

ADMINISTRATION & FINANCE COMMITTEE

Meeting Minutes - November 30, 2023

Draft Approved -

CALL TO ORDER - 4:30pm

CALL TO ORDER

ROLL CALL

<u>Committee</u>	<u>Staff</u>
Trustee Liddle (as Chair)	Village Manager May
Mayor Gunter	Assistant Manager Parker
Clerk Szymiski	HR Director Brainerd
Trustee Guzzo	Executive Director Forssberg
Trustee Barker	Police Chief Gunther
Trustee Brady	Fire Chief Riley
Trustee Nero	Communications Director McIntyre
Trustee Simonovich	Administration/Mielcarski
	IT/Brian Johanpeter
GUESTS:	PW Director Ries
	PW Supervisor Viscuso
	PW Supervisor Beusse
	PW Supervisor Yeater
	PW Foreman Tuchow

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS - There were no public comments

APPROVAL OF MINUTES

- A.** The November 16, 2023 Administration & Finance Committee meeting minutes were approved by Motion Trustee and seconded by Trustee.

UNFINISHED BUSINESS

- A. Waste RFP** - A follow up presentation on the Waste RFP was given by Assistant Village Manager Parker and Ms. Mielcarski. Questions asked previously were reported on by Ms. Mielcarski based on responses that were requested of all five vendors:
- Subcontractor use was only answered yes by Flood Brothers that use a subsidiary for porta-potties.
 - Overfill charges were similar from each respondent with cubic yard costs and minimums.
 - Facility tours are possible.
 - Growth of the company, each vendor gave a positive growth response for the last five-ten years.

Discussion over the pricing matrix ensued, along with the resubmission of costs after proposal submission due to union contracts. References submitted by the vendors were discussed in addition to review of the RFP, organics, and the differences for residential

and commercial. A request was made to contact SCARCE regarding the companies. The decision was made to invite the two lowest cost bidders to speak at the next Administration and Finance Committee meeting on January 11, 2024.

B. Policy Updates - HR Director Brainerd presented on policy updates required by January 1, 2024 due to state legislation:

- Employers have to provide up to 40 hours of paid time off.
- Employees can use the leave for any reason or no reason at all.
- Employers cannot ask for any substantiation of the need for leave.
- Employers have the opportunity to choose how they give time to people.

Employers can use different methods to award time for different groups of employees. For full-time employees, the current vacation policy meets the minimum requirements. For part-time employees, the biggest change is to provide paid time off. Seasonal employees are not eligible for paid time off. The existing part-time policy is being adjusted to allow new hires to utilize paid time off within 90 days of their start date. Existing employees that already receive paid time off will not be impacted. Employees that are new to receiving paid time off will be able to utilize it 90 days after the effective date of the policy or 90 days after their start date.

The meeting discussed the compliance changes to the policy and proposed additional changes to the benefits for part-time employees. The changes include counting part-time service for full-time benefits and adding all part-time employees to the eligibility pool for longevity pay. Sick time benefits were reviewed and bereavement in addition to the smoke free Illinois policy.

NEW BUSINESS

A. Past Due Account Receivable - Assistant Village Manager Parker presented on unpaid invoices. We are considering writing off old bills that are more than 2 years old. Finance will start sending out monthly statements to people who have current bills and remind them that they have old bills as well. If the bills are not paid, they will be sent to collections.

1. Discussion of fire inspections and elevators inspection invoicing and fines were reviewed by Chief Riley, working with the attorney to create a process for violations/fines.
2. The fire department is working on fixing the issue of false fire alarms.
3. There are a number of repeat offenders who have not paid their bills.
4. The board is considering sending a letter to the repeat offenders demanding payment.
5. The board could also consider stripping the liquor licenses of the repeat offenders.

B. Capital Improvement Plan - Public Works Director Ries and her staff presented on a few budget topics for the next fiscal year: downtown street lights, sidewalk construction, and electric vehicle charging stations.

1. The meeting discussed the replacement of street lights. The goal is to pick a preferred poll and fixture, develop a budget, and coordinate with Metra for platform replacement.
2. PW Supervisor Viscuso reviewed pole lighting. The existing pedestrian poll lighting was installed in early 2000s. Most of the poles are past their life expectancy and need repairs. There are 242 poles with 3 different types and 4 different heights. Most of the light fixtures are discontinued and supply chain issues are causing delays. The need to look for replacing is great, taking into consideration the banners, flower baskets, and wreaths that are placed each season.
3. Currently the one on the right is the base that we have right now. If we switch to a different style pole, we also have to switch to a different style foundation. If we stay with the same style pole, we can change the fixture on top. The bolt pattern stays the same for the foundations. A lot of the light bases in the downtown area are in good condition, but some of the bricks and concrete work has sunk around them.
4. The public works committee will meet on December 28th to discuss the possibility of changing the style of the fixtures on Quincy Street. There is some concern about the cost of the repairs and how long the new fixtures will last. Trustee Barker asked that this be presented at the January EIC meeting.

REPORTS

C. Committee Chair - None

D. Department Director - All reports have been written and emailed.

MISCELLANEOUS

Nothing

ADJOURN - Motion made at 5: 55 p.m. by Trustee and seconded by Trustee.

Waste RFP Responses Summary								
	Waste Management	Groot	Lakeshore	Flood Brothers	Flood Brothers 2	S.B.C. Waste Solutions	S.B.C. Waste Solutions 2	Current
Residential Recycling	Bi-weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Bi-weekly
Billing	Direct	Direct	Village	Direct	Direct	Direct	Direct	Village
Increase	5%	2-4% CPI	4%	2-4% CPI	2-4% CPI	2-4% CPI	2-4% CPI	2-4% CPI
Resident Non Sr - 64 Gallon (default)	20.52	23.45	\$24.95	17.15	17.96	18.5	19.4	16.97
Residential Non Sr - 96 Gallons	21.4	26.45	25.95	17.75	18.6	22.5	23.4	16.97
Residential Non Sr - 30 gallons	N/A	Seniors Only	N/A	16.5	17.28	16	16.9	N/A
Srs - 64 Gallons	15.7	N/A	18.71	12.86	13.89	15	15	12.24
Srs - 96 Gallons	22.41	N/A	19.46	13.31	14.37	16	16	12.24
Srs - 30 Gallons	N/A	\$12.74	18.71	12.38	13.37	14.5	14.5	NA
Est Monthly Commercial Waste	222,022	110,932	211,164	151,295	151,295	118,568	118,568	215,243
Est Monthly Commercial Recycling	32,757	27,866	14,105	8,271	8,271	22,468	22,468	11,234
Est Monthly Commercial Total	254,779	138,799	225,269	159,566	159,566	141,036	141,036	226,477
Curbside Electronics - Monthly Add On	\$1.65 - \$2.00	Included	\$0.50	\$1	\$1	Included	Included	NA
Curbside Electronics - Each Time Charge	Included	Included	\$25	Included	Included	Included	Included	NA
Curbside Hazardous Waste Monthly Add On	NA	NA	\$1.50	\$1.50	\$1.50	Included	Included	NA
Special Events	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed
Continue providing municipal pickup	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed	Confirmed
Scholarships / EIC Awards	EIC contests	None	None	2500	2500	2 x 2500	2 x 2500	EIC contests
Sharps	Included	??	??	Included	Included	Confirmed	Confirmed	Included
Customer Service Center	U.S. Based	Local Center	??	Local Center	Local Center	Local Center	Local Center	U.S. Based
Customer Service To Talk to a Human	(need address)	1:00	1:19	2:13	2:13	0:01	0:01	(need address)
Municipal Residential Franchise Agreement	Many	81	Over 100	32	32	12	12	Many
?? = Not specifically noted but bid states will comply with all provisions of the bid								



Policy Updates

November 30, 2023



Legislative Updates

1. Paid Leave for All Workers (PLFAW) Act
2. Child Extended Bereavement Leave Act
3. Victims Economic Security and Safety Act (VESSA)
4. Employee Blood and Organ Donation Leave Act
5. Smoke-free Illinois



PLFAW Act - Background

- Signed into law on March 13, 2023
- Effective 01/01/2024, mandates paid leave for all EEs, including part-time and seasonal workers
- Some exemptions (*Park Districts, School Districts*)
 - But, local governments are expressly included.
 - Current CBA governs until expiration, then must either expressly waive or becomes mandatory subject of bargaining



PLFAW Act - Basics

- Requirements
 - Provide up to 40 hrs of paid time off (*can prorate for PT*)
 - Has to be available to EE within 90 days
 - Use for any reason or no reason (*can't ask!*)
 - Can't deny leave if EE has leave available
 - Can't require EE to find replacement for shift
- ER Controls
 - Can require 7 days notice for foreseeable leave
 - Can either frontload time or accrue on hrs worked
 - Can set minimum increment for usage (*2 hrs max*)
 - Don't have to pay out upon separation unless otherwise required by law (*i.e. - vacation*)



PLFAW Act - Some good news.....

- Clarification released via FAQs on 10/18/2023, including:
 - Don't have to modify existing policies IF they provide the minimum required leave within a 12 month period and it can be used for any reason
 - Can deny leave in certain circumstances
 - Can use different methods of awarding time for different groups of EEs



PLFAW Act - Current State

- Full-time EEs
 - Vacation meets requirements
 - Frontload minimum of 40 hours upon hire
- Part-time EEs (*other than PT FFs*)
 - PT PTO
 - Amount of time provided is compliant; timing of PTO award is not (*currently after 1 year*)
- No Current Paid Time Off
 - Part-time Firefighters
 - Seasonal Employees



PLFAW Act - Proposed Compliance Changes

- Vacation Policy (Sec. 62-97)
 - Clarified:
 - Current practice of usage (*15 min MIN*)
 - Added language:
 - At least 7 calendar days notice is expected
 - Approval dependent on adequate staffing levels
 - ER reserves right to address abuse/absenteeism



PLFAW Act - Proposed Compliance Changes

- Part-time Paid Time Off (Sec. 62-105)
 - For All PT EEs
 - Amended timeline for award of PT PTO
 - New Hires - 90 days from DOH
 - Existing EEs
 - Already get PTO - No change
 - New to PTO - 90 days after effective date of Act/policy
 - Added language:
 - At least 7 calendar days notice is expected when foreseeable
 - Approval dependent on adequate staffing levels
 - ER reserves right to address abuse/absenteeism



PLFAW Act - Proposed Compliance Changes

- Part-time Paid Time Off (Sec. 62-105) - Con't.
 - PT Year Round EEs - Established Schedule Set by Village (11)
 - *NEW*
 - Frontload
 - New Hires - After 90 days, award 1 week PTO based on ant. schedule
 - *EXISTING (Anniversary)*
 - After 1 year, award 2 weeks proportionate to hours worked
 - After 5 years, award 3 weeks proportionate to hours worked
 - Clarified current practices:
 - Usage (15 min MIN)
 - No carryover (“use it or lose it”)
 - Unused PTO paid upon separation



PLFAW Act - Proposed Compliance Changes

- Part-time Paid Time Off (Sec. 62-105) - Con't.
 - PT Year Round EEs - Variable schedule set by EE (PT FFs - 75)
AND Seasonal EEs (~8)
 - *NEW*
 - Accrue 1 hour PTO for every 40 hours worked
 - Law allows cap of accrual and usage at 40 hrs/year, including in policy
 - Can start using after 90 days
 - Used in increments of 2 hours or more
 - Carryover allowed but still can't use more than 40 hrs/year
 - Unused PTO not paid upon separation but will be reinstated if rehired within 12 months



PLFAW Act - Proposed Additional Changes

- Pay Policy (Sec. 62-91)
 - EXISTING
 - 1% longevity pay for every 5 yrs of consecutive FT svc
 - NEW
 - Value all consecutive service, whether PT or FT
 - Add PT EEs to eligibility pool for longevity pay
 - PT Fire and FPB already eligible; including PT in other depts (~6)
 - Retain PT service date for longevity when transitioning to FT
 - Change would primarily result in adding PT svc to FT svc, pushing people to the next service tier sooner (1-2 yrs avg)
 - Additional benefit to ~38 employees (18 in 2024)



PLFAW Act - Proposed Additional Changes

- Vacation Policy (Sec. 62-97)
 - Update how status changes are handled
- Vacation Award Schedule (Sec. 62-98)
 - Retain PT date as service date for vacation eligibility
 - Resolve issues with awarding PTO in transition from PT to FT
 - Current method often results in more PTO in 1st year but less until 5 yrs of FT service
 - Update would allow EE to maintain same relative benefit eligibility based on total years of service
 - Vacation award based on consecutive year round service (i.e. - PT + FT) as of 01/01/2024
 - Over time, would push ~26 FT EEs with previous PT service to the next vacation tier 1-2 yrs earlier on average (9 in 2024)



PLFAW Act - Proposed Additional Changes

- Part-time Paid Time Off (Sec. 62-105)
 - Add section to address transition from PT to FT
 - *NEW*
 - At PT anniversary date (*i.e* - *service date*):
 - Receive vacation per Sec. 62-98
 - Vacation award now includes PT service credit
 - Clarified current practices:
 - Retain unused PT PTO to be used by next PT ann. date
 - Receive Floating Holidays and Sick Leave based on FT date



PLFAW Act - Proposed Additional Changes

- Sick Leave (Sec. 62-131)
 - EXISTING
 - Sick leave payout (*up to 120 days*) upon separation if:
 - EE has at least 20 yrs of consecutive FT svc
 - OR
 - Minimum retirement age and vested in pension
 - NEW
 - Due to changes with PT service credit in the Pay Policy, (Sec. 62-91), clarified that FT date is still used to determine eligibility for sick leave payout.



PLFAW Act - Estimated Financial Impact

- PLFAW Compliance
 - Fire - ~\$70,000/year
 - Seasonal and Part-time - No direct increase in personnel costs; impact seen in productivity.
- Additional Changes
 - Longevity
 - Year 1 - ~ \$20,000-\$25,000 increase
 - 18 total EEs, includes 4 newly eligible
 - Vacation
 - Year 1 - 9 total EEs - 8 add'l 40 hrs, 1 add'l 80 hrs
 - No direct increase; impact is in productivity.



Child Extended Bereavement Leave Act

- Effective January 1, 2024:
 - EEs who suffer the loss of a child by suicide/homicide receive up to six (6) weeks (30 working days) unpaid leave.
- Can be taken continuously or intermittently
- Must be completed within one (1) year of notifying Village of the loss
- Must use available PTO concurrently before going unpaid
- Amended Sec. 62-132 - Bereavement Leave



Victims Economic Security and Safety Act (VESSA)

- Effective July 28, 2023:
 - Adds the ability to take up to 10 days unpaid leave for family/household members killed in a crime of violence:
 - Attend the funeral, wake or alternative
 - Make arrangements
 - Grieve
- Must be taken within 60 days of EE notification of death
- Documentation can be required by the ER (*death certificate, obituary, other written verification*).
- Option to substitute available PTO before going unpaid
- Amended Sec. 62-139 - VESSA



Employee Blood and Organ Donation Leave Act

- Effective January 1, 2024:
 - Allows up to 10 days of leave in a 12 month period to serve as an organ donor.
- Must be employed FT for at least six (6) months.
- Entitled to leave with pay (*don't have to use PTO*)
- IL Dept of Public Health needs to develop rules to establish conditions for requesting, substantiating and approving leave.
- Amended Sec. 62-143 - Blood (and Organ) Donation Leave

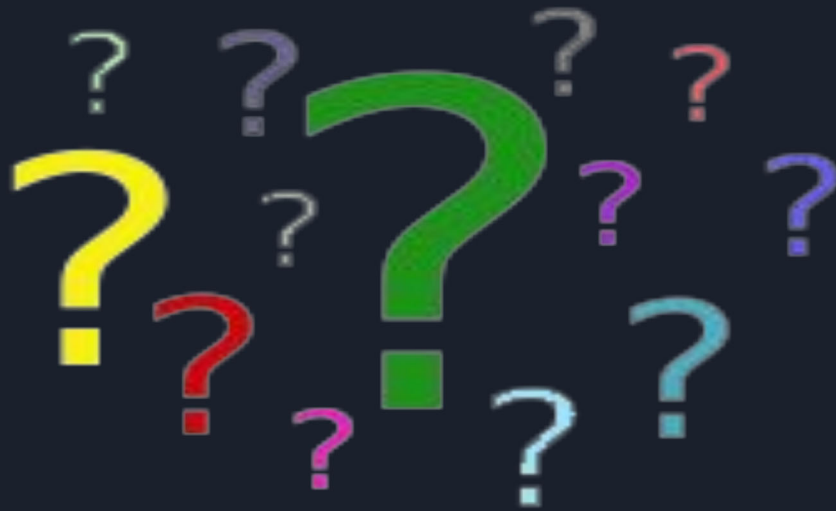


Smoke-free Illinois Act

- Effective January 1, 2024:
 - Prohibits use of electronic tobacco/nicotine products in most public places.
- Cleaned up language in existing policy to mirror Act
 - No smoking within 15 feet of entrance/exits
- Updated designated smoking areas and replaced outdated information
- Amended GP-01 - No Smoking



Questions



Accounts Receivable

The Issue

- Billing system has some old bills
- Current process
 - 1 late notice at 30 days
 - Not sent to collections
 - Not removed from system
- 1% - 2% of total billed



Factors to Consider

- Collecting public money
- Fairness of enforcement
- Rewarding bad behavior
- Frustrating businesses about old bills
- Staff time / attorney time



Feedback Sought

- Any objection to not pursuing really old stuff?
- OK to pursue Medium-old stuff?
- OK with collections going forward future?
- Want to consider any of the other alternatives?

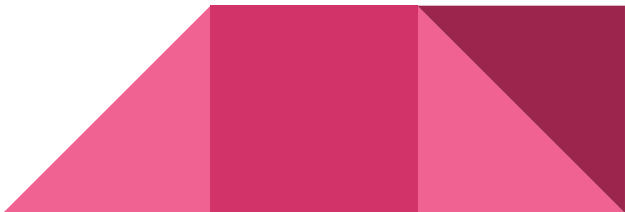


New Process Going Forward

- At 30 days send notice
- Send regular monthly statements
- At 180 days send to Collections



Oldest Bills - Prior to 5/1/2021

- A few from 2013; Most 2018 - 2021
 - 2 large items more research
 - Remainder - Write Off
 - About 1% of billed amount (\$30,000)
 - Elevator Inspections, Burglar/Fire Alarm, Backflows, Misc.
 - Average of \$176 per bill
- 

Middle Bills - Since 5/1/2021

- 188 total bills \$27,000 (about 2%)
- Send out statements
 - Over period of 2-3 months
 - Probably starting by February



Other Alternatives

- Further research on small dollar amounts
- Liquor license hearings
- Business license hearings (adjudication)



Confirming Feedback

- Objection to not pursuing bills before 5/1/21?
- OK to pursue bills from 5/1/2021?
- OK with collections after 180 days in future?
- Want to consider any of the other alternatives?



Village of Westmont

Capital Improvement Program



Tonight's Agenda

1. Downtown Streetlights
2. New Sidewalk Construction
3. Electric Vehicle (EV) Charging

Downtown Streetlights



Streetlights 101: Terms to Know

Fixture

Lamp

Globe

Top Cap

Pole

Pole Base

Pole Foundation

Brackets

Access panel doors

Receptacles

Speakers

History and Background

Original pedestrian lighting installed on Cass early 2000's (110 Poles)

Platform & W. Burlington lighting installed in the Mid 90's (50 Poles)

Lincoln parking lot lighting installed in 2022 (4 Poles)

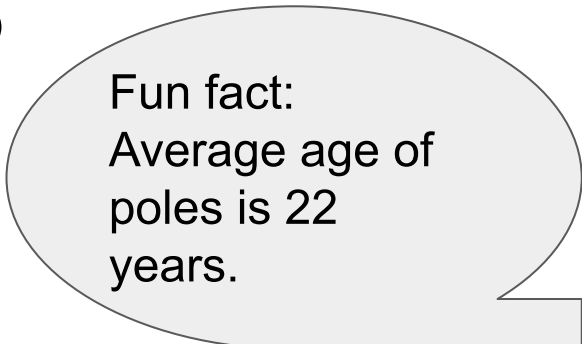
Addington Plaza lighting installed in 2022. (5 Poles)

Quincy Streetscape phase 1 lighting installed in 2023. (20 Poles)

Village Hall lighting installed in 2001 (13 Poles)

Westmont Center lighting installed in 2000 (9 Poles)

Quincy St & Commuter lot lighting installed in mid 90's (30 Poles)



Fun fact:
Average age of
poles is 22
years.

Average lifespan of poles is 20 years.

Average lifespan of lamps/fixtures is 10 years.

Existing Conditions

242 total pedestrian poles in the Village

3 Different pole styles, 4 different heights

4 Different L.E.D./fixture types

Condition/issues- pole doors, heads, bases

By the numbers:

86 poles in poor condition and requiring replacement

The doors on the poles are discontinued



Challenges

- Various types of poles and fixtures (Many of the fixtures that we have now are discontinued)
- Condition issues (access doors for the poles have been drilled out multiple times, seized bolts in the Acorn/LED heads, Yellowing lens and discontinued drivers)
- Poles/lamps/accessories are discontinued (We have 4 different poles heights 8ft, 10ft, 12ft, 15ft)
- Supply chain issues (10 to 12 weeks)
- Dark Sky considerations
- Future streetscape improvements- coordination (Is this something that we would like to do with Cass streetscape?)
- Costs

Decision Points

- Standardize poles and fixtures
- Aesthetic appeal
- Energy efficiency
- Dark Sky
- Various options available
- Ensure availability for replacements and future projects
- Competition (multiple manufacturers to ensure competitive pricing)
- Amenities such as hanging planters, irrigation, speakers, banners etc.
- Timeline for implementation
- Do we like the poles that we have or should we look for a different option?

Aesthetic Considerations

Solana



Octagonal



Post top



Candy Cane



Pole Options



If the Village wants to change the base, we will need to change the foundations.



This is the Base that we have currently

Fixture Options



Dark Sky Recommendations

Shielding

Lighting color (ie 2700K)

Dimmers/timers?

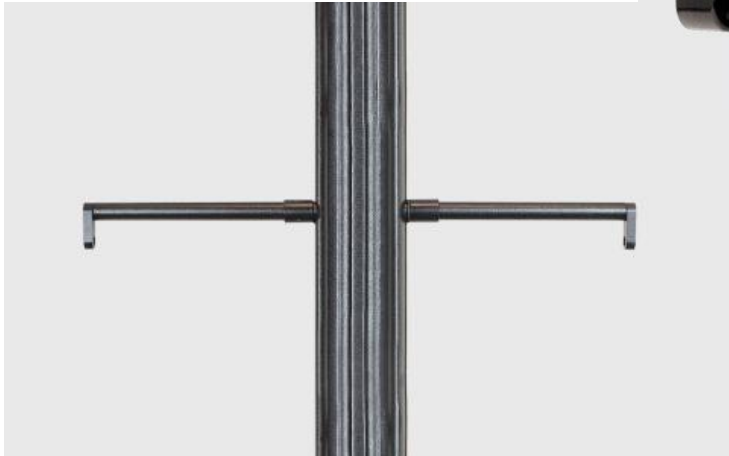


Other Amenities

Hanging baskets

Banners

Outlets



Project Options

- Full Replacement
- Construct in Phases
- Construct with Streetscape
- Targeted Replacement (replace only irreparable lights)

Great news! The decorative poles and fixtures along the platform will be replaced by Metra as part of the station remodel! (About 42)

Estimated Construction Cost - Poles and Lights

Solana

Full Replacement 200 Lights- \$770,000

Construct in Phases 100 Lights- \$385,000

Construct with Streetscape 50 Lights- \$192,500

Octagonal

Full Replacement 200 Lights- \$1,050,000

Construct in Phases 100 Lights- \$525,000

Construct with Streetscape 50 Lights- \$262,500

Westmont Style Light

Full Replacement 200 Lights- \$776,000

Construct in Phases 100 Lights- \$388,000

Construct with Streetscape 50 Lights- \$194,000

Post top

Full Replacement 200 lights- \$820,000

Construct in Phases 100 lights- \$410,000

Construct with Streetscape 50 lights- \$205,000

Candy Cane

Full Replacement 200 lights- \$1,110,000

Construct in Phases 100 lights- \$555,000

Construct with Streetscape 50 lights- \$277,500

Foundations-\$600

Installing Poles-\$600

Recommendation

- Decide on a preferred pole and fixture.
- Develop a budget for streetlight replacement.
- Replace a fixed number on an annual basis.
 - Focus on irreparable lights -or-
 - Focus on a target area
- Coordinate with Metra for platform light replacement.
- Coordinate light replacement with future Streetscape phases.



New Sidewalk Construction



Strategic Plan for 2021- Policy Goals

- Sidewalk on at least one (1) side of the street everywhere in town
- Goal to have sidewalk on both sides of the street
- Focus on school walk routes
- ADA accessibility

Village of Westmont

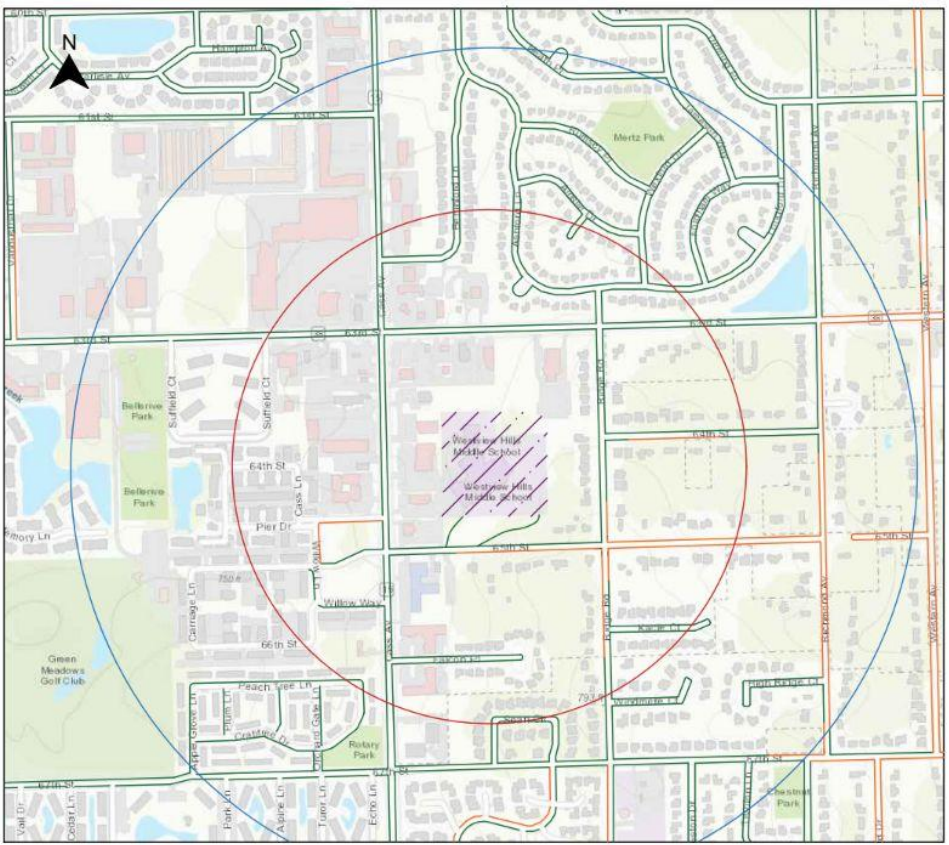
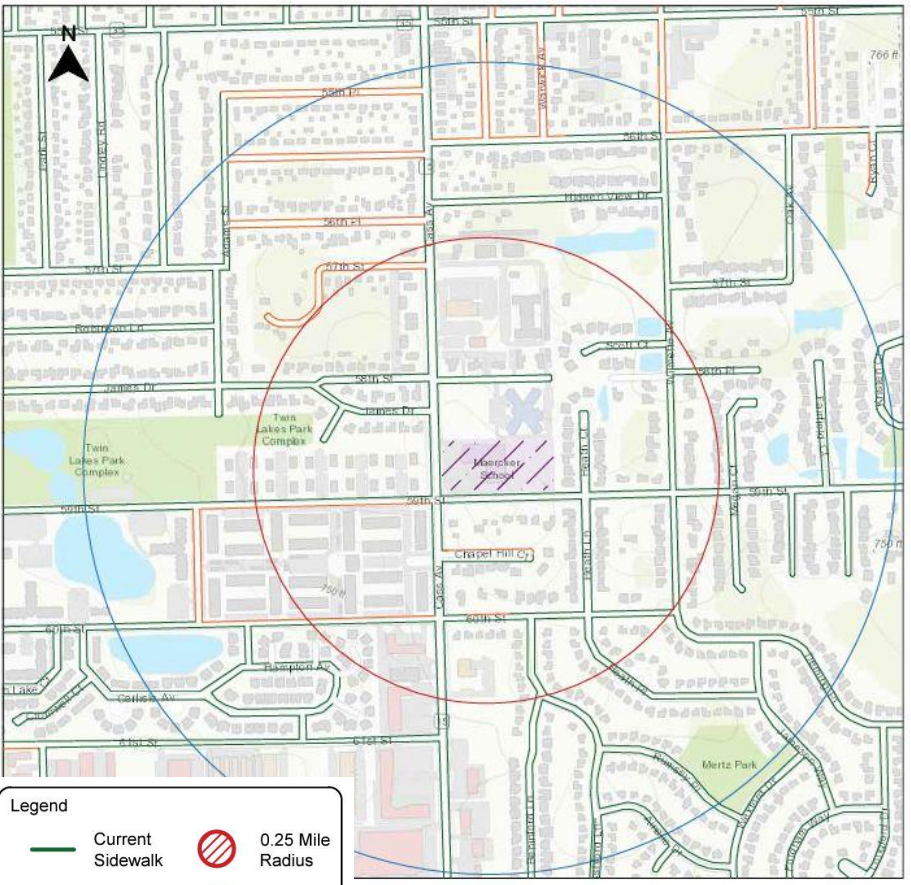
Strategic Plan for 2021

Adopted January 7, 2016

Potential Locations

- Wilmette from Dallas to Quincy, east side of street
- Newfield Manor remaining streets
- S. Linden and S. Warwick
- Westview Middle School walk routes (SRTS grant applied for)

Sidewalk Gaps



Sidewalk Gaps- Example Budgetary Costs



Sidewalk on one side

1000 linear feet

Est. \$125,000 (construction)

Sidewalk on both sides

3020 linear feet

Est. \$380,000 (construction)

Recommendation

- Program S. Linden and S. Warwick sidewalks for Summer 2024
- Program Westview Middle School walk routes (SRTS grant applied for) for Summer 2025
- Wilmette from Dallas to Quincy, east side of street (2026)
- Newfield Manor remaining streets
 - 55th Place (2026)
 - 56th Street (2027)
 - 56th Place (2028)

Electric Vehicle (EV) Charging

Options:

1. Own and manage EV charging stations ourselves.
2. Partner with a firm to install and maintain EV charging stations on public property.



Electric Vehicle (EV) Charging

Considerations:

1. Capital cost for initial installation
2. ADA accessibility
3. Proximity to ComEd power facilities
4. Locations limited to Village-owned parcels
5. Administrative details
 - a. Will we charge people? How much?
 - b. Time limits?
 - c. Who will collect the money?
 - d. Who will fix them when they break?
6. Do we want a cost neutral solution?



Electric Vehicle (EV) Charging- Costs

Below monthly cost/revenue data from Western Springs (free for first 3 hours, \$20/hr after 3 hours)

Costs vs. Revenues (September 2020 – February 2021)

Month	Operating Cost	Revenue	Actual Cost
September	\$ 256.39	\$ -	\$ 256.39
October	\$ 255.32	\$ 10.01	\$ 245.31
November	\$ 253.91	\$ 54.52	\$ 199.39
December	\$ 261.63	\$ 30.01	\$ 231.62
January	\$ 237.86	\$ 69.10	\$ 168.76
February	\$ 238.09	\$ 73.03	\$ 165.06
TOTAL	\$ 1,503.20	\$ 236.67	\$ 1,266.53

EV Station Fee Structures in Other Municipalities – 4/2/2021

Location	# of Stations	Charging Fees	Parking Fees	Parking Restrictions
Village of Elmhurst	2	\$0.00	\$0.00	3-Hour Parking
Village of Oak Park	5	\$0.00	\$1.00	3-Hours Parking
City of Naperville	1	\$0.00	\$0.00	2-Hour Parking
Village of Oak Brook	2	\$0.00	\$0.00	3-Hour Parking
Village of Glen Ellyn	1	\$0.20/kWh	\$0.00	3-Hour Parking
Village of St. Charles	1	\$0.00	\$0.00	2-Hour Parking
City of Lockport	1	\$0.00	\$0.00	No Restrictions

Vehicle	Charging Power	Energy Used Per Hour	Electricity Cost To Building
Chevy Volt	3.2kW	3.2kWh	\$0.38
Nissan Leaf 2011 & 2012	3.7kW	3.7kWh	\$0.44
Nissan Leaf 2013	6.6kW	6.6kWh	\$0.79
Maximum	7.2kW	7.2kWh	\$0.86

Part Number / Description	Unit Price	Qty/UM	Net Price
SC6-Full1-P SemaConnect Series 6 Pedestal-EV Charging Station with mounting device and one year of Network Service and Full Replacement Warranty Coverage	4,668.00	1.00 EA	4,668.00
SC-CMS-1-P SemaConnect Cable Management System with single lanyards for single pedestal	995.00	1.00 EA	995.00
SC6-Full1-DP SemaConnect Series 6 DUAL plug EV Charging Station with mounting device and one year of Network Service and Full Replacement Warranty Coverage	9,087.00	1.00 EA	9,087.00
SC-CMS-2-DP SemaConnect Cable Management System with dual lanyards for dual pedestal	995.00	1.00 EA	995.00
INSTALLATION INSTALLATION OF 2 CHARGERS BY MEADE Scope of Work Proposal includes labor, supervision, materials, tools, and equipment as specified, to furnish and install the following: 1. New 100 Amp switch in the main service panel. 2. New 100 A distribution panel in basement. 3. Coring building foundation. 4. (2) Concrete foundations for Chargers 5. Installation of (2) Series 6 Charging Stations. 6. Trench & backfill for conduit installation. 7. All conduit & cabling for the above-mentioned equipment	55,474.00	1.00 EA	55,474.00
Item Total:			71,219.00
Misc Charges and Adjustments:			0.00
Quote Total:			71,219.00

Electric Vehicle (EV) Charging

Recommendation and Next Steps:

- Staff recommends partnering with a firm to own and maintain the charging stations.
- Staff will develop an RFQ and selection process to partner with a firm.
- Staff will bring the findings of the selection process back to Public Works Committee for discussion and Village Board for final approval.
- Estimated time for completion is six (6) months.

Questions?



Thank you for attending!