



Commissioners: Robert J. Kovanda, Chairman - Vincent Musial, Commissioner - Stella Qualizza, Commissioner

November 7, 2017 - Special Meeting Minutes

1. Call to Order

Chairman Kovanda called the November 7, 2017 Special meeting of the Board of Fire and Police Commissioners to order at 5:30 pm.

2. Roll Call

Chairman Kovanda - Present; Commissioner Musial - Present; Commissioner Qualizza - Present, a quorum was present. Also in attendance was Attorney Karl Ottosen of the Law Firm of Ottosen-Britz.

3. Ongoing Business

1. The Board received the results of the Sergeant Promotion Written Screening Examination. 6 of the 12 officers that participated in the examination passed and will have their names placed on the Initial Sergeant Promotion Eligibility List - October 31, 2017 in order of their testing excellence. Those names are: Officer Mantoath, Officer Opelt, Officer Zeman, Officer Glynn, Officer Hausner, and Officer Ryan.
2. Preparations are being made to conduct an Assessment Center examination as part of the Sergeant Promotion screening process on November 14, 2017. The 6 officers named above will participate in this exercise.
3. The Board reviewed the polygraph examination results of 5 entry-level candidates selected at the October 21, 2017 oral interview screening phase.
 - i. Chairman Kovanda made a motion to move Candidate #1, a certified police officer, to the background screening phase. Commissioner Qualizza 2nd the motion. Vote: Yes - 3, No - 0. Motion carried. A background investigation request will be prepared and submitted to Chief Gunther.
 - ii. Chairman Kovanda made a motion to move Candidate #11, a certified police officer, to the background screening phase. Commissioner Musial 2nd the motion. Vote: Yes - 0, No - 3. Motion does not carry. The candidate will be notified of the Board's decision to discontinue said candidacy status.
 - iii. Chairman Kovanda made a motion to move Candidate #49, a certified police officer, to the background screening phase. Commissioner Musial 2nd the motion. Vote: Yes - 3, No - 0. Motion carried. A background investigation request will be prepared and submitted to Chief Gunther.
 - iv. Chairman Kovanda made a motion to move Candidate #2, not a certified police officer, to the background screening phase. Commissioner Qualizza 2nd the motion. Vote: Yes - 0, No - 3. Motion does not carry. The candidate will be notified of the Board's decision to discontinue said candidacy status.
 - v. Chairman Kovanda made a motion to move Candidate #3, not a certified police officer, to the background screening phase. Commissioner Musial 2nd the motion. Vote: Yes - 3, No - 0. Motion carried. A background investigation request will be prepared and submitted to Chief Gunther.
4. The Board scheduled November 25, 2017 as the day to conduct oral interviews of 6 more candidates from the entry-level eligibility list



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4. New Business

The Board interviewed Attorney Ottosen as a prospective legal representative providing legal services regarding Board compliance with Illinois State Statutes, Village of Westmont Ordinances, Westmont Board of Fire and Police Commission Rules and Regulations, and other legal issues that may arise in the commission of Board duties. The Attorney left the meeting at 6:21 pm.

5. Adjournment

There being no additional business before the Commission at this time, Commissioner Musial made the motion to adjourn and Commissioner Qualizza seconded the motion. The vote was Yes - 3; No - 0; and the commission adjourned at 8:05 pm.

Robert J. Kovanda

Robert J. Kovanda, Chairman

Approved 11/21/2017 RJK