

Public Works Committee Meeting
August 30th, 2018
Minutes

Called to Order: @ 4:32 p.m. by Trustee Steve Nero

Present: Mayor Ron Gunter, Chairman Trustee Steve Nero, Trustee Jim Addington,, Trustee Linda Liddle, Trustee Bruce Barker, Village Manager Steve May, Clerk Jinny Szymiski, Finance Director Spencer Parker, Public Works Director Mike Ramsey, Assistant Director of Public Works Noriel Noriega, Deputy Chief Steve Riley, Community Development Administrative Assistant Jaime Hofmann, and guests Hsing Chu, Jonas Packer, Michelle Schantz.

Pledge of Allegiance

Approval of Minutes: Minutes from 06/21/18 were approved by Trustee Liddle, second Trustee Barker

New Business:

- A. Motorcycle / Moped Parking Stall Request - Westmont does not have any designated moped or motorcycle parking available near the train station. The Committee agreed it's worth looking into. Trustee Liddle mentioned possible parking for smart cars and charging stations. Public Works Director Mike Ramsey stated that Tesla had intentions of installing several charging stations but ran out of funding. All were in favor for reduced parking rate for smaller plated vehicles.
- B. North Side Water Tower - Director Ramsey attended another meeting with High School staff to discuss the possibility of putting a water tower on the High Schools property. Director Ramsey hired a company to do some preliminary work and site evaluation to see if the location could accommodate the tower. The results indicated that the location could sustain the water tower. Director Ramsey stated they intend on using the state IEPA revolving fund to pay for the project. Director Ramsey asked the committee to make a decision on the continuance of this project in the near future in order to begin the lengthy permit process. Mayor Gunter asked what would happen if we didn't receive the grant money and Director Ramsey stated the project was dependent on the grant. Mayor Gunter asked how long it would take to obtain the grant and Director Ramsey replied the review takes approximately six months, and if satisfied, it wouldn't take long after to receive the money.

Unfinished Business:

- A. Representatives from AECOM shared a presentation about the new Public Works Facility. Hsing chu of AECOM stated they are close to 90% being done with the design of the facility. Jonas Packer discussed the exterior and interior floor plan, and elevations of the facility. Michelle Shantz discussed in detail the interior design of the facility. Trustee Liddle found the new exterior design appealing and Trustee Addington was in favor of a mudroom. Mayor Gunter had questions about employee and visitor parking. Director Ramsey explained that if the southside sidewalk in front of the building is eliminated, there would be room for more spaces provided there be slanted parking. If not, there would still be some spaces for parallel parking. There would be enough parking at the facility for full time employees. Director Ramsey stated landscaping would not be included in the design at this time. Trustee Barker recommended a canopy entrance. Mayor Gunter asked if the facility would include cameras. Director Ramsey replied that there would be plenty of security measures such as cameras and key fob entry to the building. Deputy Chief Steve Riley discussed his concerns with the wash and maintenance bay height and their ability to accommodate the Fire Department's ladder trucks. Director Ramsey replied that the fleet area will be able to accommodate the ladder trucks. Trustee Liddle asked if the building is going to be energy efficient and AECOM representative Michelle replied there are requirements that must be met in order to adhere to the energy code. Director Ramsey stated once AECOM officially reaches the 90% mark, the plans will be presented to the Planning and Zoning Commission.

Reports :

- A. Public Works Chairman - None
- B. Public Works Director
- a. Model Water Tower Building Competition - Director Ramsey discussed the successful expansion of the program and his presentation in Naperville. The goal for the program is to reach a statewide level.
 - b. Operator in Training Program with District 201 - Director Ramsey has been working with High School staff to identify students that are suitable for the program. Director Ramsey discussed the details and goals of the program.
 - c. Fuel Center - Director Ramsey stated that once the storm water project near the Fire Department is complete, they will be able to begin the fueling center. Although its location won't be as convenient for the Public Works or Police vehicles, it will be for the Fire Department vehicles. Other municipalities have expressed interest in utilizing the fuel center.

C. Street Division

- a. Public Works Assistant Director Noriel Noriega discussed the start of the Public Sidewalk Program. Public Works staff will continue work as time allows between normal maintenance scheduling. Staff finished the sidewalk at the SW corner of 57th and Adams. Mayor Gunter asked if Bernas Park was going to be connected to Hidden View, Assistant Director Noriega replied that eventually they would connect the two, but currently it is not in the budget.
- b. 2018 Fall Ditching Program - To begin mid-September. Staff will target areas along East Traube and North Washington.
- c. Sewer Jetting - Will begin soon given the availability of staff.

D. Water Division

- a. Assistant Director Noriega spoke about the decision to cap well 13 and the demolition plans for the building.
- b. Assistant Director Noriega discussed the completion of the Burr Oak Water Main Replacement. Only restoration and landscaping remains.

E. Engineering Division

- a. CBD Alley Reconstruction Project Section E. (Linden Alley Norfolk - Irving) Public Works is Coordinating with the businesses, getting ready to send notices out, and the contracts are being finalized.
- b. CBD Alley Reconstruction Project Section D. - Phase two engineering agreement will be presented to Village Board.
- c. 400 Block North Warwick Stormwater Management Project - 90% complete.
- d. Burlington/Roslyn/West End/Cumnor Storm Sewer Extension Project - 90% complete.
- e. Fire Department Headquarters Regional Detention Project - Finalizing the Dupage County permit.
- f. 2018 MFT Resurfacing Contract - Finalizing contracts and IDOT approvals. Five total roadways to be resurfaced. South Park Street and Melrose scheduled for Fall. Manager May recommended waiting so that more than two roads could be resurfaced at a time in order to get a better bid price.
- g. Ashford 63rd / Richmond Bank Stabilization Project - Survey Completed
- h. Ashford 61st / Richmond Detention Management Project - Survey Completed
- i. 61st / Cumnor Streambank Stabilization Project - Survey Completed

F. Facilities

- a. Update on the L.E.D. lighting project, working with a contractor for Village Hall and 500 N. Cass Avenue. Public Works is considering the street light conversion for several other streets throughout town. Street light conversion will greatly depend on incentives that are available.

G. Fleet Maintenance Division

- a. New Public Works vehicle purchases and various other vehicles in service.

H. Please see attached for all detailed staff reports

Meeting motioned to adjourn at 5:52 p.m. by Trustee Liddle, seconded by Trustee Addington

Public Works Committee Staff Report - 08/30/18

Reports:

Street Division:

1. Update on Current PW Projects.
 - a. Sidewalk installation has started in the New Field Manor Subdivision. Staff will continue works as time allows between normal maintenance scheduling. Staff finished the sidewalk at the SW corner of 57th and Adams.
 - b. West 61st Street Sidewalk (Cumnor to Fairview)
 - i. Only 3 lots remain to be completed (316, 320, 740 W 61st Street) - 375 feet
 - ii. PWS will start sidewalk installation as soon as weather allows (approximately 1-2 weeks)
 - c. 2018 Fall Ditching Program will begin mid-September. Staff will target areas along East Traube and North Washington. Our goal is to complete approximately ½ mile of ditch maintenance.
 - d. 2018 Sewer Jetting and Catch Basin Program has been postponed to end-September or beginning of October due to staffing concerns. Staff will target SE section. Our goal is to jet approximately 4-5 miles of storm sewer and clean 200-300 basins.

Water Division:

1. Well # 13; Well has been capped by Layne Christensen. The Building is still remaining and we are still waiting for Comed to disconnect the power to the buildings so they can be demolished in the near future.
2. Burr Oak Water Main Project is near completion. All that remains to be completed is curb, asphalt, and parkway restoration.

Engineering Division:

1. CBD Alley Reconstruction Project SecE
 - a. A-Lamp is the low bidder (approx \$625k). Awaiting contract execution. Pre-Con meeting to be scheduled shortly. We expect to begin work in a couple of weeks.
2. CBD Alley Reconstruction Project SecD
 - a. Ph2 Engineering agreement will be presented for VB consideration at 09/13.
 - b. Target bid letting in April 2019 and construction to begin after May 2019

3. 400 Block North Warwick Stormwater Management Project
 - a. Storm sewer install 90% completed.
 - b. Began earth excavation.
4. Burlington / Roslyn / West End / Cumnor Storm Sewer Extension Project
 - a. Storm sewer install 75% completed. The storm sewer into the rear yards is in! Contractor installing storm sewer along Burlington to Roslyn.
5. 6101 S Cass / FDHQ Stormwater Regional Detention Project
 - a. Tree protection and erosion control installed.
 - b. Began earth excavation.
 - c. Storm sewer install to start next week.
6. 2018 MFT Resurfacing
 - a. Due to budget limits and the amount of patching, sidewalk and curb R&R, we will only be able to resurface South Park and Melrose. The other roadways (67th Street, North Wilmette, and Blackhawk) will be moved to a future resurfacing project.
7. Burlington Reconstruction Project
 - a. Survey work is completed. Thomas Engineering working directly with utility relocations and developer needs.
8. Ashford 63rd / Richmond Bank Stabilization Project
 - a. Survey completed and initial engineering has started. DRAFT 30% plans are completed. We are on schedule with design and anticipate good construction costs by this budget workshops.
 - b. Continue design work with an anticipated completion by Fall/Winter 2018.
9. Ashford 61st / Richmond Detention Management Project
 - a. Survey completed and initial engineering has started. DRAFT 30% plans are completed. We are on schedule with design and anticipate good construction costs by this budget workshops.
 - b. Continue design work with an anticipated completion by Fall/Winter 2018.
10. 61st / Cumnor Streambank Stabilization Project
 - a. Survey completed and initial engineering has started. DRAFT 30% plans are completed. We are on schedule with design and anticipate good construction costs by this budget workshops.
 - b. Continue design work with an anticipated completion by Fall/Winter 2018.

Facilities Maintenance:

1. LED Conversion; At this moment we are working with a contractor to convert the light fixtures in the boardroom and washrooms at the Village Hall as well as the exterior and apparatus bay lights at the 500 N. Cass Building. We did do a facility assessment with ComEd's Energy Efficiency Programs Energy Engineers to utilize ComEds incentives. At this time the incentives for LED light conversions for these facilities were minimal and we will be converting the chosen fixtures with mostly budgeted funds. I am also looking into other LED incentives to have more street lights converted to LED. At this time we are considering the street lights on Blackhawk Dr. from Chicago to Oakwood Dr., 61st St from Cass Ave. to Fairview, 59th St., Cass Ave to Williams, Williams from 59th St. to 63rd and Vandustrial Dr. Street light conversion will greatly depend on incentives that are available.

Fleet Maintenance:

1. All the new suvs for the police dept. Have been delivered to us and are now in service. New #36, #39, #32, #33 is now in service(after the crash)
2. Public Safety has finished the new fire SUV and is service now. The reason for the delay is that Ford did not award the contract for the suv's till almost november. Due to the delay everyone order around the same time and pushed the orders from 8 weeks to 12 weeks.
3. March 14 we took delivery of our new Ford f-550 1 ton for public works(water div.)