



MINUTES

**Regular Meeting
Community Development Committee of the Board**

June 11th, 2015

1. The meeting was called to order by Chair Barker at 4:30 pm

2. Roll Call

Bruce Barker, Chairman - present
Ron Gunter, Mayor - present
Marie Guzzo, Trustee - absent
Jim Addington, Trustee - present
Steve Nero, Trustee - absent
Harold Barry, Trustee - present
Virginia Szymiski, Village Clerk - present
Thomas Mulhearn, Police Chief - present
Dave Weiss, Fire Chief - present
Larry Kaufman, Director of Fire Prevention Bureau - absent
Steve May, Village Manager - present
Jill Ziegler, Community Development Director - present
Larry Forssberg, Chamber Executive Director - present
Joe Hennerfeind, Code Enforcement - present
Angela Whitehead, Code Enforcement - present
Jill Peterson, Code Enforcement - absent
Larry McIntyre - present
Spencer Parker, Finance Director - present
Jim Gunther, Deputy Chief - absent
Mike Ramsey, Acting Public Works Director - absent
Nick Weinert, Building Commissioner - present
Glen Liljeberg, IT - present
Melissa Brendle, Municipal Services Office Supervisor - absent
Rick Bocek, Duty Chief - present

3. Pledge of Allegiance

4. The Minutes from the March 19, 2015 meeting were reviewed. A motion was made to accept the minutes and it was approved.

5. New Business

- a. **Roofs** - The type of inspections performed was discussed. Previously Final inspections were done, however, code is Ice & Water Shield. The inspections are done from the ground, due to liability. Also, each Roof permit will be stamped stating that the inspection is from the ground only. Concerns that this will delay contractors was discussed. The ability for contractors to take pictures after hours or on Saturdays was discussed. Further discussion on why it is necessary to conduct the Ice & Water Shield inspection Vs. only a Final inspection.
- b. **Home Occupation** - A brief discussion on people running businesses out of their home.

6. Unfinished Business

A. Code Enforcement

- a. **Code Enforcement Staffing** - Tony Billo is our new inspector. As of 7/4/15 Angela Whitehead will be full time with the Police Department. She will be missed. Part time/seasonal code employee was discussed.
- b. **Monthly Report** - Numbers for March, April & May were gone over in detail. The alley program was discussed in detail.
- c. **Active Court Cases** - There are currently four (4) properties in court. Property A - no work since April. Property B - Didn't show up in court, next court date June 30th. Property C - It was agreed that the garage would be demolished. Property D - Homeowner did not show in court, a bench warrant has been issued for his arrest. The Village attorney has recommended filing suit for demolition.

- B. **Review Monthly** permit totals - There was a discussion on the number of permits being done and inspections in house. Alternative ways of taking in permits via consultant were discussed.

- C. **Sound Enforcement update** - Changes being made at the Hilton with Live Music, speakers face west.

- D. **Sign/Awning** - Design guidelines were briefly discussed, final draft to be adopted by the board.

- E. **Gateway signage** - Final draft was discussed.

F. Text Amendment Updates -

- a. **Beekeeping & Chicken coops** - Permits and the number of chickens that can be kept was discussed.
- b. **Electric signs** - five (5) second change over for LED signs was discussed.
- c. **Fences** - To be going in front of the Village Board tonight, a flat fee of \$75, post holes must be 36" deep.
- d. **Parking Calculations for multi-family** - Two and a half spaces per dwelling unit within a multifamily building was discussed.

- e. **Special Uses -**
- f. **Antennas** - Administration can approve is structure can hold.
- g. **Update: Larry Forssberg** - Discussion on different ways to promote Westmont. Website Choose Westmont.com, ads on radio stations. Updates on the Village Website for builders was discussed. Audi is working on plans for a garage deck and service building. The Hilton has a new Golf simulator.

7. Miscellaneous items -

The next meeting will be August 12, 2015 @ 4:30 pm

The meeting was adjourned at 5:51 pm