



Commissioners: Robert J. Kovanda, Chairman - Vincent Musial, Commissioner - Stella Qualizza, Commissioner

August 15, 2017 - Regular Meeting Minutes

1. Call to Order

Chairman Kovanda called the August 15, 2017 Regular Meeting of the Board of Fire and Police Commissioners to order at 2:00 PM.

2. Roll Call

Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present: a quorum was present.

3. Approval of Past Meeting Minutes

- March 21, 2017, Regular Meeting Minutes

After discussion, Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Musial seconded the motion. Vote: Yes=3; No=0. Motion carried. Minutes are approved.

- July 10, 2017, Regular Meeting Minutes

After discussion, Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Qualizza seconded the motion. Vote: Yes=3; No=0. Motion carried. Minutes are approved.

- August 11, 2017, Special Meeting Minutes

After discussion, Chairman Kovanda moved that the minutes be accepted as submitted. Commissioner Musial seconded the motion. Vote: Yes=3; No=0. Motion carried. Minutes are approved.

4. Chiefs Forum

- Chief Gunther informed the Board that he has selected a text book reference for the Sergeant Promotion written test and has identified other test study references. All is being forwarded to I/O Solutions to be used in the development of a 100 question written examination.
- Chief Gunther shared with the Board his tentative plan for filling upcoming Deputy Chief and Sergeant vacancies.

5. Ongoing Business

- Preparations continue for the entry-level written test to be held August 26, 2017. As of this date, I/O Solutions has identified 138 eligible applicants with a possible 3 more to come.
- Preparations for the Promotion Testing Process is underway.
 - All 23 sworn officers have signed a waiver stating that they understand that the Board will be testing to develop a new list of eligible Sergeant Promotion Candidates and public notification will not be necessary.



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- Applications to participate in the Sergeant Promotion Testing Process have been distributed. As of this date: 9 officers have indicated that they are interested in participating, 4 officers have indicated that they have no interest in participating.

6. New Business

- Probationary Patrol Officer Longini's probationary period of 18 months will end on September 1, 2017. In this regard, the Board reviewed Officer Longini's personnel files, performance records, and performance assessments made by training officers. A motion was made by Chairman Kovanda recommending that Officer Longini's department status be upgraded from Probationary Patrol Officer to Patrol Officer as of September 1, 2017. Commissioner Musial seconded the motion. Vote: Yes - 3; No - 0. Motion carried. Chief Gunther will be informed of the Board's action. The Board congratulates Officer Longini on a fine record of service in the Westmont Police Department.

7. Adjournment

There being no additional business before the Commission at this time, Commissioner Musial made the motion to adjourn and Commissioner Qualizza seconded the motion. The vote was Yes - 3; No - 0; and the commission adjourned at 4:20 PM.

Robert J. Kovanda

Robert J. Kovanda - Chairman

Approved Sept. 19, 2017 RJK