



**Village of Westmont**  
**VILLAGE BOARD**

31 West Quincy Street, Westmont, Illinois 60559

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**Village Board Meeting**  
**May 14, 2026**  
**6:00 PM**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **OPEN FORUM**

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. **REPORTS**

- a. **Board Reports**

- i. Mayor
    - ii. Clerk
    - iii. Trustees

6. **ITEMS TO BE REMOVED FROM CONSENT AGENDA**

7. **CONSENT AGENDA (OMNIBUS VOTE)**

- a. **Village Board Minutes**

- i. **Board Meeting Minutes**

Board to consider approving the minutes of the Village Board meeting held April 30, 2026.

**Background of Subject Matter**

Required Parliamentary Procedure

Type                      Motion

- ii. **Executive Session Minutes**

Board to consider a motion to accept, approve and release the following Executive Session minutes with the exceptions as noted:

<b><u>Meeting Date</u></b>	<b><u>Exception Paragraph #</u></b>
June 29, 2023	Paragraph 3, 4, 5
November 30, 2023	Paragraph 3, 4
March 21, 2024	
June 26, 2025	
October 30, 2025	
January 22, 2026	Paragraph 2

**Background of Subject Matter**

The Illinois Open Meetings Act requires that the Village Board periodically review to accept, approve and/or release Executive Session minutes in whole or part.

**Type** Consent Item

**Budgeted**

**b. Finance Ordinance #10**

**i. Total to be announced at the meeting**

**Type** Consent Item

**Budgeted**

**c. Purchase Order(s)**

**i. West Central Municipal Conference \$89,397.55**

Spring Tree Plantings

**Type** Consent Item

**Budgeted** Yes

**d. Total of Purchase Order(s) and Finance Ordinance(s)**

**i. Total to be announced at the meeting**

**Type** Consent Item

**Budgeted**

**e. Hotel / Motel Grants - Westmont Park District**

Board to consider a motion awarding six ((6) hotel/motel grants to the Westmont Park District totaling \$15,975. The six grants consist of the following:

1. American Legion Memorial Day Parade (grant request: \$750)
2. 4th of July Celebration (grant request: \$2,725)
3. Performing Arts Musical (grant request: \$2,500)
4. Holly Days (grant request: \$5,000)
5. Haunted Forest (grant request: \$2,500)
6. Concerts in the Park (grant request: \$2,500)

### **Background of Subject Matter**

Each of these events draw attendees not only from the local community, but from the local region as well. Grant funds received allow the Park District to supplement their event programming to provide better quality experiences for attendees.

**Type** Consent Item

f. **Proclamation - Motorcycle Awareness Month**

Board to consider approving a proclamation declaring the month of May 2026 as Motorcycle Awareness Month in the Village of Westmont.

**Type** Consent Item

g. **Proclamation - EMS Week**

Board to consider approving a proclamation declaring May 17-23, 2026 as EMS Week in the Village of Westmont.

**Type** Consent Item

h. **Proclamation - National Public Works Week**

Board to consider approving a proclamation declaring May 17-23, 2026 as National Public Works Week in the Village of Westmont.

**Type** Consent Item

**8. UNFINISHED BUSINESS**

**9. NEW BUSINESS**

a. **Increase in Class 26 Liquor Licenses by One**

Board to consider an ordinance increasing the number of available Class 26 liquor licenses by one (1) for Jennifer Cafferty d/b/a 1111 Elm Workshop and Store, 17 North Cass Avenue, Westmont, Illinois.

### **Background of Subject Matter**

1111 Elm Workshop and Store is seeking a Class 26 liquor license to allow for sales of beer and wine to customers attending classes and workshops at its arts & crafts studio. A background review was completed on the sole owner of the business, Jennifer Cafferty. The review did not disclose any

reason to deny this increase or to deny the issuance of a Class 26 license.

**Recommendation**

Approve

**Type** Ordinance

**Budgeted**

b. **2026 Permit Holiday Program**

Board to consider an ordinance approving the 2026 Permit Holiday Program involving the temporary waiver of \$100.00 online building permit application fees for certain improvement projects in September and October 2026.

**Background of Subject Matter**

The Village Board directed the Community Development Department to investigate potential measures to ease the financial burden on property owners and occupants related to minor property improvement projects. Village staff has proposed a pilot program called the 2026 Permit Holiday Program. This Program involves the automatic waiver of the \$100.00 online building permit application fee associated with certain improvement projects, such as window and door replacements, roof replacements, tank water heater installation, A/C system installation, and furnace installation. This Program only applies to eligible online permit applications submitted between September 1, 2026, and October 31, 2026. This Program was presented to the Community Development Committee on 4/30/26, and the Committee recommended moving forward with this pilot program.

**Recommendation**

This item was not formally budgeted; however, the potential loss of revenue can be accommodated within current projected expenditures.

**Type** Ordinance

**Budgeted**

**10. MISCELLANEOUS**

**11. EXECUTIVE SESSION**

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

**12. ADJOURN**

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Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00

P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>