



Village of Westmont
VILLAGE BOARD

31 West Quincy Street, Westmont, Illinois 60559

villageboard@westmont.il.gov
westmont.illinois.gov | 630-981-6200

Village Board Meeting - Amended Agenda
April 2, 2026
6:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. OPEN FORUM**

Public Comment is subject to the public comment rules and procedures adopted by the Village.

5. REPORTS

a. Board Reports

- i. Mayor
- ii. Clerk
- iii. Trustees

6. ITEMS TO BE REMOVED FROM CONSENT AGENDA

7. CONSENT AGENDA (OMNIBUS VOTE)

a. Village Board Minutes

i. Board Meeting Minutes

Board to consider approving the minutes of the Village Board meeting held March 19, 2026.

Background of Subject Matter

Required Parliamentary Procedure

Type Motion

ii. Board Meeting Minutes

Board to consider approving the amended minutes of the Village Board meeting held March 5, 2026.

Background of Subject Matter

Required Parliamentary Procedure

Type Motion

b. Finance Ordinance #7

i. Total to be announced at the meeting

Type Consent Item

Budgeted

c. Purchase Order(s)

i. M.E. Simpson Company \$73,440.00

Fire Hydrant Flow Testing 2026

Type Consent Item

Budgeted Yes

d. Total of Purchase Order(s) and Finance Ordinance(s)

i. Total to be announced at the meeting

Type Consent Item

Budgeted

e. PetPawlooza

i. PetPawlooza - 2026

Board to consider an ordinance approving the following requests for the 2026 PetPawlooza event hosted by the Westmont Special Events Corporation, May 16, 2026:

1. Community Events Permit
2. Food Truck Fee Waiver
3. Temporary Banner Permit Waiver
4. Street Closure Request — Partial closure of E. Dallas Street from Linden to the closest driveway on East Dallas.

Background of Subject Matter

PetPawlooza celebrates animals and pets with fun activities for everyone. There will be exciting pet contests, live demonstrations, a petting zoo, and a variety of vendors. The event will be located at Veterans Memorial Park. Vendors and demonstrations will be set up adjacent to the sidewalks and the pet contest will take place at the entrance of the park building. The petting zoo will be placed on the east side of the event in the grass area. The event times are 10am - 2pm on Saturday. The street closure will be from Friday, 3pm - Saturday 2pm (event closes).

Type Consent Item

Budgeted

f. USA Luge

i. USA Luge Slider Search Tryouts — 2026

Board to consider an ordinance approving the following requests from USA Luge for their 2026 Slider Search tryouts on August 16, 2026:

1. Street and Public Right of Way Closures: South Cass Avenue between 55th Street and West Dallas Street from 7:00 a.m. to 6:00 p.m.
2. Community Events permit

Background of Subject Matter

This event has been in Westmont many times and is always well-received. The street closure will impact access to South Cass Avenue from East Dallas Street, along with East and West Des Moines Street.

Type Consent Item

Budgeted

Type Consent Item

Budgeted

g. Proclamation - National Public Safety Telecommunicators Week

- i. Board to consider a proclamation to declare April 12-18, 2026, National Public Safety Telecommunicators Week.

h. Proclamation - Westview Middle School Wildcat Chess Team

- i. Board to consider a proclamation to honor the Westview Middle School Wildcat chess team on their state championship.

i. Proclamation - Westmont Junior High School Panther Wrestling Team

- i. Board to consider a proclamation to honor the Westmont Junior High School Panther wrestling team on their state championship.

j. FMC Natatorium Grant Request - 2026 TYR Pro Series

- i. Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$58,000 to the FMC Natatorium for the TYR Pro Series event.

Background of Subject Matter

This event was held 3/4-3/7 and brought over 4,000 people to Westmont.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

a. Award of Bid Proposal - Residential Alley 7S Reconstruction

Board to consider an ordinance awarding the bid to Schroeder Asphalt Services, Inc. for the Residential Alley 7S Reconstruction project and authorizing a construction contract consistent with the bid documents.

Background of Subject Matter

The Village accepted bids from eight contractors for the project. The low bidder was Schroeder Asphalt Services, Inc. with a low bid of \$1,145,663.62. The low bid is approximately 23% lower than the Engineer's Estimate of \$1,499,091.00. The low bidder is approximately 2.38% lower than the second low bidder's bid of \$1,172,941.27. The Village has worked with this contractor in the past and the work was satisfactory.

Additional Background

This project includes the reconstruction of Residential Alley 7S between 55 St and W Quincy St and Washington St and Hudson St. The alley will be reconstructed with asphalt pavement, concrete edge restraint, storm sewer and associated restoration.

Recommendation

Approve

Type Ordinance

Budgeted Yes

b. Engineering Agreement - Phase 3 Construction Engineering for Residential Alley 7S Reconstruction

Board to consider an ordinance authorizing an engineering services agreement with Thomas Engineering Group, LLC for Phase 3 construction engineering services for the Residential Alley 7S Reconstruction project.

Background of Subject Matter

Request to approve the sum of \$155,550.00 for Phase 3 construction engineering services for the Residential Alley 7S Reconstruction project.

Additional Background

This agreement will include construction administration, field inspection and documentation of this alley reconstruction project.

Recommendation

Approve

Type Ordinance

Budgeted Yes

c. **A Resolution Authorizing Construction and Maintenance of Municipal Facilities by Municipal Forces in the State Right of Way**

Board to consider a Resolution authorizing construction and maintenance of municipal facilities by municipal forces in the State Right of Way.

Background of Subject Matter

The Village of Westmont owns and maintains various municipal facilities within the State of Illinois right of way. The Illinois Department of Transportation (IDOT) requires the Village to pass a resolution authorizing construction and maintenance of municipal facilities in the State right of way.

Additional Background

The previous resolution has expired, and a new resolution must be approved to satisfy IDOT requirements.

Recommendation

Approve

Type Resolution

Budgeted

d. **Engineering Services Agreement - Construction Engineering for the Water Treatment Control Plant System (WTCPS) Demolition and Chlorination System Replacement**

Board to consider an ordinance authorizing an engineering services agreement with Baxter and Woodman, Inc. for Phase 3 construction engineering services for the Water Treatment Control Plant System (WTCPS) Demolition and Chlorination System Replacement.

Background of Subject Matter

Request to approve the sum of \$45,390.00 for Phase 3 construction engineering services for the Water Treatment Control Plant System (WTCPS) Demolition and Chlorination System Replacement.

Additional Background

This agreement will include construction administration, shop drawing review, periodic part-time field inspection and documentation of the subject project.

Recommendation

Approve

Type Ordinance

Budgeted Yes

e. **Agreement For Consultant Services — Westmont Comprehensive Plan & Downtown Streetscape Master Plan**

Board to consider an ordinance approving an agreement with The Lamar Johnson Collaborative Inc. and sub-consultants Krueck Sexton Partners and Gewalt Hamilton Associates, Inc., to prepare a Comprehensive Plan; and to prepare a Downtown Streetscape Master Plan.

Background of Subject Matter

The Village of Westmont sought proposals from Illinois-based planning consultants to prepare a new Comprehensive Plan and Downtown Streetscape Master Plan. The current Comp Plan, adopted in 2013 as an update to the 1998 version, is due for replacement. The new plan will guide community development, economic growth, public investment, and decision-making for the next 15–20 years. It will also include a robust, expedited streetscape plan for the Downtown Central Business District.

Additional Background

The Village issued a Request for Proposals (RFP) on December 15, 2025, and received seven responses. Staff subsequently conducted four interviews before selecting the top-rated consultant. The not-to-exceed price for these services is \$223,987.00, excluding expenses and any supplemental services requested by the Village. The ordinance approving this agreement will authorize staff to finalize edits to the agreement and exhibits other than price and the completion deadlines.

Type Ordinance

Budgeted

f. **Special Counsel Appointment**

Board to consider a motion confirming the Mayor’s appointment of attorney Charles Rohde as special counsel to the Village for criminal appellate court work.

Background of Subject Matter

This special counsel is required to defend the Village in a recently-filed appeal of a criminal DUI conviction. The Village Prosecutor who handled the case at the trial court level does not perform appellate court work. Therefore, new legal counsel is required who specializes in criminal law and criminal appeals. Attorney Rohde is a partner with The Law Offices of Charles Rohde & Pierina Infelisa, P.C. in Wheaton, Illinois, and he has over 20 years of criminal trial and appellate court experience.

Recommendation

Approve

Type Motion

Budgeted

g. **Amendment to Agreement with Metro Paramedic Services**

Board to consider an ordinance approving a Fourth Amendment to the Public-Private Partnership Agreement for EMS/Firefighting Staffing with Metro Paramedic Services, Inc.

Background of Subject Matter

The existing agreement with Metro was approved in 2022 for a 5-yr term. For years 2–5 of the agreement, the parties must negotiate and agree on the compensation that the Village must pay to Metro, not to exceed a 5% increase or decrease in any year. This amendment agrees to a 5% increase this year.

Additional Background

This 4th Amendment addresses the compensation for the upcoming fiscal year. Either party may terminate the Agreement without cause upon 90 days’ notice, or may terminate in the event of a breach.

Recommendation

Approve

Type Agreement/Contract

Budgeted

h. **Lion's Club - Spring Fling 2026**

Board to consider a motion awarding a Hotel/Motel Grant in the amount of \$2,500.00 to the Westmont Lions Club for the Spring Fling event.

Background of Subject Matter

The Westmont Lions Club is requesting a Hotel/Motel Grant to assist in the annual festival event, which they have received in the past. This year the location has moved, so it is included as a new business item for the Board to review.

Type Motion

i. **Lions Club - Anniversary Fireworks**

Board to consider a motion awarding a Hotel/Motel Grant, in the amount of \$2,500.00, to the Westmont Lions Club for the Lions Club Anniversary Fireworks event, in connection with the Spring Fling event.

Background of Subject Matter

In addition to the typical Spring Fling event, the Lions Club is also hosting additional fireworks for this one year, in connection with their 90th anniversary.

Type Motion

Budgeted

10. MISCELLANEOUS

11. EXECUTIVE SESSION

This Board may adjourn to closed session to discuss matters so permitted and may act upon such matters upon returning to open session.

12. ADJOURN

Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>



**Village of Westmont
ADMINISTRATION**

Village Clerk
31 West Quincy Street, Westmont, Illinois 60559

clerks@westmont.il.gov | 630-981-6210
westmont.illinois.gov | 630-981-6200

Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD Thursday, March 19, 2026

Mayor Nero called the meeting to order at 6:00 P.M.

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Nero	<u>P</u>	Clerk A. Szymiski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Parrilli	<u>P</u>
	Guzzo	<u>P</u>	Plowman	<u>P</u>
	Liddle	<u>P</u>	Scales	<u>P</u>

STAFF:

Gunther (Village Manager)	<u>A</u>	Parker (Assistant Manager)	<u>P</u>	Brainerd (H.R. Director)	<u>P</u>
Hennerfeind (CDD Director)	<u>P</u>	Mulhearn (Deputy Liquor Commissioner)	<u>A</u>	Liljeberg (I.T.)	<u>P</u>
Chief Gruen (Police Department)	<u>P</u>	D.C. Thompson (Police Department)	<u>A</u>	Altic (Finance Director)	<u>P</u>
Chief Riley (Fire Dept.)	<u>A</u>	D.C. Frank (Fire Department)	<u>P</u>	Mielcarski (Gov't Services)	<u>P</u>
Richards (Deputy Village Clerk)	<u>A</u>	McIntyre (Communications)	<u>P</u>	Ries (Public Works Director)	<u>P</u>

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:

Bugle A

Westmont Chamber President: P

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.

Mayor Nero welcomed everyone to the meeting.

OPEN FORUM:

- Laura Vasilauskas, 57 W of Cass - Submitted a formal complaint regarding 57th Street West of Cass Avenue (a private drive) regarding the following: 1) inadequate turning radius of emergency access, refuse trucks, and postal services vehicles. 2) Parking

stalls and layouts for multi-unit residences 3) garbage containers not maintained or located in compliance with Village requirements. 4) The roadway has not been properly maintained and it is in a deteriorated condition. 5) Commercial vehicles are parked on the grass areas. Requests that a formal inspection of the property and surrounding areas be conducted. Coordination between Code enforcement, Planning & Zoning and Public Works to provide written determination of all applicable code violations with compliance deadlines.

- Laurel Rugen, 513 N Grant Street - Has inquiry about what project is going on in her area. The utilities are being marked out and wants to know if there will be digging on her street.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor’s, Manager’s, Clerk’s and Trustees’ comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PARRILLI	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PLOWMAN	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCALES	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>10</u>	<u>11</u>							
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>							
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>							
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>							
TRUSTEE PARRILLI	<u>Y</u>	<u>Y</u>							
TRUSTEE PLOWMAN	<u>Y</u>	<u>Y</u>							
TRUSTEE SCALES	<u>Y</u>	<u>Y</u>							

REPORTS

Mayor Nero

- Congratulations to the CUSD 201 Westmont Junior High Panthers Wrestling Team. They are state champions.
- Congratulations to the D60 Westview Hills Middle School Chess Team who are the ISA state champions.
- State of the Village will take place on May 20th at BAMTheatre. More information is forthcoming.
- The Village will soon be publishing some updated information regarding downtown parking opportunities as well as a plan to possibly institute a temporary village-sponsored valet service while the Cass and Burlington parking lot is

affected due to construction.

Village Clerk Szymski

- Village Hall will be closed April 3rd and May 25th.
- A recent news release was published regarding Block Party Applications. Please check the website for more details.
- Chamber Community Awards Dinners is April 27. Tickets are available through the Chamber website: westmontchamber.com

Trustee Guzzo

- The next Fire Public Safety Committee meeting is May 28th, 4:30pm in Village Hall and everyone is invited to attend.
- The Fire Department will vacate the facility at 6015 S. Cass location in early April and move to their temporary engine and fire personnel facility to 328 S. Wilmette. The Fire Department administration will have a temporary location at 39 E. Burlington.
- The Knights of Columbus has their fish fry at 25 N. Cass Ave from 5 - 8pm every Friday during the Lenten season.

Trustee Scales

- The remaining Community Development Committee dates are April 16, July 9, & Sept. 17.
- The next Planning and Zoning meeting is scheduled for April 8th at 6pm.

Trustee Parilli

- The next Public Works Committee meeting was held earlier today. Recap of the meeting:
 - The Annual 2025 Report was reviewed.
 - The Public Works Employee of the Year was Jesse Raap.
 - There were 8 projects in 2025 that were completed.
 - We have 11 ongoing and upcoming projects in 2026, such as: North Water Tower, Watermain replacement, water treatment plant, ComEd relocation, roadway reconstruction, alley reconstructions, pavement preservations, etc.
- Volunteers are needed for the River Sweep which will be held on April 18th. Residents can sign up online by April 5th.
- Brush, Yard Waste & Compost Programs will resume April 6.
- Free leaf pick up will be the week of April 6 - 10th. Please see the website for complete details.
- Construction projects can be found on the Village website for the most current updates.
- Adopt-a-Planter program has begun. Residents, businesses, and organizations can sign up for the program online on the Village website.

Trustee Plowman

- The Police Public Safety Committee meeting will be held May 14, 2026 in Village Hall.
- The Village is addressing the E-Bike and E-Scooter safety issues. The program is scheduled for March 25th at 500 N. Cass Avenue, at 6:30pm.
- The Village has created a webpage pertaining to e-bikes and e-scooters for information. That can be found at westmont.illinois.gov/e-bikes.
- *Special Olympics Paper Shred event* will be held April 18th, 2026.
- Drug take-back day will be April 25th at Mariano's and at 500 N. Cass Ave.

Trustee Liddle

- The Administration and Finance Committee meeting will be held April 2, 4:30pm, at Village Hall. Everyone is welcome to attend.
- *Petpawlooza Pet of the Week contest* - The entire community is invited to go to our website and sign up their pet for this weekly contest. All of this effort is to help promote the new *Petpawlooza* event, which will be held at Veterans Memorial Park on May 16th. Details on the Village website at westmont.illinois.gov
- *Spring Window Murals* - Businesses can sign up to have their windows painted for spring. This can be accomplished by visiting westmontevents.com

Trustee Barker

- The next Environmental Improvement Committee meeting will be Monday, April 6, 2026.
- Electronics and More Recycling Event will be Saturday, April 4, 2026 in front of Village Hall. Details are posted to the website.
- We have a *Protect Our Pollinators Program* that is up and running. Please visit the website to sign up. The monarch butterfly population that hibernates within certain regions of Mexico went up 65%.
- Details for the 2026 Dark Sky Grant program have been released. Please visit the website for more details. Mentioned that the City of Chicago is turning down lights or blocking their lights after 11:00pm to prevent migratory birds from crashing into tall buildings.
- *Tree Seedling Giveaway* - Residents can sign up through the Village website to receive up to 3 free seedlings on Arbor Day, April 24th, 2026.
- There is a call for artists for the Vision and Vibe Fest that happens in September at Veterans Memorial Park. It's a free event and it's about the arts and music.

PUBLIC HEARING: APPROPRIATIONS ORDINANCE 2026

Board to conduct a public hearing for the 1/1/2026-12/31/2026 Fiscal Year Appropriation Ordinance.

- Finance Director Altic was asked to go through the public hearing.
- The total Village wide appropriations ordinance is \$189,967,439. This includes other entities, such as the Police Pension Fund, the Fire Pension Fund, and the Westmont Library. The Village's share is \$179,487,230.
- The appropriations ordinance is statutorily required and must be passed by March of each year. This allows for administrative flexibility beyond the budget. This is to account for unforeseen scenarios, such as weather events.
- The Village staff must follow procurement guidelines. Purchases / Contracts over \$25,000 will still go before the Village Board. The appropriations ordinance *does not* circumvent any control processes that we have in place.
- There were no comments from the public.
- **Mayor Nero closed the Public Hearing at 6:22pm.**

ITEMS TO BE REMOVED FROM CONSENT AGENDA:

- No items to be removed from the consent agenda.

(1) CONSENT AGENDA [Omnibus Vote]:

Assistant Village Manager Parker addressed the Board on this agenda item.

(A) VILLAGE BOARD MINUTES

Board Meeting Minutes

- Board to consider approving the following:
 - Minutes of the Village Board held on **March 5, 2026**
 - Minutes of the Village Board Strategic Plan Workshop held **March 11, 2026**
 - Minutes of the Village Board Strategic Plan Workshop held **March 12, 2026**

(B) FINANCE ORDINANCE

Finance Ordinance # 6

\$ 1,969,384.25

(C) PURCHASE ORDERS: None

(D) TOTAL OF PURCHASE ORDER(S) AND FINANCE ORDINANCE(S): \$ 1,969,384.25

(E) PROCLAMATION - BALES LUMBER & SUPPLY, INC. / ACE HARDWARE

Board to consider a proclamation honoring Bales Lumber & Supply, Inc., Ace Hardware.

- Stanley Bales, Jr. addressed the Village Board. He thanked the wonderful staff, multi-generational customers. He is grateful to the local businesses and churches that have supported the business. He thanked the Village of Westmont and Community School Districts for their support.
- Stanley Bales, Sr. addressed the Village Board and he talked about the history of the family business. He expressed his appreciation to the Village.
- The Mayor presented a key to the Village of Westmont to the Bales family.

Motion by **Trustee Liddle** to consider the consent agenda.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

UNFINISHED BUSINESS - None

NEW BUSINESS

(2) CLOVERS GARDEN CENTER - SPECIAL USE PERMIT - SEASONAL OUTDOOR RETAIL

Community Development Director Hennerfeind addressed the Village Board.

Motion by **Trustee Liddle** to consider an ordinance approving a request from Clovers Garden Center LLC, d/b/a Clovers Garden Center (Petitioner), and Suburbanite Bowl, Inc., and Downers Grove National Trust 76-28 (Owners), for the properties at 201 and 209 West Ogden Avenue, Westmont, Illinois, 60559, for the following:

1. Special Use Permit to operate an Outdoor Retail Sales business (seasonal outdoor garden center) in the B-2 General Business District.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(3) SOUTH FIRE STATION HEADQUARTERS ZONING ENTITLEMENTS

Community Development Director Hennerfeind and Deputy Fire Chief Frank addressed the Village Board

Motion by **Trustee Barker** to consider an ordinance approving requests from the Village of Westmont for the properties at 6015 South Cass Avenue, 6101 South Cass Avenue, and 1000 Beninford Lane, Westmont, Illinois, 60559, for the following:

1. Comprehensive Plan Map Amendment from General Commercial and Parks/Open Space to Public/Semi Public;
2. Zoning Ordinance Map Amendment to rezone the properties from the R-3 Single-Unit Residential District, the R-4 General Residential District, and the C-1 Commercial District to the P/I Public and Institutional District;
3. Preliminary Plan and Final Plat of Subdivision to consolidate four (4) lots into one (1) lot;
4. Zoning Ordinance Variance to the maximum size, fuel type, and location of an Emergency Generator;
5. Major Site Plan.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(4) APPROPRIATIONS ORDINANCE FOR THE VILLAGE'S FISCAL YEAR 1/1/2026 - 12/31/2026

Finance Director Altic addressed the Village Board on this item.

Motion by **Trustee Liddle** to Board to consider an ordinance adopting the 1/1/2026 - 12/31/2026 fiscal year appropriation ordinance.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(5) INTENT-TO-REIMBURSE RESOLUTION

Assistant Village Manager Parker addressed the Village Board on this item.

Motion by **Trustee Plowman** to consider a resolution expressing intent regarding expenditures to be reimbursed from Tax Increment Financing (TIF) revenues.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(6) PURCHASE OF REAL ESTATE

Assistant Village Manager Parker, Brian Krajewski, and Community Development Director Hennerfeind addressed the Village Board on this item.

Public Comment:

Tammy Deck, owner of TLD Design Center & Gallery at 26 E Quincy Street: She is very grateful to Bales Hardware for being good landlords. She is inviting different organizations, such as the Creative Arts Network, the Chamber of Commerce, etc. to help her reimagine a new space now that she must vacate. Currently has an art show at her gallery. She is open Wed - Sat. 11:00am - 6:00pm.

Motion by **Trustee Plowman** for the Board to consider an ordinance approving a real estate agreement for the purchase of property located at 20 E. Quincy Street, Westmont, Illinois.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Guzzo, Liddle, Plowman, Scales

Nays: Parrilli

Absent: None

(7) IRMA WITHDRAWAL RESOLUTIONS 2026

Human Resources Director Brainerd addressed the Village Board on this item.

Motion by **Trustee Scalles** to consider a motion approving a Resolution authorizing the Village to issue a Withdrawal Notice to the Intergovernmental Risk Management Agency ("IRMA").

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(8) SPECIAL COUNSEL APPOINTMENT

Attorney Zemenak addressed the Village Board on this item.

Motion by **Trustee Barker** to consider a motion confirming the Mayor's appointment of special counsel to the Village for labor relations matters.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(9) SURPLUS PROPERTY - PUBLIC WORKS DEPARTMENT

Public Works Director Ries addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance to declare outdated, unused items from the Fleet Division of the Public Works Department as surplus.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(10) 2026 ZONING MAP

Community Development Director Hennerfeind addressed the Village Board on this item.

Motion by **Trustee Liddle** for the Board to consider an ordinance approving the revised Zoning Map dated March 10, 2026 as the official 2026 Zoning Map for the Village of Westmont.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

MISCELLANEOUS

- None

(11) ADJOURNMENT - 7:26 pm

Motion by **Trustee Plowman** to adjourn the regular meeting.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

MEETING ADJOURNED AT 7:26 P.M.

ATTEST:

APPROVED:

Amanda Szymski, Village Clerk

Steven T. Nero, Mayor

Dated this 2nd day of April, 2026



Clerk's Office
Village of Westmont

MINUTES OF THE BOARD MEETING HELD **Thursday, March 5, 2026.**

Mayor Nero called the meeting to order at **6:00 P.M.**

WESTMONT VILLAGE BOARD MEETING ROLL CALL:

PRESENT:	Mayor Nero	<u>P</u>	Clerk A. Szymiski	<u>P</u>
TRUSTEES:	Barker	<u>P</u>	Parrilli	<u>P</u>
	Guzzo	<u>P</u>	Plowman	<u>P</u>
	Liddle	<u>P</u>	Scales	<u>P</u>

STAFF:

Gunther (Village Manager)	<u>P</u>	Parker (Assistant Manager)	<u>P</u>	Brainerd (H.R. Director)	<u>P</u>
Hennerfeind (CDD Director)	<u>P</u>	Mulhearn (Deputy Liquor Commissioner)	<u>P</u>	Liljeberg (I.T.)	<u>P</u>
Chief Gruen (Police Department)	<u>P</u>	D.C. Thompson (Police Department)	<u>A</u>	Altic (Finance Director)	<u>P</u>
Chief Riley (Fire Dept.)	<u>P</u>	D.C. Frank (Fire Department)	<u>A</u>	Mielcarski (Gov't Services)	<u>P</u>
Richards (Deputy Village Clerk)	<u>A</u>	McIntyre (Communications)	<u>P</u>	Ries (Public Works Director)	<u>P</u>

ATTORNEY: Zemenak P Lampariello A

A QUORUM WAS PRESENT TO TRANSACT BUSINESS.

PRESS:
Bugle A

Westmont Chamber President: A

THOSE PRESENT RECITED THE PLEDGE OF ALLEGIANCE.
Mayor Nero welcomed everyone to the meeting.

OPEN FORUM:

Brian Shuering, 5719 Buck Court - Suggested e-scooter regulations. Would like to see fines turned into a dedicated fund for new bicycle facilities, such as installing more bike racks in the community.

VOTING KEY: **A=ABSENT** **AB=ABSTAIN** **N=NO** **W=Withdrawn**
 P=PRESENT **Y=YES** **R=RECUSE**

Note: *The items listed in these minutes are summaries only and are not meant to be a direct transcript of the Mayor’s, Manager’s, Clerk’s and Trustees’ comments. For actual quotes of the referenced items please refer to the Archival video copy of this meeting.*

VOTING SUMMARY

	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE PARRILLI	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>N</u>
TRUSTEE PLOWMAN	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
TRUSTEE SCALES	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>	<u>Y</u>
	<u>10</u>	<u>11</u>							
TRUSTEE BARKER	<u>Y</u>	<u>Y</u>							
TRUSTEE GUZZO	<u>Y</u>	<u>Y</u>							
TRUSTEE LIDDLE	<u>Y</u>	<u>Y</u>							
TRUSTEE PARRILLI	<u>Y</u>	<u>Y</u>							
TRUSTEE PLOWMAN	<u>Y</u>	<u>Y</u>							
TRUSTEE SCALES	<u>Y</u>	<u>Y</u>							

REPORTS

Mayor Nero

- **Strategic Plan** - The Village continues to move forward regarding its work on the Strategic Plan. Elected Officials and Department Heads will be meeting next week to discuss ideas and develop goals. Look for updates regarding this process to be reported soon.
- **State of The Village** - The presentation will take place May 20th at BAMtheatre.
- **Pizza Wars** - I want to thank the Westmont Jr. High for inviting us to their annual Pizza Wars Event - it was a lot of fun.
- **Local Business Update** - Congratulations to That Golf Place on their ribbon cutting event - they’re already off to a great start and we wish them much success.
- **Westmont Jr. High Wrestling Team**- We are so proud of our Wrestling Panthers Team at the Westmont Jr. High - They had a very successful season and they continue to have an excellent post-season. Congratulations to all the wrestlers and the entire team.

Village Clerk Szymski

- **General Primary Elections** - Westmont Library is an official voting location for Dupage County. Early voting had begun. Check the website for details.

- **Village Hall Closures** - Village Hall will be closed April 3rd.

Trustee Guzzo

- **Fire Public Safety Committee** - 2026 meeting dates: May 28th, July 23rd, and November 12th.
- **Recap Tonight's Meeting** - Congratulated the following individuals for their years of service and awards:
 - EMA Lieutenant Robert Sipek for over 121 hours of volunteerism.
 - EMA Lieutenant Britt Cain for 107 hours of dedication.
 - Deputy Director David Lincoln was given a 30 year plaque.
 - Battalion Chief Eric Blaskovich was presented a plaque for his completion of his Chief Fire Officer Program.
 - Deputy Chief James Fitzgerald was given a plaque for his 5 year long executive fire officer program through the Federal Government.
 - Firefighter Liam O'Connor was promoted to the rank of lieutenant.
 - The teamwork award was given to: Andrew Fitzgerald, Daniela Martinez-Zuniga, Marc Skowronski, Harrison Sawyer, Keith Wonsowski.
 - Life Saving Awards: Ryan Bezely, Rick Aquino, Ivan Salgado, Katie Jansen, Daniela Martinez-Zuniga, and Rebecca Guerin.
 - Life Saving Awards: Eric Blaskovich, Ryan Bezely, Andrew Hunt, and Darren Files.
 - Captain Daniel Barrett was given the Firefighter of the Year.
- **New Facility Update** - The new Fire Station was presented by 845 Group and Liapardo. Information is on the Village website for more information.
- The 2025 Year End Report will be presented and posted to the Village website.
- 3/8/2026 is daylight savings time. We spring forward. Please be sure to change the batteries in the smoke and CO detectors.
- The knights of Columbus will have a fish fry every Friday through Lent. This is being held at 25 N. Cass Avenue from 5 - 8pm.

Trustee Scales

- **Community Development Committee** - 2026 meeting dates: April 16th, July 9th, and September 17th.
- **Comprehensive Plan Update** - Staff has selected a consultant and is currently working on solidifying contracts. The process will be starting in the Spring.
- **Planning and Zoning Commission** - The next regular meeting will be held March 11th at 6:00pm and will include consideration of the new fire facility.
- **Call Julie 811 Before you Dig** - The Village posted its annual reminder to the public to call Julie 811 before you dig for any type of construction or maintenance project.

Trustee Parilli

- **Public Works Committee Meeting** - March 19th at 4:00pm.
- **UCMR 5 Water Sampling Complete** - UCMR 5 (unregulated contaminant monitoring rule 5) water sampling for 29 per and polyfluoroalkyl substances (PFAS) and lithium had been completed for the water supplied to the Village of Westmont residents and no detectable unregulated contaminants were found. Postcards were mailed to all water customers and more information is available on the Westmont website.

- **River Sweep** - Volunteers are needed for this year's River Sweep April 18th. Residents are encouraged to sign up online by April 5th. This information will be on the Village website.

Trustee Plowman

- **Police Public Safety Committee** - May 14, 2026
- **E-Bike & E-Scooter Safety Program** - Sign up is open for this informative program held at the Police Department - 500 N Cass , March 25th at 6:30pm. The Village has also created a specific webpage featuring current information regarding E-Bikes & E-Scooters, visit westmont.illinois.gov/ebikes
- **Paper Shred** - Mark your calendars, the first shred event of the year for the Special Olympics will be April 18, 2026.
- **Drug Takeback Day** - April 25th at Mariano's and at 500 N Cass, from 10am - 2pm more information on the westmont website.

Trustee Liddle

- **Administration/ Finance Committee meeting** - April 2nd, 4:30pm, at Village Hall.
- **Petpawlooza Pet Of The Week Contest** - Everyone is invited to go to our website and sign up their pet for this weekly contest. Remember, the new Petpawlooza event will be at Veterans Memorial Park on May 16th. Details on the Village website - westmont.illinois.gov
- **Spring Windows Murals** - Businesses can now sign up for Spring Windows through westmontevents.com

Trustee Barker

- **EIC - Recap of March 2nd Meeting:** 2 guest speakers were present. The first one was from Public Works and they gave a report on street lighting. It better aligns with the Dark Sky initiative. Thanked Director Ries & crew for work on researching the possible lighting options. The second guest was from Clarke Abatement giving information on the environmental abatement options for 2026. Concerned citizens are able to sign up to receive notifications.
- **Electronics Recycling & More Events** - Our next event is April 4th in the commuter lot in front of Village Hall. Details are posted on the Village website.
- **Dark Sky Grant Program** - Details for the 2026 Dark Sky Grant program have been released. This is a program for residents and businesses, please visit the website for details and to sign up.
- **Tree Seedling Giveaway** - Residents can sign up on the Village website to receive up to three free tree seedlings on Arbor Day - April 24th.

(1) CONSENT AGENDA (Omnibus Vote):

Village Assistant Manager Parker addressed the Board on this agenda item.

(A) VILLAGE BOARD MINUTES

Board Meeting Minutes

- Board to consider approving the minutes of the Village Board Meeting held on **February 19, 2026.**

(B) FINANCE ORDINANCE

Finance Ordinance # 5

\$1,980,611.44

(C) PURCHASE ORDERS:

Omega Sign & Lighting	\$139,500.00
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(D) TOTAL OF PURCHASE ORDER(S) AND FINANCE ORDINANCE(S): **\$2,120,111.44**

(E) COMMUNITY EVENTS

2026 Race to the Flag Event

Board to consider an ordinance approving the following request for the 2026 Race to the Flag Event to be held on Sunday, May 24, 2026:

1. Community Events Permit
2. Street Closures
3. Live Amplified Sound Permit

Motion by **Trustee Liddle** to consider the consent agenda.
Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #1

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales
Nays: None
Absent: None

UNFINISHED BUSINESS - None

NEW BUSINESS

(2) VOLUNTARY ANNEXATION - 4105 N.LINCOLN STREET

Community Development Director Hennerfeind addressed the Village Board.

Motion by **Trustee Scales** to consider an ordinance approving a request from George Welson and Sandy Wong for voluntary annexation of 4105 North Lincoln Street, Westmont IL 60559.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #2

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales
Nays: None
Absent: None

(3) SPECIAL USE PERMIT - TEE BOX 777 OAKMONT LANE, SUITE 50

Community Development Director Hennerfeind and the petitioners (Dominic Woodard and Luke Zajkowski) addressed the Village Board.

Motion by **Trustee Scales** to consider an ordinance approving a request from 21 Handicap LLC, d/b/a Tee Box (Petitioner), and Quail Ridge Executive Illinois Realty LP (Owner) for the property located at 777 Oakmont Lane, Suite 50, Westmont, IL 60559, for a Special Use Permit to

operate a Health and Fitness Service business (golf simulator business) in the O/R Office/ Research District.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #3

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(4) ZONING MAP AMENDMENT - O/R TO M - 735 N. CASS AVENUE

Community Development Director Hennerfeind, Fire Chief Riley and petitioners (Mr. Rossi) addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance approving a request from 735 N Cass, LLC (Petitioner), and The Andrew C. Hoskins Trust and The Venouziou Limited Partnership (as Owners) for the property at 735 North Cass Avenue, Westmont, Illinois, 60559, for a Zoning Map Amendment to rezone the property from the O/R Office/Research District to the M Manufacturing District.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #4

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(5) 306 N. CASS AVENUE - FINAL PLAT

Attorney Zemenak addressed the Village Board on this item.

Motion by **Trustee Guzzo** to consider an ordinance approving a request from Compagno LLC(Petitioner), and 2 W Naperville Road, LLC (owner), for the property at 306 North Cass Avenue, Westmont, Illinois, 60559, for a Final Plat of Subdivision to consolidate five (5) lots into one (1) lot.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #5

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(6) 2026 BOND ISSUANCE

Finance Director Altic addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance authorizing the issuance of General Obligation (Alternate Revenue Source) bonds in an aggregate principal amount not to exceed \$35,000,000.

Seconded by **Trustee Guzzo** and the motion passed.

VOTE ON MOTION #6

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(7) CREATION OF A CLASS 26 LIQUOR LICENSE CLASSIFICATION

Deputy Liquor Commissioner Mulhearn addressed the Village Board on this item.

Motion by **Trustee Plowman** to consider an ordinance amending Chapter 10 of the Westmont Code of Ordinances to create a new Class 26 liquor license classification that would allow the sale of alcoholic liquors by arts and crafts studios when classes are offered to the public.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #7

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(8) AWARD OF BID PROPOSAL - WATER TREATMENT CONTROL AND PUMPING STATION DEMOLITION AND CHLORINATION SYSTEM REPLACEMENT

Public Works Director Ries addressed the Village Board on this item.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid to Dahme Mechanical Industries, Inc. for the Water Treatment Control and Pumping Station Demo and Chlorination System Replacement project, and authorizing a construction contract consistent with the bid documents.

Seconded by **Trustee Parrilli** and the motion passed.

VOTE ON MOTION #8

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

(9) AWARD OF BID PROPOSAL - BURLINGTON AVENUE REALIGNMENT

Public Works Director Ries addressed the Village Board on this item.

Public Comments:

- Steve Fleck, 11 N. Washington: He is an owner of Dolce Restaurant at 13 N. Cass. He stated that this will have an impact on his business and others in the area. Has also has concerns about parking in the downtown. Gave suggestions about egress and development in the community.
- Joseph Dunphy, 102 E. Burlington: Has concerns about not enough parking in the downtown area and would like to see a parking garage.
- Brian Schuering, 5719 Buck Court: He has not had trouble finding parking in the downtown area. There are many places to park. He would like to see more businesses

and people living here.

Motion by **Trustee Liddle** to consider an ordinance awarding the bid to A Lamp Concrete Contractors Inc. for the Burlington Avenue Realignment project, and authorizing a construction contract consistent with the bid documents.

Seconded by **Trustee Liddle** and the motion passed.

VOTE ON MOTION #9

Ayes: Barker, Guzzo, Liddle, Plowman, Scales

Nays: Parrilli

Absent: None

(10) METRA PERMIT WAIVER

Community Development Director Hennerfeind addressed the Village Board on this item.

Motion by **Trustee Scales** to consider an ordinance granting a waiver of building and engineering permit fees and related fees to Metra for the Westmont Depot project.

Seconded by **Trustee Plowman** and the motion passed.

VOTE ON MOTION #10

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

MISCELLANEOUS

- The State of the Village will be late in the morning. The exact time is to be determined.

(11) ADJOURNMENT - 7:45 pm

Motion by **Trustee Liddle** to adjourn the regular meeting.

Seconded by **Trustee Scales** and the motion passed.

VOTE ON MOTION #11

Ayes: Barker, Guzzo, Liddle, Parrilli, Plowman, Scales

Nays: None

Absent: None

MEETING ADJOURNED AT 7:45 P.M.

ATTEST:

APPROVED:

Amanda Szymiski, Village Clerk

Steven T. Nero, Mayor

Dated this 19th day of March, 2026



Village of Westmont

Purchase Order

PO Date: 2026-03-12

Page: 1 of 1

Bill To:

PUBLIC WORKS
155 E. BURLINGTON
WESTMONT, IL 60559

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

Purchase Order # **26200628**

Vendor:

M.E.SIMPSON COMPANY, INC.
3406 ENTERPRISE AVE
VALPARAISO, IN 46383-6953
Fax: 888-531-2444

Ship To:

See Shipping Information Below

Vendor Number	Vendor Phone Number	Vendor Fax Number	Delivery Reference			
100105	800-255-1521	888-531-2444				
Item#	Description/PartNo	QTY	UOM	Unit Price	Extended Price	
1	Fire Hydrant Flow Testing 2026 2026 Fire Hydrant Flow Testing GL Account: 4154110 - 55031 - 5INF Ship To: PUBLIC WORKS 155 E. BURLINGTON WESTMONT, IL 60559	1.0	EACH	\$73,440.00	\$73,440.00	

By: Spencer Parkes
Authorized Signature

PO Total **\$73,440.00**

*All vendors must comply with applicable regulations of the Illinois Department of Human Rights.
 *This order is exempt from Federal Excise Tax under title 25 USCA, and from Illinois Sales Use and Service Taxes. E9997-4320-07.
 *Acceptance of this Purchase Order constitutes agreement by vendor that any action arising out of this Agreement may be commenced only in the State or Federal courts located in DuPage County and/or the Northern District of Illinois. The prevailing party shall have their attorney's fees and court costs paid by the losing party.
 *The Village of Westmont will process all bills in accordance with the Illinois Government Prompt Payment Act 50 ILCS 505.

INVESTMENT

A commitment to improving and maximizing the Village of Westmont’s water system for future generations.

M.E. Simpson Co., Inc. is pleased to offer the Village of Westmont our proposal for a Fire Hydrant Maintenance and Flow/Watermain Capacity Testing program. This program is based on locating, documenting, maintaining and flow testing approximately 1440 fire hydrants in the Village of Westmont’s water distribution system. (Includes Private Hydrants). All procedures and practices will be done in accordance with the above Scope of Services. The maintenance, flow testing and documentation will be done by one of our two-man team’s with all necessary equipment furnished by M.E. Simpson Co., Inc. as described within this document.

2025 Fire Hydrants Flow Tested & Maintained at \$55.00 each (Approx. 288)	\$15,840.00
2025 Fire Hydrants ISO Maintained at \$44.00 each (Approx. 1152)	\$50,688.00
2026 Fire Hydrants Flow Tested & Maintained at \$59.00 each (Approx. 288)	\$16,992.00
2026 Fire Hydrants ISO Maintained at \$49.00 each (Approx. 1152)	\$56,448.00
2027 Fire Hydrants Flow Tested & Maintained at \$59.00 each (Approx. 288)	\$16,992.00
2027 Fire Hydrants ISO Maintained at \$49.00 each (Approx. 1152)	\$56,448.00
20% Main Capacity Testing (288) & 80% ISO Maintenance (1152)	

These fees are all based on approximate numbers of fire hydrants to be maintained and/or flow tested. The total price will change according to the actual number of fire hydrants completed. All procedures will be followed according to the above scope of services.

We thank you for this opportunity to acquaint you with our Fire Hydrant Maintenance and Flow/Watermain Capacity Testing services and present you with this proposal. If you have further inquiries or you wish to discuss our service in more detail, do not hesitate to call us.

Village of Westmont

Community Event Permit Application

THIS FORM MUST BE COMPLETED IN FULL AND SUBMITTED 90 DAYS PRIOR TO THE EVENT

Village of Westmont Clerk's Office, 31 W Quincy St. Westmont, IL 60559 Fax: 630-829-4441

INSTRUCTIONS: PLEASE READ THE GUIDE TO SPECIAL EVENTS PLANNING BEFORE COMPLETING APPLICATION

GENERAL EVENT INFORMATION

Name of Event

2026 PetPawlooza

Exact Address of Event

Westmont Veterans Memorial Park at 55 E Richmond St, Westmont, IL 60559

Type of Event (Check all applicable)

Festival Run/Walk Parade Car Show Carnival Fireworks *For Government Entities Only* Other:

Date(s) of Event

May 16, 2026

Hours of Event

10am-2pm

Set Up Date

05/16/206

Rain Date (If Applicable)

No

Estimated Attendance

1000

Description/Purpose of Event (Be as detailed as possible)

PetPawpalooza celebrates animals and pets with fun activities for everyone. Exciting pet contests, live demonstrations, a petting zoo, and a variety of vendors.

SPONSORING ORGANIZATION INFORMATION

Name of Sponsoring Organization

Westmont Special Events Corporation

Contact Person from Sponsoring Organization

Kristina Kaniauskaite

Sponsoring Organization Address

One S Cass Ave #102

City

Westmont

Zip

60559

Phone Number

630-829-9378

E-Mail

wsec@westmontevents.com

Website

Westmontevents.com

ORGANIZER/COORDINATOR INFORMATION

Name of Organizer/Coordinator

**Kristina Kaniauskaite; Larry McIntyre;
Emma Cismesia**

E-mail

wsec@westmontevents.com

Organizer/Coordinator Address

One S Cass Ave #102

City

Westmont

Zip

60559

Phone Number

630-829-9378

Cell Phone Number

**847-826-1022 - Kristina; 312-6929973 - Larry;
630-935-2334 - Emma**

Fax Number

Village of Westmont
Community Event Permit Application

Continued

Event Overview

EVENT LAYOUT & SET-UP (describe complete site plan of event with location of tent(s), tables, chairs, generator(s), layout of power cables, stage, sound system, lighting, food and beverage service, fencing, water hook-up location, port-a-potties, waste receptacles, etc.) **A site plan that includes the information listed above is REQUIRED.**

Petpawloozza will be located in the veterans park, vendors, demonstrations setup besides the sidewalks. Pet contest will take place on the tarrance of the park building, animal zoo 20x20 placed on the east side of the event, grass area.

<p>Is this site plan attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><i>Note: Layout must include public street and parking lot closures, barricades, placement of stage and tents, location of water hook-ups, placement waste receptacles, placement of tents-tables-chairs, location of food and beverage service, location of information tent, etc.</i></p>
<p>Will you be using a tent? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>If Yes, a tent permit application will need to be completed and approved. Please see Community Dev.</p>
<p>Have you submitted and obtained a Temporary Sign Permit for your event signs/banners posting permit from the Westmont Building & Zoning Division? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		
<p>Have you made arrangements with the Westmont Communications Director to have the Village hang/place signs and/or banners in the right-of-way? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		
<p>Has an Event Proximity Notice been prepared? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p>If Yes, please attach a copy for review. <i>Note: Minimally, the Village of Westmont requires the sponsoring organization to provide hand delivered notification regarding this event to all businesses and residences within one block of the event at least 7 days prior to the event. The Village may require a wider area of distribution depending on the size, scope and community impact of the event. This notice must include general information regarding the event including event hours, street & parking lot closures, sound amplification, special uses that may affect neighbors, event chair contact information including name and phone number, and more. This notice must be approved by the Westmont Media Relations Coordinator and a copy must be submitted with this application.</i></p>
<p>Will your event serve alcohol? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>If Yes, in order to sell or furnish alcoholic beverages at your event, you are required to obtain a permit from the Illinois Liquor Control Commission and the Village. If your event includes the use of alcohol, you will need to provide liquor liability coverage on your Certificate of Insurance <i>Note: A Westmont Police Officer(s) will need to be hired for the event, as required by ordinance if an event serves alcohol.</i></p>
<p>Will your event serve food? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>		<p>If Yes, who will be responsible for preparing/serving food and meeting all County and State Health Codes? If Yes, a DuPage County Health Department temporary food service and/or mobile vending permit is required. No food or beverage can be sold or given away at events open to the public, unless authorized by the County.</p>
<p>Will your event require Police, Fire, or Public Works support? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><input type="checkbox"/> Police <input type="checkbox"/> Fire <input checked="" type="checkbox"/> PW (check all that apply) <i>Note: The Village will provide limited support to public events on a case-by-case basis and pending staff availability. This includes the availability of additional police services (i.e. traffic control, officer presence at event, etc.); public works services (i.e. road closures, street sweeping, provision of barricades, etc.) and fire services (i.e. medics or ambulance on standby). Additionally, during the Special Event application review, the Village may require Police or Public Works personnel at the event. The cost for any Village personnel involved during the day(s) of the event and in preparation for the event will be charged back to the sponsoring agency or applicant. The Village will determine the number of personnel necessary to ensure the safety of the participants and spectators, to minimize inconvenience to the residents and to reduce public liability exposure to the sponsoring agency or applicant, as well as to the Village of Westmont. An invoice will be sent to the sponsoring organization after the event has concluded indicating these costs. Failure to pay the invoice within 30 days shall result in a \$50 late fee. A pre-event meeting is required for any event that includes road closures or Village traffic control. At a minimum, the permit applicant's point of contact must be present. This meeting shall occur at least two weeks prior to the event.</i></p>
<p>Have you secured an appropriate insurance policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><i>Note: A Certificate of Insurance showing evidence of a commercial liability policy and additional insured endorsement naming the Village of Westmont, its officials, employees, agents, and volunteers as an additional insured, with limits of not less than \$1,000,000.00 per occurrence and \$2,000,000.00 aggregate, covering any such claims for bodily injury and property damage is required for special events. Coverage to the additional insured shall be provided on a primary and non-contributory basis. In addition, the special event that is covered by the insurance must be named on the certificate. Upon approval of your special event, an original copy of the Certificate of Insurance, and additional insured endorsement is due at least 30 days prior to the event. The Village of Westmont reserves the right to request additional insurance for the event if deemed necessary by the Village staff or the Village Board.</i></p>
<p>Are you requesting closure of a public right-of-way such as a street or parking lot? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>		<p><input checked="" type="checkbox"/> Street <input type="checkbox"/> Parking Lot (check all that apply) If Yes, this requires board action and proof of insurance. If Yes, list parking lot/street locations and times of closure.</p>

Request promition to close part of E. Dallas street, from Linden to the closest driveway on east Dallas.

Describe your proposed traffic plan, including all streets and intersections to be closed before, during and after the event. Additionally describe your proposed parking plan including areas designated for public parking, handicap parking, and how this plan will be promoted to the public.

Public parking on Linden St, additional public parking on Richmond st. Public parking on surrounding streets.

Will your event require a water hook-up? Yes No **If Yes**, list where and when you would like the water hook-up?
N/A

Will food trucks be present? Yes No **If Yes**, please fill out food truck application
 Are there any items that require Board approval? Yes No **If Yes**, list all items requiring board action (such as but not limited to sound amplification, use of public right-of-way, new event, etc.)

1. Right-of-way closures, 2. Temporary sign/banner permit waiver, 3. Food Truck fee/permit waiver,

Will you be selling raffle tickets as part of your event? Yes No **If Yes**, a Village raffle license is required.
 Will a Public Address (PA) system or amplified sound be used? Yes No **If Yes**, a Village Live Amplified Sound Permit is required.
 If this is a carnival or circus have you applied and obtained an Amusement License? Yes No **If No**, The Amusement License will need to be obtained prior to the Special Event Permit being approved.

**Village of Westmont
Community Event Permit Application**

Continued

Applicant Statement of Agreement

Everything that I have stated on this application is correct to the best of my knowledge. I have read, understand, and agree to abide by the organization to sign and submit this application on their behalf.

[Redacted Signature]

3/19/2026

Signature of Applicant

Date

Kristina Kaniauskaite

Organization

Indemnification and Hold Harmless Agreement

IN CONSIDERATION OF THE UNDERSIGNED ('APPLICANT') REQUESTING TO HOLD THE FOLLOWING SPECIAL EVENT IN THE VILLAGE OF WESTMONT, Westmont Special Events Corporation, THE UNDERSIGNED HEREBY RECOGNIZES, ACKNOWLEDGES, AND ASSUMES ANY AND ALL RISK PERTAINING TO SAID SPECIAL EVENT. TO THE FULLEST EXTENT PERMITTED BY LAW, THE UNDERSIGNED HEREBY AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS THE VILLAGE OF WESTMONT, ILLINOIS, ITS OFFICIALS, AGENTS, EMPLOYEES, AND VOLUNTEERS AGAINST ALL INJURIES, DEATHS, LOSS, DAMAGES, CLAIMS, SUITS, LIABILITIES, JUDGMENTS, COSTS AND EXPENSES (INCLUDING ATTORNEY'S FEES), WHICH MAY IN ANY MANNER ACCRUE AGAINST THE VILLAGE OF WESTMONT, ITS OFFICIALS, AGENTS, EMPLOYEES, AND VOLUNTEERS ARISING IN WHOLE OR IN PART OR IN CONSEQUENCE OF SAID SPECIAL EVENT BY THE UNDERSIGNED ORGANIZATION, ITS EMPLOYEES, AGENTS, VOLUNTEERS, GUESTS OR VENDORS, OR WHICH MAY IN ANY MANNER RESULT FROM SAID SPECIAL EVENT, DIRECTLY OR INDIRECTLY, EXCEPT THAT ARISING OUT OF THE SOLE LEGAL CAUSE OF THE VILLAGE OF WESTMONT, ITS AGENTS OR EMPLOYEES.

Agreed this March day of 23 2026

[Redacted Signature]

Kristina Kaniauskaite

Name of Applicant

Signature of Applicant

Westmont Special Events Corporation

Organization

******FOR OFFICE USE ONLY******

Application Received On: _____ By: _____

Fees Paid: Yes No

Waiver of Fees: Yes No

Board Approval Required: Yes No

Items Requiring Board Approval: _____

Board Approval Date: _____



**Village of Westmont
VILLAGE BOARD**

31 West Quincy Street, Westmont, Illinois 60559

villageboard@westmont.il.gov
westmont.illinois.gov | 630-981-6200

P26 _____, Village of Westmont



NATIONAL PUBLIC SAFETY TELECOMMUNICATORS WEEK
April 12 thru 18, 2026

WHEREAS, National Public Safety Telecommunicators Week, the 2nd week of April, is the time to honor and thank the Addison Public Safety Telecommunicators of the Addison Consolidated Dispatch Center are one of our greatest Public Safety resources; **and**,

WHEREAS, Westmont appreciates the dedication and celebrates the service and commitment of the Addison Telecommunicators; **and**,

WHEREAS, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; **and**,

WHEREAS, the Addison Consolidated Dispatchers are a vital link for our police officers and firefighters by providing them information and ensuring their safety; **and**,

WHEREAS, Public Safety Telecommunicators of the Addison Consolidated Dispatch Center service the Village of Westmont by being the helpful first contact; **and**

WHEREAS, each dispatcher is a professional that shows our residents compassion during the performance of their job day in and day out; **and**

NOW THEREFORE be it resolved, I Steven T. Nero, by virtue of the authority vested in me as Mayor of the Village of Westmont, Illinois, do hereby proclaim the week of April 12-18, 2026 as **National Public Safety Telecommunicators Week** in honor of the men and women that work tirelessly to keep our citizens safe.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this 2nd day of April, 2026.

Ayes: _____ Nays: _____ Absent: _____

Approve: _____
Steven T. Nero, Mayor

Attest: _____
Amanda Szymiski, Village Clerk



**Village of Westmont
OFFICE OF THE MAYOR**

31 West Quincy Street, Westmont, Illinois 60559

mayor@westmont.il.gov | 630-981-6210
westmont.illinois.gov | 630-981-6200

**P26 - _____, Village of Westmont
Westview Hills State Chess Team Champions!!**

WHEREAS, the Village of Westmont honors the Westview Hills Middle School Wildcats Chess Team along with their coaches; **and**,

WHEREAS, 15 students competed at the IESA State Chess Tournament in February over two days, playing 8 matches; **and**,

WHEREAS, last year the team placed 5th and was determined to “win it all” this year, especially the 8th graders that stepped up to a leadership role; **and**,

WHEREAS, all the students came in with a positive attitude and a winning mindset; **and**,

WHEREAS, the team feels that while medals and trophies are fun, earning each other’s trust and always bringing the best to every practice and game; **and**,

WHEREAS, The Village of Westmont applauds the IESA State Champion Chess Team for their outstanding performance and how this team brings pride to our community.

NOW THEREFORE, I, Steven T. Nero, by virtue of the authority vested in me as Mayor of the Village of Westmont, do hereby announce and proclaim to all citizens and set seal hereto, honoring the Maercker District 60 Westview Hills Middle School Chess Champions for their achievement!! Go Wildcats!!!

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois this 2nd Day of April, 2026.

Ayes: _____ Nays: _____ Absent: _____

Approve: _____
Steven T. Nero - Mayor

Attest: _____
Amanda Szymski, Village Clerk



**Village of Westmont
OFFICE OF THE MAYOR**

31 West Quincy Street, Westmont, Illinois 60559

mayor@westmont.il.gov | 630-981-6210
westmont.illinois.gov | 630-981-6200

**P26 - _____, Village of Westmont
WJHS State Wrestling Champions!!**

WHEREAS, the Village of Westmont honors the Westmont Junior High School Wrestling Team along with their coaches; **and**,

WHEREAS, 13 Westmont Jr High School Panther wrestlers went to Dekalb for the Illinois State Finals on Friday, March 13th and Saturday, March 14th; **and**,

WHEREAS, some of the team might not have hit all their personal goals and some might have exceeded their goals; **and**,

WHEREAS, each member definitely played a big part in this major accomplishment and as a team put Westmont Junior High on the map; **and**,

WHEREAS, this is the first team in District 201 history to win a State Championship since the 1985 high school chess team won state; **and**,

WHEREAS, The Village of Westmont applauds the IESA Single A Team State Champion Wrestling Team for their outstanding performance and how this team brings pride to our community.

NOW THEREFORE, I, Steven T. Nero, by virtue of the authority vested in me as Mayor of the Village of Westmont, do hereby announce and proclaim to all citizens and set seal hereto, honoring the WJHS Wrestling Team for their achievements. Way to go Panthers!

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois this 2nd Day of April, 2026.

Ayes: _____ Nays: _____ Absent: _____

Approve: _____
Steven T. Nero - Mayor

Attest: _____
Amanda Szymiski, Village Clerk



**Village of Westmont
ADMINISTRATION**

31 West Quincy Street, Westmont, Illinois 60559

administration@westmont.il.gov | 630-981-6210
westmont.illinois.gov | 630-981-6200

FMC Natatorium Event Grant Request

Overview

Title of Event:		Event Date:	
Geographic Draw: (state, national, etc)		Grant Amount Requested:	

Event Information

Estimated Numbers of Participants/Support*	
Estimated Number of Spectators	
Estimated % of Swimmers/Spectators Living at least 100 miles away	
Additional Event Description/Notes (optional)	

* Be sure to include coaches, support staff, volunteers, swimmers, etc.

Hotel Information

Estimated Hotel Stays (required)	
<u>Describe calculation for estimated hotel stays if not using default calculation*</u>	

* Default calculation suggested by USA Swimming is (# of swimmers + # of coaches + # of officials) / 2.5 [estimated average people per room] x Length of event in days [including warm ups]



Village of Westmont ADMINISTRATION

31 West Quincy Street, Westmont, Illinois 60559

administration@westmont.il.gov | 630-981-6210
westmont.illinois.gov | 630-981-6200

Use of Funds

Enter how the requested funds will be used by category.

Marketing services to promote FMC as a venue for a major event	
Bid Fees	
Rental of equipment to promote, market, or host a large event	
Ancillary services related to transportation/hospitality for a large event	
Operating or other administrative services related to hosting a large event, including if needed to cover a revenue gap.	
Total Use of Funds (must match Grant Amount Requested)	

Signature/Certification

- I certify that I am authorized to represent the FMC Natatorium in this grant application and in making these commitments for FMC.
- I certify the above information is true and accurate to the best of my knowledge.
- I acknowledge that if I receive this grant I may receive a 1099 G from the Village of Westmont.
- If this grant is awarded, after funds have been spent, and no later than 30 days after the event, I confirm the FMC natatorium will:
 - Invoice the Village for the amount of the grant.
 - Provide documentation of the use of the money, that matches the indicated uses above.
 - Provide final confirmation of number of participants, attendees, and hotel stays.

	<i>Mary Ann Kaufman</i>
Print Name	Signature

Please email completed application to administration@westmont.il.gov

VILLAGE BOARD AWARD OF BID PROPOSAL

ACTION REQUESTED:

Approve the award of the bid proposal for the Residential Alley 7S (Hudson-Washington) Project, to Schroeder Asphalt Inc. for an amount not to exceed \$1,145,662.62.

DEPARTMENT: Department of Public Works

SUBMITTED BY: Gregory R. Ulreich, Village Engineer

BACKGROUND:

The Department of Public Works initiated a bid to reconstruct the alley between S Hudson and S Washington Streets from W Quincy Ave to 55th Street. The alley is currently gravel with the occasional storm sewer. The project will provide asphalt pavement and an expanded storm sewer system in order to drain all low-lying areas.

In advance of the project, Nicor will be relocating their gas line from this alley to the right-of-ways of both S Hudson and S Washington Streets. The Department will coordinate with residents on any special access needs and garbage pickup will be temporarily relocated to the front yards.

DISCUSSION:

Advertisement Date: 03/05/2026

Notices Sent: IDOT Notice to Contractors Bulletin

Opening Date: 03/24/2026

Planholders: 11

Proposals Received: 8

Bids were received from the following vendors, sorted by Proposed Cost:

Vendor Name	Proposed Cost
Schroeder Asphalt Services, Inc.	\$1,145,663.62
M&J Asphalt Paving Company, Inc.	\$1,172,941.27
Everlast Blacktop	\$1,196,754.12
Chicagoland Paving Contractors Inc.	\$1,199,000.00
A Lamp Concrete Contractors Inc.	\$1,438,994.37
Performance Construction & Engineering LLC	\$1,456,789.00
ENGINEER'S ESTIMATE	\$1,499,091.00
D'Land Construction LLC	\$1,638,769.65
Alliance Contractors, Inc.	\$2,316,076.23

Staff has determined the low bidder to be responsible based on their knowledge of the industry and past experience. Staff considers the pricing to be reasonable for performing the work as specified and is within the budgeted amount. If approved, the work under this contract is expected to begin in spring 2026 with a completion date of September 25, 2026.

(Construction) Estimate of Cost

Location and brief description (Sta. and land description of beginning; Sta. only for end for county and road districts; street limits for municipality)
 Westmont, IL

The project involves converting the current gravel surface to asphalt pavement, installing concrete edge restraint, adding storm sewer infrastructure, and landscape restoration work.
 adding storm sewer infrastructure, and landscape restoration work.

Item Number	Items	Unit	Quantity	Engineer's Estimate \$1,499,091.00		Schroeder Asphalt Services, Inc. \$1,145,663.62		M&J Asphalt Paving Company, Inc. \$1,172,941.27		Everlast Blacktop \$1,196,754.12		Chicagoland Paving Contractors, Inc. \$1,199,000.00		A Lamp Concrete Contractors, Inc. \$1,438,994.37		Performance Construction & Engineering, LLC \$1,456,789.00		D'Land Construction LLC \$1,638,769.65		Alliance Contractors, Inc. \$2,316,076.23	
				Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	50	\$50.00	\$2,500.00	\$85.00	\$4,250.00	\$35.00	\$1,750.00	\$40.00	\$2,000.00	\$72.00	\$3,600.00	\$31.00	\$1,550.00	\$38.00	\$1,900.00	\$86.25	\$4,312.50	\$80.00	\$4,000.00
2	TEMPORARY FENCE	FOOT	500	\$5.00	\$2,500.00	\$4.55	\$2,275.00	\$5.00	\$2,500.00	\$2.00	\$1,000.00	\$2.50	\$1,250.00	\$1.00	\$500.00	\$5.00	\$2,500.00	\$15.00	\$7,500.00	\$5.00	\$2,500.00
3	TREE ROOT PRUNING	EACH	5	\$225.00	\$1,125.00	\$220.00	\$1,100.00	\$200.00	\$1,000.00	\$0.00	\$0.00	\$250.00	\$1,250.00	\$150.00	\$750.00	\$100.00	\$500.00	\$460.00	\$2,300.00	\$100.00	\$500.00
4	EARTH EXCAVATION	CU YD	2,150	\$50.00	\$107,500.00	\$65.00	\$139,750.00	\$65.00	\$139,750.00	\$40.00	\$86,000.00	\$55.00	\$118,250.00	\$71.00	\$152,650.00	\$47.00	\$101,050.00	\$60.00	\$129,000.00	\$10.00	\$21,500.00
5	TRENCH BACKFILL	CU YD	255	\$50.00	\$12,750.00	\$18.00	\$4,590.00	\$1.00	\$255.00	\$60.00	\$15,300.00	\$24.25	\$6,183.75	\$25.00	\$6,375.00	\$35.00	\$8,925.00	\$37.00	\$9,435.00	\$75.00	\$19,125.00
6	GEO TECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	3,629	\$3.00	\$10,887.00	\$1.95	\$7,076.55	\$1.30	\$4,717.70	\$1.75	\$6,350.75	\$1.50	\$5,443.50	\$2.00	\$7,258.00	\$2.00	\$7,258.00	\$4.00	\$14,516.00	\$1.00	\$3,629.00
7	TOPSOIL FURNISH AND PLACE, 6"	SQ YD	1,840	\$9.00	\$16,560.00	\$9.00	\$16,560.00	\$8.00	\$14,720.00	\$6.00	\$11,040.00	\$7.50	\$13,800.00	\$7.75	\$14,260.00	\$5.00	\$9,200.00	\$15.50	\$28,520.00	\$6.00	\$11,040.00
8	SEEDING, CLASS 2A	ACRE	1	\$6,000.00	\$3,000.00	\$5,400.00	\$2,700.00	\$4,840.00	\$2,420.00	\$5,000.00	\$2,500.00	\$10,000.00	\$5,000.00	\$6,300.00	\$3,150.00	\$4,500.00	\$2,250.00	\$5,300.00	\$2,650.00	\$6,800.00	\$3,400.00
9	EROSION CONTROL BLANKET	SQ YD	1,368	\$4.00	\$5,472.00	\$3.05	\$4,172.40	\$2.75	\$3,762.00	\$2.00	\$2,736.00	\$4.50	\$6,156.00	\$7.25	\$9,918.00	\$8.50	\$11,628.00	\$2.30	\$3,146.40	\$2.50	\$3,420.00
10	SODDING, SALT TOLERANT	SQ YD	1,417	\$25.00	\$35,425.00	\$12.25	\$17,358.25	\$11.00	\$15,587.00	\$13.00	\$18,421.00	\$17.50	\$24,797.50	\$12.25	\$17,358.25	\$19.00	\$26,923.00	\$21.00	\$29,757.00	\$14.75	\$20,900.75
11	INLET FILTERS	EACH	19.00	\$180.00	\$3,420.00	\$125.00	\$2,375.00	\$150.00	\$2,850.00	\$120.00	\$2,280.00	\$210.00	\$3,990.00	\$15.00	\$285.00	\$200.00	\$3,800.00	\$275.00	\$5,225.00	\$25.00	\$475.00
12	SUBBASE GRANULAR MATERIAL, TYPE B 2"	SQ YD	332	\$7.00	\$2,324.00	\$5.75	\$1,909.00	\$3.70	\$1,224.00	\$4.00	\$1,328.00	\$3.50	\$1,162.00	\$5.25	\$1,743.00	\$5.00	\$1,660.00	\$4.00	\$1,328.00	\$8.00	\$2,656.00
13	SUBBASE GRANULAR MATERIAL, TYPE B 4"	SQ YD	673	\$13.00	\$8,749.00	\$5.65	\$3,802.45	\$7.40	\$4,980.20	\$6.00	\$4,038.00	\$6.00	\$4,038.00	\$10.25	\$6,898.25	\$10.00	\$6,730.00	\$6.00	\$4,038.00	\$16.00	\$10,768.00
14	SUBBASE GRANULAR MATERIAL, TYPE B 6"	SQ YD	460	\$18.00	\$8,280.00	\$9.50	\$4,370.00	\$11.10	\$5,106.00	\$8.00	\$3,680.00	\$12.00	\$5,520.00	\$15.25	\$7,015.00	\$15.00	\$6,900.00	\$10.00	\$4,600.00	\$24.00	\$11,040.00
15	SUBBASE GRANULAR MATERIAL, TYPE B 10"	SQ YD	3,629	\$22.00	\$79,838.00	\$25.75	\$93,446.75	\$19.00	\$68,951.00	\$13.60	\$49,354.40	\$20.00	\$72,580.00	\$18.25	\$66,229.25	\$17.50	\$63,507.50	\$30.00	\$108,870.00	\$40.00	\$145,160.00
16	BITUMINOUS MATERIALS (PRIME COAT)	POUND	6,906	\$0.50	\$3,453.00	\$0.01	\$69.06	\$0.01	\$69.06	\$0.01	\$69.06	\$0.01	\$69.06	\$0.01	\$69.06	\$0.50	\$3,453.00	\$0.50	\$3,453.00	\$0.50	\$3,453.00
17	BITUMINOUS MATERIALS (TACK COAT)	POUND	691	\$1.00	\$691.00	\$0.01	\$6.91	\$0.01	\$6.91	\$0.01	\$6.91	\$0.01	\$6.91	\$0.01	\$6.91	\$0.50	\$345.50	\$0.50	\$345.50	\$0.50	\$345.50
18	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	516	\$120.00	\$61,920.00	\$108.00	\$55,728.00	\$98.00	\$50,568.00	\$111.00	\$57,276.00	\$125.00	\$64,500.00	\$103.50	\$53,406.00	\$105.00	\$54,180.00	\$120.00	\$61,920.00	\$105.00	\$54,180.00
19	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50	TON	344	\$140.00	\$48,160.00	\$110.00	\$37,840.00	\$102.00	\$35,088.00	\$111.00	\$38,184.00	\$125.00	\$43,000.00	\$122.00	\$41,968.00	\$121.00	\$41,624.00	\$138.25	\$47,558.00	\$120.32	\$41,390.00
20	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	398	\$100.00	\$39,800.00	\$103.00	\$40,994.00	\$70.00	\$27,860.00	\$110.00	\$43,780.00	\$99.00	\$39,402.00	\$84.00	\$33,432.00	\$85.00	\$33,825.00	\$95.00	\$37,810.00	\$107.00	\$42,586.00
21	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 9 INCH	SQ YD	275	\$135.00	\$37,125.00	\$104.00	\$28,600.00	\$85.00	\$23,375.00	\$125.00	\$34,375.00	\$120.00	\$33,000.00	\$128.00	\$36,200.00	\$75.00	\$20,625.00	\$110.00	\$30,250.00	\$125.00	\$34,375.00
22	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	2,151	\$15.00	\$32,265.00	\$10.00	\$21,510.00	\$8.00	\$17,208.00	\$14.00	\$30,114.00	\$10.50	\$22,585.50	\$8.75	\$18,821.25	\$11.00	\$23,661.00	\$12.50	\$26,887.50	\$11.20	\$24,091.20
23	PAVEMENT REMOVAL	SQ YD	48	\$30.00	\$1,440.00	\$25.00	\$1,200.00	\$11.00	\$528.00	\$24.00	\$1,152.00	\$25.00	\$1,200.00	\$23.00	\$1,104.00	\$35.00	\$1,260.00	\$18.00	\$864.00	\$100.00	\$4,800.00
24	DRIVEWAY PAVEMENT REMOVAL	SQ YD	381	\$25.00	\$9,525.00	\$13.00	\$4,953.00	\$11.00	\$4,191.00	\$18.00	\$6,858.00	\$15.00	\$5,715.00	\$26.00	\$9,906.00	\$25.00	\$9,525.00	\$30.00	\$11,430.00	\$20.00	\$7,620.00
25	COMBINATION CURB AND GUTTER REMOVAL	FOOT	610	\$15.00	\$9,150.00	\$7.70	\$4,697.00	\$6.50	\$3,965.00	\$9.00	\$5,490.00	\$5.00	\$3,050.00	\$8.75	\$5,337.50	\$6.00	\$3,660.00	\$10.00	\$6,100.00	\$15.00	\$9,150.00
26	SIDEWALK REMOVAL	SQ FT	2,279	\$5.00	\$11,395.00	\$1.65	\$3,760.35	\$2.00	\$4,558.00	\$2.00	\$4,558.00	\$1.00	\$2,279.00	\$1.85	\$4,216.15	\$3.00	\$6,837.00	\$2.00	\$4,558.00	\$5.00	\$11,395.00
27	STORM SEWERS, CLASS B, TYPE 1 6"	FOOT	10	\$110.00	\$1,100.00	\$106.00	\$1,060.00	\$25.00	\$250.00	\$95.00	\$950.00	\$105.00	\$1,050.00	\$110.00	\$1,100.00	\$120.00	\$1,200.00	\$193.00	\$1,930.00	\$372.00	\$3,720.00
28	STORM SEWERS, CLASS B, TYPE 1 8"	FOOT	215	\$110.00	\$23,650.00	\$98.00	\$21,070.00	\$50.00	\$10,750.00	\$95.00	\$20,425.00	\$110.00	\$23,750.00	\$115.00	\$24,725.00	\$125.00	\$26,875.00	\$141.00	\$30,315.00	\$374.50	\$80,517.50
29	STORM SEWERS, CLASS B, TYPE 1 10"	FOOT	869	\$120.00	\$104,280.00	\$100.00	\$86,900.00	\$60.00	\$52,140.00	\$95.00	\$82,555.00	\$117.75	\$102,324.75	\$122.00	\$106,018.00	\$130.00	\$112,970.00	\$170.00	\$147,730.00	\$381.50	\$331,523.50
30	STORM SEWERS, CLASS B, TYPE 1 12"	FOOT	185	\$120.00	\$22,200.00	\$121.00	\$22,385.00	\$70.00	\$12,950.00	\$105.00	\$19,425.00	\$121.00	\$22,385.00	\$125.00	\$23,125.00	\$135.00	\$24,975.00	\$196.00	\$36,260.00	\$389.50	\$72,057.50
31	STORM SEWERS, CLASS B, TYPE 2 10"	FOOT	257	\$130.00	\$33,410.00	\$107.00	\$27,499.00	\$60.00	\$15,420.00	\$95.00	\$24,415.00	\$117.75	\$30,261.75	\$132.00	\$33,924.00	\$130.00	\$33,924.00	\$164.00	\$42,148.00	\$421.50	\$108,325.50
32	STORM SEWERS, CLASS B, TYPE 2 12"	FOOT	194	\$140.00	\$27,160.00	\$117.50	\$22,795.00	\$70.00	\$13,580.00	\$105.00	\$20,370.00	\$121.00	\$23,474.00	\$135.00	\$26,190.00	\$145.00	\$28,130.00	\$179.00	\$34,726.00	\$429.00	\$83,226.00
33	STORM SEWER REMOVAL 8"	FOOT	170	\$35.00	\$5,950.00	\$11.00	\$1,870.00	\$25.00	\$4,250.00	\$40.00	\$6,800.00	\$5.25	\$892.50	\$5.00	\$850.00	\$10.00	\$1,700.00	\$10.00	\$1,700.00	\$10.00	\$1,700.00
34	PIPE UNDERDRAINS, TYPE 1, 4"	FOOT	740	\$50.00	\$37,000.00	\$37.50	\$27,750.00	\$37.00	\$27,380.00	\$41.00	\$30,340.00	\$24.25	\$17,945.00	\$25.00	\$18,500.00	\$95.00	\$70,300.00	\$50.00	\$37,000.00	\$50.00	\$37,000.00
35	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 15 FRAME AND LID	EACH	1	\$5,000.00	\$5,000.00	\$3,900.00	\$3,900.00	\$6,500.00	\$6,500.00	\$4,800.00	\$4,800.00	\$5,425.00	\$5,425.00	\$5,650.00	\$5,650.00	\$2,500.00	\$2,500.00	\$4,800.00	\$4,800.00	\$13,900.00	\$13,900.00
36	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	13	\$3,500.00	\$45,500.00	\$3,150.00	\$40,950.00	\$5,500.00	\$71,500.00	\$3,800.00	\$49,400.00	\$3,625.00	\$47,125.00	\$3,500.00	\$45,500.00	\$3,800.00	\$49,400.00	\$2,800.00	\$36,400.00	\$4,700.00	\$61,100.00
37	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	3	\$7,000.00	\$21,000.00	\$4,400.00	\$13,200.00	\$18,500.00	\$55,500.00	\$9,400.00	\$28,200.00	\$10,400.00	\$31,200.00	\$9,900.00	\$29,700.00	\$4,500.00	\$13,500.00	\$7,021.00	\$21,063.00	\$13,000.00	\$39,000.00
38	INLETS, TYPE B, TYPE 1 FRAME, OPEN LID	EACH	5	\$4,000.00	\$20,000.00	\$2,800.00	\$11,200.00	\$4,500.00	\$22,500.00	\$2,950.00	\$14,750.00	\$3,325.00	\$16,625.00	\$3,500.00	\$17,500.00	\$2,000.00	\$10,000.00	\$3,000.00	\$15,000.00	\$5,900.00	\$29,500.00
39	INLETS, TYPE B, TYPE 1 FRAME, CLOSED LID	EACH	11	\$4,000.00	\$44,000.00	\$2,650.00	\$29,150.00	\$4,500.00	\$20,250.00	\$3,500.00	\$14,000.00	\$3,250.00	\$13,250.00	\$3,500.00	\$12,250.00	\$2,000.00	\$8,000.00	\$3,000.00	\$12,000.00	\$5,900.00	\$23,800.00
40	REMOVING CATCH BASINS	EACH	3	\$1,000.00	\$3,000.00	\$275.00	\$825.00	\$250.00	\$750.00	\$1,200.00	\$3,600.00	\$375.00	\$1,125.00	\$350.00	\$1,050.00	\$750.00	\$2,250.00	\$500.00	\$1,500.00	\$500.00	\$1,500.00
41	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.06	FOOT	121	\$50.00	\$6,050.00	\$32.00	\$3,872.00	\$35.00	\$4,235.00	\$42.00	\$5,082.00	\$47.00	\$5,687.00	\$39.50	\$4,779.50						

(Construction) Estimate of Cost

Location and brief description (Sta. and land description of beginning; Sta. only for end for county and road districts; street limits for municipality)
 Westmont, IL

The project involves converting the current gravel surface to asphalt pavement, installing concrete edge restraint, adding storm sewer infrastructure, and landscape restoration work.
 adding storm sewer infrastructure, and landscape restoration work.

Item Number	Items	Unit	Quantity	Engineer's Estimate \$1,499,091.00		Schroeder Asphalt Services, Inc. \$1,145,663.62		M&J Asphalt Paving Company, Inc. \$1,172,941.27		Everlast Blacktop \$1,196,754.12		Chicagoland Paving Contractors, Inc. \$1,199,000.00		A Lamp Concrete Contractors, Inc. \$1,438,994.37		Performance Construction & Engineering, LLC \$1,456,789.00		D'Land Construction LLC \$1,638,769.65		Alliance Contractors, Inc. \$2,316,076.23	
				Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost	Unit Price	Total Cost
1	TREE REMOVAL (6 TO 15 UNITS DIAMETER)	UNIT	50	\$50.00	\$2,500.00	\$85.00	\$4,250.00	\$35.00	\$1,750.00	\$40.00	\$2,000.00	\$72.00	\$3,600.00	\$31.00	\$1,550.00	\$38.00	\$1,900.00	\$86.25	\$4,312.50	\$80.00	\$4,000.00
2	TEMPORARY FENCE	FOOT	500	\$5.00	\$2,500.00	\$4.55	\$2,275.00	\$5.00	\$2,500.00	\$2.00	\$1,000.00	\$2.50	\$1,250.00	\$1.00	\$500.00	\$5.00	\$2,500.00	\$15.00	\$7,500.00	\$5.00	\$2,500.00
3	TREE ROOT PRUNING	EACH	5	\$225.00	\$1,125.00	\$220.00	\$1,100.00	\$200.00	\$1,000.00	\$0.00	\$0.00	\$250.00	\$1,250.00	\$150.00	\$750.00	\$100.00	\$500.00	\$460.00	\$2,300.00	\$100.00	\$500.00
4	EARTH EXCAVATION	CU YD	2,150	\$50.00	\$107,500.00	\$65.00	\$139,750.00	\$65.00	\$139,750.00	\$40.00	\$86,000.00	\$55.00	\$118,250.00	\$71.00	\$152,650.00	\$47.00	\$101,050.00	\$60.00	\$129,000.00	\$10.00	\$21,500.00
5	TRENCH BACKFILL	CU YD	255	\$50.00	\$12,750.00	\$18.00	\$4,590.00	\$1.00	\$255.00	\$60.00	\$15,300.00	\$24.25	\$6,183.75	\$25.00	\$6,375.00	\$35.00	\$8,925.00	\$37.00	\$9,435.00	\$75.00	\$19,125.00
6	GEOTECHNICAL FABRIC FOR GROUND STABILIZATION	SQ YD	3,629	\$3.00	\$10,887.00	\$1.95	\$7,076.55	\$1.30	\$4,717.70	\$1.75	\$6,350.75	\$1.50	\$5,443.50	\$2.00	\$7,258.00	\$2.00	\$7,258.00	\$4.00	\$14,516.00	\$1.00	\$3,629.00
7	TOPSOIL FURNISH AND PLACE, 6"	SQ YD	1,840	\$9.00	\$16,560.00	\$9.00	\$16,560.00	\$8.00	\$14,720.00	\$6.00	\$11,040.00	\$7.50	\$13,800.00	\$7.75	\$14,260.00	\$5.00	\$9,200.00	\$15.50	\$28,520.00	\$6.00	\$11,040.00
8	SEEDING, CLASS 2A	ACRE	1	\$6,000.00	\$3,000.00	\$5,400.00	\$2,700.00	\$4,840.00	\$2,420.00	\$5,000.00	\$2,500.00	\$10,000.00	\$5,000.00	\$6,300.00	\$3,150.00	\$4,500.00	\$2,250.00	\$5,300.00	\$2,650.00	\$6,800.00	\$3,400.00
9	EROSION CONTROL BLANKET	SQ YD	1,368	\$4.00	\$5,472.00	\$3.05	\$4,172.40	\$2.75	\$3,762.00	\$2.00	\$2,736.00	\$4.50	\$6,156.00	\$7.25	\$9,918.00	\$8.50	\$11,628.00	\$2.30	\$3,146.40	\$2.50	\$3,420.00
10	SODDING, SALT TOLERANT	SQ YD	1,417	\$25.00	\$35,425.00	\$12.25	\$17,358.25	\$11.00	\$15,587.00	\$13.00	\$18,421.00	\$17.50	\$24,797.50	\$12.25	\$17,358.25	\$19.00	\$26,923.00	\$21.00	\$29,757.00	\$14.75	\$20,900.75
11	INLET FILTERS	EACH	19.00	\$180.00	\$3,420.00	\$125.00	\$2,375.00	\$150.00	\$2,850.00	\$120.00	\$2,280.00	\$210.00	\$3,990.00	\$15.00	\$285.00	\$200.00	\$3,800.00	\$275.00	\$5,225.00	\$25.00	\$475.00
12	SUBBASE GRANULAR MATERIAL, TYPE B 2"	SQ YD	332	\$7.00	\$2,324.00	\$5.75	\$1,909.00	\$3.70	\$1,228.40	\$4.00	\$1,328.00	\$3.50	\$1,162.00	\$5.25	\$1,743.00	\$5.00	\$1,660.00	\$4.00	\$1,328.00	\$8.00	\$2,656.00
13	SUBBASE GRANULAR MATERIAL, TYPE B 4"	SQ YD	673	\$13.00	\$8,749.00	\$5.65	\$3,802.45	\$7.40	\$4,980.20	\$6.00	\$4,038.00	\$6.00	\$4,038.00	\$10.25	\$6,898.25	\$10.00	\$6,730.00	\$6.00	\$4,038.00	\$16.00	\$10,768.00
14	SUBBASE GRANULAR MATERIAL, TYPE B 6"	SQ YD	460	\$18.00	\$8,280.00	\$9.50	\$4,370.00	\$11.10	\$5,106.00	\$8.00	\$3,680.00	\$12.00	\$5,520.00	\$15.25	\$7,015.00	\$15.00	\$6,900.00	\$10.00	\$4,600.00	\$24.00	\$11,040.00
15	SUBBASE GRANULAR MATERIAL, TYPE B 10"	SQ YD	3,629	\$22.00	\$79,838.00	\$25.75	\$93,446.75	\$19.00	\$68,951.00	\$13.60	\$49,354.40	\$20.00	\$72,580.00	\$18.25	\$66,229.25	\$17.50	\$63,507.50	\$30.00	\$108,870.00	\$40.00	\$145,160.00
16	BITUMINOUS MATERIALS (PRIME COAT)	POUND	6,906	\$0.50	\$3,453.00	\$0.01	\$69.06	\$0.01	\$69.06	\$0.01	\$69.06	\$0.01	\$69.06	\$0.01	\$69.06	\$0.50	\$3,453.00	\$0.50	\$3,453.00	\$0.50	\$3,453.00
17	BITUMINOUS MATERIALS (TACK COAT)	POUND	691	\$1.00	\$691.00	\$0.01	\$6.91	\$0.01	\$6.91	\$0.01	\$6.91	\$0.01	\$6.91	\$0.01	\$6.91	\$0.50	\$345.50	\$0.50	\$345.50	\$0.50	\$345.50
18	HOT-MIX ASPHALT BINDER COURSE, IL-19.0, N50	TON	516	\$120.00	\$61,920.00	\$108.00	\$55,728.00	\$98.00	\$50,568.00	\$111.00	\$57,276.00	\$125.00	\$64,500.00	\$103.50	\$53,406.00	\$105.00	\$54,180.00	\$120.00	\$61,920.00	\$105.00	\$54,180.00
19	HOT-MIX ASPHALT SURFACE COURSE, IL-9.5, MIX "D", N50	TON	344	\$140.00	\$48,160.00	\$110.00	\$37,840.00	\$102.00	\$35,088.00	\$111.00	\$38,184.00	\$125.00	\$43,000.00	\$122.00	\$41,968.00	\$121.00	\$41,624.00	\$138.25	\$47,558.00	\$120.32	\$41,390.00
20	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH	SQ YD	398	\$100.00	\$39,800.00	\$103.00	\$40,994.00	\$70.00	\$27,860.00	\$110.00	\$43,780.00	\$99.00	\$39,402.00	\$84.00	\$33,432.00	\$85.00	\$33,825.00	\$95.00	\$37,810.00	\$107.00	\$42,586.00
21	PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 9 INCH	SQ YD	275	\$135.00	\$37,125.00	\$104.00	\$28,600.00	\$85.00	\$23,375.00	\$125.00	\$34,375.00	\$120.00	\$33,000.00	\$128.00	\$35,200.00	\$75.00	\$20,625.00	\$110.00	\$30,250.00	\$125.00	\$34,375.00
22	PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH	SQ FT	2,151	\$15.00	\$32,265.00	\$10.00	\$21,510.00	\$8.00	\$17,208.00	\$14.00	\$30,114.00	\$10.50	\$22,585.50	\$8.75	\$18,821.25	\$11.00	\$23,661.00	\$12.50	\$26,887.50	\$11.20	\$24,091.20
23	PAVEMENT REMOVAL	SQ YD	48	\$30.00	\$1,440.00	\$25.00	\$1,200.00	\$11.00	\$528.00	\$24.00	\$1,152.00	\$25.00	\$1,200.00	\$23.00	\$1,104.00	\$35.00	\$1,180.00	\$18.00	\$864.00	\$100.00	\$4,800.00
24	DRIVEWAY PAVEMENT REMOVAL	SQ YD	381	\$25.00	\$9,525.00	\$13.00	\$4,953.00	\$11.00	\$4,191.00	\$18.00	\$6,858.00	\$15.00	\$5,715.00	\$26.00	\$9,906.00	\$25.00	\$9,525.00	\$30.00	\$11,430.00	\$20.00	\$7,620.00
25	COMBINATION CURB AND GUTTER REMOVAL	FOOT	610	\$15.00	\$9,150.00	\$7.70	\$4,697.00	\$6.50	\$3,965.00	\$9.00	\$5,490.00	\$5.00	\$3,050.00	\$8.75	\$5,337.50	\$6.00	\$3,660.00	\$10.00	\$6,100.00	\$15.00	\$9,150.00
26	SIDEWALK REMOVAL	SQ FT	2,279	\$5.00	\$11,395.00	\$1.65	\$3,760.35	\$2.00	\$4,558.00	\$2.00	\$4,558.00	\$1.00	\$2,279.00	\$1.85	\$4,216.15	\$3.00	\$6,837.00	\$2.00	\$4,558.00	\$5.00	\$11,395.00
27	STORM SEWERS, CLASS B, TYPE 1 6"	FOOT	10	\$110.00	\$1,100.00	\$106.00	\$1,060.00	\$25.00	\$250.00	\$95.00	\$950.00	\$105.00	\$1,050.00	\$110.00	\$1,100.00	\$120.00	\$1,200.00	\$193.00	\$1,930.00	\$372.00	\$3,720.00
28	STORM SEWERS, CLASS B, TYPE 1 8"	FOOT	215	\$110.00	\$23,650.00	\$98.00	\$21,070.00	\$50.00	\$10,750.00	\$95.00	\$20,425.00	\$110.00	\$23,750.00	\$115.00	\$24,725.00	\$125.00	\$26,875.00	\$141.00	\$30,315.00	\$374.50	\$80,517.50
29	STORM SEWERS, CLASS B, TYPE 1 10"	FOOT	869	\$120.00	\$104,280.00	\$100.00	\$86,900.00	\$60.00	\$52,140.00	\$95.00	\$82,555.00	\$117.75	\$102,324.75	\$122.00	\$106,018.00	\$130.00	\$112,970.00	\$170.00	\$147,730.00	\$381.50	\$331,523.50
30	STORM SEWERS, CLASS B, TYPE 1 12"	FOOT	185	\$120.00	\$22,200.00	\$121.00	\$22,385.00	\$70.00	\$12,950.00	\$105.00	\$19,425.00	\$121.00	\$22,385.00	\$125.00	\$23,125.00	\$135.00	\$24,975.00	\$196.00	\$36,260.00	\$389.50	\$72,057.50
31	STORM SEWERS, CLASS B, TYPE 2 10"	FOOT	257	\$130.00	\$33,410.00	\$107.00	\$27,499.00	\$60.00	\$15,420.00	\$95.00	\$24,415.00	\$117.75	\$30,261.75	\$132.00	\$33,924.00	\$130.00	\$33,924.00	\$164.00	\$42,148.00	\$421.50	\$108,325.50
32	STORM SEWERS, CLASS B, TYPE 2 12"	FOOT	194	\$140.00	\$27,160.00	\$117.50	\$22,795.00	\$70.00	\$13,580.00	\$105.00	\$20,370.00	\$121.00	\$23,474.00	\$135.00	\$26,190.00	\$145.00	\$28,130.00	\$179.00	\$34,726.00	\$429.00	\$83,226.00
33	STORM SEWER REMOVAL 8"	FOOT	170	\$35.00	\$5,950.00	\$11.00	\$1,870.00	\$25.00	\$4,250.00	\$40.00	\$6,800.00	\$5.25	\$892.50	\$5.00	\$850.00	\$10.00	\$3,500.00	\$10.00	\$3,500.00	\$10.00	\$3,500.00
34	PIPE UNDERDRAINS, TYPE 1, 4"	FOOT	740	\$50.00	\$37,000.00	\$37.50	\$27,750.00	\$37.00	\$27,380.00	\$41.00	\$30,340.00	\$24.25	\$17,945.00	\$25.00	\$18,500.00	\$95.00	\$70,300.00	\$50.00	\$37,000.00	\$50.00	\$37,000.00
35	CATCH BASINS, TYPE A, 4'-DIAMETER, TYPE 15 FRAME AND LID	EACH	1	\$5,000.00	\$5,000.00	\$3,900.00	\$3,900.00	\$6,500.00	\$6,500.00	\$4,800.00	\$4,800.00	\$5,425.00	\$5,425.00	\$5,650.00	\$5,650.00	\$2,500.00	\$2,500.00	\$4,800.00	\$4,800.00	\$13,900.00	\$13,900.00
36	CATCH BASINS, TYPE C, TYPE 1 FRAME, OPEN LID	EACH	13	\$3,500.00	\$45,500.00	\$3,150.00	\$40,950.00	\$5,500.00	\$71,500.00	\$3,800.00	\$49,400.00	\$3,625.00	\$47,125.00	\$3,500.00	\$45,500.00	\$3,800.00	\$49,400.00	\$2,800.00	\$36,400.00	\$4,700.00	\$61,100.00
37	MANHOLES, TYPE A, 4'-DIAMETER, TYPE 1 FRAME, CLOSED LID	EACH	3	\$7,000.00	\$21,000.00	\$4,400.00	\$13,200.00	\$18,500.00	\$55,500.00	\$9,400.00	\$28,200.00	\$10,400.00	\$31,200.00	\$9,900.00	\$29,700.00	\$4,500.00	\$13,500.00	\$7,021.00	\$21,063.00	\$13,000.00	\$39,000.00
38	INLETS, TYPE B, TYPE 1 FRAME, OPEN LID	EACH	5	\$4,000.00	\$20,000.00	\$2,800.00	\$11,200.00	\$4,500.00	\$22,500.00	\$2,950.00	\$14,750.00	\$3,325.00	\$16,625.00	\$3,500.00	\$17,500.00	\$2,000.00	\$10,000.00	\$3,000.00	\$15,000.00	\$5,900.00	\$29,500.00
39	INLETS, TYPE B, TYPE 1 FRAME, CLOSED LID	EACH	11	\$4,000.00	\$44,000.00	\$2,650.00	\$29,150.00	\$4,500.00	\$20,250.00	\$3,500.00	\$14,000.00	\$3,250.00	\$13,250.00	\$3,500.00	\$12,250.00	\$2,000.00	\$10,000.00	\$3,000.00	\$15,000.00	\$5,900.00	\$29,500.00
40	REMOVING CATCH BASINS	EACH	3	\$1,000.00	\$3,000.00	\$275.00	\$825.00	\$250.00	\$750.00	\$1,200.00	\$3,600.00	\$375.00	\$1,125.00	\$350.00	\$1,050.00	\$750.00	\$2,250.00	\$500.00	\$1,500.00	\$500.00	\$1,500.00
41	COMBINATION CONCRETE CURB AND GUTTER, TYPE B-6.06	FOOT	121	\$50.00	\$6,050.00	\$32.00	\$3,872.00	\$35.00	\$4,235.00	\$42.00	\$5,082.00	\$47.00	\$5,687.00	\$39.50	\$4,779.5						

March 24, 2026

Ms. Amy Ries, P.E.
Village of Westmont
155 E. Burlington Avenue
Westmont, Illinois 60559

Re: Proposal for Phase III – Inspection and Material Testing Services
Residential Alley 7S Reconstruction

Dear Ms. Ries:

Thomas Engineering Group, LLC (TEG) respectfully submits the following Proposal for Construction Services to the Village of Westmont for the Residential Alley 7S Reconstruction project. TEG is excited about the opportunity to continue to work with Village staff on this project. We feel that our due diligence, expertise, and experience will provide Westmont with a valuable investment. TEG staff have already assisted the Village by preparing the final design engineering, contract documents, specifications, and estimates, and by performing quality assurance/quality control review of the final plans. Our staff's project involvement and local, relevant experience make TEG an excellent fit for this assignment.

Scope of Services

TEG understands that the Village requires full time inspection services and material testing for the construction of the project. TEG has assembled a construction observation team with professionals that have substantial relevant experience and are experts in community relations, construction staging, and Contractor oversight. TEG's Project Manager, Kent Williams, will be providing administrative and inspection support. During critical and complicated aspects of the project our proposed Project Manager will be on site to support our RE. Our proposed Resident Engineer will be present on site daily to provide the services outlined in the scope below.

Pre-Construction Tasks:

1. Chair a preconstruction conference with the Contractor, Village, and other parties to discuss the chain of command, communication procedures, goals, objectives, and potential issues.
2. Obtain from the Contractor a list of proposed suppliers and subcontractors. Make recommendations to the Village regarding the suitability of the subcontractors for the proposed work.
3. Review the construction schedule submitted by the Contractor for compliance with the contract.
4. Check and approve, or reject and request resubmittal of, any submittals made by the Contractor for compliance with the contract documents.

Construction Tasks:

1. Keep an inspector's daily report book in the Village's preferred format appropriate for the project, recording hours on the job site, weather conditions, general and specific observations, daily activities, quantities placed, inspections, decisions, and list of visiting officials.
2. Be present when the Contractor is performing work on-site associated with the project for which observation is necessary.



3. Verify all construction staking for the drainage work, sanitary work, curb, pavement installation, and other necessary layouts.
4. Observe the progress and quality of the executed work. Determine if the work is proceeding in accordance with the Contract Documents. TEG shall keep the Village informed of the progress of the work and advise the Village of all observed deficiencies of the work and disapprove or reject all work failing to conform to the Contract Documents.
5. Serve as the Village's liaison with the Contractor working principally through the Contractor's field superintendent.
6. Make all arrangements and measure/survey all cross sections from which the various pay items are to be measured. Checks will be made to determine if the work has been completed in substantial conformance with the plan cross sections.
7. TEG will document (via photographs, video, and written documentation) the Contractor's activities on a daily basis.
8. Cooperate with the Contractor in dealing with the various agencies having jurisdiction over the Project.
9. Review Contractor's progress on a weekly basis and update the progress schedule. Compare actual progress to the Contractor's approved schedule. If the project falls behind schedule, work with the Contractor to determine the appropriate course of action to get back on schedule.
10. Perform weekly traffic control and erosion control checks.
11. Coordinate QA review of QC plans, QA material testing with TEG's material testing sub-consultant. Review, approve, and keep record of all material reports and performance of QA sub-consultant.
12. Prepare payment requisitions and change orders utilizing Village preferred forms. Review applications for payment with the Contractor for compliance with established submission procedure and forward them with recommendations to the Village.
13. Prior to final inspection, submit to the Contractor a list of observed items requiring correction and verify that each correction has been made.
14. Conduct final inspection with the Village and prepare a final punch list of items to be corrected.
15. Verify that all items on the final punch list have been corrected and make recommendations to the Village for project completion and closeout.
16. Maintain a set of Record Drawings on which all changes are noted.



Post-Construction Tasks:

1. Perform final documentation pursuant to Section A in the Documentation Section of the IDOT Construction Manual.
2. Close out project within 30 days after all construction is completed.
3. Review the final Record Drawings provided by the Contractor.
4. Verify that all documentation is accomplished and that all material inspections and certifications have been accounted for and are complete.
5. Compile and submit final documentation. Pursue and complete final close-out.

Fees

We have utilized a direct labor multiplier plus direct costs and material testing/quality assurance costs to calculate our cost estimate for consultant services. While we believe this estimate accurately reflects our understanding of Project described in our Proposal, we understand that the Village may interpret the scope differently and may seek to add, subtract, or modify the scope or level of effort contained herein.

Our overall Inspection and Material Testing Services fee for the Residential Alley 7S Reconstruction Project is **\$155,550.00**.

We are truly excited about the opportunity to continue working for Westmont and helping serve your community by providing cost-effective solutions that are context appropriate. We look forward to answering any questions that you may have about our firm, staff, or experience. We are highly confident that our expertise and excitement for providing these municipal services will be readily apparent in our proposal. If you have any questions or require additional information regarding our fee, please e-mail me at kentw@thomas-engineering.com or call me at (630) 338-5061.

Sincerely,

thomas engineering group, llc



Kent Williams
Project Manager

Attachments





Construction Schedule - Thomas Engineering Group
Residential Alley 7S Project
 Village of Westmont
 Construction Year 2026



Task No.	Task Description	Week																					
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22
Preconstruction																							
1	Preconstruction Meeting	█																					
2	Notice to Proceed		█																				
3	Material Certification & Shop Drawing Submittal & Review	█	█																				
Construction																							
4	Traffic Control and Protection			█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█	█
5	Mobilization / Layout / Erosion Control / Temp Fence			█																			
6	Sawcuts + Removals (HMA + PCC)				█	█																	
7	Earth Excavation					█	█	█															
8	Catch Basins + Manholes + Storm Sewers							█	█	█													
9	Geofab +Geogrid + Aggregate Base Course									█	█												
10	PCC C&G (incl. cure time)											█	█	█									
11	PCC Sidewalk + Driveways + HMA													█	█	█							
12	Restoration & Landscape																	█	█				
13	Punchlist																			█	█		
Post Construction																							
14	Project Closeout / Record Drawings																						█

	Pre		Construction																		Post		Total Hours
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	
PROJECT MANAGER	4	4	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	4	4	52
RESIDENT ENGINEER	32	32	40	40	40	40	45	45	45	45	45	45	45	40	40	40	40	40	40	40	32	32	883
SURVEY/CADD TECH			4				4																8
QUALITY ASSURANCE (QA)	\$	500.00	Total Number of Days Requiring QA: 6																				943

NOTES:

Anticipated start of Alley 7S construction is 05/18/2025

Anticipated completion of Alley 7S is 09/25/2025

Thomas Engineering Group, LLC		Village of Westmont - Residential Alley 7S Reconstruction					
						TOTAL	
		PRE CONSTRUCTION	CONSTRUCTION	POST-CONSTRUCTION			
RATE		TOTAL	TOTAL	TOTAL		JOB HOURS	JOB SALARY
PROJECT MANAGER	\$ 70.00	8	36	8		52	\$ 3,640.00
RESIDENT ENGINEER	\$ 50.00	64	755	64		883	\$ 44,150.00
SURVEY/CADD TECH	\$ 45.00	0	8	0		8	\$ 360.00
TOTAL		72	799	72		943	\$ 48,150.00
						MULTIPLIER	
						3.0	\$ 144,450.00
Direct Costs		Vehicle Days	90	\$90/day			\$ 8,100.00
							\$ 8,100.00
						Direct Costs	\$ 8,100.00
						QA/Testing	\$ 3,000.00
						TOTAL	\$ 155,550.00

RESOLUTION NO. [Insert Resolution Number]

A RESOLUTION AUTHORIZING CONSTRUCTION AND MAINTENANCE OF MUNICIPAL FACILITIES BY MUNICIPAL FORCES IN THE STATE RIGHT OF WAY

WHEREAS, the Village of Westmont, DuPage County, Illinois, hereinafter referred to as the "Municipality," has a need for construction, maintenance, operation and repair of certain municipal facilities, including street returns, watermains, storm sewers, traffic signals, street lights, sidewalk and landscaping, within the State Highway Right of Way located within the corporate limits of the Village; and

WHEREAS, such construction and maintenance by the Municipality is in the public interest and for the safety and convenience of the traveling public; and

WHEREAS, the previous resolution on file for this purpose has expired (effective December 31, 1999, as per the Notice of Expiration); and

WHEREAS, the Municipality desires to re-establish and re-affirm its authority to perform such construction and maintenance work within the State Highway Right of Way in accordance with the policies and specifications of the Illinois Department of Transportation (IDOT).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, as follows:

SECTION 1. AUTHORITY. That the Village of Westmont is hereby authorized to construct, maintain, and repair municipal facilities in the State Highway Right of Way within its corporate limits.

SECTION 2. COMPLIANCE. That the construction and maintenance work authorized by this Resolution shall be performed by municipal forces in a manner consistent with the applicable standards, policies, and specifications of the Illinois Department of Transportation, District One.

SECTION 3. INDEMNIFICATION. That the Village of Westmont hereby pledges its good faith and guarantees that all work shall be performed in accordance with conditions of the permit to be granted by the Department, and to hold State of Illinois harmless during the prosecution of such work, and assume all liability for damages to person or property due to accidents or otherwise by reason of the work which it performed under the provision of such permit.

SECTION 4. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage, approval, and submission to the Illinois Department of Transportation.

PASSED AND APPROVED by the Mayor and Board of Trustees of the Village of Westmont, DuPage County, Illinois, this **[insert date]**.

ATTEST:	
_____	_____
Village Clerk: Amanda Szymiski	Mayor: Steven T. Nero

March 25, 2026

Ms. Amy Ries PE
Director of Public Works
Village of Westmont
155 E. Burlington Avenue
Westmont, IL 60559

**Subject: Village of Westmont – WTCPS Demolition and Chlorination System Replacement
Phase 1 Construction Services**

Dear Ms. Ries:

The purpose of this project is to complete construction engineering services for the work of the WTCPS Demolition and Chlorination System Replacement located at 39 E. Burlington Avenue, Westmont. The project will include part-time observation of demolition activities, structural concrete formwork and rebar review, concrete pours, chlorination system installation and startup, SCADA integration and other miscellaneous items of work.

Baxter & Woodman, Inc. is pleased to submit the following proposal. This proposal outlines our scope of services and engineering fee.

Scope of Services

1. Act as the Owner's representative with duties, responsibilities and limitations of authority as assigned in the construction contract documents.
2. PROJECT INITIATION
 - A. Prepare Award Letter, Agreement, Contract Documents, Performance/Payment Bonds, and Notice to Proceed. Receive Contractor insurance documents.
 - B. Attend and prepare minutes for the preconstruction conference, and review the Contractor's proposed construction schedule and list of subcontractors.
3. CONSTRUCTION ADMINISTRATION
 - A. Attend periodic construction progress meetings.
 - B. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action

in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs of precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.

- C. Review the Contractor's submitted construction record drawings for completeness prior to submission to the Owner.
 - D. Prepare construction contract change orders and work directives when authorized by the Owner.
 - E. Review the Contractor's requests for payments as construction work progresses, and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
 - F. Research and prepare written response by Engineer to request for information from the Owner and Contractor.
 - G. Project manager or other office staff visit site as needed.
4. FIELD OBSERVATION – PART TIME
- A. Engineer will provide a Resident Project Representative at the construction site on a periodic part-time basis from the Engineer's office of not more than eight (8) hours per regular weekday, not including legal holidays as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion.
 - B. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If the Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any

- decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.
- C. Part-Time Field Observation provides that the Resident Project Representative will make intermittent site visits to observe the progress and quality of Contractor's executed Work. Part-Time Field Observation does not guarantee the Engineer will observe or comment on work completed by the contractor at times the Resident Project Representative is not present on site. Such visits and observations by the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of Contractor's Work in progress or to involve detailed inspections of Contractor's Work in progress beyond the responsibilities specifically assigned to Engineer in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on Engineer's exercise of professional judgment as assisted by the Resident Project Representative, if any.
 - D. Provide the necessary base lines, benchmarks, and reference points to enable the Contractor to proceed with the work.
 - E. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work.
5. COMPLETION OF PROJECT
- A. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.
 - B. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.
 - C. Review the Contractor's requests for final payment, and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
 - D. Review the Contractor's submitted construction record drawings which show field measured dimensions of the completed work which the Engineers consider significant and provide the Owner with an electronic copy within ninety (90) days of the Project completion.

Fee

The Owner shall pay the Engineer for the services performed or furnished, based upon the Engineer's standard hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which in total will not exceed **\$45,390**.

This proposal is valid for 90 days from the date issued.

Schedule

Preconstruction Meeting:	April 1, 2026
Contractor Mobilization	April 15, 2026
Chlorine System Installation	June 1, 2026
Substantial Completion	July 1, 2026
Final Completion	August 1, 2026

Standard Terms and Conditions

The attached Standard Terms and Conditions apply to this proposal.

Acceptance

If you find this proposal acceptable, please sign and return one copy for our files. If you have any questions or need additional information, please do not hesitate to contact Reggie Jansen at 815-444-3391 or rjansen@baxterwoodman.com.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Craig D. Mitchell, PE
Vice President

Village of Westmont

ACCEPTED BY: _____

TITLE: _____

DATE: _____

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Construction\2400118.04_Proposal_WaterTreatmentFacilityRehab_CS.docx

Ms. Amy Ries
Village of Westmont

March 25, 2026
2400118.04 | Page 4

PLEASE READ THESE STANDARD TERMS AND CONDITIONS (“TERMS”) CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. (“Baxter & Woodman”). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE “AGREEMENT”.

Owner’s Responsibility – Provide Baxter & Woodman with all criteria and full information for the “Project,” which is generally otherwise identified in the Letter Proposal. Baxter & Woodman will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards (“Owner Affiliates”) without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to Baxter & Woodman. Baxter & Woodman and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services – The agreed upon services shall be completed within a reasonable amount of time. If Baxter & Woodman is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, Baxter & Woodman’s work shall be extended and the rates and amounts of Baxter & Woodman’s compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments – The fees to perform the proposed scope of services constitutes Baxter & Woodman’s estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. Baxter & Woodman invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs – Baxter & Woodman’s opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that Baxter & Woodman has no control over construction costs or contractor’s methods of determining prices, or over competitive bidding, or market conditions. Baxter & Woodman cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from Baxter & Woodman’s opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by Baxter & Woodman will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. Baxter & Woodman makes no warranties, express or implied, in connection with its services; (2) Baxter & Woodman shall be responsible for the technical accuracy of its services and documents; (3) Baxter & Woodman shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) Baxter & Woodman may employ such sub-consultants as Baxter & Woodman deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) Baxter & Woodman shall not supervise, direct, control, or have authority over any contractors’ work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor’s furnishing and performing of its work; (6) Baxter & Woodman neither guarantees the performance of any contractor nor assumes responsibility for any contractor’s failure to furnish and perform the work in accordance with the contract documents; (7) Baxter & Woodman is not acting as a municipal advisor as defined by the Dodd-Frank Act. Baxter & Woodman shall not provide advice or have any responsibility for municipal financial products or securities; (8) Baxter & Woodman is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by Baxter & Woodman shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e., hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that Baxter & Woodman’s review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Baxter & Woodman’s consideration of a component does not constitute acceptance of the assembled item; (10) Baxter & Woodman’s site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, Baxter & Woodman will become generally familiar with observable completed work. If Baxter & Woodman observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance – Baxter & Woodman will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker’s Compensation:	Statutory Limits	Excess Umbrella Liability:	\$15 million per claim and aggregate
General Liability:	\$1 million per claim \$2 million aggregate	Professional Liability:	\$5 million per claim \$10 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will Baxter & Woodman’s collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to Baxter & Woodman

under this Agreement. Any claim against Baxter & Woodman arising out of this Agreement may be asserted by the Owner, but only against the entity and not against Baxter & Woodman's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, Baxter & Woodman shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of Baxter & Woodman; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless Baxter & Woodman and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and Baxter & Woodman waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the Baxter & Woodman and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that Baxter & Woodman is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and Baxter & Woodman agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination – Either party may terminate this Agreement upon ten (10) business days' written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay Baxter & Woodman, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All Baxter & Woodman documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Baxter & Woodman to Owner pursuant to this Agreement) are instruments of service and Baxter & Woodman retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by Baxter & Woodman or its consultant. Electronic format of Baxter & Woodman's design documents may differ from the printed version and Baxter & Woodman bears no liability for errors, omissions or discrepancies. Reuse of Baxter & Woodman's design documents is prohibited, and Owner shall defend and indemnify Baxter & Woodman from all claims, damages, losses and expenses, including attorney's fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in Baxter & Woodman's document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or Baxter & Woodman to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and Baxter & Woodman and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution – All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Baxter & Woodman, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party's non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

VILLAGE OF WESTMONT

AGREEMENT FOR PROFESSIONAL PLANNING SERVICES FOR VILLAGE OF WESTMONT COMPREHENSIVE PLAN AND DOWNTOWN STREETScape MASTER PLAN

THIS AGREEMENT is dated as of the ____ day of MarchApril, 2026 (“**Agreement**”) and is by and between the **VILLAGE OF WESTMONT**, an Illinois municipal corporation (“**Village**”) and The Lamar Johnson Collaborative Inc., an Illinois corporation (“**Consultant**”) (the Village and Consultant may be individually referred to as a “**Party**” and may be collectively referred to as the “**Parties**”).

IN CONSIDERATION OF the mutual covenants and agreements set forth in this Agreement, and pursuant to the Village’s statutory powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to provide all necessary professional consulting services and to perform the work in connection with the project identified below:

Consultant Firm Name: The Lamar Johnson Collaborative Inc.
Street Address: 8640 Evans Avenue
City, State, Zip: St. Louis, MO 63134
Telephone: (314) 429-1010

B. Project Description. The Village is seeking professional planning services to prepare a Comprehensive Plan, which will serve as an update to its 2013 Comprehensive Plan, and to prepare a Downtown Streetscape Master Plan (the Comprehensive Plan and the Downtown Streetscape Master Plan are collectively referred to herein as the “**Project**”). The purpose of the Project is to guide the Village in its planning efforts over the next 10 to 20 years.

C. Representations of Consultant. The Consultant has submitted to the Village a description of the services and deliverables to be provided by the Consultant for the Project, a copy of which is attached as Exhibit B to this Agreement (“**Services**”). The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the Services set forth in Exhibit B in a manner consistent with the Standard of Care as set forth in Section 6.A. The Consultant further represents, to the best of its knowledge as of the date of this Agreement, that has sufficient professionals, support staff, and subconsultants to timely perform all tasks within all phases of the Project within the Project Schedule identified in Exhibit B to this Agreement.

D. Agreement Amount. The total amount billed by the Consultant for the Services under this Agreement shall not exceed \$ 223,987.00, as outlined in Exhibit A, excluding reimbursable expenses as identified in Exhibit A and excluding any Supplemental Services as set forth in Section 3(D) of this Agreement.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform,

and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement and as set forth in Exhibit B to this Agreement in accordance with the Standard of Care.

C. Commencement: Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties. The Consultant shall diligently and continuously prosecute the Services during the Term (as defined in Section 7.G hereof), but in no event later than ~~July 31~~September 30, 2027 ("**Time of Performance**"), unless the Parties have agreed to Supplemental Services and a corresponding extension of the Time of Performance or the Agreement is otherwise terminated.

D. Reporting. The Consultant shall regularly report to the Village regarding the progress of the Services during the term of this Agreement as set forth in Exhibit B.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount billed for the Services during the term of this Agreement shall not exceed the amount identified as the Agreement Amount in Subsection 1D of this Agreement (which amount excludes reimbursable expenses and Supplemental Services, if any), without the prior express written authorization of the Village.

B. Invoices and Payment. The Consultant shall submit invoices for its Services to the Village on a monthly basis, unless the Parties agree otherwise. Consultant shall submit invoices in an approved format for those portions of the Services performed and completed by the Consultant. The invoices shall contain sufficient detail describing the individual or subconsultant performing the Services, the Services rendered by each individual or subconsultant, reimbursable expenses (if any), and the amount due. The Village shall pay Consultant's invoices pursuant to the Illinois Local Government Prompt Payment Act, 50 ILCS 505/1, *et seq.* If the Village fails to timely pay Consultant's invoices, interest shall accrue at the rate of 1% of any amount approved and unpaid for each month or fraction thereof until final payment is made

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the authorized representative of the Village to inspect and audit all data and records of the Consultant for work done under the Agreement. Notwithstanding the foregoing, lump sum pricing shall not be subject to audit and with regards to any rates, the amount to which the rate is multiplied against (hours invoiced) may be audited but not the stipulated rate (hourly rate) itself. The records shall be made available to the Village at reasonable times during the Agreement period, and for three years after the termination of the Agreement.

D. Supplemental Services. If the Village and Consultant agree that additional services ("**Supplemental Services**") are needed or desired above and beyond the Services described in Exhibit B to this Agreement, the Parties shall place such agreement in writing as an amendment to this Agreement. Such amendment shall describe the Supplemental Services, describe the time by which such Supplemental Services will be completed, describe the amount (or estimate of the amount) of the Supplemental Services, and describe changes to the Project Schedule, if any. Any such agreement for Supplemental Services shall be valid only upon written amendment pursuant to Subsection 8A of this Agreement. The Consultant shall invoice the Village for Supplemental Services at the Hourly Rate Schedule described in Exhibit C. (Hourly Rate)

Schedule) and Exhibit C-1 (Hourly Rate Per Person) to this Agreement, unless the Parties agree otherwise. Supplemental Services do not include additional services made necessary due to the negligent errors or omissions of Consultant.

E. Taxes, Benefits and Royalties. The Agreement Amount includes all applicable federal, state, and local taxes of every kind and nature applicable to the Services in effect and enforced as of the date of this Agreement as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

F. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed. ~~Services performed in accordance with the Standard of Care, shall be deemed accepted by the Village.~~

SECTION 4. PERSONNEL: SUBCONSULTANTS.

A. Key Project Personnel. The Key Project Personnel identified in Exhibit E shall be primarily responsible for carrying out the Services on behalf of the Consultant. Consultant's Organizational Chart is attached hereto as Exhibit F. The Key Project Personnel shall not be changed, absent death, serious injury/illness, or termination of employment, without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable when terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassigning, or resignation.

C. Approval and Use of Subconsultants. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved by the Village in writing. All subconsultants used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subconsultant shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by the Agreement. All Services performed under any subconsultant subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subconsultants of the Consultant, and every subcontract shall include a provision binding the subconsultant to all provisions of this Agreement to the extent applicable to subconsultant's scope of work. Consultant intends to utilize the services of the subconsultants listed on Exhibit E. The Village approves Consultant's use of the subconsultants listed on Exhibit E, and Consultant may retain the services of additional subconsultants subject to compliance with this Section 4(C). Unless part of Additional Services, payment to all subconsultants is the responsibility of

Consultant, and the fees and costs of all subconsultants is included in the Agreement Amount listed in Section 1(D) of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subconsultant fails to perform the Services in a manner that ~~fails to comply~~complies with the Standard of Care and/or the requirements of this Agreement as may be applicable to such personnel or subconsultant, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subconsultant. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term “**Confidential Information**” shall mean information designated as “Confidential” in the possession or under the control of the Village relating to the technical, business or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village’s computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (i) to have been rightfully in the possession of the Consultant prior to the time of disclosure of said information to the Consultant under this Agreement (“**Time of Disclosure**”); (ii) to have been in the public domain prior to the Time of Disclosure; (iii) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (iv) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access to or be directly or indirectly exposed to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without express prior written consent of the Village, unless required to perform the Services set forth in this Agreement or unless required by a lawful court order, subpoena, or mandatory order of a governmental body or agency. The Consultant shall be permitted to disclose Confidential Information as necessary to its subconsultants to fulfill the obligations required by this Agreement. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring subconsultants of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF CARE: INDEMNIFICATION: INSURANCE.

A. Standard of Care. The Consultant warrants that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized similar consulting firms in performing services of a similar nature and complexity in the same locale in existence at the time of performance of this Agreement (“Standard of Care”).

B. Indemnification. The Consultant shall indemnify and save harmless, the Village, its officials, officers, employees, and agents against third party damages, liabilities, losses, and expenses, including reasonable attorneys’ fees and administrative expenses recoverable under

applicable law, but only to the extent arising out of or caused by, the Consultant's negligent or intentional acts or omissions in the performance of, or failure to perform, the Services or any part thereof, except to the extent caused by the negligent or intentional acts of the Village.

C. Insurance. Contemporaneous with the Consultant's execution of this Agreement, the Consultant shall provide certificates of insurance all with the minimum insurance coverages and limits as set forth in Exhibit D to this Agreement. But in no event shall any work begin without an insurance certificate or policy having been provided and approved by the Village. Such certificates shall be from companies with a general rating of A and a financial size category of Class X or better, in Best's Insurance Guide. Such certificates of insurance shall provide that no insurer change, modification in, or cancellation of any insurance shall become effective until the expiration of 30 days after written notice thereof shall have been given to the Village. The Consultant shall, at all times during the term of this Agreement, maintain and keep in force, at the Consultant's expense, the insurance coverages provided above.

D. No Personal Liability. No elected or appointed official, officer, or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement. Likewise, no claims or suits shall be made against the officials, officers, or employees of the Consultant under this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing, in or done pursuant to this Agreement, shall be construed (i) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (ii) to create any relationship between the Village and any subconsultant of the Consultant. Consultant shall have no authority to bind the Village to any agreement or obligation with a third party.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge, as of the date of this Agreement: (1) no Village official, officer, or employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq.* of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq.*; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code, 720 ILCS 5/33E-1 *et seq.* The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has, in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be terminated.

D. Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

E. Patriot Act Compliance. The Consultant represents and warrants to the Village, to the best of its knowledge as of the date of this Agreement, that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Consultant further represents and warrants to the Village that the Consultant and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Consultant hereby agrees to defend, indemnify and hold harmless the Village, its officials, officers, employees, and agents from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from or related to any breach of the representations and warranties in this subsection

F. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time and for any reason upon 30 days' prior written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed as determined as provided in Exhibit A. The Consultant may also terminate the Agreement in the event the Village fails to make payment for services rendered, when due but only after the Consultant has provided written notice to the Village of the lack of payment and allowed the Village 30 days to make payment or contest the payment or amount.

G. Term. The time of performance of this Agreement, unless terminated pursuant to the terms of this Agreement, shall expire on the date all of the Services under this Agreement are completed or upon final payment to Consultant but no later than the Time of Performance. Completion of Services shall not constitute a waiver of any rights or claims which the Village may have or thereafter acquire with respect to any breach hereof by the Consultant or any right of indemnification of the Village by the Consultant.

H. Compliance with Laws and Grants. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable building and zoning statutes, ordinances, rules, and regulations, and the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq.*, and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq.*, within the Standard of Care.

Consultant shall be liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Consultant's, or its subconsultants', performance of, or failure to perform, the Services or any part thereof, but only to the extent Consultant is at fault.

I. **Default.** If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that permits completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform the Services or any other material requirement of this Agreement ("**Event of Default**"), and fails to commence to cure any such Event of Default within 10 business days after the Consultant's receipt of written notice of such Event of Default from the Village, and fails to cure any such Event of Default within a reasonable time thereafter, but not to exceed thirty (30) days, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. **Cure by Consultant.** The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. **Termination of Agreement by Village.** The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement.

3. **Withholding of Payment by Village.** The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including reasonable attorneys' fees and costs of litigation-administrative expenses to the extent recoverable by law, incurred by the Village as the result of any Event of Default by the Consultant or as a result of reasonable actions taken by the Village in response to any Event of Default by the Consultant.

Notwithstanding the foregoing, Consultant shall not be responsible for the consequences of acts of God; acts, omissions to act, or the failure to act in a timely manner of the Village and/or their respective agents and employees; strikes, lockouts, or other labor disturbances; riots, insurrections and civil commotions; embargoes; shortage or unavailability of materials, supplies, labor equipment and systems; material escalation; pandemic or epidemic; sabotage or vandalism; the requirements of laws, statutes, regulations, and other legal requirements; orders or judgments; failure of the Village to furnish timely information or approve or disapprove of Consultant's Services or work product promptly; or any other matter beyond the control of Consultant. When such delays beyond Consultant's reasonable control occur, the Village agrees Consultant is not responsible for damages, nor shall Consultant be deemed to be in default of this Agreement. If Consultant is delayed in performing any services as a result of any of the foregoing causes, Consultant's compensation and the time for performance shall be equitably adjusted by a change order signed by the parties.

J. **No Additional Obligation.** The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant or with any other third party.

K. **Village Board Authority.** This Agreement requires the approval of the Village Board of Trustees. Amendments to this Agreement for Supplemental Services may be approved administratively by the Village Manager if the estimated amount of the Supplemental Services is within the spending authority of the Village Manager. All other amendments to the Agreement for Supplemental Services or for other matters require the approval of the Village Board of Trustees.

L. **Mutual Cooperation.** The Village agrees to cooperate with the Consultant in the

performance of the Services, including meeting with the Consultant and providing the Consultant with such information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services or that is reasonably requested by Consultant. The Consultant agrees to cooperate with the Village in the performance of the Services to complete the work.

M. News Releases. The Consultant shall not issue any news releases or other public statements regarding the Services without prior written approval from the Village. The Consultant shall not use any logo or other identifying mark of the Village without prior written approval from the Village.

N. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received by the Consultant in connection with any or all of the Services to be performed under this Agreement, excluding standard details not unique to the project or that pre-exist the date of this Agreement ("**Documents**") shall be and remain the exclusive property of the Village provided the Village has paid the Consultant in full for those Documents. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village in electronic format upon payment of all sums due and owing Consultant under the Agreement. Any reuse of Documents other than for the purposes of this Agreement or that are altered without Consultant's involvement or without Consultant's written consent shall be at Village risk, and Consultant shall not be liable for any reuse of the Documents. The Village agrees, to the extent permitted by law, to indemnify and hold harmless the Consultant and its subconsultants from all costs and expenses, including the cost of defense, related to claims and causes of action asserted by any third person or entity to the extent such costs and expenses arise from the Village's unauthorized use of the Documents.

O. GIS Data. *[NOTE: Use this only if applicable]* The Village has developed digital map information through Geographic Information Systems Technology ("**GIS Data**") concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. **Limited Access to GIS Data.** The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

2. **Purpose of GIS Data.** The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

3. **Agreement with Respect to GIS Data.** The Consultant does hereby acknowledge and agree that:

a. **Proprietary Information of the Village.** The GIS Data constitutes proprietary materials of the Village and shall remain the property of the Village;

b. **Consent of Village Required.** The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village;

c. **Supply to Village.** At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. **No Guarantee of Accuracy.** The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. **Discontinuation of Use.** At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data processing equipment to verify that all use of the GIS Data has been discontinued.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective unless and until such amendment or modification is in writing, properly approved in accordance with applicable procedures, and executed.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other Party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Parties hereto and their agents, successors, and assigns.

D. Notice. Any notice or communication required or permitted to be given under this Agreement shall be in writing and shall be delivered (i) personally, (ii) by a reputable overnight courier, (iii) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid, or (iv) by electronic internet mail ("e-mail"). E-mail notices shall be deemed valid and received by the addressee thereof when delivered by e-mail and (a) opened by the recipient on a business day at the address set forth below, and (b) followed by delivery of actual notice in the manner described in either (i), (ii) or (iii) above within three business days thereafter at the appropriate address set forth below. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of (a) actual receipt; (b) one business day after deposit with an overnight courier as evidenced by a receipt of deposit; or (c) three business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Subsection, each Party shall have the right to change the address or the addressee, or both, for all future notices and communications to such Party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Westmont
31 W. Quincy Street
Westmont, IL 60559
Attention: James Gunther,
Village Manager
E-mail: jgunther@westmont.il.gov

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

Consultant Firm Name: The Lamar Johnson Collaborative Inc.

Street Address: 8640 Evans Avenue

City, State, Zip: St. Louis, MO 63134

Email: _____

Attention: Sarah Jacobson – Executive Director

E. **Third Party Beneficiary.** No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

F. **Provisions Severable.** If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

G. **Time.** Time is of the essence in the performance of this Agreement.

H. **Governing Laws.** This Agreement shall be interpreted according to the laws of the State of Illinois. The sole venue for any litigation between the Parties arising out of this Agreement shall be the Circuit Court of the Eighteenth Judicial Circuit, DuPage County, Illinois. Each Party waives the right to a trial by jury for any litigation between the Parties arising out of this Agreement.

I. **Entire Agreement.** This Agreement constitutes the entire agreement between the Parties and supersedes any and all previous or contemporaneous oral or written agreements and negotiations between the Village and the Consultant with respect to the Proposal and the Services.

J. **Waiver.** No waiver of any provision of this Agreement shall be deemed to or constitute a waiver of any other provision of this Agreement (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Agreement.

K. **Exhibits.** The Exhibits to this Agreement are attached hereto, and by this reference incorporated in and made a part of this Agreement. In the event of a conflict between the Exhibit and the text of this Agreement, the text of this Agreement shall control.

L. **Rights Cumulative.** Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

M. **Counterpart Execution.** This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

N. **Survival of Certain Terms.** The provisions of this Agreement set forth in Section 3(C), 5, 6, 7(I), (M), and (N), and 8(C), (F), (H), and (L), along with any other provisions which by their terms survive termination as well as any remedies for the breach thereof, shall survive the termination of this Agreement for any reason. All other rights and obligations of the respective parties shall cease upon termination of this Agreement.

[SIGNATURES FOLLOW]

IN WITNESS WHEREOF, the undersigned are duly authorized to execute this Agreement, and the effective date of this Agreement shall be the date listed below of the last Party to sign this

Agreement.

VILLAGE OF WESTMONT

By: _____
James Gunther
Village Manager

Date: _____

CONSULTANT

By: _____

Printed Name: ___ Sarah Jacobson _____

Title: Executive Director _____

Date: _____

EXHIBIT A

COST BREAKDOWN

COST BREAKDOWN

PROPOSED FEE

Please find a detailed breakdown of our fee proposal below. We have provided this estimate based on our understanding of the anticipated scope of work and associated tasks. We are flexible to adapt as the detailed scope is finalized with you. We have included a number of trips to your campuses for meetings on site. We look forward to the the opportunity to work together to outline what this this effort will require and how we can provide what you need.

LJC (URBAN DESIGN, PLANNING, LAND USE ANALYSIS, ECONOMIC DEVELOPMENT)	HOURLY RATES
Lesley Roth, Principal in Charge (Director)	\$285/Hr
Prayag Bagde, Visualization/Urban Planner (Urban Designer 2)	\$130/Hr
Carlos Terry, Urban Designer (Urban Designer 2)	\$130/Hr
Renee Blain, Project Manager (Site Planner 2)	\$145/Hr
KRUECK SEXTON (DOWNTOWN STREETScape MASTER PLAN, LANDSCAPE ARCHITECTURE)	
Manisha Kaul, Principal	\$231/Hr
Chelsea Miller, Project Manager	\$134/Hr
GHA ENGINEERS (TRANSPORTATION PLANNING/CIVIL ENGINEERING)	
Thomas Rychlik, Senior Engineer	\$270/Hr
Matt Turk, Director of Transportation	\$270/Hr

REIMBURSABLE AND/OR ADDITIONAL EXPENSES

In addition to compensation for the design services, LJC and its consultants shall be authorized and reimbursed for out of pocket expenses in connection with the project and are anticipated to be up to 3% of the project costs. These expenses include:

- Expense of transportation in connection with the project; limited to expenses in connection with authorized travel; and fees paid for securing approval of authorities having jurisdiction over the project.
- Expense of postage and handling of drawings, specifications and other documents
- Expense of reproduction of all documents for scheduled progress printings when incurred by LJC postage for shipping progress print documents.

PHASE 1: EVALUATE	\$63,625
1.1 Kick off Meeting	\$6,630
1.2 Data Collection and Analysis	\$26,320
1.3 Review of Previous Plans	\$6,936
1.4 Market and Economic Analysis	\$3,340
1.5 SWOT Analysis of Subareas	\$10,440
1.6 Public Engagement Plan	\$2,531
1.7 Downtown Streetscape Meeting #1	\$4,978
1.8 Steering Committee Meeting	\$2,450
Deliverables: Existing Conditions Report	

PHASE 3: ENHANCE	\$62,726
3.1 Draft Comprehensive Plan Update	\$19,994
3.2 Implementation Matrix	\$8,235
3.3 Final Downtown Streetscape Plan	\$26,448
3.4 Public Workshop #2: Draft Plan	\$5,600
3.5 Steering Committee Meeting	\$2,450
Deliverables: Draft Comprehensive Plan, Final Streetscape Plan	

PHASE 2: INVESTIGATE	\$72,232
2.1 Key Person Interviews	\$4,776
2.2 Vision and Goals	\$11,322
2.3 Subarea Concept Plan Framework	\$17,480
2.4 Public Meeting: Visioning	\$14,752
2.5 Downtown Streetscape Meeting #2	\$7,772
2.6 Draft Downtown Streetscape Plan	\$21,452
2.7 Steering Committee Meeting	\$2,450
Deliverables: Draft Downtown Plan, Vision and Goals	

PHASE 4: EMPOWER	\$25,404
4.1 Final Plan Development	\$16,054
4.2 Public Workshop: Final Plan	\$4,870
4.3 Final Revisions	\$2,760
4.4 Plan Adoption	\$1,720
Deliverables: Final Comprehensive Plan	

TOTAL PROJECT COST	\$222,671.00
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EXHIBIT B

SCOPE OF WORK AND DELIVERABLES

Project Understanding

The Village of Westmont seeks to create a modern, responsive, and future-focused update to its 2013 Comprehensive Plan inclusive of subarea plans and Downtown Streetscape Master Plan. The Comprehensive Plan Update will represent a unified vision to realize the potential of the Village. The Village's guiding documents, plans and reports together, reflect the Village's efforts to both address its challenges and think aspirationally about the desired change and opportunity. By demonstrating that planning, and most importantly, implementation, is a priority for the Village, coordination of policy and a robust decision-making framework for the Comprehensive Plan Update and associated plans is critical to the success of this effort. Our team seeks to partner with the Village to create a plan that:

- Aligns community values
- Engages the community in a collaborative process
- Connects process to outcomes
- Leverages new policies and leadership capacity
- Prioritizes redevelopment
- Prioritizes highly graphic and multi-media communication

Our team is adept at uncovering a community's potential and creating a cohesive and consensus-built framework for responsible growth and incremental change. In our work with the Village of Brookfield, we integrated the newly adopted zoning ordinance into the comprehensive plan to ensure desired development was enforced and community preferences were incorporated into the planning process. The Village has created a foundation for this work through completion of a body of planning work that informs the Comprehensive Plan Update and associated documents to be completed during this effort. The Westmont Comprehensive Plan Update is a strategic opportunity to refocus policies, goals and actions to respond to present pressures and prepare

for the future. Since the 2013 Plan, several macro and micro-level forces have changed the dynamics of living, working, learning and travel. The Comprehensive Plan Update provides an opportunity to determine where and how the Village should grow and to overcome redevelopment stagnation. Our team will create subarea plans that illustrate opportunities for improvement in unique areas of the Village – to inspire residents and supplement an innovative and implementable plan.

Our team's planning approach to develop Westmont's Comprehensive Plan Update and Downtown Streetscape Master Plan is grounded in innovation Westmont offers a high quality of life with housing diversity, easy access to natural areas, great schools, and well-served transit access. The Village of Westmont's commitment to maintaining a strong employment base, celebration of its residents through inclusive engagement, will set a new standard for the Village.

Our team has experience working on similarly complex projects throughout the region in communities facing challenges to realize their potential and overcome barriers – both real and perceived. We realize change is hard and in these uncertain times, addressing resident need can uncover previously unknown opportunity. With our support, and in partnership with adjacent legacy residential neighborhood residents the City of Elgin was able to begin entitlements for over 15 acres of moderate density, riverfront mixed-use development. This successfully activated long-dormant vacant land and created new, connected trail systems and public amenities. This experience benefits Westmont because our team knows where to focus efforts and has familiarity with the conditions in the community to provide the best solutions to move the Village forward. Supported by local and national best practices, we will

create a planning process for the Comprehensive Plan Update that uncovers community need, is responsive to its current conditions, and addresses the variety of perspectives and positions present in the community. Our team's with Westmont, gives us a unique perspective on how to achieve the goals of the project. Manisha Kaul, has had prior intimate working experience with the Village staff and Council in implementing the goals established by the Village leadership on key projects like James Addington Plaza and the 2 phases of Quincy Avenue Streetscape. This gives us a unique perspective to build upon prior knowledge and experience, make the changes based on Village's feedback, and establish achievable yet visionary goals for the project. Understanding community dynamics allows us to approach the Comprehensive Plan Update with sensitivity and a level of detail that is transformative. This experience will inform how our team will collaboratively work with the various commissions, project stakeholders, and Village leadership to create policies that are both coordinated and consensus-built.

We will take the lessons learned at a local and national level to create space that is truly for the residents of Westmont. In partnership with the Village, we will encourage holistic planning for the surrounding context of all your community's assets and integrate it to have larger impacts on the health, safety and wellbeing of the community as well as financial and operational benefits for the Village.

DOWNTOWN STREETScape MASTER PLAN

Krueck Sexton Partners will lead the creation of the Downtown Streetscape Master Plan. A community's downtown and its open spaces are a window into its everyday soul. The downtown core needs to be a connected network of streetscapes, alleyways, and greenways which redefine the public realm and demonstrate new forms of recreational space. A fun,

resilient and pedestrian friendly downtown can connect other community assets and bring community together to celebrate each other and realize their vision. A successful downtown plan embraces the visionary and creates a realistic framework to achieve a vision. Our approach for your downtown will be to bring your community's vision to fruition by not only designing for fun, elevating your brand, building to last, but also being laser-focused on Implementation. We will help create a "Front Porch" for Westmont Residents that is warm and welcoming, safe and beautiful, encourages pedestrians and cyclists, and provides health benefits, facilitates the interaction of people, and fulfills your community's desires. We will partner with Westmont's Public Works Department, Community Development Department, and other Village stakeholders to ensure a process that is informed by community members and driven by your own metrics for success.

The Downtown Streetscape Master Plan will provide a framework to enhance the physical appearance of the public areas in the downtown by:

- Identifying opportunities to create new and impactful public spaces from existing underutilized areas -such as parking areas and alleys – to create energy and attraction
- Re-evaluating the right-of-way to identify where sidewalk widths can increase to improve accessibility and establish areas for outdoor dining
- Creating prototype designs for various street typologies to enhance overall aesthetics through hardscape, lighting enhancements, planting areas and art
- Enhancing the Village brand through a consistent design vocabulary, including reinforcing the brand through signage and environmental graphics
- Identifying strategies to build resiliency within the public realm





- Ensuring downtown streetscape and public spaces are safe and accessible

We will leverage our thorough understanding of existing conditions, improvement needs, and engineering challenges and opportunities. We will use this knowledge to expedite our work efforts with the streetscape design allowing our team to quickly begin engaging stakeholders and focus on design alternatives that will guide the improvements of Downtown Streetscapes.

PROJECT SCOPE

Phase 1: Project initiation and kick-off

At the project's onset, the LJC team will coordinate an initial Kick-Off Meeting with the Village of Westmont and the project's Steering Committee to establish the foundation for the planning process. This portion of the planning process is essential in learning the past decisions the Village has made, understand the goals for the project and will establish communication and management protocols. The analysis of existing conditions will allow our team to understand how Westmont's policies, physical characteristics, transportation network, parking, infrastructure, and economic development strategies are interconnected, how they are functioning, and determine potential improvements, incorporating the goals in the RFP document. We will collect existing conditions data including: history and regional context, previous plans, demographics, economic conditions, land use and zoning, real estate market trends, transportation, natural environment, community services, and infrastructure. We will also conduct a deeper dive into the Downtown streetscape context and subareas to review their relative strengths and challenges. We will use available GIS data, AutoCAD drawings, aerials, surveys, and other supporting information to analyze and establish a baseline understanding of the Village.

A review of previous planning efforts and guiding documents will provide the consultant team with a picture of community goals and values, planning priorities, lessons learned, and future opportunities. The Village's past plans and reports will be reviewed for their relevancy and applicability to the Comprehensive Plan Update. New goals and recommendations will be developed using these legacy documents as a basis to build on. These documents include, but are not limited to:

- 2013 Comprehensive Plan
- 2015 Commercial Design Guidelines
- 2025 Zoning Ordinance

MARKET AND ECONOMIC ANALYSIS

Our team will prepare a market analysis that focuses on a diversity of land uses as well as a community centered basis of understanding of place-based economic impacts. Our team will evaluate existing market dynamics and redevelopment potential, including redevelopment opportunities. Infill development potential and recommendations for responsive land uses that leverage economic development opportunities will be evaluated. Using publicly available data, our team will evaluate the social and demographic attributes of the study area. Using observations and synthesis from Placer AI mobility insights and Social Explorer demographic mapping, our team will be able to illustrate changes over time, shifting activity patterns, household composition, and more. The evaluation of demographic and socio-economic data sets will result in a summary that can be used to support creation of recommendations for responsive housing typologies and economic development strategies.

TASKS TO BE COMPLETED IN PHASE 1 INCLUDE:

- Kick-off Meeting
- Data Collection and Analysis
- Review of Previous Plans, Studies, and Reports
- Market and Economic Development Analysis
- SWOT analysis of subareas
- Public Engagement Plan inclusive of in-person and on-line web presence
- Downtown Meeting #1
- Steering Committee Meeting

Deliverables: Public Engagement Plan, Identification of Key Stakeholders, Base Data Collection and Analysis, Market Analysis, Existing Conditions Report – Villagewide and Downtown , project website

Phase 2: Visioning

During Phase 2, our team will utilize information collected during the data and analysis phase to create a Vision, Goals, and Objectives statement. The Existing Conditions Report will be shared with the public in a visioning workshop and input gathered on the community's vision as well as subarea priorities. Conversations with community stakeholders will further support the creation of a vision statement that creates a foundational guide for the Comprehensive Plan Update. Each subarea will be evaluated by type – Downtown, commercial areas, office/manufacturing, residential, and golf courses/open space - to define key topic areas and typology-based elements for each. This framework will support creation

and identification of key goals for each subarea. At the completion of Phase 2 outcomes of the first public workshop will be shared in a meeting with the Steering Committee.

DRAFT DOWNTOWN STREETScape MASTER PLAN

The Draft Downtown Streetscape Master Plan will be prepared as a part of the overall Comprehensive Plan Update. We acknowledge your desire to prioritize the downtown plan and will work with your staff to finetune the work plan accordingly. The Downtown Streetscape Master Plan will embody the vision and goals for the project to incorporate findings from the existing conditions analysis to create a framework for downtown that encourages investment and development. The team will create policy recommendations and design concepts that illustrate a street-by-street approach. Recommendations will focus on redesign opportunities for with a focus on how to improve the right-of-way to support a vibrant business corridor while facilitating the interaction of people and the promotion of commerce. Alternative preliminary designs (good, better, best) developed in close collaboration with the Village's planners and engineers will assess different possibilities for arrangement and placement of streetscape elements based on the community priorities and cost considerations. Both the cost of construction as well as the cost of maintenance and life cycle will be taken into consideration. These recommendations will be shared in a workshop setting for participant review and comment prior to being refined into the Draft Downtown Streetscape Master Plan.

TASKS TO BE COMPLETED IN PHASE 2 INCLUDE:

- Key stakeholder interviews
- Vision and goals
- Subarea concept plan framework
- Public workshop #1: visioning charette
- Streetscape community meeting # 1: Business Owners Meeting
- Draft Downtown Streetscape Master Plan
- Steering Committee Meeting

Deliverables: Vision and goals statement, key recommendations, Draft Downtown Streetscape Master Plan

Phase 3: Draft Plan

The third phase of the project centers on creation and socialization of the Key Recommendations and a policy framework for the project with stakeholders to better understand priority issue areas for each. The key recommendations framework will incorporate the vision

and goals for the project to ensure the Draft document is built from a solid foundation and vetted with community stakeholders.

SUBAREA PLANS

Subarea plans will be prepared as part of the overall Comprehensive Plan Update. The subarea plans will evaluate issues, opportunities and challenges to establish typology-based recommendations unique to particular areas in the Village. Our team will work with Village staff to develop a subarea plan framework and then confirm the framework with the Steering Committee. The subarea planning framework will build on findings in the market analysis and public engagement.





The Subarea Planning Framework will embody the vision and goals for the project to ensure the draft subarea plans incorporate findings from the market analysis and support decision making for priority areas in the city for investment and development. The team will create policy recommendations with accompanying graphics that illustrate challenges and opportunities in each of the sub areas. Key planning recommendations and associated graphics will be submitted for Steering Committee review. These recommendations will be evaluated and included in the Draft Plan.

DRAFT COMPREHENSIVE PLAN UPDATE

The Draft Comprehensive Plan Update will include the full text, graphics, findings and recommendations for the final plan. The draft will present preliminary opportunities that incorporate input gathered to date and highly developed recommendations. Our team prides itself on clear and consistent communications to create a highly graphic and user friendly document.

FINAL DOWNTOWN STREETScape MASTER PLAN

The Final Downtown Streetscape Master Plan will be inclusive of a block by block conceptual design framework. The Final plan will be graphically representative of all proposed elements, a maintenance plan, and a rehabilitation plan to ensure the lifespan of the project is cost effective. A drawing package will be delivered that effectively communicates the design intent as well as illustrates a cohesive experiential environment. Placemaking elements and coordination with the existing context will ensure the Plan represents an attractive and implementable vision for the community. In addition, the Final Plan will include a conceptual landscape plan which includes the proposed placement of street trees and other plant materials, identification of all proposed hardscape elements and materials, and selection of proposed site and street furnishings which might be applied throughout the street typologies. We will include Immediate, short- and long-term recommendations for advancing and implementing the Streetscape Plan, identify of any needed phasing for the project, and the budget for plan implementation.

TASKS TO BE COMPLETED IN PHASE 3 INCLUDE:

- Draft Comprehensive Plan Update
- Final Downtown Streetscape Master Plan
- Implementation Matrix
- Public workshop #2: Draft plan review

- Streetscape Meeting #3
- Steering Committee Meeting

Deliverables: Draft comprehensive plan update, final downtown streetscape master plan Implementation matrix, funding tools and resources

Phase 4: Final Plan

The Final Comprehensive Plan Update will be inclusive of all public input, analysis and data collected, key policy recommendations, subarea conceptual plans, and implementation matrix. Zoning and regulatory policy recommendations will be included in the Final Plan to ensure compatibility of land use recommendations. The Final Plan will be highly graphic and user friendly, with the ability to communicate planning concepts in a straight forward manner. The plan will be organized by chapter with easy reference to its contents, purpose, and use. The last phase of the project will include the implementation plan with short-, mid- and long-term timeframes identified for each policy in the Comprehensive Plan Update.

TASKS TO BE COMPLETED IN PHASE 4 INCLUDE:

- Final Comprehensive Plan Update
- Implementation Matrix
- Final Plan workshop (joint with downtown plan and comp plan)
- Adoption process

Deliverables: Final Comprehensive Plan Update, presentation materials for approvals/adoption meetings

DOWNTOWN STREETScape MASTER PLAN

To create the Downtown Streetscape Master Plan, our team will employ a coordinated approach to conceptual design in concert with the Comprehensive Plan Update.

Task 1: Existing Conditions Analysis

In coordination with the Comprehensive Plan Update, our team will evaluate the existing conditions of the study area. The evaluation of the downtown streetscape will include a field review of the general condition of the sidewalk, pavement, and other streetscape elements. Any gaps or constraints in the existing streetscape will be noted, such as missing and underperforming areas, pedestrian and vehicular movements, parking, drainage, amenity placement, and other agency restrictions. The Design Team will also confirm the Sustainability, Dark Sky Compliance

and any SMART strategies targets with the Village. Character defining elements to remain in the streetscape will be documented. We will craft site analysis summaries and existing sections to understand right-of-way conditions, program opportunities, and ways in which to leverage site conditions to provide cost effective solutions.

Task 2: Streetscape Design Framework

The conceptual design for the streetscape will be developed that is inclusive of public engagement and focus group conversations with key stakeholders. The conceptual design will be inclusive of all design elements and will illustrate specific character areas and streetscape treatments responsive to the conditions along the streets in the study area. The general objective for this phase of the work is to test site program and goals against the existing site conditions and to explore design ideas. The design and engineering team will work with Village staff to refine preliminary concepts based on the goals identified for the streetscape and the identified opportunity sites.

Deliverables: Project goals and vision memo, program definition, up to three (3) concept plans, material selections

Task 3: Streetscape Design Standards

The streetscape design standards will provide guidance to ensure uniformity in the study area as well as a cohesive palette of elements that defines the unique experience of downtown. Our approach is differentiated to ensure that the streetscape design supports economic goals as well as improves the functionality of downtown. The new streetscape standards may include design features such as:

- Wayfinding signage/indications
- Parklets
- Public art locations
- Benches, stopping points, and gathering areas
- Mid-block features with additional dedications, bump outs, raised crosswalks, etc.
- Additional right-of-way dedications such as corner clips, additional width, etc.

Our team will facilitate conversations with the Steering Committee, Village staff and public works to ensure conceptual design opportunities align with budget constraints. Up to three (3) conceptual design options will be created and socialized with decision makers before choosing a preferred option in Task 4.

Deliverables: preferred concept designs for public streets and public realm, up to (3) cost options, block by block streetscape plan

Task 4: Draft and Final Downtown Streetscape Plan

The Downtown Streetscape Master Plans will visualize a block by block design inclusive of standards to ensure implementation. A phasing plan for implementation be included to ensure implementation and construction minimize disruption in the study area. The maintenance and rehabilitation plan will include a training with public works and Village staff to ensure recommendations made for the streetscape are consistent with Village CIP and maintenance practices.

Deliverables: Draft and final plans, street sections

Public Engagement

COMMUNITY INPUT STRATEGY

Led by LJC, will employ community engagement as a philosophy rather than a project phase. Outreach activities are woven into our approach throughout the duration of the project, integrating feedback from residents of Westmont into the specific plan components. The public outreach strategy and targeted campaigns will not only raise awareness of desired outcomes, but will inspire and excite area residents and community members to think aspirationally about the potential of each plan. Engagement will also be a method for educating and building capacity of the civic infrastructure to assist with implementation.

BUILD EXCITEMENT

To build excitement and awareness of the planning process, we will create a public engagement plan and outreach strategy that leverages the Village's existing communication methods and connects to community members through their social networks. The public engagement plan will identify effective communication methods and media for the project inclusive of social media/virtual communication as well as neighbor networks and distribution points for print materials. All project communications will include consistent and accessible messaging about the Plan beginning early in the planning process. Our engagement process offers a variety of opportunities for the residents of Westmont to become acquainted with the planning process and opportunities for input. The engagement plan will identify upcoming engagement opportunities, where to find status updates and events calendars about the planning process. The goal of the process will be to strengthen civic pride and connections with Westmont neighbors.

STAKEHOLDER INTERVIEWS AND FOCUS GROUPS

We will facilitate stakeholder interviews and/or focus groups to help clarify key issue areas for the planning process. These intimate and personal conversations will help the team incorporate valuable insights into the planning process and provide guidance on the Plan's vision and themes. Our team will employ a suite of tools and engagement activities to create an authentic experience tailored to each focus group that excites, empowers, and inspires community residents in support of the design and planning process. We will work with project stakeholders to identify and recruit participants in these one-on-one and small group conversations. Stakeholder interviews and focus groups may be categorized in the following manner:

- Westmont Park District
- Development and real estate community
- Civic and faith-based leaders
- Representatives of each subarea
- Non-profit and philanthropic leaders
- Youth
- Seniors
- Educational institutions
- Village staff and leadership

TRANSLATE THE TECHNICAL

Public education and understanding of planning concepts will be foundational to the success of a community informed Plan and community-centered implementation. Our approach to communicating planning concepts is to ensure it is tangible and accessible to non-technical audiences. Our team has the expertise and creativity to ground these concepts in people's everyday experiences to ensure recommendations and their policy implications are readily understood by diverse audiences. Our team brings decades of experience translating technical concepts into understandable actions, skilled in creating highly visual and graphic representation of concepts. We value the opportunity to create a shared language with community members and stakeholders to co-create the future of Westmont.

COLLABORATE WITH COMMUNITY

The engagement team will facilitate a series of three Open House related to both the Downtown Streetscape Master Plan and Comprehensive Plan Update in mutually agreed upon areas of the Village. These will be opportunities for residents and other stakeholders to provide feedback on opportunities and challenges to be considered for each of the plans. Priority issue areas and key recommendations related to each of the plans will be shared, as well as opportunities for input into resident's primary areas of concern will be integrated throughout Open House activities and discussions. The Open House Workshops will have flexible, self guided formats, featuring interactive elements that may include pinnable maps, prioritization activities, fill-in-the-blank boards, real time and web-based interactive elements, and additional activities.

ACHIEVE MEANINGFUL COMMUNICATION - ACCESSIBLE AND INCLUSIVE ENGAGEMENT

The bedrock of meaningful community engagement is trust, and our team approaches engagement with an understanding that trust is built over time. We do this by creating a planning process that encourages authentic engagement listening with humility. We also do this by making engagement accessible

to as many people as possible and creating engagement opportunities representative of the community's unique character. This is expressed in a variety of ways: meeting people where they are already convening, accommodating disability accessibility needs, considering unique needs for scheduling, welcoming young children to engagement activities, as well as other considerations.

The project's Steering Committee and Village staff will serve as advisors of our engagement methods, ensuring ease and comfort in participation by the greatest number of people. We are committed to doing the work to engage communities who have been historically left out of planning processes and will leverage our local connections and partnerships to ensure representation of these groups in our engagement.

VIRTUAL AND WEB-BASED ENGAGEMENT

A project's online presence expands the ability to reach residents, business owners and property owners beyond traditional methods of outreach. Online tools can also be used to allow public comment on plan recommendations before they are finalized. We will work with the project leadership and community to define the best ways to inform stakeholders and residents about the project such as social media, the Village's website, and coordination with local online media to disseminate information and collect input throughout the course of the project. We will use these communication methods to post meeting announcements, create periodic project updates, and share workshop meeting results.

WEBSITE DESIGN AND UPDATES

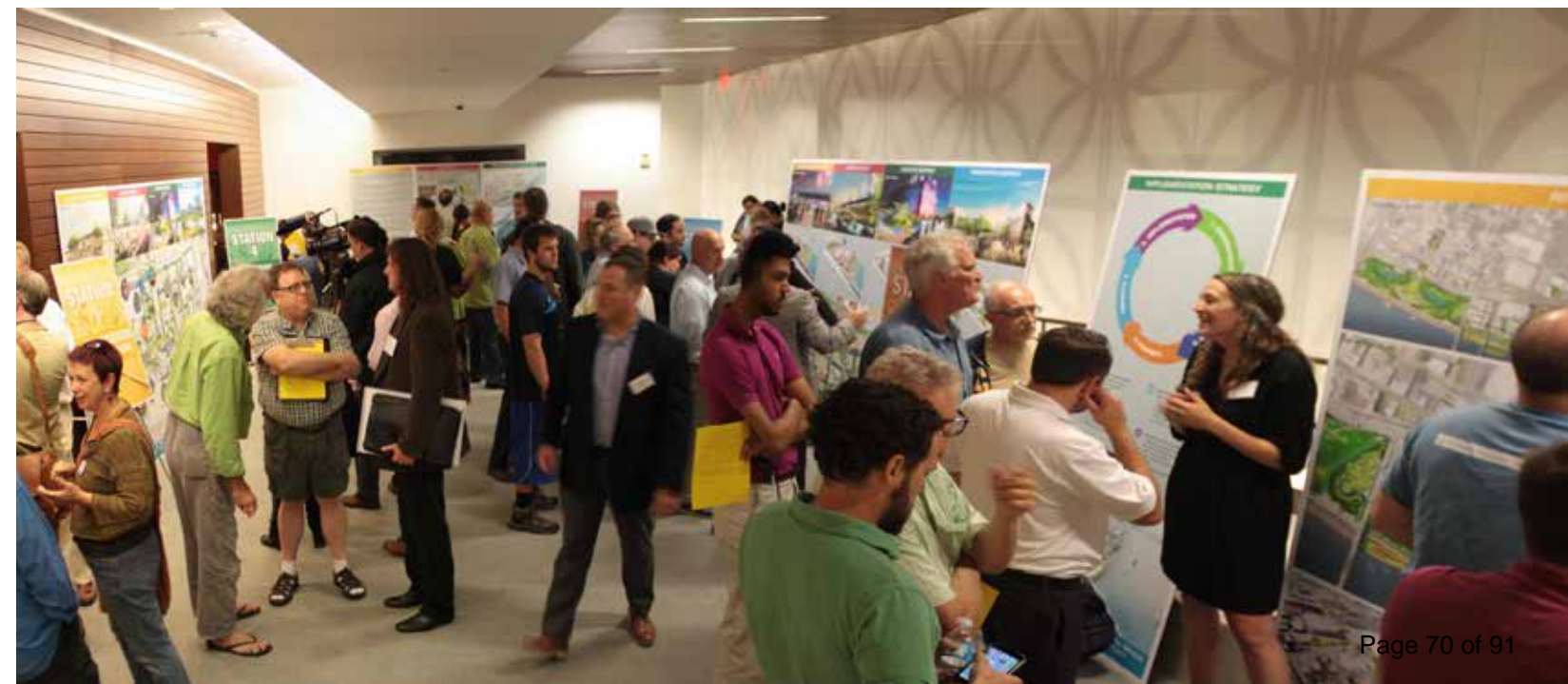
Our team will develop and maintain a project web interface that is connected to the Village's primary sources of public communication. The interface will be unique in its branding and will house project documents and other project information in one central location. The project web interface will be updated bi-monthly, or as necessary, for the duration of the project.

COMMUNICATIONS AND PUBLIC AWARENESS

Our team will develop a multi-platform communication strategy to ensure broad public awareness of the planning process and ways that they can participate. Our team will develop a distinct visual identity for the Plan and planning process which Westmont residents will quickly come to identify with the project. As referenced above, we will coordinate which tools have the greatest impact and largest audience to ensure market penetration of all project communications. These tools could potentially include: Village communication channels, earned media through press releases, social media platforms, project website, physical collateral like fliers and postcards, and other modes. We will also seek opportunities to tap into large cultural events, activating our team for relevant engagement activities.

A CLEAR BRAND

Our team will develop a distinct and engaging visual style that still fits with the overall look and feel of the Village's website and brand standards. This brand will be executed both visually and through the voice and tone that has been defined by the Village in the past. Our team is adept at communicating unique identities for specific project efforts to support public awareness and education campaigns. We would work with the Village and its communications and public relations staff to give the comprehensive planning effort a distinction from other Village planning efforts. The basic visual identity elements that will help to create a distinctive Comprehensive Plan brand and image. These visual communication elements could be applied to neighborhood and Village communication as well as specific Plan elements – creating a cohesive language to connect all five plans. The logo brand will be tested on a variety of potential applications such as collateral materials, presentations, social media, outreach materials, signage, banners and other promotional communications to help ensure their viability during implementation.



COST BREAKDOWN

PROPOSED FEE

Please find a detailed breakdown of our fee proposal below. We have provided this estimate based on our understanding of the anticipated scope of work and associated tasks. We are flexible to adapt as the detailed scope is finalized with you. We have included a number of trips to your campuses for meetings on site. We look forward to the the opportunity to work together to outline what this this effort will require and how we can provide what you need.

LJC (URBAN DESIGN, PLANNING, LAND USE ANALYSIS, ECONOMIC DEVELOPMENT)	HOURLY RATES
Lesley Roth, Principal in Charge (Director)	\$285/Hr
Prayag Bagde, Visualization/Urban Planner (Urban Designer 2)	\$130/Hr
Carlos Terry, Urban Designer (Urban Designer 2)	\$130/Hr
Renee Blain, Project Manager (Site Designer 2)	\$145/Hr
KRUECK SEXTON (DOWNTOWN STREETScape MASTER PLAN, LANDSCAPE ARCHITECTURE)	
Manisha Kaul, Principal	\$231/Hr
Chelsea Miller, Project Manager	\$134/Hr
GHA ENGINEERS (TRANSPORTATION PLANNING/CIVIL ENGINEERING)	
Thomas Rychlik, Senior Engineer	\$270/Hr
Matt Turk, Director of Transportation	\$270/Hr

REIMBURSABLE AND/OR ADDITIONAL EXPENSES

In addition to compensation for the design services, LJC and its consultants shall be authorized and reimbursed for out of pocket expenses in connection with the project and are anticipated to be up to 3% of the project costs. These expenses include:

- Expense of transportation in connection with the project; limited to expenses in connection with authorized travel; and fees paid for securing approval of authorities having jurisdiction over the project.
- Expense of postage and handling of drawings, specifications and other documents
- Expense of reproduction of all documents for scheduled progress printings when incurred by LJC postage for shipping progress print documents.

PHASE 1: EVALUATE	\$63,625
1.1 Kick off Meeting	\$6,630
1.2 Data Collection and Analysis	\$26,320
1.3 Review of Previous Plans	\$6,936
1.4 Market and Economic Analysis	\$3,340
1.5 SWOT Analysis of Subareas	\$10,440
1.6 Public Engagement Plan	\$2,531
1.7 Downtown Streetscape Meeting #1	\$4,978
1.8 Steering Committee Meeting	\$2,450
Deliverables: Existing Conditions Report	

PHASE 2: INVESTIGATE	\$72,232
2.1 Key Person Interviews	\$4,776
2.2 Vision and Goals	\$11,322
2.3 Subarea Concept Plan Framework	\$17,480
2.4 Public Meeting: Visioning	\$14,752
2.6 Draft Downtown Streetscape Plan	\$21,452
2.7 Steering Committee Meeting	\$2,450
Deliverables: Draft Downtown Plan, Vision and Goals	

PHASE 3: ENHANCE	\$62,726
3.1 Draft Comprehensive Plan Update	\$19,994
3.2 Implementation Matrix	\$8,235
3.3 Final Downtown Streetscape Plan	\$26,448
3.4 Public Workshop #2: Draft Plan	\$5,600
3.5 Steering Committee Meeting	\$2,450
Deliverables: Draft Comprehensive Plan, Final Streetscape Plan	

PHASE 4: EMPOWER	\$25,404
4.1 Final Plan Development	\$16,054
4.2 Public Workshop: Final Plan	\$4,870
4.3 Final Revisions	\$2,760
4.4 Plan Adoption	\$1,720
Deliverables: Final Comprehensive Plan	

TOTAL PROJECT COST \$223,987.00



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Project Schedule

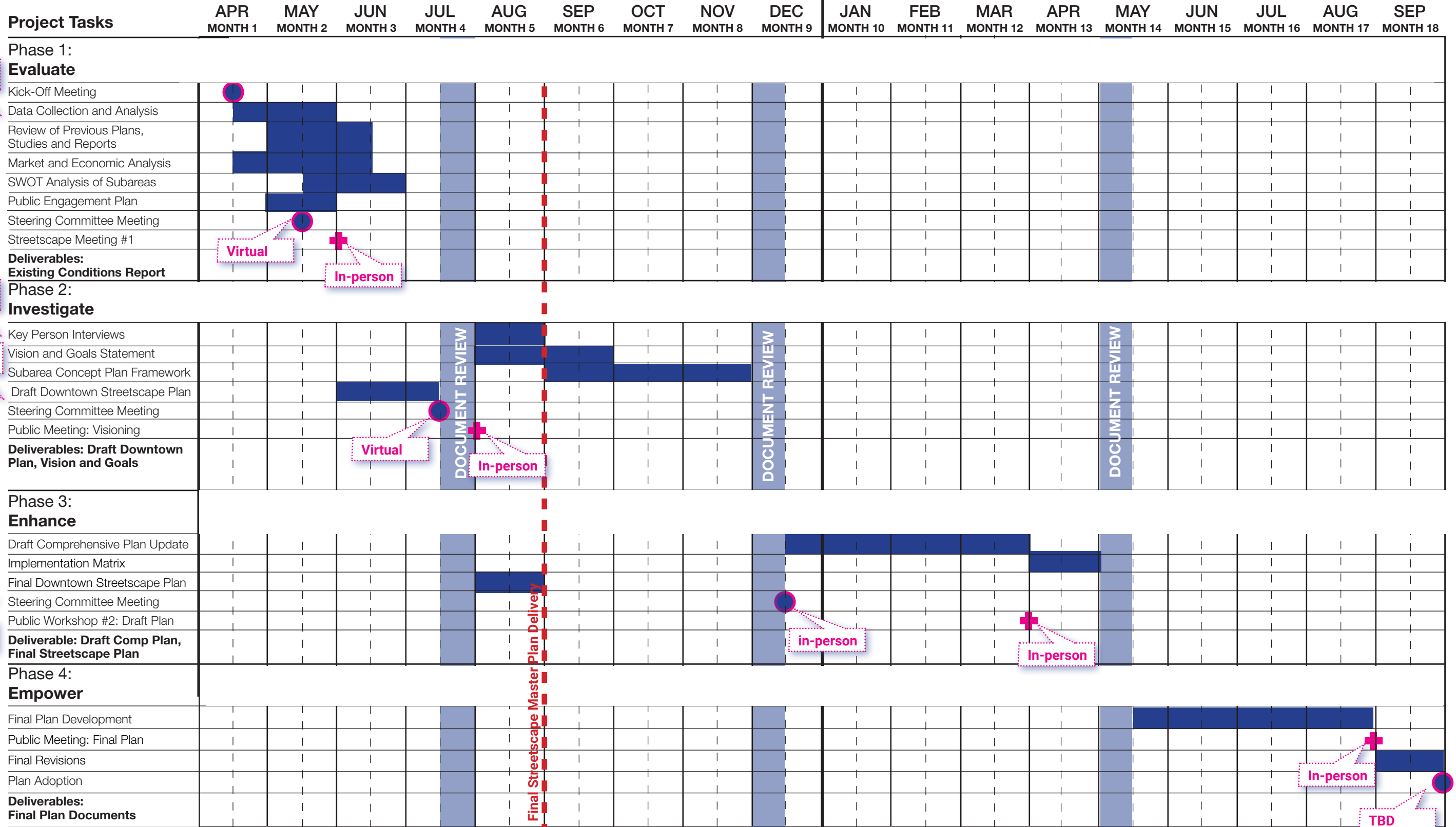
Our team proposes an 12-18 month schedule to complete the Village of Westmont Comprehensive Plan including its adoption and Downtown Streetscape Master Plan Update i

- Note 1: Concurrent data collection and review of past plans and studies for Village and Downtown Streetscape will be completed in Phase 1.
- Note 2: A focus group meeting with the Chamber of Commerce/Downtown Westmont Business Committee is included.
- Note 3: Public Workshop may be joint meeting for visioning around the Comprehensive Plan Update and Downtown Streetscape Plan.
- Note 4: Draft Comprehensive Plan Update workshop and Draft/Final Downtown Streetscape Master Plan Workshop will be joint.
- Note 5: Subarea concept plans will be created for inclusion of the Draft Comprehensive Plan Update.

DRAFT

- Tasks
- Review Meeting
- + Public Meeting

2026 | 2027



Note 1

Note 2

Note 3

Note 4

Virtual

In-person

Virtual

In-person

In-person

In-person

In-person

TBD

DOCUMENT REVIEW

DOCUMENT REVIEW

DOCUMENT REVIEW

Final Streetscape Master Plan Delivery

EXHIBIT C

HOURLY RATE SCHEDULE

Lamar Johnson Collaborative Inc.

EXHIBIT C-1

HOURLY RATE PER PERSON

	Total	Lamar Johnson Collaborative Urban Design, Planning, Land Use Analysis					Krueck Sexton Economic Development				GHA Transportation Planning/Civil Engineering				Total Fee by Task	
		Lesley Roth PIC	Prayag Bagde Visualization/ Urban	Carlos Terry Urban Designer	Renee Blain Project Manager	Total Hours per Task	TOTAL FEE	Manisha Kaul Principal	Chelsea Miller project manager	Total Hours per Task	TOTAL FEE	Tom Rychlik Director	Matt Principal	Total Hours per Task		TOTAL FEE
Hourly Rate		\$285	\$130	\$130	\$145		\$231	\$134			\$270	\$270				
Phase 1: Evaluate															\$63,625	
1.1 Kick off Meeting	26	4		4	8	16	\$2,820	6	6	12	\$2,190	2	4	6	\$1,620	\$6,630
1.2 Data Collection and Analysis	108	4	8	40	32	84	\$12,020	20	40	60	\$9,980	4	12	16	\$4,320	\$26,320
1.3 Review of Previous Plans	22	4		4	4	12	\$2,240	4	8	12	\$1,996	2	8	12	\$2,700	\$6,936
1.4 Market and Economic Analysis	20	4	8		8	20	\$3,340				\$0					\$3,340
1.5 SWOT Analysis of Subareas	30	4		24	24	52	\$7,740					2	8	10	\$2,700	\$10,440
1.6 Public Engagement Plan	13	4			8	12	\$2,300	1		1	\$231			0	\$0	\$2,531
1.7 Downtown Streetscape Meeting #1		2		2		4	\$830	4	16	20	\$3,068	2	2	4	\$1,080	\$4,978
1.8 Steering Committee Meeting		4			4	8	\$1,720	2	2	4	\$730					\$2,450
Deliverables: Existing Conditions Report	219															
Phase 2: Investigate															\$72,232	
2.1 Key Person Interviews	22	4		4	4	12	\$2,240	4	8	12	\$1,996	2		2	\$540	\$4,776
2.2 Vision and Goals	34	4	8	24	16	52	\$7,620	2		2	\$462	4	8	12	\$3,240	\$11,322
2.3 Subarea Concept Plan Framework	60	4	12	40	40	96	\$13,700			0	\$0	4	10	14	\$3,780	\$17,480
2.4 Public Meeting: Visioning (Combined)	72	8	12	12	12	44	\$7,140	12	20	32	\$5,452	4	4	8	\$2,160	\$14,752
2.5 Draft Downtown Streetscape Plan	96	4	8	8	8	28	\$4,380	32	40	72	\$12,752	4	12	16	\$4,320	\$21,452
2.6 Steering Committee Meeting	12	4			4	8	\$1,720	2	2	4	\$730					\$2,450
Deliverables: Draft Downtown Plan, Vision and Goals	296															
Phase 3: Enhance															\$62,726	
3.1 Draft Comprehensive Plan Update	82	4	16	40	32	92	\$13,060	2	8	10	\$1,534	4	16	20	\$5,400	\$19,994
3.2 Implementation Matrix	42	4	4	12	24	44	\$6,700	2	8	10	\$1,534					\$8,234
3.3 Final Downtown Streetscape Plan	144	4	2	8	4	18	\$3,020	48	80	128	\$21,808	2	4	6	\$1,620	\$26,448
3.4 Public Workshop #2: Draft Plan	24	4	2	8	8	22	\$3,600	4	4	8	\$1,460	2		2	\$540	\$5,600
3.5 Steering Committee Meeting	12	4			4	8	\$1,720	2	2	4	\$730					\$2,450
Deliverables: Draft Comprehensive Plan, Final Streetscape Plan	304															
Phase 4: Empower															\$25,404	
4.1 Final Plan Development	69	4	16	32	24	76	\$10,860	12	8	20	\$3,844	2	3	6	\$1,350	\$16,054
4.2 Public Workshop: Final Plan	20	4	2	8	8	22	\$3,600	2	2	4	\$730	2		2	\$540	\$4,870
4.3 Final Revisions	12	4	4	4	4	16	\$2,760									\$2,760
4.4 Plan Adoption	8	4			4	8	\$1,720									\$1,720
Deliverables: Final Comprehensive Plan	109															
TOTAL HOURS		94	102	274	284			161	254			42	91			
TOTAL HOURS		\$26,790	\$13,260	\$35,620	\$41,180	754	\$116,850	\$37,191	\$34,036	415	\$71,227	\$11,340	\$24,570	136	\$35,910	\$223,987

EXHIBIT D

INSURANCE

EXHIBIT "D" MINIMUM INSURANCE COVERAGES

- A. Workers' Compensation Insurance
Workers' Compensation Insurance in statutory limits, including benefits provided under United States Longshoremen and Harbor Workers Act, with Coverage B - Employer's Liability limits of:
- Bodily Injury by Accident
\$1,000,000 Each Accident/ Each Employee/Policy Limit
- B. Commercial General Insurance
Bodily Injury and Property Damage combined:
\$1,000,000 General Annual Aggregate Per Project
\$1,000,000 Products and Completed Operations Annual Aggregate
\$1,000,000 Each Occurrence
- C. Automobile Liability Insurance
Bodily Injury and Property Damage combined:
\$1,000,000 Single Limit Each Occurrence
- D. Umbrella (Excess) Liability Insurance
Bodily Injury and Property Damage combined:
\$1,000,000 General Annual Aggregate
- E. Professional Liability
\$2,000,000 Each Claim/Aggregate

The following must appear on the certificate of insurance before work can begin or any payments can be released:

The Village of Westmont is named as an additional insured as respects the general liability, automobile liability and umbrella (excess) liability policies. Waivers of subrogation endorsements apply as required by written contract and where permissible by law.

EXHIBIT E

KEY PERSONNEL AND SUBCONSULTANTS

EXHIBIT E

KEY PROJECT PERSONNEL

Lesley Roth – Principal in Charge
Prayag Bagde – Visualization / Urban Planner
Carlos Terry – Urban Designer
Renee Blain – Project Manager

SUBCONSULTANTS

Downtown Streetscape Master Plan Lead Architect:

Manisha Kaul – Principal
Chelsea Miller – Project Manager
Krueck Sexton Partners
217 N. Jefferson, Suite 200
Chicago, IL 60661
(312) 787-0056

Civil and Transportation Engineer:

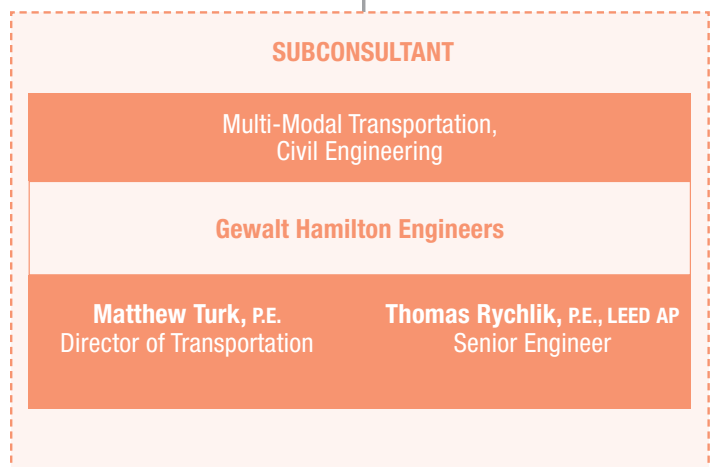
Tom Rychlik – Senior Engineer
Matt Turk – Director of Transportation
Gewalt Hamilton Associates, Inc.
625 Forest Edge Driv
Vernon Hills, IL 60061
(847) 478-9700

EXHIBIT F

ORGANIZATIONAL CHART

Organizational Chart

DRAFT



**FOURTH AMENDMENT
to
PUBLIC-PRIVATE PARTNERSHIP AGREEMENT FOR
EMS/FIREFIGHTING STAFFING**

This Fourth Amendment to the Public-Private Partnership Agreement is entered into effective May 1, 2026, by and between METRO PARAMEDIC SERVICES, INC., an Illinois Corporation (hereinafter referred to as “METRO” or “Contractor”) and the Village of Westmont, a Municipal Corporation (hereinafter referred to as (“VILLAGE” or “CLIENT”) each Party collectively referred to as “Parties” or individually a “Party”:

WITNESSETH:

WHEREAS Contractor and CLIENT are parties to a certain Public-Private Partnership Agreement dated May 1, 2022 (“Agreement”), a First Amendment dated May 1, 2023, a Second Amendment to the Agreement dated May 1, 2024, and a Third Amendment dated May 1, 2025, whereby Contractor was contracted to supply Personnel to CLIENT in accordance with the terms of the Agreement for five years, beginning May 1, 2022 and ending April 30, 2027; and

WHEREAS, pursuant to Article 8 of the Agreement, the Parties have met and Agreed upon the Consideration to be paid to Contractor for Year Five of Agreement; and

NOW, THEREFORE, in accordance with Article 24 of the Agreement and in consideration of the mutual covenants herein contained, the Parties hereby amend the Agreement as follows:

ARTICLE 8: Consideration.

Article 8 is amended by: (1) adding a new fifth paragraph, (2) Replacing the sixth paragraph (“In the event that Client requests that Contractor assign additional firefighter/paramedic personnel....”), and (3) replacing the eighth paragraph (“In the event that the village requests that the Contractor assign additional Firefighter/Paramedic personnel....) as noted below:

New Fifth Paragraph: Beginning May 1, 2026, in consideration for the services to be provided by Contractor to CLIENT pursuant to the provisions of the Agreement and this Fourth Amendment, CLIENT will pay Contractor the total sum of \$1,752,170.95 in Year Five (5). This sum shall be paid in twelve (12) equal monthly payments of \$146,014.25 due and owing on the 15th day of each month in Year Five.

New Sixth Paragraph replacing the struck paragraph: *In the event that Client requests that Contractor assign additional firefighter/paramedic personnel to Village, or that Client requests assigned firefighter/personnel to work hours in excess of those specified in this Agreement, Client shall pay Contractor \$50.00 per hour, for hours worked in excess of those specified in this Agreement. Additional personnel assigned to the Client shall require an amendment to this Agreement or a written and executed copy of a Memorandum of Understanding (MOU) by and between Contractor and Client. Contractor shall issue an invoice for excess personnel or excess personnel hours, and Client agrees to pay any such invoice within thirty (30) days.*

New Eighth Paragraph replacing the struck paragraph: *In the event that the Village requests that the Contractor assign additional Firefighter/Paramedic personnel to the Village for special events or additional hours, or that the Village requests assigned Firefighter/Paramedics to work hours in excess of those specified in this Agreement for special events or for other reasons, the Village shall pay the Contractor the hourly rate reflected in the below chart. Requests for additional Firefighter/Paramedics assigned to the Village shall be made in writing to Contractor by Village. The Contractor shall issue an invoice for excess personnel or excess personnel hours, and the Village agrees to pay any such invoice within thirty (30) days following receipt thereof.*

HOURLY PRICING:	Year 1	Year 2	Year 3	Year 4	Year 5
Contract Coordinator Non-shift time	\$ 48.80	\$ 50.75	\$ 52.78	\$ 54.89	\$ 57.09
Assistant Contract Coordinator Non-shift time	\$ 46.68	\$ 48.55	\$ 50.49	\$ 52.51	\$ 54.61
Additional Special Event Paramedics	\$ 42.43	\$ 44.13	\$ 45.89	\$ 47.73	\$ 49.64
Additional Special Event EMT-Bs	\$ 36.42	\$ 37.88	\$ 39.39	\$ 40.97	\$ 42.61

Unless specifically changed in this Fourth Amendment, the provisions of the Agreement, its First Amendment, its Second Amendment, and its Third Amendment remain in full force and effect. If any provision of this Fourth Amendment conflicts with the Agreement, its First Amendment, its Second Amendment, or its Third Amendment, this Fourth Amendment shall control.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF: The Parties have executed this Fourth Amendment to be effective on the date first stated above this _day of _____, ____.

VILLAGE OF WESTMONT

Mayor Date

METRO PARAMEDIC SERVICES, INC.

David B. Hill, President & CEO Date



FINANCE

31 West Quincy Street, Westmont, Illinois 60559

Tel: 630-981-6230 Fax: 630-829-4440
westmont.il.gov | finance@westmont.il.gov

HOTEL/MOTEL GRANT REQUEST

- Grant requests may be considered by the Village Board at the 2nd Board meeting of each month.
- Before submission for consideration by the Village Board, grant requests must be approved by the Admin-Finance Committee, which meets on the 1st Village Board meeting of each month.
- Submissions for the Finance Committee must be presented to Finance Staff at least 10 calendar days prior to the Finance Committee Meeting.

Requesting Entity (to whom check should be payable) Westmont Lions Foundation

Address to which check should be mailed: 55 E Richmond Street, Westmont, IL 60559

C/O Westmont Lions Foundation

Event Name 2026 Westmont Lions Foundation Spring Fling Festival 90th Celebration

Brief Description of Event Spring Fling Westmont Memorial Day Weekend 4 Day Festival
craft fair, carnival, live entertainment, food, beer and fireworks show.

Requested Amount (max is \$2,500) @2500

Percent of Total Event Cost (cannot exceed 50%) 5%

Impact on Encouraging Tourism or Overnight Visitors Event brings 20-35K people from
all over Chicagoland to Westmont for carnival, fireworks, music, food
fun, crafters to partake in Memorial Day Weekend events.

Other Benefits to the Village Community event for Westmont, serves as a door to provide projects and services for people of need in the community in various Westmont

Lions Club and Foundation programs we offer

Plan for Publicity of Event (including note that event was funded by hotel/motel tax)

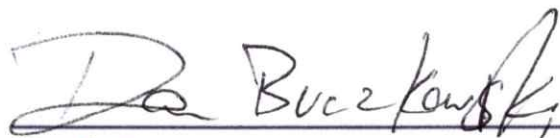
Website → www.westmontlionsfoundation.org/festival

5 Local Banners throughout Westmont community

Facebook video and post ads

Budget, Including Sponsors:

Please Attach Entity's Financial Statements for Past 2 Year



Signature

Daniel Buczkowski

Printed Name

Westmont Lions Foundation Treasurer

Title

Additional Information

Payment of Grant

- The Village will reimburse the grantee up to 50% of documented expenditures.
- Reimbursement may be in a single installment after the event and the expenses have totaled twice the grant amount, or an initial reimbursement may be made of ½ the grant amount.
- For example, with a \$2,000 grant, once the grantee has spent \$2,000, they can submit for reimbursement of the first \$1,000. After the event has been held, and they have spent the remaining \$2,000 (for a total of \$4,000 spent), they can submit for reimbursement of the final \$1,000 (for a total of \$2,000) grant.

After the Event

- Within 45 days of the event, the entity will submit to Finance receipts documenting that they spent at least twice the amount of the grant.
- Until the entity has appeared before the Finance Committee or Village Board to present a final report of the event, that entity will not be eligible to receive any further grant funding.

Potentially Acceptable and Unacceptable Uses of Hotel/Motel Money

Potentially Acceptable

- Advertising/promoting/sponsoring of the Village.
- Advertising/promoting/sponsoring of Village events.
- Advertising/promoting/sponsoring community events not run by the Village that are expected to draw tourists or overnight visitors such as July 4th, fireworks, Taste of Westmont, Red White and BBQ.
- Promoting/supporting Chamber events or events of other organizations that are expected to draw tourists or overnight visitors.
- Public improvements or decorations to identified property or facilities that draw tourists or are used by overnight visitors.
- Village beautification projects such as flower baskets in CBD, holiday lights, or seasonal banners.

Likely Unacceptable

- Promoting or sponsoring a local sports team.
- Public improvements with no clear link to tourism.
- Supporting or promoting local organizations or businesses where such businesses are not expected to draw tourists or overnight visitors.



FINANCE

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Brief Description of Event Spring Fling Westmont Memorial Day Weekend 4 Day Festival
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Requested Amount (max is \$2,500) 7000

Percent of Total Event Cost (cannot exceed 50%) 14%

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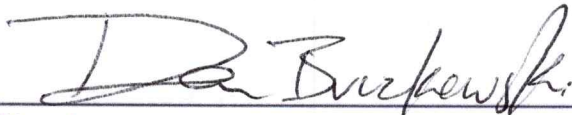
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Daniel Buczkowski

Printed Name

Westmont Lions Foundation Treasurer

Title