

Public Works Committee Meeting
December 20th, 2018
Minutes

Called to Order: @ 4:32 by Trustee Steve Nero

Present: Mayor Ron Gunter, Chairman Trustee Steve Nero, Trustee Jim Addington, Trustee Linda Liddle, Trustee Marie Guzzo, Trustee Bruce Barker, Village Manager Steve May, Clerk Jinny Szymiski, Finance Director Spencer Parker, Public Works Director Mike Ramsey, Assistant Director of Public Works Noriel Noriega, Public Works Water Supervisor Jim Cates, Public Works Supervisor Virgil Viscuso, Administrative Assistant Jaime Hofmann

Pledge of Allegiance

Approval of Minutes: Minutes from 08/30/18 were approved by Trustee Guzzo, second Trustee Liddle

New Business:

- A. Median Project - Public Works Director Mike Ramsey discussed several projects coming up including the S Curve on Cass and Burlington and a new median South of West Quincy on Cass to prevent potential collisions. Village Manager Steve May added that the barrier would include landscape features. Manager May also discussed the upcoming construction projects between Burlington and Richmond and how they could affect traffic control on Cass. Since the traffic signal will need to be taken out of service, there are various options such as eliminating left turns onto West Burlington, one lane thru traffic in each direction, or providing a temporary traffic light although the third option is much more costly. Trustee Barker mentioned taking the apartment complex into consideration when building a schedule. Trustee Addington noted that people are not pulling in far enough outside of Expressions while dropping their kids off and it creates another traffic hazard.
- B. Metro Platform - Manager May discussed responsibility of the platform whether it be BNSF, Metro, or Westmont. There has been discussions related to reconstructing the platform as well as eliminating the bus lane on West Quincy. Metro approved budget for making improvements to staircase and other various components of the railroad and mentioned using heated platforms although it would be at Westmonts expense.

Unfinished Business: (13:35)

- A. Future Public Works Facility - Director Ramsey discussed options for funding the new public works facility including places for eating tax. Manager May discussed the decision to implement a new tax increment and outlined discussions that have occurred so far to create funding for the facility.
- B. Clerk Jinny Szymiski mentioned looking into how other communities charge for their train parking spaces. If Westmonts rates are lower in comparison, the fees should be reconfigured. Director Ramsey added that designated parking spots and permits for moped/motorcycle will begin in the Spring.

Reports :

- A. Public Works Chairman - None
- B. Public Works Director
 - a. Model Water Tower Building Competition - Communication Director Larry McIntyre created a promotional video for the competition. The winners of the regional competition will move onto a state level level competition this year.
 - b. Operator in Training Program with District 201 - School Board has approved the program. Director Ramsey discussed the details of the program and the benefits it will have for not only the students but the community as well.
 - c. Director at Large AWWA Nomination - Director Ramsey was nominated for Trustee for national AWWA. Manager May mentioned Director Ramsey's participation with the community and his high involvement.
- C. Street Division
 - a. Snow Event Review - Public Works Assistant Director Noriel Noriega discussed the efforts of the Public Works during snow removal operations.
 - b. Sidewalk Program - Assistant Director Noriega discussed Westmont sidewalk reimbursement program for residents. Mayor Gunter asked how much we spend annually on public walks to which Noriega was inconclusive. Noriega stated that historically the reimbursement program has been geared toward residential, but Noriega asked the Committee their thoughts on providing reimbursement for commercial districts such as B-1. All were in favor of providing reimbursement when requested to the central business district.

- c. 2019 Capital Improvement Projects - Assistant Director Noriega provided information regarding various improvement projects including tree pruning and planting, and storm sewer maintenance.

D. Water Division

- a. Well #13 Update - Public Works Water Supervisor Jim Cates stated that the well has been disconnected by ComEd.
- b. North Washington Water Main Replacement - Cates discussed that funds for the project have been budgeted. The water main averages 5-6 main breaks annually.
- c. Hydrant rehabilitation - Cates discussed hiring a new contractor, Go Painters, who have worked with Downers Grove. There have been discussions of changing the color of the hydrants to brick red. Trustee Guzzo asked about the life expectancy of a hydrant, Director Ramsey replied they have had hydrants last from the 1920's.

E. Engineering Division

- a. Stormwater Projects - Assistant Director Noriega updated the committee on various ongoing engineering projects, plans for future alley reconstruction, and projects that are currently in design.
- b. Median Project - Assistant Director Noriega discussed the Cass Avenue Raised Median between Richmond and Quincy.
- c. Deer Creek Subdivision - Assistant Noriega stated that Downers Grove hired a consultant to do a small study on stormwater issues on their side. Through discussions and findings, there are short term flood projects they are interested in. Noriega is coordinating with Downers Grove in the regrading of the detention facility. Noriega stated the goal is for the land to be restored back to original form.

F. Facilities

- a. LED conversion - Public Works Water Supervisor Jim Cates stated that the conversion is saving wattage. ComEd incentives were discussed. All fixtures in and around the Depot were replaced.
- b. HVAC Unit at Westmont Center - Cates mentioned the replacement of two HVAC units and now the need to replace a third.
- c. Maercker School District - Manager May mentioned the schools interest in leasing space at Westmont Center while Westview is under construction.

G. Fleet Maintenance Division

- a. Public Works Supervisor Virgil Viscuso updated the committee on Village vehicle purchases including an asphalt roller and 5 ton.
- b. Mayor Gunter asked if the old Public Works facility would be utilized while the new facility is operating. Viscuso replied they would still use the old facility as long as possible.

H. Please see attached for all detailed staff reports

Miscellaneous - Employee Appreciation for Tim Harmer (35 Years of Service)

Meeting motioned to adjourn at 5:45 by Trustee Liddle, seconded by Trustee Addington. All in favor.

Public Works Committee Staff Report - 12/20/18

Reports:

Public Works Director:

1.

Street Division:

1. Snow Storm on November 25th - 26th
 - a. 4"-6" of HEAVY snow
 - b. 60 tons of salt used
 - c. Three (3) overnights for the CBD snow removal operations
 - d. Two (2) days for sidewalk clearing along Cass from Ogden to 67th Street
 - e. Twenty (26) locations of down limbs. Four (4) were significant failures and are now scheduled for removal (approximately 100" DBH).
 - f. Fifteen (15) damaged mailboxes
 - g. Permeable Concrete on Cumnor continues to be an issue with snow/ice removals. We received two (2) resident complaints that the street remains icy.
2. Village Sidewalk Reimbursement Program (for Residents)
 - a. Intended for residents that prefer to remove and replace Village sidewalks as part of their own construction... *"so everything matches"*.
 - b. Hazardous sidewalk squares: Village will reimburse upto 50% or \$4.80 / SF
 - c. Non-Hazardous sidewalk squares: Village will reimburse upto 50% or \$2.40 / SF
 - d. Currently, policy is geared toward residents. Do we want to open to businesses?
3. Storm Sewer / Catch Basin Jetting and Cleaning:
 - a. 150 Basins cleaned
 - b. 8,500 feet of storm sewer jetting
4. Tree Pruning Program has begun (slowly). Weather is allowing staff to continue with asphalt and concrete work.
 - a. Fall Tree Planting Completed- 114 trees total
 - b. Fall Tree Pruning Requests- 60 Resident Requests Addressed
5. Holly Days Lights
 - a. 3 New Light Displays
 - i. Ice Fountain (in the fountain)
 - ii. Happy Holidays (in front of Village Hall)
 - iii. Snowman Family (Westmont Center)
 - b. New Star on the Village Christmas Tree- 36"

Water Division:

1. Well #13
 - a. Electrical Service has been disconnected.
 - b. Demo of the buildings hopefully early spring and fate of the property to be decided
2. North Washington Street water main to be designed for replacement.
 - a. Last watermain in the section and averages 3-5 main breaks a year.

Facilities Maintenance:

1. LED Project Update.
 - a. Village Hall - Lights were replaced in hallways and bathrooms
 - b. Police Department- All exterior fixtures have been replaced.
 - c. Train Depot- All fixtures have been replaced on both the North side and in and around the station on the South Side. The entire platform is now completely LED.

Engineering Division:

1. In Construction-
 - a. Roslyn West End Burlington Storm Sewer
 - i. Completed in October 2018
 - ii. Under budget (~\$750k)
 - b. North Warwick 400blk Stormwater Improvement Project
 - i. Completed in November. Awaiting landscaping to take.
 - ii. 5-year Maintenance/Monitoring/Reporting period for the Wetland / Native Plantings. We will setup contract with CBBEL to oversee.
 - iii. Under budget (~\$950k)
 - c. FDHQ Regional Stormwater Detention Project
 - i. 80% completed. Storm sewer done. Earth Excavation ongoing.
 - ii. Expect completion (except for landscaping) by January 2019. 6 week delay due to DuDOT Permitting.
 - iii. Landscape restoration in Spring 2019.
 - iv. 5-year Maintenance/Monitoring/Reporting period for the Wetland / Native Plantings. We will setup contract with ESI to oversee.
 - v. We are currently on target with budget (~\$1.9mil)
 - vi. Remember, we are approved for a \$90k Water Quality Grant Fund.
 - d. CBD Alley SecE
 - i. 70% completed, On-hold due to weather.
 - ii. Alley is temporarily restored with asphalt for winter access.
 - iii. Permeable concrete and pavers remain to be completed in Spring 2019.
 - iv. Currently on target with budget (~\$650k)
2. In Design-
 - a. Cumnor / 61st: (Ph2 60% complete): Project scope includes bank stabilization, increase volume, provide water quality improvements at the basin located at the SE corner of 61st and Cumnor.

- b. 63rd / Richmond: (Ph2 60% complete): Project scope includes bank stabilization and provide water quality improvements at the existing basin located at the NW corner of 63rd and Richmond. Also correct outlet deficiencies to reduce PW staff maintenance time. Also construct proposed 63rd Street Gateway Sign as part of the project.
 - c. 61st / Richmond: (Ph2 60% complete): Project scope includes additional volume and water quality improvements at the existing turf basin located at the NW corner of 61st and Richmond.
 - d. 2019 Median Beautification Project (Ph2 40% completed): Project scope includes installation of raised landscape medians along Cass Avenue between 35th Street and Chestnut and along Ogden Avenue from Rte 83 to Oakwood Drive. Landscape medians will include electrical access and sprinklers. The Gateways signs shall be incorporated into this project.
 - e. Burlington Reconstruction Project (Ph2 40% complete): Project scope includes the realignment of Burlington to accommodate future development at the NE corner of Cass / Burlington. Improvements shall include traffic signal upgrades mandated by the ICC. Our controllers are almost 2 decades old.
 - f. Cass Avenue Resurfacing (60% complete): Project scope includes the resurfacing of Cass Avenue from BNSF RR thru the intersection. This will be completed in conjunction with the Burlington Reconstruction.
 - g. CBD Alley Reconstruction SecD Project (Ph2 25% complete): This is the alley bounded by Cass-Linden & Burlington-Irving. Project scope is similar to previous alley projects such as Permeable Bricks and permeable concrete. Construction schedule shall be timed with the Burlington reconstruction.
3. Future Projects for discussion-
- a. CBD Alley Reconstruction SecC Project. This is the alley bounded by Cass-Lincoln & Norfolk-Naperville. Project scope is similar to previous alley projects such as Permeable Bricks and permeable concrete. However, this section may be postponed to accommodate the Cass-Quincy development where we can work with their construction efforts and reconstruction alley secG (alley bounded by Cass-Lincoln & Quincy-Richmond).
 - b. Cass Avenue Raised Median between Richmond and Quincy: Project scope installs a landscape raised median along Cass Avenue between Quincy and Richmond. Staff has witnessed an increase of traffic violations where vehicles drive on the southbound lanes (opposite of traffic) to by-pass traffic waiting for a train. Will be included with the Burlington Reconstruction Project and coordinated with the development at Cass-Quincy.
 - c. Deer Creek Detention Project: We are seeking opportunity to re-do the detention facility located at the north edge of the Deer Creek Subdivision. Existing basins are experiencing low-flow issues and it is difficult to maintain. PW is proposing to regrade the basins, gain some additional volumes, and restore with water quality features to adhere to the County Stormwater Ordinance. Also, the Village of Downers Grove has recently completed a St. Joseph's Creek Study at their Deer Creek subdivision due to significant flood issues and found some easy modifications to our basin can be accomplished to

reduce flood impacts. Staff is looking for opportunity to "combine" our projects and help reduce construction times.

Fleet Maintenance:

1. THE END

