



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Committee of the Whole Meeting May 16, 2013 7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. Reports

- Mayor
 - Law Enforcement Special Olympics Torch Run, May 31st.
 - Memorial Day Parade, May 27th, Chief Mulhearn.
- Clerk
- Attorney
- Manager - Announcing the reconvening of the Public Hearing. scheduled for Monday, May 20, 2013.
- Trustees

*Background Of
Subject Matter* *

Type Discussion Only

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Village Board Minutes

Board to consider a motion approving the minutes of the Committee of the Whole Meeting held May 2, 2013 and the Village Board Meeting held May 6, 2013.

*Background Of
Subject Matter* Required parliamentary procedure.

Recommendation Approval.

Type Motion

Budgeted N/A

Documents: [2013-05-06 MINUTES VILLAGE BOARD MEETING.PDF](#), [2013-05-02 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

b. Purchase Orders

i. PO #11030976

Clarke Environmental \$18,823.58

Background Of Subject Matter	May Installment - mosquito management services
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11030976.PDF](#)

c. **Finance Ordinance**

- i. **Finance Ordinance #2**
to be determined

Background Of Subject Matter	*
Type	Motion

d. **Proclamations**

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Background Of Subject Matter	*
Type	Proclamation

- i. **National Public Works Recognition Week**

Board to consider a proclamation to declare the week of May 19-25, 2013 as National Public Works Week.

Background Of Subject Matter	*
Type	Proclamation

Documents: [2013 PUBLIC WORKS PROCLAMATION.PDF](#)

8. **Unfinished Business**

9. **New Business**

- a. **4 West Burlington Avenue - Westmont Quick Stop**

Board to consider an ordinance approving a Development Permit request from Mahmud Rashid to operate Westmont Quick Stop at 4 West Burlington Avenue.

Background Of Subject Matter	The business will offer convenience items like snacks, drinks, electronic accessories & tobacco products (if a tobacco license is approved). This location previously operated as the Village Smoke Shop with customer seating. Seating is not proposed.
Additional Background	4 parking spaces for retail stores are required per code. 0 parking spaces are available, & a parking variance for 6 parking spaces was granted in 2008, which runs with the property. The store is geared toward commuters who will not need to park.
Recommendation	The B-1 District development permit is intended to enhance the sales tax base with high quality retail, restaurants & specialty shops. Economic Development Commission gave a positive recommendation to this business on 5/1/13 & confirmed no alcohol sales.
Type	Ordinance
Budgeted	N/A

Documents: [CONVENIENCE STORE ATTACHMENT.PDF](#)

- b. **Class 18 Liquor License**

Board to consider an ordinance increasing the number of Class 18 Liquor Licenses by one to accommodate a request from Truffleberry Market located at 825 North Cass Avenue, Suite #303.

Background Of Subject Matter	A Class 18 liquor license allows for the sale of alcoholic liquor in conjunction with a meal at a private party or event by a bona fide catering company headquartered in Westmont.
Recommendation	Staff recommends approval.
Type	Ordinance

c. **Engineering Phase 3 Services Agreement With Baxter And Woodman**

Board to consider an ordinance authorizing an agreement for Phase 3 Construction Engineering Services regarding the North Hudson Street Water Main Replacement Project.

Background Of Subject Matter	The construction project consists of approximately 1600 linear feet of water main replacement on North Hudson St. with a new 8" water main. Work includes new valves, hydrants, individual (residential) water service lines and other related work.
Additional Background	We have negotiated an Engineering (Phase 3) Construction Supervision Services contract for this project with Baxter & Woodman (design engineers) in an amount not to exceeds \$49,675.00.
Recommendation	The Public Works Committee and Staff recommend approval of said agreement.
Type	Ordinance
Budgeted	Yes

Documents: [SERVICE AGREEMENT - NORTH HUDSON 2013.PDF](#)

d. **Award Of Bid Proposal**

Board to consider an ordinance approving the bid and awarding the construction contract to Patnick Construction for the North Hudson Water Main Replacement Project.

Background Of Subject Matter	This construction project consists of approximately 1600 linear feet of water main replacement on North Hudson Street with a new 8" water main. This work includes new valves, hydrants, water service lines, & other related work.
Additional Background	On April 16, 2013, the Village received bid proposals from 11 contractors. The low bidder, Patnick Construction, has a bid in the amount of \$311,317.00, approximately 20% below the Engineer's Estimate of \$392,715.00.
Recommendation	Staff recommends the award of a contract to Patrick Construction, Inc.
Type	Ordinance
Budgeted	Yes

Documents: [LETTER OF RECOMMENDATION.PDF](#)

e. **Commuter Parking Lot Permit Fee Increase**

Board to consider an ordinance to amend the Village Code, Section 78-349(d) to increase the quarterly commuter parking lot permit fee from \$75.00 to \$100.00.

Background Of Subject Matter	Fee increase was presented as an action item at the FY 2013 -2014 Budget Meeting. Board approved Budget at Village Board Meeting held May 6, 2013. Last increase occurred in 2002.
Recommendation	Approval of the amendment.
Type	Ordinance
Budgeted	Yes

f. **Taxi Cab Vehicle Sticker Fee**

Board to consider an ordinance to amend the Village Code, Chapter 90, Section 90-34, to increase the taxi cab vehicle sticker fee from \$75.00 to \$100.00.

Background Of Subject Matter	Fee increase was presented as an action item at the FY 2013 -2014 Budget Meeting. Board approved Budget at Village Board Meeting held May 6, 2013. Last increase occurred in 2002.
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Recommendation	Approval of amendment.
Type	Ordinance
Budgeted	Yes

g. **Village Board Meeting Date Change**

Board to consider an ordinance amending Chapter 2 of the Village Code to reduce the annual number of Village Board meetings.

Background Of Subject Matter	During the FY 2013-14 Budget discussion the Village Board agreed to discuss reducing the number of annual meetings by meeting every other Thursday. This will eliminate separate Committee of the Whole and Regular (voting) Village Board meetings.
Additional Background	There will be "First Readings" of some ordinances, to allow public discussion and input, before Board action. This will not prevent the Board from calling special informational or workshop meetings when specific topics suggest a need to do so.
Recommendation	Approve and make effective in July. Because of the July 4th weekend it is suggested this change begin July 18, 2013.
Type	Ordinance
Budgeted	Yes

h. **Voluntary Retirement Separation Agreement**

Board to consider an ordinance approving a Voluntary Retirement Separation Agreement.

Background Of Subject Matter	*
Type	Ordinance

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer: 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois.