



# Village of Westmont

31 West Quincy Street, Westmont, Illinois 60559

villageboard@westmont.il.gov  
westmont.illinois.gov | 630-981-6200

## PUBLIC NOTICE

### FIRE PUBLIC SAFETY COMMITTEE

**Thursday, March 5, 2026 - 4:30 PM**

**Westmont Village Hall - 31 W. Quincy Street, Westmont, Illinois 60559**

### AGENDA

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Public Comment
5. Approval of Minutes
  - A. Minutes of the August 7, 2025 regular meeting.
6. Unfinished Business
  - A. Fire Station Update- 845 Group & Leopardo
7. New Business
  - A. Service Awards
  - B. CFO/EFO Awards
  - C. Life Saving Awards
  - D. Employee of the Year
  - E. Promotion to Lieutenant
  - F. EMS/MC to PBS Billing
8. Reports
  - A. Committee Chair
  - B. Department Director
    - i. 2025 Year End Report

## C. Division(s) Reports

9. Miscellaneous

10. Adjourn

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Note: Any person who has a disability requiring a reasonable accommodation to participate in the meeting should contact the ADA Compliance Officer, 9:00 A.M. to 4:00 P.M. Monday through Friday, Village of Westmont, Illinois, 60559; or telephone (630) 981-6210 voice, within a reasonable time before the meeting. Listen Everywhere, an assistive listening, mobile app, is now available to visitors attending Board and Commission Meetings held in the Village Hall Board Room.

<https://westmont.illinois.gov/581/ADA-Listen-Everywhere>



**Village of Westmont  
ADMINISTRATION**

31 West Quincy Street, Westmont, Illinois 60559

administration@westmont.il.gov | 630-981-6210  
westmont.illinois.gov | 630-981-6200

**Village Board Fire Public Safety Committee  
~ Regular Meeting ~  
MINUTES**

**~ Thursday, August 7, 2025 ~**

**CALL TO ORDER**

Trustee Guzzo called the meeting to order at 1630 hours.

**PRESENT**

Mayor Nero, Village Manager Gunther, Assistant Village Manager Parker, Trustee Barker, Trustee Guzzo, Trustee Liddle, Trustee Parrilli, Trustee Plowman, Trustee Scales and Fire Chief Riley.

**ALSO PRESENT**

Deputy Chief Fitzgerald, Deputy Chief Frank, Police Chief Gruen, Community Development Director Hennerfeind, Public Works Director Reis, Human Resources Director Brainerd, Finance Director Altic, Fire Prevention Bureau Director Berkowitz, Director Governmental Services Mielcarski, Senior Planner Williams, Communications Specialist Babyar and Administrative Assistant Saldivar.

**ABSENT** - Clerk Szymski.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all in attendance.

**PUBLIC COMMENT**

No public comment was received.

**APPROVAL OF MAY 13, 2025 AND MAY 15, 2025 PUBLIC SAFETY COMMITTEE MINUTES**

Trustee Liddle made a motion, seconded by Trustee Barker, to approve the May 13, 2025 and May 15, 2025 Public Safety Committee Minutes as submitted. Motion carried unanimously.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Presentation of Department Awards**

Presentation of Chief's Citation Awards

Chief Riley presented Chief's Citation Awards to Katie Jansen and Jayne Falcon for their exceptional teamwork and patient care during a critical rollover motor vehicle accident on Route 83. Chief Riley noted that while the patient later succumbed to their injuries, the duo's life-saving efforts successfully restored a pulse prior to hospital arrival. These actions earned praise from

the Good Samaritan Hospital trauma staff and resulted in a potential nomination for the Joseph Hartmann Award.

#### Recognition of Deputy Chief Jim Fitzgerald

Chief Riley recognized Deputy Chief Jim Fitzgerald for successfully completing the Chief Fire Officer (CFO) designation, noting that Fitzgerald is one of only 216 Chief Fire/EMS Officers in the nation. Chief Riley commended Fitzgerald's consistent contributions to EMS coordination and his leadership in the village's upcoming accreditation process.

Deputy Chief Fitzgerald addressed the Committee, explaining that the designation involves a rigorous, peer-reviewed process conducted on a national level. He noted that the achievement reflects a commitment to professional growth and maintaining high standards for the Department.

### **Department Updates**

#### Accreditation

Deputy Chief Fitzgerald reported that the annual compliance report had been officially approved by the Commission. This approval allows the Department to continue its progress toward full accreditation in 2027. Discussion followed regarding the incorporation of new personnel, such as John McIntosh, into the accreditation process for succession planning. It was noted that despite some initial CAD and MDT issues affecting recorded call times, the raw data remained sufficient for compliance.

#### **Promotions - Four Lieutenants**

Chief Riley introduced the promotion of four individuals to the rank of Lieutenant: Ryan Dudek, Ryan Sorg, Darren Files, and Ernesto Galvan. It was noted that the promotions followed a rigorous selection process that commenced in September of the previous year.

In attendance to support the promotions was Chad Hoefle, President of the Illinois Fire Chiefs Association. Family members of the newly promoted officers were invited forward to participate in the ceremonial pinning of the badges and collar pins.

#### **New Building Update**

Deputy Chief Tom Frank provided an update regarding the new fire station building project, noting that a contract has been executed with 845 Design Group. He also reported that the Request for Qualifications (RFQ) process for a construction manager is currently underway.

To ensure public transparency, 845 Design Group will be present at the upcoming Fire Truck Night with QR codes linking directly to the project's official webpage. Deputy Chief Frank further detailed that design meetings have been conducted with various department teams and public entities, including Public Works and the Police Department, to determine space requirements and the incorporation of historical elements into the new facility.

Regarding funding, it was reported that while the initial application for a \$350,000 State Fire Marshal grant was unsuccessful, the Department intends to reapply during the next grant cycle.

#### **Staffing and Contract Update**

Deputy Chief Fitzgerald provided a staffing overview, reporting that the Fire Department currently has 67 active personnel, including 36 paramedics. He noted that of the total staff, four are currently on leave and three are sidelined due to injuries.

Addressing operational challenges, Deputy Chief Fitzgerald highlighted a significant shortage of contract paramedics. Currently, only seven of the twelve allocated contract positions are active, with one individual recently departing for a full-time position elsewhere. This has resulted in the remaining contract staff working extensive hours to maintain coverage.

It was noted that this shortage reflects a nationwide trend, driven largely by smaller paramedic graduating classes across the country, which continues to impact recruitment and retention efforts.

### **Call Volume Update**

Deputy Chief Fitzgerald provided a call volume summary, reporting that the Department has responded to 3,330 calls year-to-date, representing a 1% increase over the previous year. The Department is currently averaging approximately 420 calls per month.

Specific operational highlights included:

- Structure Fires: The Department has responded to 83 structure fires both within Westmont and through mutual aid outside the Village.
- Medic 184 Performance: Despite significant mechanical challenges and the ongoing paramedic shortage, Medic 184 successfully responded to 96 calls.
- Personnel Impact: It was noted that the combination of high call volume, equipment issues, and staffing shortages has led to increased stress and physical demands on Department personnel.

### **New Medic 183**

Deputy Chief Frank reported the successful delivery and in-service placement of the new Medic 183, noting that the vehicle passed all required inspections.

He outlined the Department's strategic plan to refurbish the existing Medic 184 for use as a reserve ambulance. This retention will ensure the Village maintains a fleet of four functional ambulances, providing necessary capacity to manage current call volumes and equipment redundancies.

### **Fire Truck Night**

Deputy Chief Frank announced that the annual Fire Truck Night is scheduled for Thursday, August 14, 2025 from 5:00 PM to 9:00 PM. He noted the event will be held at a new location on Cass Avenue, between Norfolk Street and Naperville Road.

The event will feature a variety of community partners and informational booths, including:

- Dementia Friendly Westmont
- ACDC (Addison Consolidated Dispatch Center)
- 845 Design Group (providing fire station project updates)

Planned activities include police and fire department displays, bounce houses, and refreshments such as ice cream and popcorn. The event serves as a key opportunity for public engagement and department transparency.

## **Fire Prevention Bureau Compliance: 6410 South Cass**

Fire Prevention Bureau Director Berkowitz reported on an ongoing life-safety compliance issue at 6410 South Cass. He noted that the property owner has failed to complete the required underground water main installation for the building's sprinkler system, missing the previously established deadline of September 30, 2023.

While the property owner has obtained the necessary permits and completed the interior system installation, the external connection remains outstanding. The owner has cited contractor availability and high cost estimates—some as low as \$22,000—as reasons for the delay.

Director Berkowitz informed the Committee that the Village Attorney and Liquor Commissioner are currently evaluating enforcement options to address this non-compliance. These measures may include the potential revocation of the establishment's gambling and liquor licenses

## **Zoning Ordinance Update**

Director of Community Development Joe Hennerfeind provided a brief overview of the comprehensive Zoning Ordinance update. It was noted that the update was scheduled for formal approval at the Village Board meeting following the Fire Public Safety Committee meeting.

## **MISCELLANEOUS**

There being no other business to discuss, Trustee Liddle motioned to adjourn, to which Trustee Scales seconded. The meeting subsequently adjourned at 1753 hours.

Respectfully submitted,

Jacqueline Saldivar  
Recording Secretary



Fire Department Headquarters  
Design Development Progress  
Meeting  
March 5, 2026

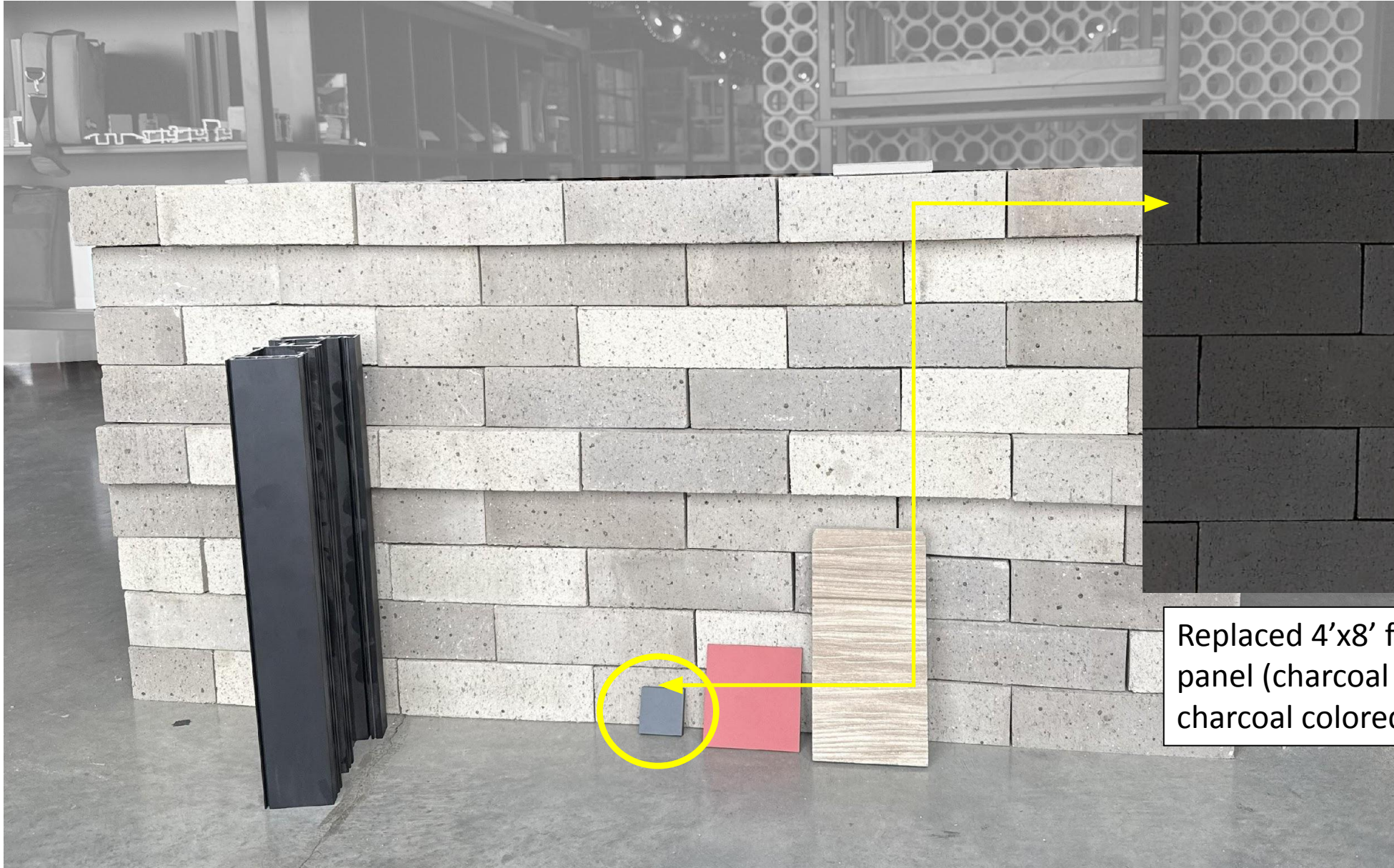
- Recent milestones
- Exterior Materials
- Proposed Renderings
- Design Development Budgeting
- Next Steps

## RECENT MILESTONES

- Consultant coordination meetings with all disciplines  
(Architecture, Interiors, Structural, Mechanical, Electrical, Plumbing, Fire Protection, Civil, Landscape Architecture)
- Coordination Meetings with Village Staff  
Dept., Public Works, Community Development, IT Dept.) (Fire
- Coordination Meetings with Station Alerting vendor
- Submitted for zoning entitlements- on March 11<sup>th</sup> agenda
- Resident Meeting/Outreach at Station 183 on Feb. 17<sup>th</sup>
- Drawing page-turn session with Village Staff and Fire Dept.
- Design Development budgeting



# BUILDING ENCLOSURE: EXTERIOR MATERIALS



PROPOSED VIEW FROM CASS AVENUE (WITH CHARCOAL BRICK)



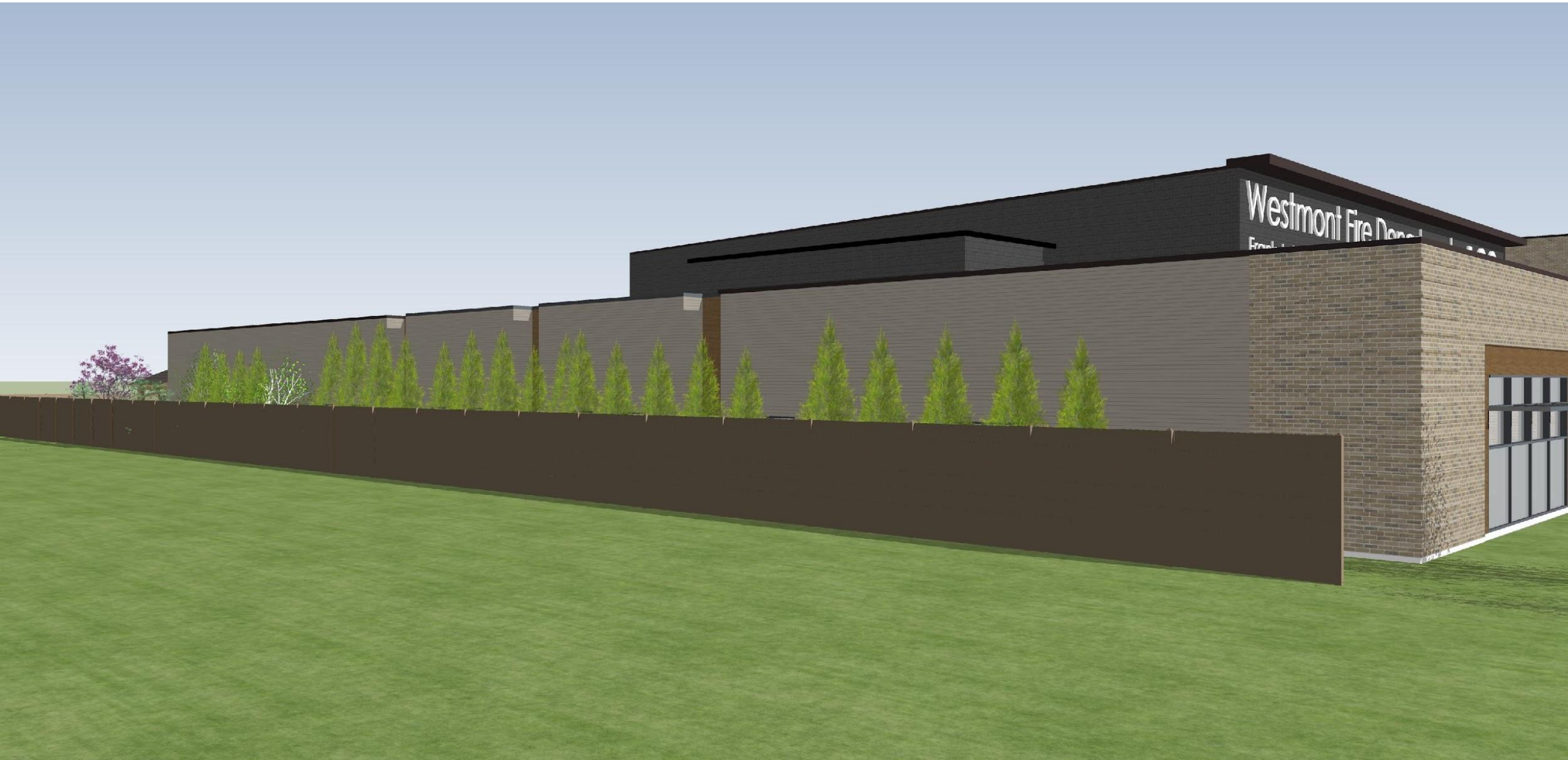
PROPOSED SOUTH ELEVATION - PUBLIC ENTRY (WITH CHARCOAL BRICK)



# PROPOSED EAST ELEVATION (WITH CHARCOAL BRICK)



PROPOSED NORTH ELEVATION (WITH CHARCOAL BRICK)



## DESIGN DEVELOPMENT BUDGETING

- Level of Detail of the Documents
- Estimating / Budgeting Process
- Hard Costs vs. Soft Costs
- Opportunities & Options



LCI Project #: <b>25-3671</b> Project Name: <b>Westmont Fire Department DD</b> Floor Area-SF: 35,083 Bid Due Date: 2/23/26			
ITEM CODE & DESCRIPTION	LINE TOTALS	DIVISION TOTALS	\$/SF
<b>DIVISION 1 - General Conditions</b>		<b>\$1,151,000</b>	<b>\$32.81</b>
Preconstruction Services	\$24,000		
General Conditions	\$992,000		
Weather Conditions	\$135,000		
<b>DIVISION 2 - Site Construction</b>		<b>\$2,087,585</b>	<b>\$59.50</b>
02060 Surveying	\$35,440		
02210 Earthwork	\$558,000		
02600 Site Utilities	\$260,000		
02511 Asphalt Paving	\$114,900		
02527 Site Concrete	\$324,765		
02831 Fences & Gates	\$134,500		
02900 Landscaping	\$86,704		
02810 Irrigation Systems	\$25,557		
02870 Site Furnishings	In FFE		
02210 Unsuitable Soil Allowance	\$150,000		
02830 Material Testing	\$100,000		
02071 Building Demolition	\$134,250		
02073 Site and Materials Management	\$163,469		



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ITEM CODE & DESCRIPTION	LINE TOTALS	DIVISION TOTALS	\$/SF
<b>DIVISION 3 - Concrete</b>		<b>\$970,362</b>	<b>\$27.66</b>
03300 Concrete	\$970,362		
03400 Hollow Core Plank	N/A		
<b>DIVISION 4 - Masonry</b>		<b>\$1,222,892</b>	<b>\$34.86</b>
04202 Masonry	\$1,222,892		
<b>DIVISION 5 - Metals</b>		<b>\$1,389,862</b>	<b>\$39.62</b>
05110 Structural Steel	\$1,369,464		
05520 Glazed Railings	\$20,398		
<b>DIVISION 6 - Wood &amp; Plastics</b>		<b>\$522,722</b>	<b>\$14.90</b>
06100 Rough Carpentry	In 09252		
06200 Finish Carpentry	\$274,972		
06400 Architectural Millwork & Woodworking	\$247,750		
<b>DIVISION 7 - Thermal &amp; Moisture Protection</b>		<b>\$1,696,408</b>	<b>\$48.35</b>
07111 Waterproofing/Damproofing	\$44,070		
07195 Air Barriers	\$168,874		
07250 Mineral Fiber Insulation	\$43,000		
07440 Fiber Cement Panels	\$682,350		
07510 Membrane Roofing	\$584,644		
07910 Caulking & Sealants	\$32,200		
07510 Expansion Joints	\$21,930		
07250 Sprayed Fireproofing	\$119,340		
<b>DIVISION 8 - Doors &amp; Windows</b>		<b>\$1,094,676</b>	<b>\$31.20</b>
08110 Doors, Frames & Hardware	\$221,340		
08361 Sectional Overhead Doors	\$290,836		
08410 Exterior Glazing	\$550,000		
08300 Storm Shelter Doors	\$32,500		



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ITEM CODE & DESCRIPTION	LINE TOTALS	DIVISION TOTALS	\$/SF
12530 Window Treatment	\$27,900		
12494 Window Film	\$5,000		
12480 Floor Mats & Frames	In Div 09		
<b>DIVISION 13 - Special Construction</b>		<b>\$0</b>	<b>\$0.00</b>
13121 Fuel Island Canopy	Existing		
13121 Pedestrian Canopy	N/A		
13680 Unleaded Fuel Island	Existing		
13681 Diesel Fuel Island	Existing		
<b>DIVISION 14 - Conveying Systems</b>		<b>\$181,650</b>	<b>\$5.18</b>
14001 Elevators	\$181,650		
<b>DIVISION 15 - Mechanical</b>		<b>\$4,113,997</b>	<b>\$117.26</b>
15300 Fire Protection	\$198,000		
15400 Plumbing	\$1,063,250		
15500 H.V.A.C.	\$2,826,747		
15500 Snow Melt	N/A		
15500 Vehicle Exhaust	Inc. in 15500		
15850 VDC Coordination	\$26,000		
<b>DIVISION 16 - Electrical</b>		<b>\$3,210,000</b>	<b>\$91.50</b>
16001 Electrical	\$3,210,000		
16700 Fire Alarm	In 16001		
16700 Communications	By Owner		
16800 Security Systems	By Owner		
16230 Generators	In 16001		
16800 Audio Visual Systems	By Owner		
<b>TRADE SUB-TOTAL</b>	<b>\$20,405,367</b>		<b>\$581.63</b>

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ITEM CODE & DESCRIPTION	LINE TOTALS	DIVISION TOTALS	\$/SF
Subcontractor Default Insurance	\$192,544		
Permits & Fees Allowance	\$60,000		
Labor & Performance Bonds	\$206,579		
Insurance Program	\$208,645		
<b>PROJECT SUB-TOTAL</b>	\$21,073,135		<b>\$600.67</b>
Builder's Risk Insurance	\$30,732		
<b>PROJECT SUB-TOTAL</b>	\$21,103,867		<b>\$601.54</b>
Contingency	\$1,055,193		
<b>PROJECT SUB-TOTAL</b>	\$22,159,060		<b>\$631.62</b>
Escalation	\$221,591		
Contractor's Fee	\$492,374		
<b>PROJECT SUB-TOTAL</b>	<b>\$22,873,025</b>		<b>\$651.97</b>
Furniture and Appliances	\$1,000,000		
Technology & Equipment / Purvis System	\$595,000		
ComEd/Nicor/Utility Fees	\$150,000		
Design Fees	\$960,000		
Owner Design Contingency	\$464,882		
Temporary Fire Station	\$175,000		
<b>PROJECT TOTAL</b>	<b>\$26,217,907</b>		<b>\$747.31</b>

CONSTRUCTION BUDGET (HARD COSTS)

PROJECT BUDGET (HARD + SOFT COSTS)



## NEXT STEPS

- Seeking approval to proceed into Construction Documents Phase
- Project Permitting
- Subcontractor Bidding & Material Procurement, Establish GMP (Board approval)
- Temporary Fire Station
- Abatement & Demolition

