



Village Clerk's Office

31 West Quincy Street • Westmont, Illinois 60559
Tel: 630-981-6220 Fax: 630-829-4441

Special Meeting
Village Board/ Westmont Park District
September 9, 2015
5:00 P.M.

Westmont Park District Board President Main called the meeting to order at 5:10 P.M.

Park District Commissioners Present: Commissioner Bernas, Commissioner Karesh, Commissioner Long, Commissioner Main, Commissioner Smith, Park District Director Gunter, Asst. Director Fleck

Mayor Gunter Called to order the Westmont Village Board to order at 5:10 P.M.

Village Board Members Present: Mayor Gunter, Clerk Szymiski, Trustee Addington, Trustee Barker, Trustee Guzzo, Trustee Liddle, Trustee Nero, Village Manager May

The Pledge of Allegiance was recited.

Park District Staff Present: Lenore Farmer - Administrative Office Manager, Alice Krampits - Special Events/Seniors Coordinator, Cindy Bump - Twin Lakes Learning Center Director, Nicolette Jerik - Recreation Coordinator, Sharon Macak - Superintendent of Finance, Greg Grember - Twin Lakes Golf Course Club House Manager, Kevin Siewak - Assistant Superintendent of Recreation, Steve Golembiowski - Superintendent of Recreation, John Chorney - Parks and Facilities Foreman, Keith Johnson - Twin Lakes Golf Course Greens Superintendent.

- Mayor/Park District Director Gunter highlighted the history of the Village and Park District working together starting in the early eighties.
- Manager May went over the village financial situation.
- Park District Director Gunter went over the park district financial situation
- Assistant Park District Director Fleck went over a narrative they had put together concerning the cooperation that had gone on between the village and the park district. He also went over the long term or in perpetuity agreements that had occurred between the village and park district. His findings are attached to the minutes.
- Mayor Gunter advised that the park district and village had worked together for the betterment of our village.



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- Manager May reiterated that it's always been that way since he came to work in the village. He also commented that when possible we cooperate with other municipalities for the betterment of our communities.
- Assistant Park District Director Fleck remarked that they will continue to provide landscape personnel and the village will provide vehicle maintenance.
- Assistant Park District Director Fleck and Village Manager May introduced Conservation Design Forum (Personnel) Thomas Price and Jeff Guerrero who presented information on Green Infrastructure/Stormwater Management opportunities. The areas focused on were King Arthur Court, Grant/Richmond, and North Warwick.
- Manager May reported that the Village had started on Grant/Richmond. The Twin Lakes/King Arthur area could possibly be started.
- Assistant Park District Director Fleck expressed that the park district needs to discuss their end of flood control.
- Both Boards discussed the importance of working together through the stormwater management.
- Mayor/Park District Director Gunter suggested we need to formalize our handshake agreements.
- There were no questions from those present and none from the public.

Trustee Barker made a motion to adjourn the Village Board/Park District Special Joint Meeting. Trustee Addington seconded the motion.

Trustee Addington, Trustee Barker, Trustee Guzzo, Trustee Liddle, Trustee Nero all voted yes. The motion passed.

The Special Joint Meeting adjourned at 6:45 P.M.

Westmont Park District President Main called a ten minute recess of the Westmont Park District Board.

Visitors Present: Frank Trout and Mary Gabriel

The special meeting adjourned at 7:15 P.M.



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ATTEST:

APPROVED:

Virginia Szymski, Village Clerk

Ronald J. Gunter, Mayor

Dated this October 1, 2015.

**VILLAGE OF WESTMONT/WESTMONT PARK DISTRICT
SUMMARY OF INTERGOVERNMENTAL AGREEMENTS (IGA'S)
As recorded 2015**

Long Term or In Perpetuity Agreements

- 1982 original Open Space/Detention Agreement, modified in 1998 transferring ownership of properties to the Park District per Village Ord. 12-112. Village maintains stormwater related responsibilities. Modified again in 2014 adding the south Wilmette Pond per Village Ord. 14-147. Properties under this agreement include:
 - Dallas St. detention
 - Richmond St. detention
 - Deer Creek detention I and II
 - Muddy Waters Park/Pond
 - Williams Cove park
 - Rotary Park
 - Blackhawk Park detention
 - South Wilmette Pond
- 1991 Cech/Dixon Property Agreements – 50% equal interest ownership after the purchase open space more commonly known as Twin Lakes Woods plus 4 acres transferred to the Park District which became the Twin Lakes Golf Course Maintenance Yard.
- 1996 agreement and easement for the purposes of a Water Tower on Bellerive Park.
- 1989 Park District Maintenance Garage Lease Agreement at 55 E. Burlington St.
- Village Landscape Architect/Superintendent of Parks and Planning. Status of this position is pending per the re-organization of the Park District to be included in the sharing of staff, equipment and services between the agencies. Landscape Architect services may be recorded and compensated on a project by project basis simultaneously adding Village mechanic services for the benefit of the Park District. Park District would pay for all direct costs of parts and materials.
- Extension of residential, commercial and industrial waste hauling service franchise agreement to the Park District per Village Ord. 13-215. Services include waste hauling and portable restrooms for all special events. This agreement has been in effect for over 25 years.

- 2012 Mowing/Maintenance Agreement, amended 2015. Park District maintenance crews are responsible for the weekly and seasonal landscape maintenance of Village parcels for an agreed upon lump sum.

Single Action Agreements

- Vacation of Willow Oak R.O.W. for the contiguous consolidation of two parcels to create Ty Warner Park per Village Ord. 98-79.
- Funding of ornamental perimeter street lighting at Ty Warner Park per Village Ord. 99-147 in 1999.
- \$140,000 funding contribution of the Bellerive Skatepark at the request of residents in 2001.

Miscellaneous unofficial agreements and shared services

- Revenue sharing during the 1980's
- Park District use fuel pumps and purchase of fuel at the Village's Public Works facility.
- Stockpiling of snow at Bellerive Park from the CBD.
- Removal and storage of water meters by the Water Department from Park District outdoor seasonal facilities.
- Extension of special Village employee membership rate at the Fitness Club.
- Extension of Village golf rates at Twin Lakes Golf Course.
- Village invited Park District into its health insurance pool at a time when it was difficult to obtain group coverage for the Park District.
- Police Department training, support and enforcement of Park District ordinances on behalf of the Park District's Park Patrol Program.
- Fire Department First Aid/CPR/AED training for all Park District staff.
- Designation of the Community Center as a disaster relief facility in the event of a community emergency.
- Inclusion of the Community Center on the Village's ComEd franchise agreement to receive exempt electric service because of its designation as a disaster relief facility.
- Shared employee positions: Communications, Horticulturist, Landscape Architect and possibly mechanic.
- Sharing of equipment for maintenance and construction related activities.

- Sharing of personnel for expertise and training purposes.
- Hotel/motel grant funding for special events.
- Cooperative efforts for the planning and execution of special events and parades for the enjoyment of Westmont residents:
 - 4th of July
 - Hollydays
 - Memorial Day Parade
 - Veterans Day Ceremony
 - 9/11 Ceremony

Westmont Park District
Village of Westmont
2014 IAPD Awards Gala
Intergovernmental Cooperation Award

Submitted by:
Robert Fleck
Superintendent of Parks & Planning
Westmont Park District
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When an agency that takes time for fun joins forces with the progressive village, the results are extraordinary for our residents. The community of Westmont is fortunate in that our Park District and Village Municipality have such a wonderful and positive working relationship. These two public agencies have worked together in a shared vision of the community for more than three decades. Following are some of the projects that highlight the spirit of generous cooperation between the Village of Westmont and the Westmont Park District:

Early 1980's - With Park having no bonding authority for Capital Improvements, Village assisted through Federal Revenue Sharing Funds appropriated for ball field lights and equipment - Total Benefit: \$93,000.00

Early 1980's - Village and Park jointly purchased 4 acres which became part of the 17-acre Twin Lakes Park, a much needed park space on the south side of community - Total Contribution: \$75,000.00

1985 - Village granted Park 2 acres of property to be used as the District's Maintenance Garage for a lease of \$1 a year. This agreement is still in effect today.

1988 - Village transferred property titles for various detention areas to the Park District to be utilized as open play areas - Total Contribution: Over 25 acres

1992 - Village made several land purchases to avoid proposed residential development and worked with Park to create Twin Lakes Woods, an 18-acre natural prairie path - Investment: \$1,200,000.00

1994-Present - Village, Park District, Chamber, Historical Society and Westmont Special Events work cooperatively to create annual month-long Holly Days Winter

Festival - Village Annual Contribution: \$30,000 as well as personnel to set-up and implement programs

1995-2004 - Village and Park worked together to create Community Public Access Video Production Studio at Park District Community Center to provide video production equipment and training - Program ended with proliferation of social media

1995 to present - Village and Park maintain agreement to jointly fund Landscape Architect position

1998 - Village vacated road totaling 2 acres of land and donated it to District to create award-winning Ty Warner Park, which totals 36 acres - Contribution Value: \$400,000.00

2000-present - Village and District collaborate to create annual 4th of July celebration and fireworks display at Ty Warner Park enjoyed annually by over 15,000 people - Village Contribution: \$33,000 as well as Police, Fire and Public Works personnel

2000-2008 - Village and Park created annual Concerts in the Park music series - Village Contribution: \$9,800.00 annually

2001 - Village supported development of Community Skate Park - Contribution: \$140,000.00

2001 - Village upgraded streetlights around Ty Warner Park to match existing prairie style lights - Cost: \$135,000.00

Numerous grants have been written by the District/Village Landscape Architect that have benefited both agencies and the community. These grants have contributed more than \$3 million dollars to the community. Successful grants have included:

- * DuPage County & IEPA 319 Grant - Muddy Waters Park (\$60,000 Award)
- * IDOT/Metra Grant - Westmont Train Depot & Plaza (\$763,000 Award)
- * Urban Resource Partnership Grant (over \$10,000)
- * Chicago Wilderness Grants (over \$10,000)
- * OSLAD Grants (\$1,733,800 Awarded, \$2,875,000 pending)
- * And more

There have been many cooperative programs and cost-sharing projects that not only benefit these agencies, but also provide a cost savings of over \$130,000.00 annually for taxpayers. Some of these programs are:

- * Park District provided with free recycling and waste hauling through municipal contract - Annual Benefit: \$35,000.00 savings.
- * Village and District participate together in a municipal group insurance plan to reduce premiums for the benefit of employees and taxpayers.
- * Agencies share equipment covered under insurance plan to reduce need for redundant purchases or rentals.

- * Park District and Fire Dept. work together to identify District's Community Center as a disaster relief center in case of emergency - this falls under Village franchise agreement with ComEd thus making Park exempt from ComEd bill - Annual Savings: \$20,000.
- * Two shared staff positions included a public information officer and horticulturist. This position evolved into the current shared position of Superintendent of Parks & Planning/Village Landscape Architect.
- * Park District leases its maintenance garage at 55 E. Burlington from the Village for \$1/year beginning in 1989.
- * Both agencies have continued to share staff and equipment over the years. Equipment and/or staff are used to assist both agencies on in-house construction and maintenance projects. Staff is used to assist both agencies on in-house construction and maintenance projects. Staff is used to provide technical and training expertise.

The cooperation of the Park District and Village Municipality in Westmont is standard operating procedure. It is a relationship that has built over time and will continue to flourish in the decades to come. We are not about a single project or agreement. We are in this relationship for the long term, because we are motivated to serve our residents. Our working relationship is unique and special; it is what every community should strive for each and every day.