

Village Board Public Safety Committee

MINUTES

~ Thursday, April 27, 2017 ~

CALL TO ORDER

In Trustee Nero's absence, Trustee Barry, called the meeting to order at 4:32 p.m.

ROLL CALL

Mayor Gunter, Clerk Szynski, Trustee Addington, Trustee Barker, Trustee Barry, Trustee Guzzo, Trustee Liddle, Trustee Nero (5:04 p.m.), Village Manager May, Fire Chief Weiss and Police Chief Gunther

Also Present:

Deputy Fire Chief Connolly, Deputy Fire Chief Riley, Finance Director Parker, Public Relations Director McIntyre, Public Works Director Ramsey, State Fire Marshal Perez and Recording Secretary Hardy

ABSENT

Deputy Police Chief Brenza and Deputy Police Chief Gruen

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

APPROVAL OF FEBRUARY 16, 2017 PUBLIC SAFETY COMMITTEE MINUTES

Trustee Liddle made a motion, seconded by Trustee Addington to approve the February 16, 2017, Public Safety Committee Minutes as submitted. Motion carried unanimously.

FIRE DEPARTMENT

ISO 1 PRESENTATION

Chief Weiss advised special guest Matt Perez, Illinois State Fire Marshal, was in attendance to present a plaque to the Fire Department in recognition of ISO 1 status. State Fire Marshal Perez thanked the Fire Department on behalf of the State for doing what they do for fire safety. He indicated an ISO 1 status is a great achievement and the Village should be commended for allowing the Fire Department to do what they do. Chief Weiss thanked Fire Marshal Perez for taking the time to stop by and visit the fire station prior to the meeting. The visit meant a lot to Westmont staff.

Chief Weiss said Westmont Fire Department is both ISO 1 and Accredited. He believes they may be the only combination department in the country to have both recognitions. Staff is researching data and will report back with their findings.

NORCOMM AGREEMENT CHANGES

Chief Weiss advised the current Norcomm agreement needs to be modified to reference ACDC and not Downers Grove VOC. The revisions will be presented for approval after completion.

SENATE BILL 1335

Chief Weiss advised Senate Bill 1335 was introduced by Senator Bush and the AFFI. The Bill proposes contribution into the downstate pension by individuals employed by part-time departments. The Employer would also be required to make contributions. Chief Weiss stated he has been involved in the discussions and to date an agreement has not been reached. Trustee Addington added the Illinois Municipal League has opposed the proposed Bill. Chief Weiss advised further information will be provided as it becomes available.

RESERVE ENGINE 1832 - DECOMMISSION

Chief Weiss said Engine 1832 was decommissioned and placed up for sale. The Harvey Fire Department purchased and then picked up the Engine once funds cleared the bank. This 1999 Engine will be the newest vehicle in Harvey's fleet. A list of surplus items was also created and included in the sale to Harvey.

NEW CONTRACT EMS COORDINATOR

Chief Weiss introduced Stephanie Grimm as the new Kurtz EMS Coordinator. Stephanie replaces Kathy Meier who recently retired after 15 years of dedicated service to the Village of Westmont. Stephanie has worked approximately one year as a part-time firefighter/medic. Her family resides in Westmont and are very involved in the community. Stephanie said she spent a majority of her fire service career totalling 22 years in Western Springs. She said she is very excited to assume her new role and looks forward to serving the Westmont residents.

VILLAGE WIDE COMMUNICATION PLAN

Deputy Chief Connolly stated Starcom radios are currently being utilized to cover Police and Fire Department needs. The Public Works and Emergency Management Agency members do not currently have radios to use. After discussion with Village Manager May, the Fire Department purchased radios to be utilized by all Public Works and Emergency Management Agency members. Trustee Addington questioned if the EMA Director should be provided with a Starcom radio. Deputy Chief Connolly advised there are Starcom radios available on Command Van 1888 if needed. He further advised Starcom radios can only be assigned to Police and Fire as they are ETSB owned.

Deputy Chief Connolly advised a repeated radio system has been proposed this budget year. The repeated radio system would enhance coverage and potentially allow for two separate channels. He also said ACDC invested approximately \$300,000 to buildout two new radio systems to enhance service.

ETSB REIMBURSEMENT FOR DISPATCH CONSOLIDATION

Deputy Chief Connolly said staff anticipated ETSB reimbursement of approximately \$400,000 this budget year. The reimbursement covers the cost of consolidating to ACDC.

EMS BILLING SURVEY

Chief Weiss said the Naperville Fire Department conducts an annual billing survey to determine area wide EMS fees. EMS Director Dralle is currently reviewing the survey to see if an increase is warranted as Westmont rates have not increased in over two years. Chief Weiss said the Westmont Fire Department has always remained at the average rate although surrounding community rates appear to be much higher. A proposed increase could potentially generate an additional \$180,000 in revenue. After thorough review staff will bring the information to the next meeting for consideration.

UPDATES

NEW LADDER TRUCK

Deputy Chief Connolly said Ladder Truck 1839 has been sold for \$140,000 and will be leaving in the next few months. A ladder test and any associated repairs need to be completed prior to final sale. He further advised the new Ladder Truck final inspection has been scheduled for May 15-16. Delivery should take place by the end of May and staff hopes to have it in full service in early July. Chief Weiss said all staff to be Fire Apparatus Engineer (FAE) trained prior to staffing the new ladder truck. Only one member is missing the certification and will be obtaining it soon.

ACCREDITATION

Chief Weiss stated the Accreditation review process had been completed earlier in the day. The approval had been deferred and staff worked diligently to make revisions and additions to the submittal. Chief Weiss said he was happy to report that at the outgoing meeting everything appeared to be in good order and the assessor indicated he would be recommending full accreditation.

Chief Weiss advised that both Deputy Chief Riley and himself would be traveling to North Carolina in July to appear before the Accreditation Commission. If obtained this will be the fourth reaccreditation the fire department has received. Additional information will be provided as it becomes available.

UPCOMING EVENTS

Live Fire Training - April 29th

Chief Weiss advised live fire training will be held on Saturday, April 29th. All Fire Department staff, senior staff, Police Department staff and EMA to be involved in the training exercise. ISO requires live fire training three times per year. The Darien Woodridge Fire Protection District tower is also utilized to provide training. All area residents have been advised in writing of the upcoming training. Jenny Babyar has graciously offered to provide lunch to all staff attending the training.

Kids Camp - June 20th/21st and August 1st/2nd

Chief Weiss said the Fire and Police Departments will once again be hosting Kids Safety Camps. Staff will be looking at potential sponsors as in previous years.

Fire Truck Cruisin Night - August 24th

Chief Weiss said the annual Fire Department Cruisin Night is scheduled for Thursday, August 24th. Activities will include public education activities along with the lights and sirens parade at the end of the event.

Touch a Truck

Chief Weiss advised the annual Touch a Truck event has been scheduled for Sunday, May 21st. This year the event will include a helicopter landing at Ty Warner Park. Fire Department crews will be in attendance.

EMS Week

Chief Weiss said EMS Week will be held May 21st to 27th this year. The hospital to recognize outstanding EMS service and providers throughout the week.

Other Business

Chief Weiss advised the Fire Department had a busy week with two fires on Tuesday, April 25th. The first fire occurred at 825 N. Blackhawk with D/C Connolly in command. The fire set off four sprinkler heads and caused heavy smoke and damage. While on the first call another reported fire came in at 59 W. 64th Street. A child was playing with matches and set the couch on fire. Change companies responded to the second fire along with Chief Weiss and Duty Chief Bocek. All responding companies did an outstanding job containing both fires.

POLICE DEPARTMENT

POLICE FACILITY IMPROVEMENT UPDATE

Chief Gunther said staff is working to make facility space as efficient as possible. Two new offices were added for the IT Department as well as the Police and Fire Commission. Police staff will be moving all confidential Police and Fire Commission files to the office for secure keeping. Other changes included moving the patrol sergeant to the first floor and the field training officers from the first to second floor.

Chief Gunther further advised both Police and Fire staff are very proud of the fitness room improvements. He provided a summary of the improvements. The fitness room previously had inconsistent flooring with several bare areas. All flooring has been replaced and is contiguous. Some old equipment was removed and replaced with more user friendly equipment. Chief Gunther said the Public Works Department helped quite a bit with the project. Some of the old equipment was taken to the Water Department to establish their own fitness area.

Chief Gunther thanked Finance Director Parker for facilitating use of DEA funds for the project. He said the process was very complicated and his hard work was appreciated. After May 1st staff plans to upgrade the indoor shooting range with additional DEA funds. The original 1996-97 equipment will be removed and updated along with the control center. The project will also include new clear bullet proof partitions and flooring. He said there has also been an ongoing issue with humidity and mold so an industrial grade dehumidifier will be purchased to address the humidity issue.

UPCOMING EVENTS

Chief Gunther said a volleyball fundraiser was held on April 11th to benefit Illinois Special Olympics. He said it was a great event with approximately \$2,700 raised. Members of Westmont High School achieved a first place finish beating out the Police and Fire Departments.

Chief Gunther said on Saturday, April 29th a Prescription Take Back event will be conducted from 10:00 a.m. to 2:00 p.m. at the Westmont Police Department. Deputy Chief Brenza to coordinate the event. Items not accepted include liquids, creams, epipens or inhalers.

Chief Gunther advised on Monday, May 8th the Citizens Police Academy Alumni Association members will be hosting a unity meeting. The meeting will begin at 7:00 p.m. with Unity Partnership, Regina Brent present.

Chief Gunther said the Annual Police Department Open House will be held on Saturday, May 13th from 11:00 a.m. to 3:00 p.m. This year's event will include a newly purchased bouncy house. Food, tours, etc. will also be provided in an effort to make the event as interactive as possible. The day will start with the annual auction from 9:00 a.m. to 10:30 a.m.

Chief Gunther stated the annual Dunkin Donuts Cop on a Rooftop event will be held on Friday, May 19th. Deputy Chief Gruen was honored with posing on all posters with a young lady named Erin. He said he would be at the north location rooftop and Deputy Chief Gruen would be at the south location. Staff and residents are encouraged to attend to support the event.

Chief Gunther said a Special Olympics t-shirt fundraiser was being held from October 1st through December 31st. They will be selling "Whiskers Club" t-shirts. Deputy Chief Gruen will be coordinating orders now through July 5th.

EMERGENCY DATABASES FOR PUBLIC

Chief Gunther advised the Smart 911 website has instructions on how to sign up. Residents can enter as much information as they wish to. He said the site is beneficial for tracking of cell phones as addresses can be added under the cell phone number. He further advised that Smart 911 directly transfers to the ACDC dispatch center which is a huge benefit.

Chief Gunther also advised the an emergency contact database is also available through www.cyberdriveillinois.com. The Emergency Contact Database allows residents to voluntarily enter one or two individuals to serve as emergency contacts in the event they are involved in a traffic crash or have a medical emergency. The database allows for entry of basic medical information such as disabilities, medical conditions or special needs (i.e. drug allergies or taking prescription medications). In an emergency situation, only law enforcement will have access to the information and can reach out to emergency contacts if necessary.

OTHER BUSINESS

There being no other business to discuss, Trustee Liddle motioned to adjourn, to which Trustee Addington seconded. The meeting subsequently adjourned at 5:33 p.m.

Respectfully submitted,

Chris Hardy, Recording Secretary