



Commissioners: Robert J. Kovanda, Chairman - Joseph J. Hrcirik, Secretary - Vincent Musial, Commissioner

## **October 11, 2016 Rescheduled Regular Meeting**

### **1. Call to Order**

Chairman Robert Kovanda called the rescheduled October regular meeting to order at 2:00 PM.

### **2. Roll Call**

Chairman Kovanda requested Secretary Hrcirik call the roll:

Chairman Kovanda - Present; Secretary Hrcirik - Present; Commissioner Musial - Present. A quorum was present.

### **3. Approval of Minutes**

- a. Chairman Kovanda made a motion to approve the August 16, 2016 Regular meeting minutes and Commissioner Musial Seconded the motion. There being no discussion on the motion, the vote was taken: Yes - 3; No - 0; motion carries and the minutes are approved as written.
- b. Chairman Kovanda made a motion to approve the August 27, 2016 Special meeting minutes and Secretary Hrcirik Seconded the motion. There being no discussion on the motion, the vote was taken: Yes - 3; No - 0; motion carries and the minutes are approved as written.
- c. Chairman Kovanda made a motion to approve the September 17, 2016 Special meeting minutes and Commissioner Musial Seconded the motion. There being no discussion on the motion, the vote was taken: Yes - 3; No - 0; motion carries and the minutes are approved as written.
- d. Chairman Kovanda made a motion to approve the September 20, 2016 Regular meeting minutes and Secretary Hrcirik Seconded the motion. There being no discussion on the motion, the vote was taken: Yes - 3; No - 0; motion carries and the minutes are approved as written.

### **4. Correspondence**

None

### **5. Chief's Forum**

- a. The department has a new Deputy Chief to fill the current vacancy.
- b. The commission will need to promote a patrol officer from the current list to the rank of Sergeant to fill the position vacated by the new deputy chief



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## **6. Ongoing Business**

### **a. Hiring of Patrol Officer Candidates**

- i. Candidate #41, follow up letter dropping the candidate for not participating in the interview process.
- ii. Candidate #43, to receive a termination letter for failing to take the polygraph exam.
- iii. Chairman Kovanda made a motion to make candidate #20 a conditional offer of employment pending a medical examination and psychological evaluation and Secretary Hrnčírik Seconded the motion. There being no discussion on the matter, the vote was taken: Yes - 3; No - 0; Motion carries.
- iv. Chairman Kovanda made a motion to advance candidate #34 to the background investigation of the hiring process and Secretary Hrnčírik seconded the motion. There being no additional discussion on the motion, the vote was taken: Yes - 0; No - 3; the motion fails and the candidate will be notified.
- v. Chairman Kovanda made a motion to advance candidate #36 to the background investigation of the hiring process and Commissioner Musial seconded the motion. There being no additional discussion on the motion, the vote was taken: Yes - 0; No - 3; the motion fails and the candidate will be notified.
- vi. Chairman Kovanda made a motion to advance candidate #38 to the background investigation of the hiring process and Secretary Hrnčírik seconded the motion. There being no additional discussion on the motion, the vote was taken: Yes - 0; No - 3; the motion fails and the candidate will be notified.
- vii. Based on the above results, the commission will interview six more candidates on October 29, 2016 beginning at 8:30 AM to fill current vacancies.

## **7. New Business**

### **a. Authorization of Bills**

- i. Chairman Kovanda made a motion to pay Conrad Polygraph Invoice #2217, dated September 2, 2016 in the amount of \$480 for polygraph exams of Candidates #28, #31, and #32 and Commissioner Musial Seconded the motion. There being no



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further discussion, the vote was taken: Yes - 3; No - 0; motion carries.

- ii. Chairman Kovanda made a motion to pay Conrad Polygraph Invoice #2227, dated October 1, 2016 in the amount of \$640 for polygraph exams of Candidates #30, #34, #36, and #48 and Secretary Hrcirik Seconded the motion. There being no further discussion, the vote was taken: Yes - 3; No - 0; motion carries.

**b. Discussion of Rules and Regulations - None**

- c. 2017 Regular Meeting Schedule** - Board concurs that regular Commission meetings will continue to be on the third Tuesday of each month at 2:00 PM and directs the Secretary to prepare the 2017 meeting schedule for publication.

**8. Adjournment**

There being no further business before the commission at this time, Commissioner Musial made the motion to adjourn and Chairman Kovanda seconded the motion. The vote was Yes - 3; No - 0; and the meeting adjourns at 5:09 PM.

Approved by Vote - 12/20/2016

*Joseph J. Hrcirik, Secretary*