**Commissioners: Robert J. Kovanda, Chairman - Joseph J. Hrncirik, Secretary - Vincent Musial, Commissioner**

October 21, 2014 Regular Meeting Minutes

1. CALL TO ORDER
The October 21, 2014 Regular Meeting of the Westmont Board of Fire and Police Commissioners was called to order at 2:00 PM by Chairman Robert Kovanda.

2. ROLL CALL
Chairman Kovanda - Present, Secretary Hrncirik - Present, Member Musial - Present; a quorum was present. Also present was DC's Gunther and Brenza as well as Irfan Bjanji of I/O Solutions.. The Board Members also completed their attendance sheet for Village Administration.

3. APPROVAL OF MINUTES
    a. Chairman Kovanda made a motion to approve the August 21, 2014 Special meeting Minutes and Member Musial seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as written.
    b. Chairman Kovanda made a motion to approve the August 26, 2014 Special meeting Minutes and Secretary Hrncirik seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as written.
    c. Chairman Kovanda made a motion to approve the September 9, 2014 Special meeting Minutes and Member Musial seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as written.
    d. Chairman Kovanda made a motion to approve the September 16, 2014 Regular meeting Minutes and Secretary Hrncirik seconded the motion. On the motion a minor text error was noted by Member Musial in item 7A with the omission of the word "two" in the sentence. There being no further discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as amended.
    e. Chairman Kovanda made a motion to approve the September 27, 2014 Special meeting Minutes and Member Musial seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as written.
    f. Chairman Kovanda made a motion to approve the October 2,, 2014 Special meeting Minutes and Secretary Hrncirik seconded the motion. On the motion it was noted that Item 3d should be shown as item 4b.There being no further discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to

approve the minutes as amended.

g. Chairman Kovanda made a motion to approve the October 10, 2014 Special meeting Minutes and Member Musial seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as written.
h. Chairman Kovanda made a motion to approve the August 26, 2014 Special meeting, executive session Minutes and Secretary Hrncirik seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the minutes as written.
i. Chairman Kovanda made a motion to release the August 26, 2014 Special meeting, executive session Minutes as the reason for the executive session no longer required sequestration of these minutes and Member Musial seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to approve the release of minutes

4. CORRESPONDENCE
   a. The Board received Military Points claims for Sergeant Candidates Padilla and Bukovic.

5. CHIEF'S FORUM
   a. Chief informed the F&P Commission that Trustee Barry wanted to have further discussion regarding the hiring of an additional officer.

6. UNFINISHED BUSINESS
   a. Sergeant's promotion process
      i. Chairman Kovanda made a motion to move to executive session to discuss the Sergeant's Assessment Center Exercise details and Member Musial seconds the motion. There being no discussion on the matter, the vote was taken: Aye - 3; Nay - 0; motion carries and the Board enters executive session at 2:00 PM. The Board returns from executive session at 2:45 PM.
      ii. Operational Details of the Assessment center are that it will be held on October 28 and 29, 2014. The process will require three rooms on those days. The department will provide food and the Commission will split the cost of the food with the PD as part of the cost of the Sergeant's testing process. The Commission secretary will notify the candidates when and where to report for the Assessment Center. The Commission will receive

the Assessment Center results on October 31 and the feedback reports about a week later.

iii. The Commission Secretary will send out special meeting notices for October 28 and 29, 2014 to allow board members to observe the Assessment Center without violating the open meetings act.

iv. The Commission members discussed the Sergeant candidate interview process.

b. Hiring of two probationary patrol officers.

   i. The board received the 4 requested candidate polygraph examinations. After reviewing them, Chairman Kovanda made a motion to move Candidates #4, #5, #7 and #9 forward to the background investigation and Secretary Hrncirik seconded the motion. On the motion it was noted that Candidate #4's background investigation should be done by a detective who is not listed as a reference in the candidate's application. The vote was taken: Aye - 3; Nay - 0; motion carries.

c. Update on pre-employment medical screening

   i. The Commission received the physical exam report on Probationary Officer Lattmann.

   ii. The results being favorable, Chairman Kovanda made a motion to accept the report and add it to Probationary Officer Lattmann's file and Secretary Hrncirik seconded the motion. There being no discussion on the motion, the vote was taken: Aye - 3; Nay - 0; motion carries to accept the report.

7. NEW BUSINESS

   a. Payment of invoices and approval of expense forms - none were received or submitted to the board at this meeting.

8. ADJOURNMENT

   There being no further business before the board at this time, Member Musial made a motion to adjourn and Secretary Hrncirik seconded the motion. The vote was taken: Aye - 3; Nay - 0; the board adjourns at 4:55 PM.

   Approved November 18, 2014 - Yes 3; No - 0

   *Joseph J. Hrncirik*

   Joseph J. Hrncirik, Secretary

**Board of Fire and Police Commissioners**
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