



31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6200

Combined Committee of the Whole/Village Board

Meeting Agenda revised

August 20, 2012

7:00 p.m.

1. Call To Order

2. Roll Call

3. Pledge Of Allegiance

4. Open Forum

Participants are advised that the Open Forum procedure is a privilege and should not be abused. Persons will be recognized, given the chance to speak and then the question or request will be answered, if necessary, referred to Village Staff for a response. Rules of Order and common courtesy will be rendered and expected. Time limit for each person is 3 minutes, unless previous arrangements with the Mayor have been agreed upon.

Items that will take more than 3 minutes should be placed on the next Committee of the Whole Meeting Agenda. Contact the Village Manager for placement on the agenda.

5. Reports

a. August 20, 2012 Reports

- Mayor
 - Race to the Flag - Check presentation to St. Jude
- Clerk
- Attorney
- Manager
- Trustee Items

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Discussion Only
<i>Budgeted</i>	N/A

6. Items To Be Removed From Consent Agenda

7. Consent Agenda (Omnibus Vote)

a. Village Board Minutes

i. Committee Of The Whole Meeting Minutes

Minutes of the Committee of the Whole meeting on August 2, 2012

<i>Background Of Subject Matter</i>	*
<i>Type</i>	Motion
<i>Budgeted</i>	N/A

Documents: [08022012 COMMITTEE OF THE WHOLE MINUTES.PDF](#)

ii. Village Board Minutes

Minutes of the August 6, 2012 regular meeting of the Village Board.

Background Of Subject Matter	*
Type	Motion
Budgeted	N/A

Documents: [8.6.2012 BOARD MEETING MINUTES.PDF](#)

b. **Finance Ordinance**

i. **Finance Ordinance #8**

Total: \$1,755,141.50

Background Of Subject Matter	*
Type	Motion
Budgeted	Other

c. **Purchase Orders**

i. **PO #11029142**

PO# 11029142 Currie Motors \$125,785.00

Background Of Subject Matter	2013 Ford Utility Police AWD Interceptor Vehicles 5 vehicles at \$25,157.00 each.
Additional Background	Purchased through the Suburban Purchasing Cooperative Contract #122.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029142.PDF](#)

ii. **PO# 11029143**

PO# 11029143 Currie Motors \$ 24,023.00

Background Of Subject Matter	2013 Ford Sedan Police Interceptor AWD Vehicle.
Additional Background	For Detective Division - Suburban Purchasing Cooperative Contract #121
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029143.PDF](#)

iii. **PO# 11029075**

PO# 11027075 Currie Motors \$ 20,366.32

Background Of Subject Matter	2012 Ford Transit Connect - Water Department new vehicle, not a replacement.
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029075.PDF](#)

iv. **PO# 11029121**

PO# 11029121 DuPage Convention & Visitors Bureau \$ 24,687.17

Background Of Subject Matter	Fiscal Year 13 Annual Municipality Dues
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029121.PDF](#)

v. **PO# 11029167**

PO# 11029167 Westmont Chamber of Commerce \$ 24,000.00

Background Of Subject Matter	Annual Auto Mile Participation Fee
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029167.PDF](#)

vi. **PO# 11029169**

PO# 11029169 Don Morris Architects \$ 16,495.64

Background Of Subject Matter	Building Review, Clerical, & Inspections
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029169.PDF](#)

vii. **PO# 11029091**

PO# 11029091 Hornik Engineer Systems, Inc. \$ 5,200.00

Background Of Subject Matter	Reimbursable Item - Backflow testing
Type	Purchase Order
Budgeted	Yes

Documents: [PO 11029091.PDF](#)

8. Unfinished Business

a. **Temporary Assignment Pay**

Board to consider an ordinance amending Chapter 62 of the Village Code of Ordinances creating a section that provides for temporary assignment pay in specific circumstances.

Background Of Subject Matter	Faced with a situation involving an administrative employee off of work for an extended absence, we surveyed a number of our surrounding communities and found that they do offer temporary assignment pay.
Additional Background	This is done under certain circumstances, to compensate existing employees when assigned temporary tasks, for a period of more than 30 days, that are more complex than covered under their existing job description.
Recomendation	Approval
Type	Ordinance
Budgeted	N/A

Documents: [06AATTACHMENTSEC62-105TEMPORARYASSIGNMENT.PDF](#)

9. New Business

a. **Class B Tobacco License Reduction**

Board to consider an ordinance reducing the number of Class B tobacco licenses by one, due to the closure of Roll N Cigs, LLC formerly located at 6348 South Cass Avenue.

Background Of Subject Matter	Ordinance 12-66 sec. 22-1213, was amended May 7, 2012, restricting the number of tobacco licenses as follows: Fifteen (15) Class A licenses; and Nineteen (19) Class B licenses.
Recomendation	Staff recommends approving this request to reduce the number of Class B tobacco licenses from nineteen (19) to eighteen (18).
Type	Ordinance

Budgeted N/A

b. **Award Of Bid Proposal**

Board to consider an ordinance awarding the bid proposal from Central Blacktop Company, Inc. for the 2012 Motor Fuel Tax Resurfacing Project.

Background Of Subject Matter	On August 7, 2012 the Village accepted bid proposals from five (5) contractors for the 2012 Motor Fuel Tax Resurfacing Project MFT#12-00103-00-RS. The low bid is from Central Blacktop Company, Inc. of LaGrange, IL with a bid of \$729,,582.12.
Additional Background	(approximately 15% below the Engineer's Estimate of \$858.272.00) The 2012 Motor Fuel Tax Resurfacing Project proposes to resurface approximately 2.4 miles of roadway along with other related work.
Recomendation	Award of the bid for the 2012 Motor Fuel Tax Resurfacing Project to Central Blacktop Company, Inc. of LaGrange, IL is recommended.
Type	Ordinance
Budgeted	Yes

Documents: [ATTACHMENT- 2012 MFT RESURFACING BID TABULATION BLR 12315.PDF](#)

c. **Engineering Material Testing And Inspection Services Agreement**

Board to consider an ordinance to approve an engineering agreement for material testing and inspection services for the 2012 Motor Fuel Tax Resurfacing Project, MFT#12-00103-00-RS.

Background Of Subject Matter	Request to approve the sum of \$7,460.00 for Material Testing and Inspection Services for the Village's Annual Street Resurfacing Project.
Recomendation	Approve
Type	Ordinance
Budgeted	Yes

Documents: [ATTACHMENT- 2012 MFT RESURFACING SEECO CONTRACT.PDF](#)

d. **Resolution For Improvement By A Municipality Under The Illinois Highway Code**

Board to consider an ordinance to approve an IDOT Resolution for the Village's Ogden Avenue Sidewalk Project (FY2005).

Background Of Subject Matter	A request to appropriate the additional sum of \$9,889.56 for the Ogden Avenue Sidewalk Project, MFT#01-00086-00-SW, from the municipality's allotment of the Motor Fuel Tax Funds.
Additional Background	This project was completed a number of years ago; however IDOT is now performing the required audit and found that \$9,889.56 was not allocated by resolution. To close the books on this project, this needs to be done.
Recomendation	Approve the request to appropriate the additional sum of \$9,889.56 for the Ogden Avenue Sidewalk Project, MFT#01-00086-00-SW from the municipality's allotment of the Motor Fuel Tax Funds.
Type	Resolution
Budgeted	Yes

Documents: [ATTACHMENT- RESOLUTION OF MFT FUNDS ADDITIONAL BLR 0911 1201208091149071619.PDF](#)

e. **Hiring Freeze**

Board to consider a motion to temporarily lift the hiring freeze for the sole purpose of hiring a full time Village Planner and five part time firefighter/medics for the Paid On Call program, filling current vacancies.

Background Of Subject Matter	The Village Planner position will be offered to Jill Ziegler, who is currently working in this position as a temp to hire employee; Ms. Ziegler has passed all background checks. This position, salary, and agency fees have been budgeted this fiscal year.
Additional Background	The Paid on Call program had 64 personnel in the pool in 2010/2011, currently it is at 57. The hiring of 5 will increase the total number up to the necessary number of 62 to operate EMS.
Type	Motion
Budgeted	Yes

10. Miscellaneous

11. Executive Session

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open sessions.

12. Adjourn

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact Mr. R. R. Searl ADA Compliance Officer, 9:00 A.M. to 5:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6200 voice, or (630) 981-6300 TDD, within a reasonable time before the meeting.