



Commissioners: Robert J. Kovanda, Chairman - Vincent Musial, Commissioner - Stella Qualizza, Commissioner

September 19, 2017 - Regular Meeting Minutes

1. Call to Order

Chairman Kovanda called the September 19, 2017 Regular Meeting of the Board of Fire and Police Commissioners to order at 2:00 PM.

2. Roll Call

Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present: a quorum was present.

3. Approval of Past Meeting Minutes

- August 15, 2017, Regular Meeting Minutes

After discussion, Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Musial seconded the motion. Vote: Yes-3; No-0. Motion carried. Minutes are approved.

- August 26, 2017, Special Meeting Minutes

After discussion, Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Qualizza seconded the motion. Vote: Yes=3; No=0. Motion carried. Minutes are approved.

4. Chiefs Forum

- Chief Gunther informed the Board that he has selected, ordered, and received a textbook reference for the Sergeant Promotion written test and has identified other test study references. All is being forwarded to I/O Solutions to be used in the development of a 100 question written examination.
- Taking into consideration the recent Deputy Chief and Sergeant retirements and current patrol officer vacancies, Chief Gunther informed the Board that he and Village Manager Maye agree that the the Board's mission is to fill 2 Sergeant positions and 5 patrol Officer positions. An email was received from Village Manager May authorizing the Board to fill the 7 vacancies.

5. Ongoing Business

- The following activities pertain to the development of a new list of names for the Entry Level New Officer Eligibility List:
 - A written test was given to 96 applicants on August 26, 2017 at the Westmont Senior High School. 62 applicants passed the test with a score of 70% or better. 34 did not. All applicants were notified of their status.
 - A candidate Initial Eligibility List was prepared and posted.



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- Those 62 candidates were invited to submit requests for military, certified police officer, or college credit points to be added to their score.
- A Final Eligibility List reflecting the credit points was prepared and posted. Effective date of this list is September 19, 2017 and will expire on September 19, 2019.
- Preparations are being made to conduct oral interviews of 7 of the top candidates from the eligibility list on October .
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- The following activities pertain to the development of a new Sergeant Promotion Eligibility List which expires December 19, 2017:
 - 16 police officers have expressed interest in participating in the upcoming new Sergeant Promotion Eligibility Testing Process and have submitted applications to do so.
 - An Orientation to familiarize the applicants with the written test and assessment center will be conducted by I/O Solutions on September 25, 2017. Study materials (textbook and Study Guide) will be given to all applicants.
 - The written examination will be conducted on October 30, 2017 and the assessment center will be conducted on November 13-15, 2017.

6. New Business

- Preparations are being made to fill the 2 Sergeant vacancies.

7. Adjournment

There being no additional business before the Commission at this time, Commissioner Musial made the motion to adjourn and Commissioner Qualizza seconded the motion. The vote was Yes - 3; No - 0; and the commission adjourned at 4:32 PM.

Robert J. Kovanda

Robert J. Kovanda - Chairman

Approved 10/17/2017 ***RJK***