



ADMINISTRATION & FINANCE COMMITTEE

Meeting Minutes - May 18, 2023

Draft Approved July 13, 2023

CALL TO ORDER - 4:30pm

CALL TO ORDER

ROLL CALL

<u>Committee</u>	<u>Staff</u>
Trustee Liddle (as Chair)	Village Manager May
Mayor Gunter	Assistant Manager Parker
Clerk Szymiski	Administration/Mielcarski
Trustee Guzzo	Deputy Clerk Richards
Trustee Barker	IT Director Liljeberg
Trustee Brady	Finance Director Cunningham
Trustee Nero	HR Director Brainerd
Trustee Simonovich	Executive Director Forssberg
GUESTS:	Police Chief Gunther
	Fire Chief Riley
	Communications Director McIntyre

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS -

APPROVAL OF MINUTES

- April 6, 2023 Administration & Finance Committee meeting minutes were approved by Motion Trustee Barker and seconded by Trustee Brady .

UNFINISHED BUSINESS

- Food Truck Ordinance - Deputy Clerk Richards presented on the topic of mobile concessionaires. To review the fees, hours of operations, zoned areas to host trucks. (see attached)
 - Mayor Gunter asked if communities stated how many permits for food trucks were issued every year.
 - Deputy Clerk Richards replied no one stated, but Downers Grove only issues 10 permits a year.
 - Manager May asked about the Village of Willowbrook, a new home rule so how do they limit the use?

- Deputy Clerk Richards stated that this is current information, so we are not sure if it's always been that way.
- Mayor Gunter asked if the ice cream vendor is part of the ordinances?
 - Deputy Clerk Richards replied that some municipalities have different regulations for milk product vendors.
- Trustee Liddle stated that it was interesting that some do an employee background check.
 - Deputy Clerk Richards replied that we do this for ice cream vendors.
- Deputy Clerk Richards reviewed the various municipalities regulations, showing that there were a variety of requirements, a great deal of differences in what is allowed and the costs.
- Trustee Liddle is worried that this is something we should discuss with the Chamber, as it might be a hardship for restaurants.
 - Manager May would like to accommodate this and control where it was allowed. Right now we limit where and only until 3pm.
- Trustee Barker stated that since we don't get sales tax from this type of sale and we should limit it. It doesn't get inspected by the health department. He would prefer not to have food trucks in town.
 - Trustee Nero stated you could complain to the health department and they will come inspect, just like a restaurant.
 - Deputy Clerk Richards reminded that the permit requires a health certificate from DuPage County. If the health certificate submitted is from Cook or Will, we require that they have a DuPage County inspection certificate.
 - Manager May reminded Trustee Barker that legally cannot deny this, we can control it.
- Trustee Simonovich asked what the question was then? We allow it only on Burlington Avenue and only until 3pm, So, the idea is to expand it?
 - Manager May responded we are trying to control it from being near other businesses. As a non-home rule community we are limited in what we can do. We are trying to be prepared while the demand is low.

- Trustee Nero stated that we could try it small before expanding.
 - Trustee Liddle said that 3pm was perfect as it would not compete with other events. If at Ty Warner it would not compete with the Fire Works.
 - Mayor Gunter asked if it was a private event such as a block party, would a permit be required.
 - Deputy Clerk Richards responded that we have temporary use permits, \$50.00 per event.
 - Trustee Barker asked why would be promoting food trucks during the Taste of Westmont.
 - Manager May said we wouldn't
 - Trustee Simonovich said we should just deny the permit during events and why do we have the shut off at 3pm?
 - Manager May stated that the 3pm was on public property, not private.
 - Deputy Clerk Richards asked if the service hours should be altered?
 - Trustee Liddle commented that the 3pm was a good shut off
 - Manager May asked why we said only M-F and not the weekend.
 - Trustee Nero asked if we could just deny the days on the annual permit.
 - Trustee Simonovich responded that we could deny any Thursdays: Friday-Wednesday permit only
 - Trustee Guzzo doesn't believe that 4a.m. start is valid - too early.
 - Deputy Clerk Richards commented that some municipalities have restrictions/requirements for a distance from businesses.
- Manager May reviewed:
 - Calendar requirements
 - Time/Date requirements
 - Trustee Simonovich stated we should keep it in this one area
 - Trustee Nero suggested that we try it out
 - Deputy Clerk Richards asked if we were leaving hours or expanding it?
 - Manager may reiterated:
 - 4am-3pm

- Monday-Friday or 7 days a week
- Explore custom calendar
- Trustee Liddle stated the custom calendar is difficult
 - Manager May replied that might be a home rule question
 - Mayor stated that by district is an idea as well
 - Trustee Liddle commented that a district makes a lot of sense.
 - Mayor Gunter asked how many were issued so far:
 - Deputy Clerk Richards replied that 1 has been issued, 1 has been requested, and the ice cream truck has been issued and 1 has been applied for.
 - Trustee Guzzo asked about industrial areas
 - Deputy Clerk Richards answered that no one has yet requested this.
- Fire Chief Riley requests that a list be prepared that has the requirements for food truck must haves. The Fire Department inspects at events.

NEW BUSINESS

- National Gun Violence Awareness Day - Manager May discussed the resolution/proclamation requests in general and the current request was presented by Trustee Simonovich as her request from an organization that she is a part of with “Moms Demand Action - Gun Violence Prevention”. The proclamation has been reviewed by staff and will be on the board agenda in two weeks. This coincides with Wear Orange for End to Violence, hoping everyone would wear Orange.
 - Trustee Nero comments that wearing Orange T-Shirts will be allowed at the next meeting?
 - Response - Encouraged
- Hygieneering Assessments and Training - Manager May reviewed the information for this item that will be on the board agenda this evening. This is a contract to supply safety training for confined spaces and lock out tag out. It includes an assessment of the training needed. One contract has been approved by Manager May, to include the other three the board should approve the whole.
 - Trustee Guzzo asked how long it would take.

- Director Ries replied that there are multiple sections and it would take considerable time based on the assessment.

REPORTS

- Chairperson - Nothing
- Village Manager -
 1. Board committee rotation appointment is required by ordinance every two years. The committee assignments are comfortable and there is not recommended rotation at this time.
 2. Discussion of parade routes, staging, and preparation. The Naperville Road closing is not the best with traffic flow concerns, Ogden Avenue. Staging will have to be Linden onto Norfolk. There are concerns over shortening the route - really no by much. This will be tried out this year on Memorial Day. The American Legion is not happy with it, however we are trying it out.
 - a. Trustee Barker stated that Holly Days might have people spread further North.
 - b. Trustee Guzzo asked about the closing of the RR tracks. If there is a delay what does that mean for the parade?
 - i. Manager May said the closure is the first one, due to Memorial Day, which will start on Friday instead of Saturday to make sure that the crossing is open in time.
 - c. Water basket watering has gone out to bid. More information will follow.
 - i. Trustee Barker asked when the baskets go up?
 1. Mayor Gunter stated that the Park just received theirs so should be delivered soon.
- Communications - 1st week of June will be Taiwanese Heritage Week and on the 5th will be a dance performance on June 5th at WHS.
- Mayor Gunter asked Manager May to report on the CBD TIF. The extension of the TIF is being reviewed, waiting for graduation to pass to enable a meeting with the school board.
- Liquor Commission - Economic Development
 - Italiamo is moving into El Delphine if the negotiations are finalized. A

liquor license & the desire for video gaming next year will be considered.

This is moving forward and will be a few months of transition until

Italiamo decides to sell the current location.

- China Chef is for sale
- Freddy's will be opening soon, the building is owned by a third party and leased to Freddy's.
- Trustee Liddle asked about Mrs. Ts
 - Director Forssberg stated the permitting is moving slowly and should be completed soon. The opening will be soft as they are trying to staff the location.
- Mayor Gunter stated that WingStop is looking to move into the strip mall on Ogden.
 - Director Forssberg stated that the new owner of the property is looking to aggressively lease spaces.
- Mayor Gunter announced that a Pickle Ball Courts business is negotiating with Ty for the old gymnastics location west of the Natatorium. A liquor license for events has been inquired about.

ADJOURN - A motion by Trustee Simonovich and seconded by Trustee Brady

(next meeting is scheduled for July 13, 2023)



ADMINISTRATION

31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6210 Fax: 630-604-1250
westmont.il.gov | administration@westmont.il.gov

Village of Westmont Administration & Finance Committee Staff Reports - 2023-05-18

Village Manager

- Board Committee Rotation - The formation and administration of the Village Board Committees are governed by ordinance (2-33). The Mayor appoints a Trustee as chair and vice-chair to each of the committees. This 'appointment' is made every two years and at the Mayor's discretion may rotate these assignments. It is the Manager's responsibility to prepare a rotation schedule. There were no changes last election and neither the Mayor nor I feel any changes are warranted:
 - Fire Public Safety - Guzzo/Nero
 - Police Public Safety - Simonovich/Guzzo
 - Administration & Finance - Liddle/Brady
 - Public Works - Nero/Barker
 - Community Development - Brady/Simonovich
 - Environmental Improvement - Barker/LiddleThere are other committees such as Westmont First and Public Information, but these are the six Village Board Committees covered by this ordinance section.
- Parade Routes - Parades require permit application and issuance by the Chief of Police. Many factors go into the review of any application, but permission should never be reasonably withheld. There are three regularly scheduled parades each year (not including Crusin' Nights affiliated parades) that require high attention and participation by Village staff. These include Memorial Day, CUSD201 Homecoming (tentatively), and Holly Days. These three all utilize Cass Avenue and are processed individually as a Community Events Permit. Learning from events past and evaluation of safety, manpower and related risk assessments. Starting this year, we are removing any utilization or closure of Naperville Rd. Parade routes that utilize N. Cass Ave. will essentially be between the Manning Parking Lot (Norfolk or north thereof up to Naperville Rd.) and Burlington Ave. Of course, two of those parades cross the tracks and use different sections of S. Cass Ave, but we utilize temp detours picked up at 55th Street.
- Flower Watering - Contract watering vs Staff costs.

Finance Department

- Senior Accountant, Jennifer Haug started on April 24, 2023
- Audit pre-lim is on 5/19 and the annual audit is scheduled to begin on 7/23, Board members may receive a letter from the Village's auditors, Sikich to discuss internal controls.
- The next water bill that residents and businesses receive in June will have increased rates for water and garbage.

Administrative Services/Clerk's Office

- 19 Public Meetings have been scheduled and/or canceled in April & May
- Data compiled from the April report including the first week in May-4 weeks
 - Business Licenses
 - 7 New Business License Applications (April - Current)
 - Issued:
 - 23 Vending
 - 3 Liquor
 - 29 Business Licenses issued
 - 39 Ordinances were processed
 - 5 Amplified Sound Permits have been issued (April - Current)
 - 5 Community Events Permits have been issued

- 1 Block Party application is currently in review
 - The Clerk's office has begun to receive inquiries into block parties for 2023.
- 8 Raffle Permit applications have been processed for various organizations
- FOIA Requests processed this year:
 - 100 Non-Commercial Requests
 - 21 Commercial Requests
- Documents Recorded at the County: January - April
 - 19 Judgement / Water Liens
 - 5 Lien Releases
 - 6 Plats
 - 2 Ordinances
 - 1 Agreement
- The RFP for Refuse Services is in the final stage of review scheduled to be released in June.
 - Request for Proposal will be released for viewing on June 1, 2023
 - Questions may be submitted in writing before June 16, 2023
 - **Submission will close on July 28, 2023 at 4:00 p.m.**
 - Contract will be awarded by corporate authorities no later than December 15, 2023
 - Contract to begin May 1, 2024

Liquor Commission

Summary of activities for the month of April, 2023:

- Sent letters to local downtown businesses for their participation in the upcoming Cruisin Night/ Street Fair events.
- Assisted Dep. Village Clerk with information requested by TQLA that they needed in order to renew their State of Illinois Liquor License
- Processed and presented a massage establishment applicant for Village Board approval.
- Met with Matt Weil of Whiskey Hill to discuss their future plans for Quincy & Cass project. They hope to be open by July 1
- Processed and presented a liquor license application for approval to Taqueria El Ranchito.
- Assisted the Police Department in obtaining video recordings from Fremont Grill in connection with a Battery investigation they were conducting.
- Was approached by Carmen Del Taco to see if they were eligible to receive a BYOB liquor license. They were not.
- Investigated a complaint that there was a new part-owner at Taurasi Restaurant. I spoke to the owner of Taurasi and determined that the complaint was unfounded at this time.
- Addressed the end time for live entertainment with The Uptown per their request.
- Assisted in the processing of a liquor license for the Westmont Lions Club for their upcoming Memorial Day Event at TY Warner Park.
- Investigated that a foot massage business on Pasquinelli Drive is providing more than just foot massages and may be doing all massages. I did a site visit and admonished the owner of what types of massages they are allowed to perform without a license.
- Participated in weekly meetings with the Liquor Commissioner and Village Attorney
- Reviewed two reports involving fights at 2 businesses. It was determined that the establishments did not violate any local ordinances.
- (Italiamo)

Human Resources

- **Compensation & Benefits Study**
 - Our consultant, Pontifex, provided draft job descriptions, which are under review, along with the first draft of the pay plan for Village staff, including part-time Firefighters and Officers.
- **Health & Wellness Committee**
 - 56 people participated in the 2023 annual health screening in April, which is a slight reduction from the prior year.
 - The 2nd Quarter Challenge, Find Your 30, will run from May 8 - June 4. This challenge encourages physical activity and requires participants to log 30 minutes of exercise at least five (5) days per week.
- **Recruitment**

- **Open Positions / Interviewing**
 - **Community Development** - Interviews were conducted for the Community Development Director position.
 - **Police** - The Westmont Board of Fire and Police Commissioners is accepting applications for Probationary Police Officers.
 - **Public Works**
 - Accepting applications for Summer Seasonal Maintenance Workers.
 - Interviews are in process for the Facilities Maintenance Worker I and Facilities Maintenance Worker II positions.
- **New Hires**
 - Jennifer Haug - Senior Accountant - 04/24/2023
- **Promotions / Job Changes**
 - *none*
- **Retirement/Resignations/Separations**
 - Ben Sylejmani - Police Officer - 04/20/2023
 - Morgan Clark - Firefighter/Paramedic - 04/21/2023
 - Steven Stremme - Firefighter/Paramedic - 04/21/2023
 - Greg Pantke - Communications Specialist - 04/24/2023
 - Hayden Grove - Firefighter/Paramedic - 04/25/2023

Information Technology

- **SECURITY TRAINING:** Initial training campaign completed for end user security training. This is a quarterly campaign with training being restricted to 15 min or less.
- **NETWORK SECURITY:** We have seen a significant reduction in external threats since our engagement with a SOC vendor which started a little over 1 year ago. This is due to fine tuning of the Village's firewall and daily monitoring of activity.

Communications

- **Board Meeting & Board Reports** - Coordinated, edited, published, and distributed trustee reports for Village Board Meeting
- **Committees** - Staff Liaison to 5 committees, currently
 - **Environmental Improvement Committee**
 - Presented annual report and 2023 goals at Admin-Finance Meeting
 - Planning to present winners of Green Business & Residential Recycling contest awards at next EIC meeting
 - Developing the details for a Dark Sky Community Contest
 - Will be reviewing and determining details of Rain Barrel Program
 - Concluded another successful No Mow For Mother's Day Program
 - Concluded another successful Seedling Giveaway Program including assistance from EIC volunteers
 - Scheduled to participate in Westmont Library's Garden Club event on May 20
 - Developing plans for education outreach at Cruisin' Night Events
 - Met with Clarendon Hills to determine roles and expectations regarding Richmond Education Gardens
 - **Public Information Committee**
 - Next meeting scheduled for May 24
 - Maercker School District has a new Communications person - Kyle Noyed
 - Created notes and events calendar and distributed to participants
 - **Westmont First Committee**
 - No April or May meeting
 - Planning for summer events in Addington Plaza on hold until after construction
 - Community Mural Program development needs further review and revision
 - **Sister City Committee**
 - The Westmont Park District and Angela Yang are coordinating a Summer Camp opportunity for visiting Taiwanese students - this program is not directly connected to the Village Sister City Program

- There will be a Taiwanese Heritage Month event at the Westmont High School on June 5 - sign up details will be posted on the Village website
 - **Holly Days Committee**
 - Committee still considering updates to the parade staging to create less impact on businesses
- **Community Events**
 - **Publicity** - Created and distributed publicity for various local government & non-government events
 - **Waste Management Event Participation** - Annually and on-going, coordinate and communicate the specific requests from the village for all community events that require resources, including but not limited to: Spring Fling, Cruisin' Nights, 4th of July, Taste of Westmont, Luge, Trick or Treat Trail, Haunted Forest, Pumpkin Composting Event, and Holly Days.
 - **Clarke Mosquito Event Spraying Coordination** - Annually and on-going, coordinate and communicate the specific requests from the village for all community events that require pre-event mosquito spraying
 - **Parade Planning**
 - Continuing to work with staff, businesses, public agencies and organizations to discuss current parade routes and develop recommendations to improve routes so to create less impact on businesses
 - Coordinated meeting with staff to review options, created draft parade route maps to illustrate the draft parade route discussed
 - Participated in meeting with American Legion to discuss parade route concerns, created updated draft parade route maps to illustrate the draft parade route discussed
 - Memorial Day Parade Route has been updated with parade staging now on Cass Avenue, leaving Naperville Road open
 - WHS Homecoming Parade still in discussion, however, they are not interested in a parade near Ty Warner Park
- **PIO Update**
 - Continued correspondence with Talk DuPage, DuPage PIO group
 - Continuing to work with Communications firm regarding on-going information distribution
- **Website**
 - Completed (6) 311 Requests from CD, IT & Admin
 - Completed various calendar event additions
- **Volunteers** - Continue follow-up to volunteer requests via the village website
- **Press Releases** - 26 new community press releases for the Village & local entities
 - Fire Dept Safety Update
 - 988 Suicide Crisis Line
 - TYR Pro Swim Event
 - Compost Programs
 - Village Approves Dark Skies on Pasquinelli
 - Fire Pancake breakfast & Swap Meet
 - Village Budget Prep
 - Community Garage Sales
 - Lions Club Spring Fling & RTTF
 - DMMC Urges State
 - Senior Spring Fair
 - Park Dist. Breaks Ground
 - Applications Being Accepted for PD
 - Kids Safety Camp
 - West Quincy Streetscape
 - Volcano Mulching

- Creative Arts Network Art Shows
- Water & Garbage Rates Update
- Success for Drug Takeback
- Chamber Awards
- Cruisin Nights Kickoff
- BNSF Crossing Closed
- Trustees Sworn into Office
- Park Summer Events
- Dementia Friendly Events
- Business Window Murals Program
- Muddy Warhol Exhibit Premiere
- Memorial Day Events & Office Closures
- **Social Media Posts** - 50 graphics/links to Facebook, Twitter, & Nextdoor
- **Graphic Design** - Created & published numerous graphics to assist with communicating village news BNSF Closure, Park Dist. Events, Volcano Mulching, PD applications, Park New Facility, Lions Spring Fling & RTTF, FD Pancake Bfast, Dark Sky on Pasquinelli, Compost Program
- **Westmont Community News Magazine - Village Newsletter**
 - 2023 Spring-Summer issue completed and delivered
 - Digital version created and posted on website
 - On-going coordination of all aspects of news magazine production including research, soliciting and following up on information requests and submissions, photography, graphic image creation, cover layout, complete document layout, coordination of editing and proofing, coordination of delivery to printer and then distribution via post office, follow up on vendor payment schedule
 - Next issue in progress
- **Electronic Bulletin Board Posts** - Over 22 different messages posted by the Village & the Library
- **Westmont E-Newsletter**
 - Published on Fridays after Village Board Meetings, getting new subscribers every week; reinforces village information published on the village website & via social media
 - Digital versions with working links created and posted on website
- **News Media Coverage** - Monitoring local social media posts to oversee accuracy
- **Special Projects** - Continued to promote Muddy Warhol exhibit.with local art leagues - request for community involvement from DuPage County, DCVB, DuPage Arts, and COD
- **Media Materials** - updated & published new water bill info notices
- **Misc.**
 - Working with Public Works to coordinate distribution of Water Quality Report
 - Requested Economic Development update materials for news release
 - Working with Public Works to coordinate twice a year news releases regarding construction project updates

Westmont Food Truck Ordinance



Mobile Concessionaires

Objective

Update current Village Code for mobile concessionaires.

- Review Fee
- Hours and Days Operation
- Designate Zones in the Downtown Business District





Sec. 46-146-149. - Standards for concessionaires.

Sec. 46-147 - Application and fee; display; transfer.

The fee for a permit under this division shall be \$200.00 per year. All permit fees shall be payable in advance and shall be nonrefundable, provided a permit is issued.

Sec. 46-149 - There are **10 items** considered under this section.

The **focus of 7** of the items: sanitation, insurance, state license, food temperature, and disposal of waste. The **remaining 3** are areas to be reviewed for updating.

(a) The fee for a permit under this division shall be \$200.00 per year. All permit fees shall be payable in advance and shall be nonrefundable, provided a permit is issued.



(2) The area of operation per permittee shall not exceed the equivalent of one assigned parking area or space which shall be designated by the Village Clerk.



(3) The operator of the vehicle must comply with all other ordinances, regulations and rules that apply to the parking and operating of vehicles in the defined premises.



(7) Hours of operation of vending services by mobile concessionaires shall be limited between 4:00 a.m. & 3:00 p.m., Monday through Friday.



Neighbors? Close

Downers Grove

- On July 5, 2016, the Village Council adopted an ordinance to allow permitted Mobile Food Vendors (food trucks) to operate in certain areas of the Village between the hours of 7:00 a.m and 10:00 p.m., seven days a week. The Village will issue 10 permits at a time on a first-come, first-served basis. The annual fee for each permit is \$100. You'll find more details regarding approved locations, operational parameters and the permit application below.

Clarendon Hills

- Temporary permits (30 days) non-renewable; site dependent.

Naperville

- Not allowed in public right away. Private property use is allowed and it is not regulated. Can be part of a special event and the Fire Department inspects for safety.

DuPage Forest Preserve Preserve

- Specific areas by permit - two hours after sunrise until two hours before sunset

Wheaton

- Allowed anywhere that is public right of way. \$25.00 / year and hours are 5:00 pm - 7:00 pm. Private Property - not restricted.

Woodridge

- \$60 application fee, 7am - 10pm

Willowbrook

- Allowed only through special use permit for events such as block parties, or events. \$50.00 per permit.

Neighbors? Far

Yorkville

- \$25 application fee - 9am-8:30pm

Oswego

- \$200 application fee + \$40 for each employee background check - 9:00am-8:30pm

Sugar Grove

- \$50 application fee - considered a special event & requires 45 day notice

Itasca

- Specific area - Friday-Sunday 11:00am-9pm - Public concerns: traffic, noise (people, generators, music), garbage increase too close to residential area

Schaumburg

- Food trucks shall only be allowed in the B-2, B-3, B-4, B-5, M-1, and M-P zoning districts, unless affiliated with an approved temporary special event.
- Food trucks shall be allowed on a property for a maximum of three (3) hours, unless affiliated with an approved temporary special event and meet proper water storage needs on the truck per health code requirements.

Des Plaines

- 1 day special event permits

Chicago

- 5 a.m.-2 a.m. with location regulations & monitored by GPS

Downers Grove	\$100	7am - 10:00pm	- Specific Area Designation - Permit Limits (10)
Clarendon Hills	\$50		Temporary 30 day permit (non-renewable)
Naperville			Not permitted on Public Right of Way Private Property / Events - Allowed
DuPage Forest		2 hours after sunrise - 2 hours before sunset	Specific Area Designation
Wheaton	\$25.00	5pm - 7pm	No Area Designation Private Property / Events - Allowed
Woodridge	\$60	7am - 10pm	
Willowbrook	\$50		Special Use Permit ONLY

Yorkville	\$25	9am - 8:30pm	
Oswego	\$200 + \$40/employee	9am - 8:30pm	
Sugar Grove	\$50		Special Event - 45 day Notice
Itasca		Friday - Sunday 11am - 9pm	Specific Area Designation
Schaumburg	\$50	3 Hour Time Limitation	Specific Area Designation
Darien	\$75		
Des Plaines		Day Permit Only for Events	
Chicago		5am - 2am	Location Regulations GPS Tracking

(2) The area of operation per permittee shall not exceed the equivalent of one assigned parking area or space which shall be designated by the Village Clerk.

Should we designate certain areas for food truck parking?

- **All Public Right of Way**
- **Limit to Burlington Ave or Other Zones**
- **Case by Case Evaluation of Each Application**



(3) The operator of the vehicle must comply with all other ordinances, regulations and rules that apply to the parking and operating of vehicles in the defined premises.



(4) The vehicle and vehicle operator must be licensed by the state for operation of the vehicle.

Applications:

- **Vehicle Registration**
- **Insurance**
- **Driver's License**
- **DuPage County Health Approval**



(7) Hours of operation of vending services by mobile concessionaires shall be limited to between 4:00 a.m. and 3:00 p.m., Monday through Friday.

Original hours set - construction crews

Time to Revise? 7am-10pm? 11am-9pm? 9am-8:30pm?



Questions?

