetings by meeting every other Thursday. This will eliminate separate Committee of the Whole and Regular (voting) Village Board meetings.

Additional Background

There will be "First Readings" of some ordinances, to allow public discussion and input, before Board action. This will not prevent the Board from calling special informational or workshop meetings when specific topics suggest a need to do so.

Recommendation

Approve and make effective in July. Because of the July 4th weekend it is suggested this change begin July 18, 2013.



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Type

Ordinance

Budgeted
Yes

Voluntary Retirement Separation Agreement

Board to consider an ordinance approving a Voluntary Retirement Separation Agreement. **PLACED ON THE MONDAY, MAY 20, 2013 VILLAGE BOARD AGENDA FOR CONSIDERATION.**

Background Of Subject Matter
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Type

Ordinance

Miscellaneous

Adjourned to Executive Session at 7:39pm