



Commissioners: Robert J. Kovanda, Chairman - Joseph J. Hrncirik, Secretary - Vincent Musial, Commissioner

November 18, 2014 - Regular Meeting Minutes

1. CALL TO ORDER

Chairman Robert Kovanda called the November 18, 2014 Regular Meeting of the Westmont Board of Fire and Police Commissioner to order at 2:00 PM.

2. ROLL CALL

Chairman Kovanda - Present, Secretary Hrncirik - Present, Member Musial - Present, a quorum was present.

3. APPROVAL OF MINUTES

- a. Chairman Kovanda made a motion to approve the October 21, 2014 Regular Meeting Minutes and Member Musial Seconded the Motion. On the Motion, Member Musial noted the Item 6.a.ii the minutes should reflect that the cost of food for the Assessment Center would be split between the Police Department and the Board of Fire and Police Commissioners budgets. There being no further discussion, the vote was taken: Yes - 3; No - 0; Motion carries as amended.
- b. Chairman Kovanda made a motion to approve the October 21, 2014 Regular Meeting Executive Session Minutes and Secretary Hrncirik seconded the motion. There being no discussion on the motion, the vote was taken: Yes - 3; No - 0; motion carries and the minutes are approved as written.
- c. The Minutes for October 28 and October 29 will be presented at the next regular meeting.

4. CORRESPONDENCE

- a. Invoice from Good Samaritan Occupational Health Services
- b. Invoice from I/O Solutions for the Assessment Center Services
- c. Conrad Polygraph for 4 polygraph examinations.

5. CHIEF'S FORUM

- a. The background on candidate # 4 should be complete on December 1, 2014.
- b. The detectives are working on candidate #5.
- c. The budget process is beginning

6. UNFINISHED BUSINESS

- a. Hiring of 2 probationary patrol officers - the detectives are working on the background investigations of candidates "#4 and #5.
- b. Sergeant Promotion Process



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- i. The Board received the resume's, reports, etc., for the Sergeant Candidates scheduled for the F&P Commission interviews.
- ii. Chairman Kovanda will send the board the script for the Commission interviews to the board members for review.
- iii. Assessment center evaluations will be sent out after the Board interviews are completed to each candidate who requests the material.

7. NEW BUSINESS

- a. Payment of Bills
 - i. Chairman Kovanda made a motion to pay Conrad Polygraph Invoice #1466 dated October 31, 2014 in the amount of \$640.00 for 4 polygraph examinations. Member Musial seconded the motion and, there being no discussion on the motion, the vote was taken: Yes - 3, No - 0, motion carries to authorize payment of the invoice.
 - ii. Chairman Kovanda made a motion to pay I/O Solutions Invoice # C32962A dated November 17, 2014 in the amount of \$ 550.00 for two actors for the Sergeant's testing Assessment Center. Secretary Hrnčírik seconded the motion and, there being no discussion on the motion, the vote was taken: Yes - 3, No - 0, motion carries to authorize the Invoice .
 - iii. The invoice from Advocate Good Samaritan Occupational Health was determined to be previously paid.
- b. Board of Fire and Police Commission Regular Meeting Schedule - Secretary Hrnčírik made a motion to approve the Board's 2015 regular meeting schedule and Member Musial seconded the motion. There being no discussion on the motion, the vote was taken: Yes - 3, No - 0, motion carries to approve the Regular meeting schedule for 2015. Secretary Hrnčírik will publish the schedule and distribute it to the appropriate parties.
- c. Board discussed the possibility of having the Industrial Psychologist who does our officer candidate evaluations meet with the board at a future meeting to discuss how these evaluations are conducted and if I/O Solutions provides such evaluations for promotions.
- d. The board members attended the Illinois Fire and Police Commissioner's Association Fall meeting and training session on November 8, 2014 to maintain their proficiency and knowledge as Certified Fire and Police Commissioners.



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8. ADJOURNMENT

There being no further business before the commission at this time, Secretary Hrcirik made a motion to adjourn and Member Musial seconded the motion. The vote was: Yes - 3, No - 0, motion carries and the board adjourns at 4:43 PM.

Approved as written 12/16/2014

Joseph J. Hrcirik,

Joseph J. Hrcirik, Secretary