

Public Works Committee Meeting

July 20, 2017

Minutes

Called to Order: @4:30 p.m. by Co-Chairman Trustee Jim Addington

Present: Mayor Ron Gunter, Trustee Jim Addington, Trustee Marie Guzzo, Village Manager Steve May, Finance Director Spencer Parker, Community Development Director Jill Ziegler, Public Works Director Mike Ramsey, Clerk Jinny Szymiski, Public Works Supervisor Jim Cates, Public Works Supervisor Virgil Viscuso, Chief of Police Jim Gunther, Deputy Fire Chief Steve Riley, Trustee Steve Nero and guests Mary Gabryel, Bob Dorcak, and Mike Devin

Pledge of Allegiance

Approval of Minutes: Minutes from 4/13/2017 were approved.

Unfinished Business:

- A. Director Ramsey gave an update on the future PW facility. The original cost was around 23 million dollars. The property on N. Cass Ave. is not turning out to be a feasible option. The engineering firm AECOM has been working on plans for the existing sites. The current Water Division is most likely the property to be changed with acquiring the Park District parcel in 2018. Director Ramsey showed the committee the layout that would be able to house Water, Street, and Fleet division employees. If the plan presented were to move forward, the total square footage would be about 97,000 square feet. There are three goals wanting to be met which consist of not building in a residential area, getting all equipment under storage to not be subjected to the weather elements, and have all Public Works employees under one roof. In the future, equipment could be consolidated as there will not need to be two sites worth of equipment and it could be shared. Trustee Addington questioned the status of the salt dome. The dome at the Water Division is in compliance. The Street Division does not have a compliant storage area as it is not completely enclosed. Trustee Addington also wanted to know if the Fleet portion would allow for the largest fire truck to be serviced. Supervisor Viscuso stated a new facility would allow for general maintenance with the newer larger vehicles. Mayor Gunter pointed out this site being used for stormwater detention for the entire corner, including 1 N. Cass Ave. This could be tied into a new PW Facility project. The EPA will become involved with the site at 328 S. Wilmette Ave. and the composition of the soil in that area. Mayor Gunter stated the current Board will need to make a decision on funding resources for moving forward with this site. Trustee Addington pointed out with the design being a two story building, it would shelter the residential area from the water tanks which could be aesthetically pleasing. The Street Division could be remediated and the fueling center would need to be relocated. There is an option for fleet vehicles switching to gas card use at a local gas station. The engineering cost for design would be cut in half if the Water Division site is used. Mayor Gunter suggested the engineering firm to go forward with designing the site at 39 E. Burlington Ave. Director Ramsey also pointed out that the Water Division fund can also be used. Mary Gabryel asked how the building would be funded. Mayor Gunter explained half the project would be funded through a water rate increase over three years. The other half would be from an increase in the Places for Eating tax.

- B. Manager May talked about the Richmond Garden project that is moving forward. Many different organizations are working on starting the project. There is an Intergovernmental Agreement between Westmont and the Village of Clarendon Hills. This is for the administration and budgeting purposes for the project along with the guidelines for running this project. Trustee Addington stated most entities in town are excited for the project but are concerned about parking. Parking is available in the Clarendon Hills Public Works parking lot as well as along Quincy St. The agreement will be forthcoming to a Board meeting.
- C. Director Ramsey gave an update on the PW schedule with the ten hour work days. The schedule is working out well, providing more coverage. The program will be extended into the third week of October. The schedule will be discussed again in September. The winter hours will most likely be eight hour days following Thanksgiving until spring. Trustee Addington stated he would prefer for the schedule to go throughout the winter and see if it works.

New Business:

- A. There is an issue at 5649 S. Cass Ave. regarding a valve box, according to Director Ramsey. When the project was first built in the late 80's, there was a valve box that was installed in the middle of the sidewalk. The valve box was above grade in the mid 90's, and the Water Division broke out the concrete and lowered it. The box is on private property. Bob Dorcak stated if the box was lowered, he would finish it with concrete. The valve box does not line up with the water service coming out of the building. Director Ramsey stated the Water Division would break out around the box and lower it. Mr. Dorcak stated he had a guest trip on the raised box and is concerned about the hazardous situation. Director Ramsey stated it would take three people an hour to an hour and a half to repair this. There is concern by the Mayor for the crew to go onto private property. Mr. Dorcak stated the permit never should have been approved in the first place with this valve box placement. Trustee Addington was concerned about liability issues on private property. Manager May asked if there was a spot on the right of way for the box. This box is in the walkway going into the building. Director Ramsey requested for Mr. Dorcak to take a permit out for the concrete work, and the box will be repaired.
- B. There is a request from the County for an IGA with the Village for the lift station at 39th St. and Adams St. The County maintains over 20 throughout the County. County would maintain the station and the Village would pay for the service. Trustee Addington is aware of the history with this area and flooding and how the lift station has solved many drainage issues.
- C. There will be a second IGA presented for the Village regarding assisting Westmont with promoting an educational program that coincides with the Village's annual NPDES permit. This agreement will be going before the Board in late August or early September.
- D. Manager May discussed a traffic control request from a resident from Carlton Ct. Since the new welcome center was built on 60th St. for the Towers, there have been parking issues along 60th. The code does not show a regulation with regards to parking in this area. The area was observed and there did not appear to be a traffic issue along the area.

Reports:

Public Works Director:

- 1. Cruising Nights will be hosting Public Works Night on July 27th. There will be four municipalities joining the event.

2. The APWA green alley tour will be hosted by the Village on July 27th. The Village was approached for any projects that were ongoing and the alleys were a perfect project to tour.
3. The water tower building competition will take place again before the next meeting. Many other municipalities are excited to join in on the competition. This may turn into a statewide competition at the Junior High level.
4. There will be portable radios installed in the vehicles for Public Works. There are ten currently in use out of the thirty plus vehicles. Cell phones may go down during disasters and the radios can be used for quick communication.

Street Division:

1. There is standing water behind 200 E. 57th St. This was a wetland that used to dry up but now is not draining. All the wetland area needs to be maintained privately. This falls under the Dupage County wetland regulation and unfortunately the Village cannot assist the problem.
2. Mike Devin stopped in to discuss the issue of drainage by West End and Cumnor. This is a budgeted project for installing a pipe behind the houses. The resident would be responsible for connecting to the pipe with their own funds. All owners would need to be willing to make the connection. There are most likely ten to twelve homes affected with the standing water. Because the sewer lines are private, whomever is affected would most likely buy in to funding. The resident is inquiring if just the homeowners affected could contribute to the funding instead of getting the whole block. If the sewer is installed, the homeowners assume responsibility of keeping the pipe clean. The next step will be for Village Engineer Noriega to assess the area and address residents with different options for the area.

Water Division:

1. Supervisor Cates stated the E. Richmond water main is installed and the pressure is good. The service connections will be on Friday and Monday should be finalized
2. Suffield Gardens materials have been ordered. The Village is waiting on Swallow Construction to get county permits. There are some items that can be done while waiting.
3. The lead and copper testing will be conducted next week. There will be thirty different tests throughout the town.
4. The school lead testing was conducted and out of 172 samples, four or five of the fixtures came back bad. The fixtures have already been replaced.
5. The fire hydrant valve replacement program is underway currently. This year, seven hydrants have been replaced and five valves have been replaced. The valve replacement requires shutdowns and are a little more time consuming and more expensive.

Facilities Division:

1. All the parking lots have been seal coated.
2. The LED retrofit project is currently underway. The Village is waiting for shipment. The Burlington Ave corridor will be completed.

Fleet Division:

1. There are three Water vehicles on the agenda for the meeting tonight. Unit 238 is being replaced as it is at about 100,000 miles with the amount of hours the engine has ran and current mileage combined. Unit 236 is being replaced with about 128,000 miles on it combining 5100 hours ran and the current mileage. The last replacement is unit 136 which has about 200,000 miles on it.

Director Ramsey followed up reports informing the committee of 222 E. Quincy St. and the sidewalk extension. The sidewalk will run from the Park District to the Richmond Gardens, on the corner of Quincy St. and Richmond Ave. There is landscaping along the way that is blocking a straight shot along Quincy St. The landscaping is in the Village's right of way and the Village is trying to work with the owner to maintain the landscaping. Staff recommendation is to put the sidewalk along the back of the curb and weave up into the parkway in front of the township building. With this option, the brick mailbox would need to be removed in order to avoid destroying the landscaping.

Meeting motioned to adjourn at 5:57 p.m. by Trustee Addington, seconded by Trustee Guzzo.